

Minutes of September 8, 2021 Meeting of the Board of Parks and Recreation Commissioners

Location: The Marilla Center, Morgantown, WV

**Call to Order:** President Selin called the meeting to order at 3:05pm.

**Establish Quorum:** Members present included Jenny Selin, Danielle Trumble, Susan Klingensmith, and Jim Heiko. Rachel Fetty attended via phone.

**Approval of Minutes:** Minutes from July regular meeting were approved by consensus.

**Correspondence:** Danielle Trumble reported that she received a complaint from a 5<sup>th</sup> Ward resident in regard to the new pollinator zone. The resident had found 37 needles while performing a trash pick-up.

**Public Comment:** No members of the public were present, nor were any comments submitted in writing.

**Financial Report:** Finance Director Kevin Tennant reported that the numbers are as to be expected, especially this early in the fiscal year. Billing and reimbursements are now done quarterly. September will provide a better overall picture. Report was approved by consensus.

**Executive Director's Report:** Director Wiles updated the Board on a variety of projects. The Mills Group will be meeting with the Board next month for an update on the ice arena redesign. Director Wiles had a meeting with the Thrasher group concerning the Marilla Pool project. 319 responses from an online public engagement survey were recorded. Thrasher is planning on at least 2 more public engagement sessions. A MRTC trail paving project has been delayed for at least a week due to a contractor issue. No bids to resurface tennis/pickleball courts were received for a second time. Marissa was contacted by a regional developer and stated concerns within the industry about supply chain, availability of materials, and the inability to provide accurate quotes. They will rebid again in late winter. Executive Director's report accepted by consensus.

**Old Business:** None

**New Business:** Director Wiles presented the board with materials outlining the status of various projects happening within the park system and where funding for each project came from. A large number of projects have been completed. Several projects are on hold until materials can be obtained. Again, disruptions in supply chains have forced certain projects to be placed on hold. For example, tennis court resurfacing, fallzone placement at Krepps, and park furnishings (benches & trash cans). Director Wiles also presented a budget for the Sales Tax 20/21 2<sup>nd</sup> Iteration Projects. The projects are complementary to projects already in progress or other projects that need completed. Projects include trail infrastructure and programming, Dorsey's Knob lodge upgrades and improvements, maintenance facilities improvements, Krepps ballfield building demo/improvements, continued signage replacements, and Jack Roberts electric upgrade. Director Wiles stated that the improvements will be made in such a way as to disrupt income possibilities as little as possible, especially in the case of Dorsey's Knob lodge. She also stressed the importance of using materials that will be aesthetically pleasing, but also require minimal maintenance. Danielle Trumble asked if funding was in hand and set aside for all projects— Director Wiles answered that it was. Assistant Director Travinski praised the maintenance staff. 2<sup>nd</sup> Iteration Sales Tax budget was approved by consensus.

**Board Comments:** Rachel Fetty was pleased to be returning as a Board member. Jim Heiko and Susan Klingensmith had no comments. Danielle Trumble announced a trash pick-up organized by Morgantown Clean Up Project will occur September 16 at 6pm. They will meet at the Hazel Ruby McQuain Park. Danielle also thanked BOPARC staff for the continuing work on community art murals. Jenny Selin appreciates all the work being done by BOPARC staff, both large and small projects.

**Adjournment:** Meeting was adjourned at 4:04 pm.

Approved by Consensus and Submitted for Record: \_\_\_\_\_



Melissa Wiles, Executive Director

October 13, 2021