

Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Re: Garden Area on City-Owned Property**

Dear \_\_\_\_\_:

You have recently expressed interest in using City-Owned Property for your own use as a personal garden spot.

The specified property can be described as indicated on Morgantown Tax Map #\_\_\_\_\_, Parcel #\_\_\_\_\_, and Lot #\_\_\_\_\_ and located in the \_\_\_\_\_ Ward.

Area Description: \_\_\_\_\_

Please keep in mind that this letter of agreement will serve only as a license to use this parcel as specified further in this letter. The City Manager will have full authority to withdraw this agreement at any time for any reason.

By signing this letter, you agree to use this parcel as your own personal garden as well as maintain the entire parcel by keeping it clean of all debris and garden residue. Maintenance does include mowing the part of the parcel not being used as the garden area. You also agree that you will not use this parcel for any recreational or entertainment purposes and that there will not be any structures erected of any type. Any violation will immediately render this agreement null and void.

This agreement will become effective on the date this agreement is returned to the City manager with your signature.

Sincerely,

Jeff Mikorski  
City Manager

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I do hereby agree to all of the above mentioned stipulations and that this agreement may be withdrawn at any time for any reason at the City Manager's discretion.

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_