

DEPARTMENT OF  
**PUBLIC WORKS**



AND  
**ENGINEERING**

Metrics

Sept. 2013 to Jan. 2015

# VISION

## Department of Public Works and Engineering

To promote a positive image to our community and a pleasant experience for visitors by ensuring safe and effective multi-modal transportation system, effective first response operations, a reliable fleet, proficient plans review, economical public works project delivery, and a healthy and professional work environment for employees.

# MISSION

Department of Public Works and Engineering

To enhance the quality of life, ensure public safety, and further mobility for all peoples by designing, advancing, and managing the City's public works infrastructure, resources, and related support services for today's expectations and tomorrow's needs through efficient, innovative, and professional service delivery.

# METRICS

## Department of Public Works and Engineering

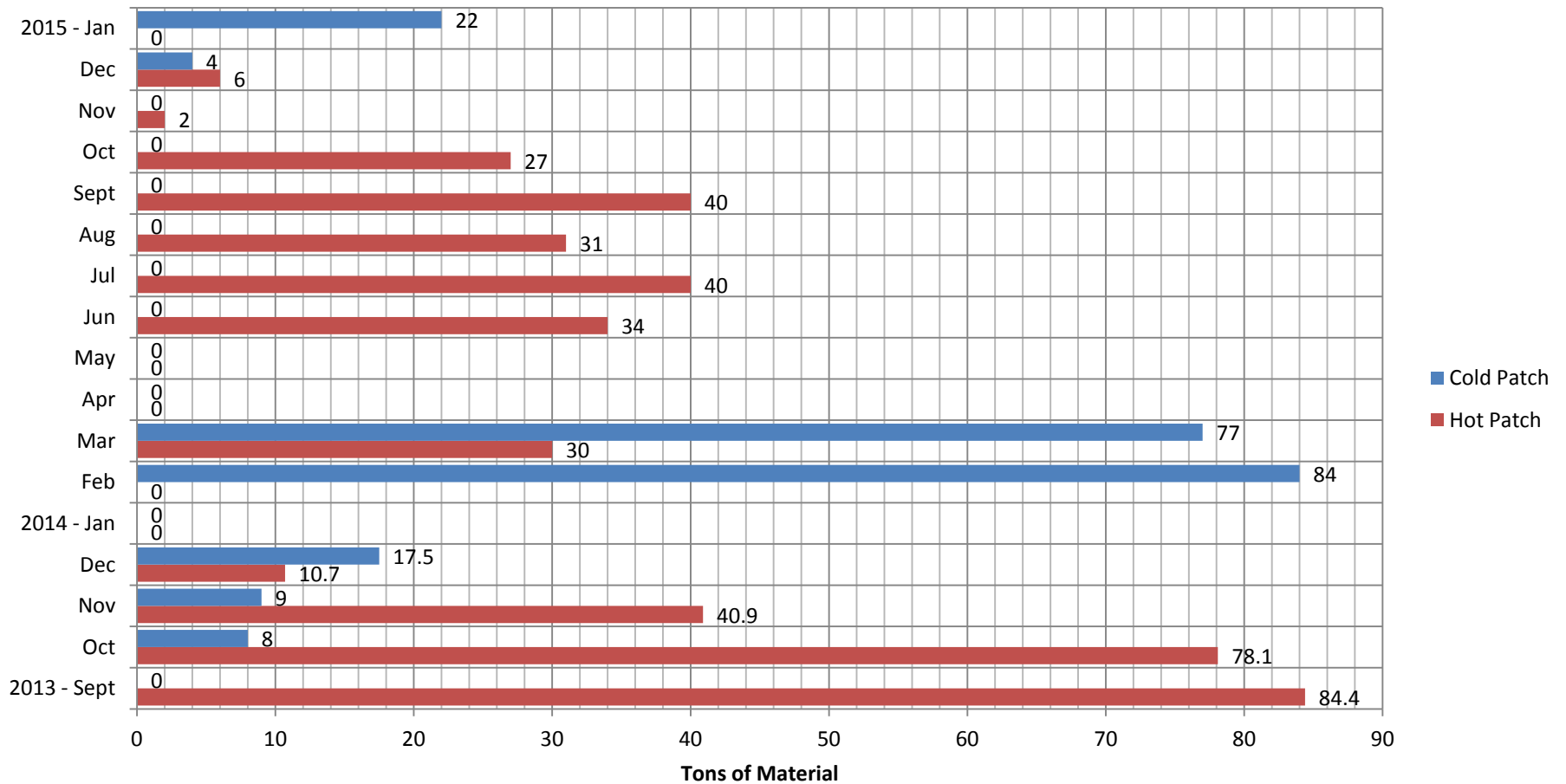
- 1. Safe and Effective Multi-Modal Transportation System.** To serve the traveling public of Morgantown by safely maintaining and effectively developing various modes of the City's transportation infrastructure by insuring the existing infrastructure meets current safety and engineering standards and by building partnerships with stakeholders to insure the inclusion of all methods of travel.
- 2. Effective First Response Operations.** To serve the public with effective first response operations by continuing training of employees on First Responder responsibilities and duties and by insuring quick response time along with adequate personnel and equipment availability.
- 3. Reliable City Fleet.** To serve the public with a reliable fleet for response to public requests for services along with regular core services by maintaining the existing fleet in a prompt, efficient and professional manner and by anticipating future fleet needs by analyzing fleet condition and usage.
- 4. Proficient Plans Review.** To serve the citizens of Morgantown by performing plans review and issuing permits in a professional, prompt, equitable manner that reflects the appropriate engineering standards and other Federal, State, and local requirements.
- 5. Economical Public Works Project Delivery.** To serve the citizens of Morgantown by effectively managing City of Morgantown Capital Improvement Project contracts such that they are delivered on time and at or below budget.
- 6. Healthy and Professional Work Environment for Employees.** To serve the employees and citizens of Morgantown by ensuring that City of Morgantown's facilities are safe and provide a healthy work environment in a professional and prompt manner so that the appropriate governing codes and requirements are met and maintained.

