

Minutes of July 13, 2022 Meeting of the Board of Parks and Recreation Commissioners

Location: Wiles Hill Community Building, Morgantown, WV

Call to Order: President Selin called the meeting to order at 2:58 pm.

Establish Quorum: Members present included Jenny Selin, Danielle Trumble, Susan Klingensmith, Cal Shamberger, Jenny Thoma, and Amel Morris.

Election of Officers: Director Wiles opened the floor to nominations for President, Vice President, and Secretary. Jenny Selin nominated Danielle Trumble for President. Cal Shamberger seconded the nomination; nomination approved by consensus. Next, Danielle Trumble nominated Susan Klingensmith for Vice President. Cal Shamberger seconded the nomination; nomination approved by consensus. Finally, Danielle Trumble nominated Cal Shamberger for Secretary. Susan Klingensmith seconded the nomination; nomination approved by consensus.

Approval of Minutes: Jenny Thoma motioned to approve minutes. Minutes from the June regular meeting were approved by consensus.

Correspondence: None

Public Comment: There were no public comments.

Financial Report: Director Wiles reported that the financial report should be considered a Preliminary Report for the end of the year and approved as such due to the fact that some bills are still trickling in. According to Director Wiles numbers are slightly better than they have been in recent years. She also reported that inactive accounts held at United Bank that are to be closed should be completed within the next week. The final report will be ready by next month's meeting due to some outstanding bills that need to be accounted for. Susan Klingensmith motioned to approve the Financial Report. Jenny Selin seconded. Report approved by consensus.

Executive Director's Report: Director Wiles had a short report this month, not because they aren't busy, but are busy with standard operating procedures. Updates to the Ice Arena and Marilla Pool projects will be discussed at a bond meeting tomorrow, 7/14/22. Attendance at all pools and camps are busy; the weather has been cooperating!

Old Business: Susan Klingensmith reported on the Health & Wellness Meeting she attended last month. The group is working on final placement of needle exchange boxes, as well as continuing to examine findings from a quality of life survey they produced. She agreed to become the BOPARC representative at further meetings. Jenny Thoma offered to act as an alternative representative if needed. Jenny Selin motioned to approve Susan Klingensmith for this position, Cal Shamberger seconded. Approved by consensus.

New Business: None

Executive Session: Acquisition or development of real estate at public parks. (It is anticipated that the board will discuss this matter in executive session as authorized by W. Va. Code 6-9A-4(b)(9) for matters relating to the acquisition or development of real estate). Jenny Thoma moved to enter Executive Session at 3:10 pm, Jenny Selin seconded the motion. Executive session was exited at 5:09pm.

Board Comments: Jenny Thoma welcomed the newest Board member and congratulated the new officers and expressed continued appreciation of Melissa and Marissa. Susan Klingensmith also welcomed the newest Board member and congratulated the new officers. Jenny Selin congratulated the new officers. Amel Morris said it was nice to meet everyone. Cal Shamberger also welcomed our new member and indicated he may not be present at the next meeting due to work conflicts. Danielle Trumble welcomed the new board member and announced the next Woodburn cleanup on July 16th.


Adjournment: Meeting was adjourned at 5:13pm.

Respectfully Submitted,

Susan Klingensmith

July 14, 2022

Entered Into Record:

A handwritten signature in black ink, appearing to be 'Melissa Wiles', written over a horizontal line.

Melissa Wiles, Executive Director

September 14, 2022