

MORGANTOWN PUBLIC LIBRARY
Minutes of the Regular Meeting
June 15, 2022

Approved 07.20.22

Present:

Sue Carpenter
Linda Durfee
Meredith Hartery
Alexandria Svolos
Penny Pugh

Absent:

Also Present:

Sarah Palfrey
Kelly Funkhouser

Others Present:

Call to order

The regular meeting of the Board of Trustees of the Morgantown Public Library convened via Zoom Video Conferencing on June 15, 2022. The meeting convened at 9:04 am, Meredith Hartery, Vice-President presiding, Kelly Funkhouser, secretary.

Approval of the Minutes

- May 18, 2022 - The minutes were approved as amended. Sue Carpenter moved. The motion passed unanimously.

PUBLIC FORUM – None

CORRESPONDENCE AND COMMUNICATIONS – None

REPORTS OF COMMITTEES/OFFICERS

A. President – None

B. Treasurer –

- Financial Statements – The financial statements were reviewed and filed for audit.
- Approval of Checks – **Penny Pugh moved to approve checks as presented. The motion passed.**

C. Investment Committee – no update

D. Facilities Committee - On Monday June 6, 2022, Sarah Palfrey, Facilities Committee members - Penny Pugh and Sue Carpenter, and representatives of the Arnettsville Community Association - Jennifer Steele and Tony D’Amico met. Penny Pugh’s board term is expiring June 30, 2022 and would like appointed as a community member for the Facilities Committee. Meredith Hartery appoints Penny Pugh to the Facilities Committee effective July 1, 2022.

REPORT OF THE LIBRARY DIRECTOR & BRANCH UPDATES

- See Director’s Report.
- Sarah Palfrey reported that Shelby Donnelly has been responsible for coordinating the Summer Reading Program kits.
- Outreach and Programs Coordinator grant funded position has received a 3-month extension to expend grant. Sarah Palfrey will be posting this position.
- Sarah Palfrey will post a position for an Assistant Director/Library Manager requiring an MLS degree.

UNFINISHED BUSINESS - None

NEW BUSINESS

- Election of Officers – The slate is presented as follows:

President – Sue Carpenter

Vice-President – Meredith Hartery

Treasurer – Alexandria Svolos

Secretary – Linda Durfee

Member – Penny Pugh (until City Council appoints replacement)

Sue Carpenter moves that we accept the slate of officers as presented. The motion carried.

- FY2023 Distribution from Your Community Foundation – Available amounts are Fund: \$19,250 and Endowment Fund: \$1,328. Sarah Palfrey recommends a distribution of \$10,000. **Penny Pugh moves that we use \$10,000 from the YCF Fund to fund Start Up Awards. Motion carried.**

BOARD COMMENTS –

Linda Durfee – We must not forget the end of year evaluation for the director. Sarah Palfrey will turn in a self-evaluation. Each board member will complete an evaluation and meet to discuss in an executive session at a board meeting. The Board President will then meet one on one with Sarah Palfrey to convey the board's review.

Penny Pugh – has officially notified Heather Carl, Assistant City Clerk for the City of Morgantown, that is not seeking reappointed to the board. I do welcome opportunity to serve on the Morgantown Public Library System's Facilities Committee and make contributions there.

Sarah Palfrey (to Penny Pugh) – I do appreciate your time and everything you put into the board. We regularly acknowledge the current board's similar mindset, which does make for nice, pleasant meetings. I also admire your willingness to step aside to allow a board appointment with perhaps a different perspective or voice.

ADJOURNMENT – **Sue Carpenter moved to adjourn. The motion carried unanimously.** The meeting adjourned at 10:43 am.

NEXT MEETING - July 20, 2022, 9:00am