# METRICS

## Department of Public Works and Engineering

### 1. Safe and Effective Multi-Modal Transportation System

#### Pot Hole Repair

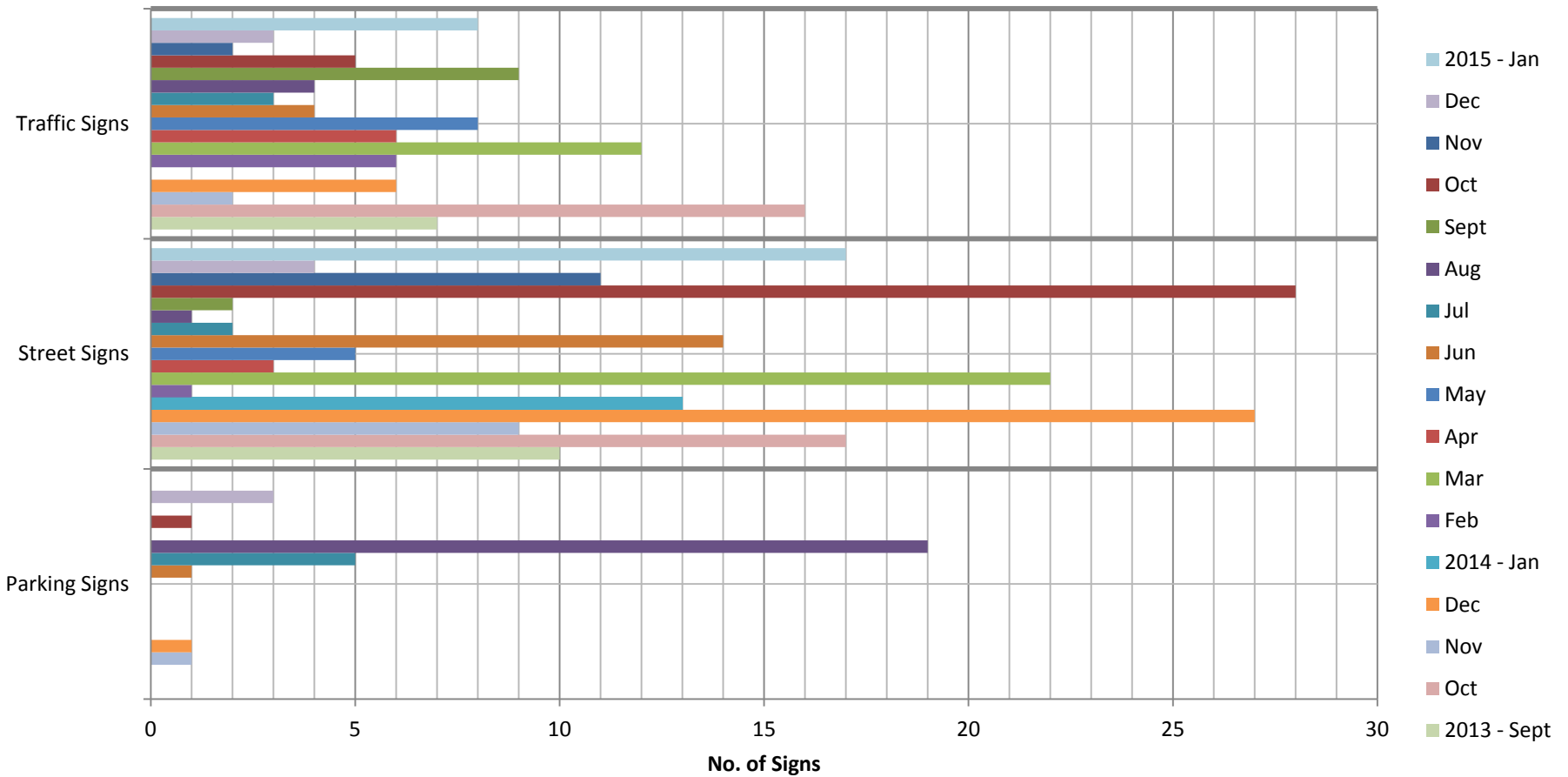


# METRICS

## Department of Public Works and Engineering

### 1. Safe and Effective Multi-Modal Transportation System

#### Replace / Repair Signage



# METRICS

## Department of Public Works and Engineering

### 1. Safe and Effective Multi-Modal Transportation System

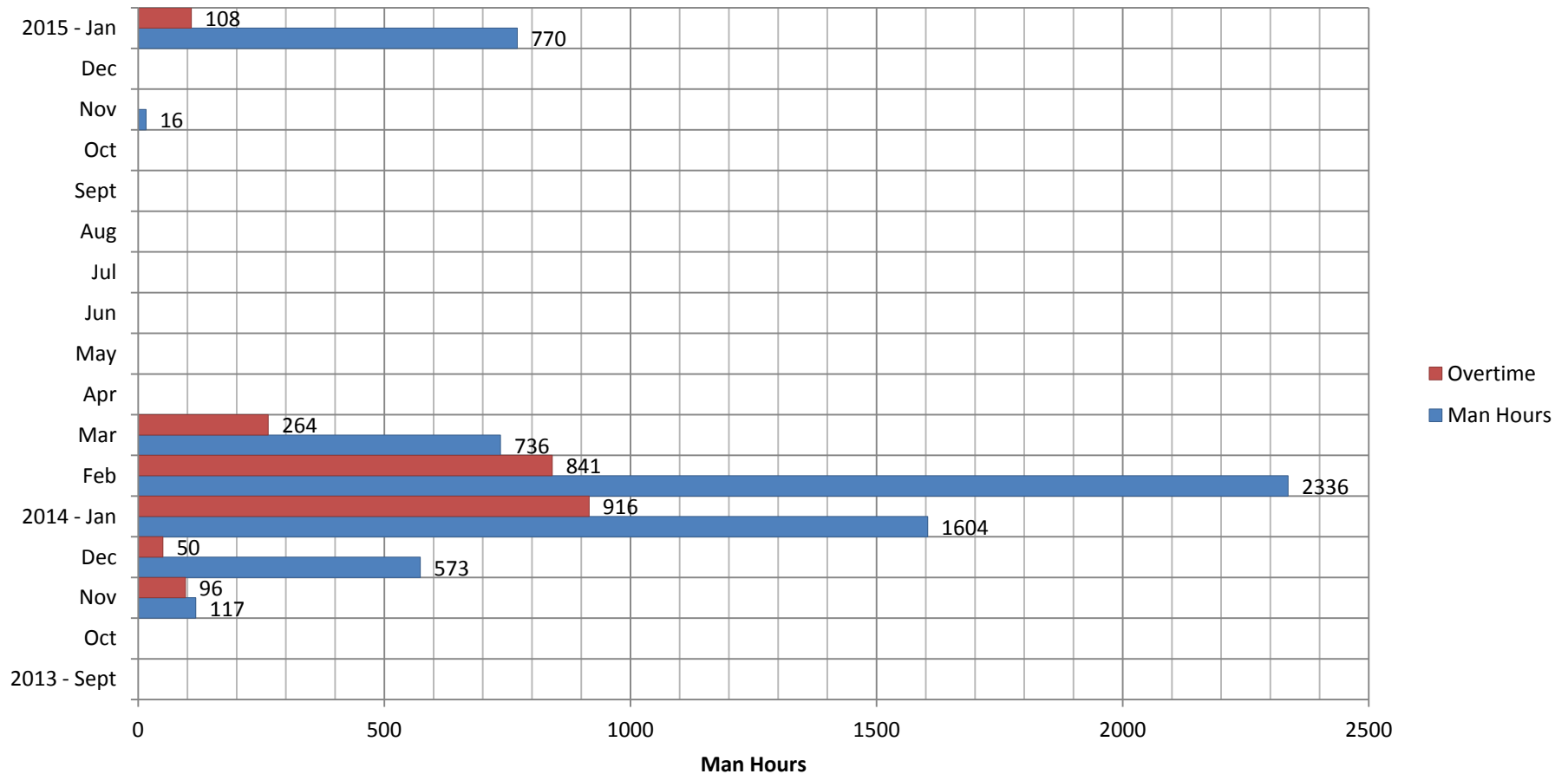
	Parking Signs	Street Signs	Traffic Signs
2015 - Jan	0	17	8
Dec	3	4	3
Nov	0	11	2
Oct	1	28	5
Sept	0	2	9
Aug	19	1	4
Jul	5	2	3
Jun	1	14	4
May	0	5	8
Apr	0	3	6
Mar	0	22	12
Feb	0	1	6
2014 - Jan	0	13	0
2014 Total	29	106	62
Dec	1	27	6
Nov	1	9	2
Oct	0	17	16
2013 - Sept	0	10	7

