



**Example Property Owner Authorization Letter
Morgantown Mosaic Neighborhood Engagement Initiative**

[Date]

To Whom It May Concern:

I, **[Property Owner's Full Name]**, am the legal owner of the property located at:

Property Address:

[Street Address]

[City, State, ZIP]

I hereby authorize **[Applicant's Full Name or Organization Name]** to use the above-mentioned property for the purpose of **[brief description of the project or activity]** as outlined in their application to the **City of Morgantown**.

This authorization is granted with the understanding that the applicant will comply with all applicable laws, regulations, and city requirements.

Authorization Period & Commitment:

Valid from **[Start Date]** to **[End Date]** and intended to remain in effect for the duration of the project and its sustainability plan as outlined in the application. By signing this letter, I acknowledge that the project may include ongoing maintenance or public access beyond the initial implementation phase, and I agree to provide continued access as described unless otherwise agreed upon in writing with the City of Morgantown.

Property Owner Contact Information:

Phone: **[Phone Number]**

Email: **[Email Address]**

Mailing Address: **[Street Address, City, State, ZIP]**

I give permission to the City of Morgantown to contact me if needed at the above-listed information to verify my signature and authorization.

Signature: _____

Printed Name: **[Property Owner's Name]**

Date: **[Date]**