

MORGANTOWN PUBLIC LIBRARY
Minutes of the Regular Meeting
September 21, 2022

Approved October 19, 2022

Present:

Sue Carpenter
Linda Durfee
Meredith Hartery
Penny Pugh
Alexandria Svolos

Absent:

Also Present:

Sarah Palfrey
Kelly Funkhouser

Others Present:

James Spears, V,
Morgantown
Manager/Assistant
Director

Call to order

The regular meeting of the Board of Trustees of the Morgantown Public Library convened via Zoom Video Conferencing on September 21, 2022. The meeting convened at 9:04 am, Sue Carpenter, President presiding, Kelly Funkhouser, secretary.

Approval of the Minutes

- August 17, 2022 - The minutes were approved as corrected. **Alexandria Svolos moved. The motion passed unanimously.**

PUBLIC FORUM – None

CORRESPONDENCE AND COMMUNICATIONS –

- An email was received from a patron saying how much they appreciate Lexie Ream and everything she does and that she provides good customer service.
- An email from Danielle Turner was forwarded to the Board by Sarah Palfrey.

REPORTS OF COMMITTEES/OFFICERS

- A. President – Sarah Palfrey’s evaluation has been completed. Sue Carpenter met with Sarah yesterday to discuss the evaluation.
- B. Treasurer –
 - Financial Statements – The financial statements were reviewed and filed for audit.
 - Approval of Checks – **Meredith Hartery moved to approve checks as presented. The motion passed.**
 - United Brokerage: Change of Associated Persons – **Linda Durfee moved to change the associated persons for United Brokerage from Judith Panagakos and Penny Pugh to current president, Sue Carpenter, and current vice-president, Meredith Hartery.**
- C. Investment Committee - None
- D. Facilities Committee – The committee – Darrin Baker, Sarah Palfrey, Penny Pugh and Sue Carpenter - met last week to talk about prioritizing projects.
 - The committee asked Darrin Baker to proceed with an RFP for painting the Aull Center.
 - The committee asked Darrin to proceed with a request for assessment for modernization of the elevator.
 - The committee is moving ahead to obtain a quote for a gate for the stairs at the back of the Aull Center.
 - Clinton District Public Library – Saturday and Wednesday in October to request community input. Also, CDPL will have programming for International Coffee Day and will be inviting the public.
 - Latest improvements Arnettsville Community Association received money from the County Commission to replace toilets and upgrade some plumbing. They have moved the roof priority to

the Gymnasium roof.

- To summarize, the committee discussed every one of the buildings and found a grand scheme too overwhelming. The committee identified three priorities that need attention now.

REPORT OF THE LIBRARY DIRECTOR & BRANCH UPDATES

- See Director's report

UNFINISHED BUSINESS

- Policy Review Schedule – No update.

NEW BUSINESS – None.

BOARD COMMENTS –

Linda Durfee – Linda called attention to recent reference (in social media as well as the press) to “the Morgantown Public Library downtown branch.” She recommended that we find a better way to refer to the main library, and that we use it consistently.

EXECUTIVE SESSION – Personnel

- The board moved to go into Executive Session at 9:49am.
- The board adjourned the Executive Session at 10:30 am

ADJOURNMENT – **Linda Durfee** moved to adjourn. The motion carried unanimously. The meeting adjourned at 10:30am.

NEXT MEETING - October 19, 2022, 9:00am