# METRICS

## Department of Public Works and Engineering

### 1. Safe and Effective Multi-Modal Transportation System

#### Man Hours for Snow Removal and Ice Control



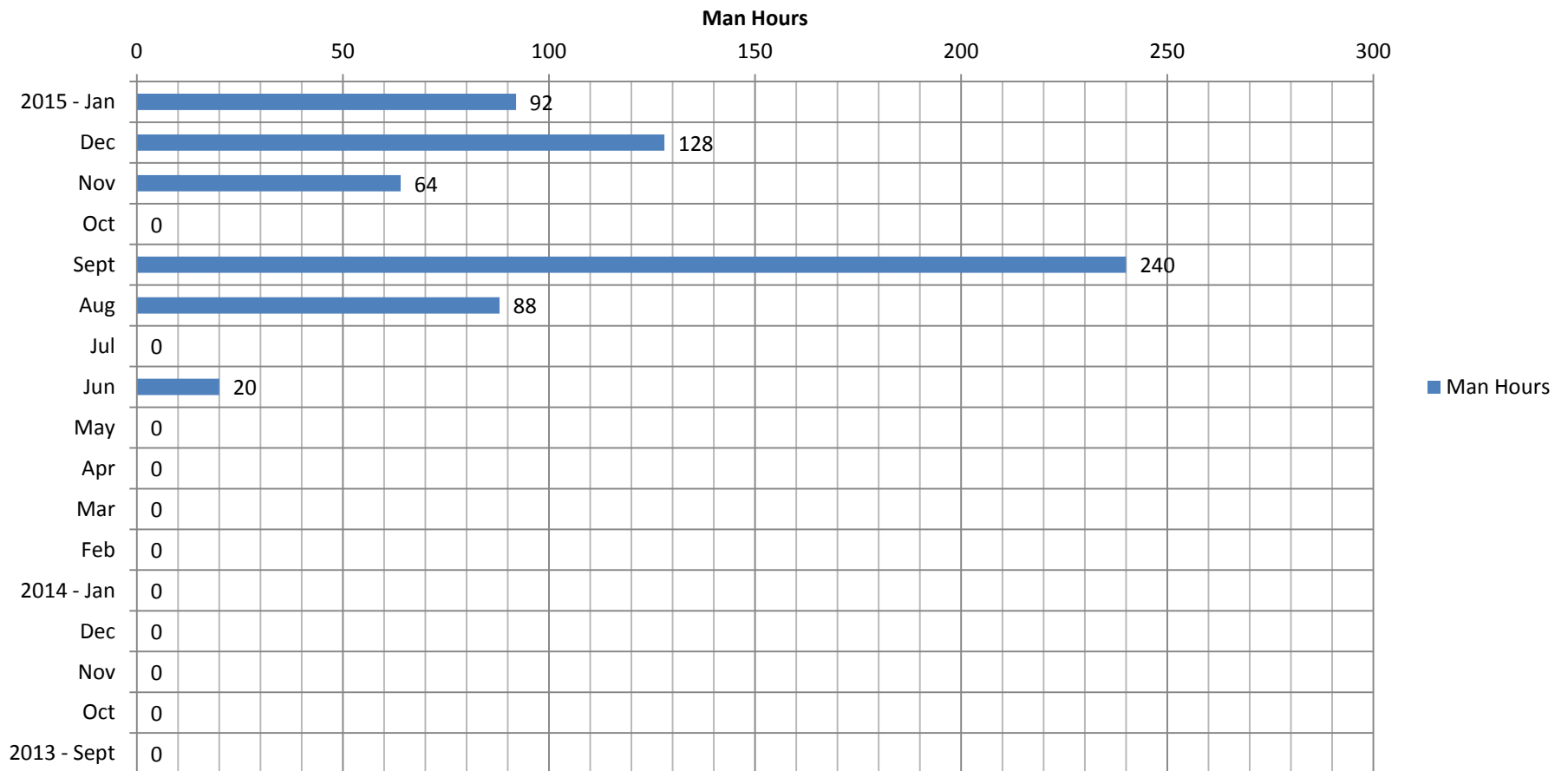


# METRICS

## Department of Public Works and Engineering

### 1. Safe and Effective Multi-Modal Transportation System

#### Hazardous Tree Removal

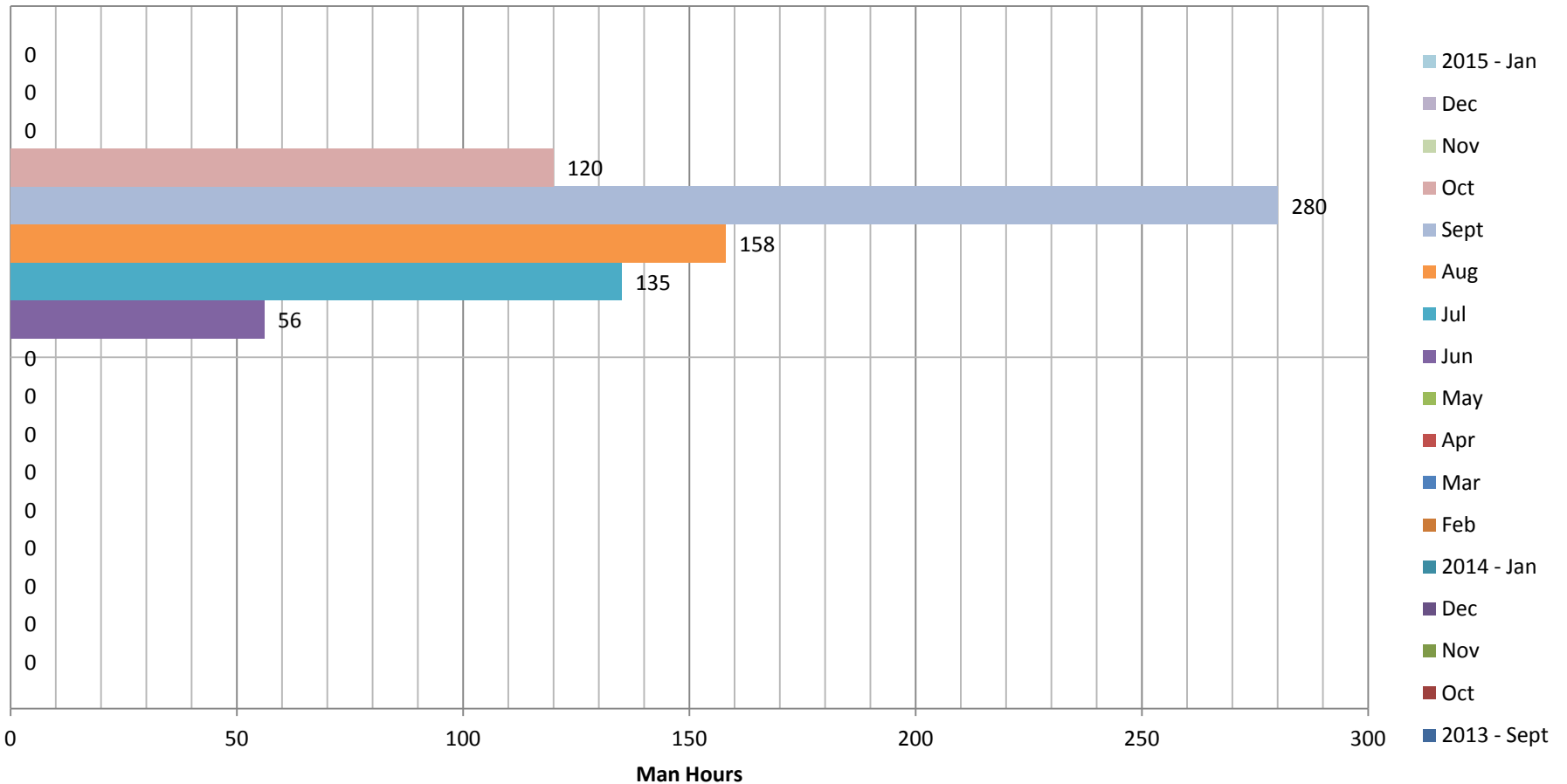


# METRICS

## Department of Public Works and Engineering

### 1. Safe and Effective Multi-Modal Transportation System

#### Mowing Operations



# METRICS

## Department of Public Works and Engineering

2. **Effective First Response Operations.** Currently do not have method to track and measure this Metric
  
3. **Reliable City Fleet.** Currently do not have method to track and measure this Metric



# METRICS

## Department of Public Works and Engineering

### 4. Proficient Plans Review

No. of Permits						
	Building	Grading	CO's	ROW	Demo	Flood
2015 - Jan	11	14	6	6	0	3
Dec	10	17	16	12	0	5
Nov	16	16	6	7	1	1
Oct	37	40	10	19	0	2
Sept	28	28	8	8	3	0
Aug	28	29	7	8	0	1
Jul	44	47	18	23	0	3
Jun	31	33	8	16	0	0
May	20	20	9	11	0	0
Apr	24	24	5	13	1	2
Mar	21	19	11	11	1	0
Feb	7	10	5	3	0	1
2014 - Jan	11	12	2	6	2	2
Dec	10	12	12	3	1	0
Nov	4	22	8	7	0	3
Oct	0	23	7	3	1	3
2013 - Sept	13	22	3	7	2	1

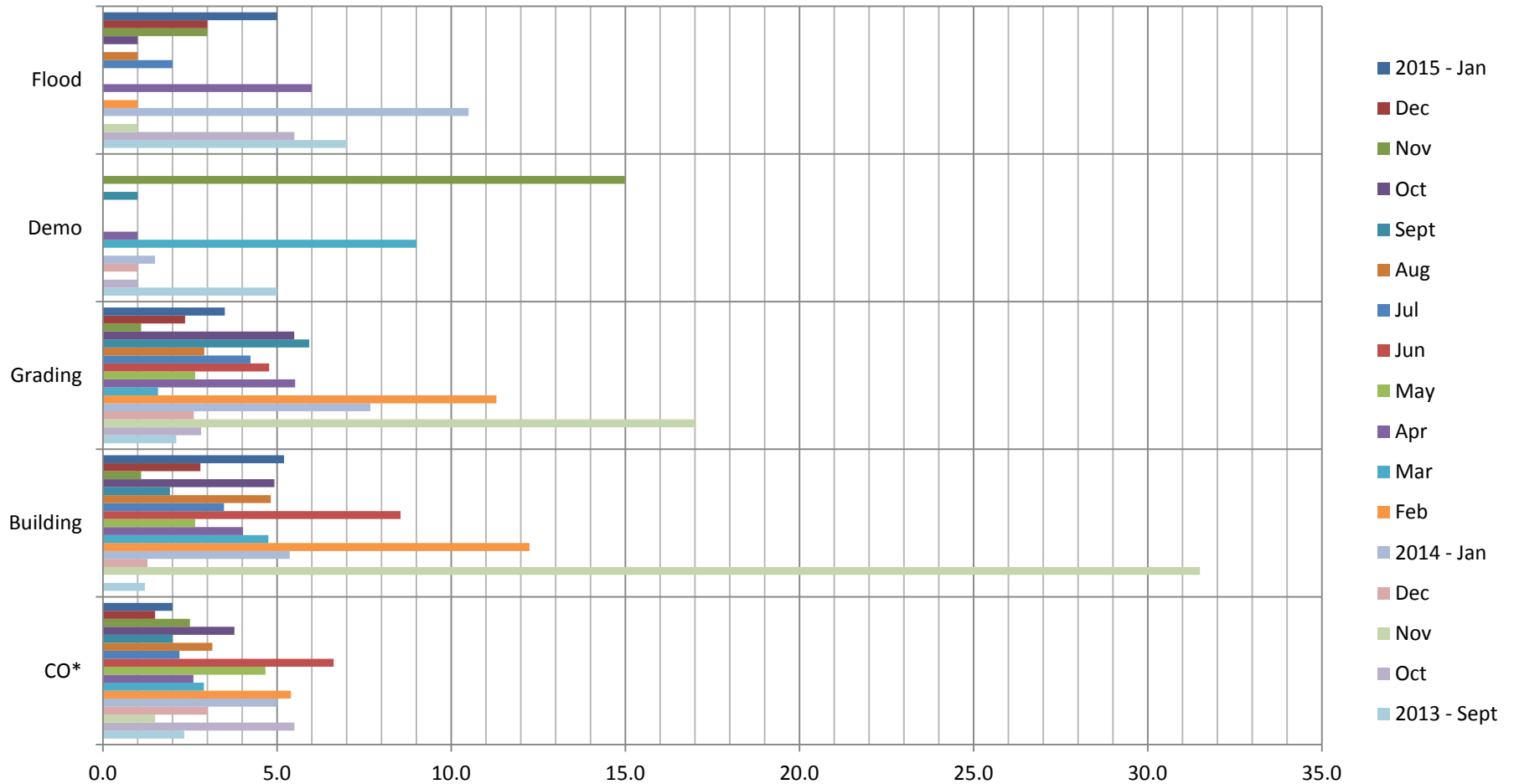
# METRICS

## Department of Public Works and Engineering

### 4. Proficient Plans Review

### Ave. Time to Process Permits

(Days)



# METRICS

## Department of Public Works and Engineering

### 4. Proficient Plans Review

Average Time in Days to Process Permits						
	CO	CO*	Building	Grading	Demo	Flood
2015 - Jan	2.0	2.0	5.2	3.5	0.0	5.0
Dec	1.5	1.5	2.8	2.4	0.0	3.0
Nov	74.7	2.5	1.1	1.1	15.0	3.0
Oct	11.0	3.8	4.9	5.5	0.0	1.0
Sept	6.0	2.0	1.9	5.9	1.0	0.0
Aug	3.1	3.1	4.8	2.9	0.0	1.0
Jul	186.8	2.2	3.5	4.2	0.0	2.0
Jun	6.6	6.6	8.5	4.8	0.0	0.0
May	133.1	4.7	2.7	2.7	0.0	0.0
Apr	2.6	2.6	4.0	5.5	1.0	6.0
Mar	5.2	2.9	4.8	1.6	9.0	0.0
Feb	5.4	5.4	12.3	11.3	0.0	1.0
2014 - Jan	5.0	5.0	5.4	7.7	1.5	10.5
Dec	30.0	3.0	1.3	2.6	1.0	0.0
Nov	33.6	1.5	31.5	17.0	0.0	1.0
Oct	8.4	5.5	0.0	2.8	1.0	5.5
2013 - Sept	2.3	2.3	1.2	2.1	5.0	7.0

\* CO's over 25 days not included in Average

# METRICS

## Department of Public Works and Engineering

### 5. Economical Public Works Project Delivery

#### Contracts Managed

Contracts	Vendor	Price
Walnut St Streetscape Design	AECOM	\$ 143,150.00
University And Stewart Landscape Design Survey	Greenleaf	\$ 4,500.00
Sunnyside Up	AECOM	\$ 19,000.00
Paving 2014	Parotta	\$ 62,098.22
Road Salt	Cargill	\$ 249,925.00
Pot Hole Repair	Greer	\$ 30,000.00
Morgantown City Garage Remediation	August	\$ 20,000.00
City Garage Underground Storage Tank Testing	Tanknology	\$ 1,607.60
Farmers Market and NSFS Backflow Prevention	Protex	\$ 400.00
Fire Alarms Services	Simplex	\$ 2,712.85
Elevator Contract (Parking Garage, PSB, City Hall, NSFS)	KONE	\$ 7,452.00
City Hall and PSB Mats	Cintas	\$ 5,674.88
Drug Test of CDL Drivers	HRS	\$ 2,000.00
Landfill Stormwater Treatment	MUB	\$ 1,606.48
Landfill Stormwater Testing	Reliance	\$ 9,914.00
Environmental	Safety Kleen	\$ 10,000.00
Pest Control	PMSI	\$ 1,620.00



# METRICS

## Department of Public Works and Engineering

### 6. Healthy and Professional Work Environment for Employees

