

MORGANTOWN PUBLIC LIBRARY
Minutes of the Regular Meeting
July 20, 2022

Approved 08.17.2022

Present:

Sue Carpenter
Linda Durfee
Meredith Hartery
Penny Pugh
Alexandria Svolos

Absent:

Also Present:

Sarah Palfrey
Kelly Funkhouser

Others Present:

Call to order

The regular meeting of the Board of Trustees of the Morgantown Public Library convened via Zoom Video Conferencing on July 20, 2022. The meeting convened at 9:02 am, Sue Carpenter, President presiding, Kelly Funkhouser, secretary.

Approval of the Minutes

- June 15, 2022 - The minutes were approved as corrected. **Linda Durfee moved. The motion passed unanimously.**

PUBLIC FORUM – None

CORRESPONDENCE AND COMMUNICATIONS – None

REPORTS OF COMMITTEES/OFFICERS

A. President – None

B. Treasurer –

- Financial Statements – The financial statements were reviewed and filed for audit.
- Approval of Checks – **Meredith Hartery moved to approve checks as presented. The motion passed.**
- **Alexandria Svolos moved to open an account with two names/signatures, Sarah Palfrey and Kelly Funkhouser, in order to move bequeathed money from an IRA into the Morgantown Public Library’s name. The motion passed.**

C. Investment Committee – No report.

D. Facilities Committee – A local architect is interested in helping with a preplan plan and then further work at an hourly rate. The Mills Group proposal is due by the end of the week. “Mills Group will be selecting 3 projects within the state of West Virginia for which [they] will provide pro-bono conceptual architectural service.” Sarah Palfrey will submit one building project

REPORT OF THE LIBRARY DIRECTOR & BRANCH UPDATES

- See Director’s Report

UNFINISHED BUSINESS - None

NEW BUSINESS

- Policy Review Schedule – including tabled Catastrophic Leave Policy Review. Sarah Palfrey will email select portions of the policies to the board that should be updated first. Sue

Carpenter requested that policy manuals be forwarded to all board members.

BOARD COMMENTS – None

EXECUTIVE SESSION – Personnel Matters

The Board of Trustees went into Executive Session to discuss personnel matters. Time: 9:29am. Present: Director, Board of Trustees. Resumed regular meeting: 10:17am.

ADJOURNMENT – Meredith Hartery moved to adjourn. The motion carried unanimously. The meeting adjourned at 10:18 am.

NEXT MEETING - August 17, 2022, 9:00am