

Sidewalk Vending - Commercial Assistance Memo



The City of Morgantown has established the rules and regulations for sidewalk vendors, businesses that utilize public sidewalks for commercial use, in the downtown district to help reduce pedestrian congestion and increase safety on downtown sidewalks between the hours of 11:00 pm and 6:00 am.

What are the rules?

Sidewalk vending is legal within the City of Morgantown at all times. Vendors will be instructed to move if the sidewalk vendor sets up in a place that blocks the free flow of pedestrian traffic at any of the day.

City Code 905.02 (adopted December 17, 2013) has been created to manage/limit sidewalk vending in the downtown between the hours of 11:00 pm and 6:00 am. Sidewalk vendors will be allowed to setup anywhere in the downtown business district (see Map) except within the 300 block of High Street (from Fayette Street to Walnut Street). Sidewalk vendors must maintain a four foot width of accessible sidewalk for pedestrian movement during this time period. Vendors are also required to remove all litter or garbage within the public right-of-way resulting from the vendor's sales.

What are my responsibilities?

As a truck vendor, your responsibilities include:

1. Obtain a Hawker Peddler License through the Morgantown Finance Department
2. Remove all litter or garbage within the public right-of-way and resulting from the vendor's sales, for a distance of fifty (50) feet of their assigned parking space.

3. Pay Business and Occupation Taxes on a quarterly basis

It is the responsibility of the sidewalk vendor or owner of the vending equipment to have their equipment inspected by the Morgantown Fire Marshall's office prior to selling on the sidewalk.

Cost

Except for paying for a license and paying Business and Occupation taxes, there is no additional charge for vendors to sell products on the sidewalk.

Who enforces these rules?

The Morgantown Police Department will enforce laws regarding Code 905.02 for sidewalk vendors that are located in restricted areas, block the free flow of pedestrian traffic. Police are also responsible for verifying that all vendors have proper license from the City Finance Department. The Finance Department will enforce the payment of Business and Occupation Taxes to be collected on gross sales.

What happens if I don't follow these laws/rules/regulations?

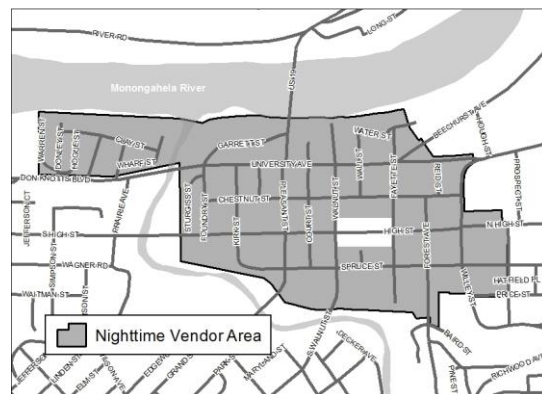
Violators of section 905.02 shall be subject to a fine of five hundred dollars (\$500.00).

Who do I contact if I have questions?

Contact the Morgantown Parking Authority for questions on registering for vendor parking spaces at 304-284-7435.

Contact the Morgantown Finance Department on business licensing for truck vending at 304-284-7417.

Contact the Morgantown Fire Marshall's Office for vending truck inspections at 304-284-7480.



Authorization: