

# CITY OF MORGANTOWN, WEST VIRGINIA



## SUBSTANTIAL AMENDMENT TO THE FY 2025 ANNUAL ACTION PLAN FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

**SUBMITTED BY:**

City Manager's Office  
City of Morgantown  
389 Spruce Street  
Morgantown, WV 26505

**SUBMITTED TO:**

U.S. Department of Housing & Urban Development  
Community Planning and Development  
William S. Moorhead Federal Building  
1000 Liberty Avenue, Suite 1000  
Pittsburgh, PA 15222





## A. EXECUTIVE SUMMARY

It is necessary for the City of Morgantown to process a “Substantial Amendment” to the City’s FY 2025 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. In accordance with CDBG Program Regulations, the City is allowed to make Substantial Amendments to its Annual Plans and Budgets in accordance with the City’s Citizen Participation Plan.

The City has determined that it is necessary to amend the previously approved CDBG program year’s budget. This is considered a substantial amendment in accordance with the City’s Citizen Participation Plan as the following applies: change in allocation priorities and proposing undertakings not previously described in the Annual Action Plan.

### **Amended FY 2025 Annual Action Plan CDBG Activities:**

- CD-25-06 Lower Greenmont Neighborhood Park Improvements. Reduce this project/activity by \$221,248.00 for a new FY 2025 project/activity CDBG budget of \$15,000.00 and reallocate same to a new project/activity titled Lower Greenmont Pedestrian Bridge
- CD-25-07 Pedestrian Crossing Accessibility Improvements. Cancel this project/activity and reallocate \$80,000.00 in 2025 CDBG funds to a new project/activity titled Lower Greenmont Pedestrian Bridge.
- CD-25-08 Lower Greenmont Pedestrian Bridge. Create a new project/activity and allocate 301,248.00 in FY 2025 CDBG funds to the new line-item. CDBG funds will be used for the installation of a pedestrian bridge that will span Deckers Creek in the lower area of the Greenmont Neighborhood near the intersection of E. Brockway Avenue and Pennsylvania Avenue connecting Greenmont Neighborhood residents to Whitmore Park and the Deckers Creek Trail. The 100-foot pedestrian bridge is pre-engineered advanced fiber-reinforced polymer (FRP) and steel with timber decking.



CITY OF MORGANTOWN, WV SUBSTANTIAL AMENDMENTS

FY 2025 PROGRAM YEAR – CDBG FUNDS

<b>CD-25-06</b>	
<b>Project Name</b>	<b>Lower Greenmont Neighborhood Park Improvements</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CDS-1 Community Facilities
<b>Needs Addressed</b>	Community Development Strategy
<b>Funding</b>	CDBG: \$15,000.00
<b>Description</b>	CDBG funds will be used for the development of a neighborhood park in Lower Greenmont. The project will include the acquisition of property, closing costs, attorney fees, appraisal services, architectural/engineering fees, surveys, demolition, site cleanup, grading, clearing and grubbing, fencing, retaining walls, walking path, installation of benches and trash receptacles, pavilion, planting, sidewalk, lighting, and construction of ADA parking space. (Multi-year Activity)
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,010 people
<b>Location Description</b>	Service Area: C.T. 109.1, B.G. 2 and 4
<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F – Parks, Recreational Facilities 570.201(c).
<b>CD-25-08</b>	
<b>Project Name</b>	<b>Lower Greenmont Pedestrian Bridge</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CDS-1 Community Facilities
<b>Needs Addressed</b>	Community Development Strategy
<b>Funding</b>	CDBG: \$301,248.00
<b>Description</b>	CDBG funds will be used for the installation of a pedestrian bridge that will span Deckers Creek in the lower area of the Greenmont Neighborhood near the intersection of E. Brockway Avenue and Pennsylvania Avenue connecting Greenmont Neighborhood residents to Whitmore Park and the Deckers Creek Trail. The 100-foot pedestrian bridge is pre-engineered advanced fiber-reinforced polymer (FRP) and steel with timber decking.
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,010 people
<b>Location Description</b>	Service Area: C.T. 109.1, B.G. 2 and 4
<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03K – Street Improvements 570.201(c).



## B. CITIZEN PARTICIPATION

The following notice is to be published in *Dominion Post* on Tuesday, December 16, 2025.

**NOTICE OF PUBLIC HEARING  
CITY OF MORGANTOWN, WEST VIRGINIA  
SUBSTANTIAL AMENDMENT TO THE FY 2025 ANNUAL ACTION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

The purpose of this notice is to present a Substantial Amendment to the City of Morgantown's FY 2025 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds.

Notice is also hereby given that the City of Morgantown, West Virginia will hold a public hearing on Thursday, January 8, 2026 at 10 a.m., prevailing time, in the first floor conference room at 430 Spruce Street, Morgantown, WV 26505 on the proposed Substantial Amendment. The conference room and 430 Spruce Street are accessible to persons with physical disabilities. If special arrangements are needed to accommodate any persons with disabilities, those with hearing or vision impairments, or those with limited English proficiency, in order for them to participate in the public hearing, please contact Ms. Robyn Hess, City Grant Writer, City of Morgantown, at (304) 284-7479, [rhess@morgantownwv.gov](mailto:rhess@morgantownwv.gov), to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for the TTY/TTD relay. If requested, a foreign language and/or sign language interpreter will be provided if the City is notified three (3) days in advance of the meeting.

The purpose of this public hearing is to present Substantial Amendment to the City's FY 2025 Annual Action Plan for the use of CDBG funds. In accordance with program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan. The City has determined that it is necessary to amend the approved CDBG program budgets for the previously approved FY 2025 Annual Action Plan. These funds will be reprogrammed from previously approved projects/activities to new a project/activity. These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: change in allocation priorities and proposing undertakings not previously described in the Annual Action Plan.

**Amended FY 2025 Annual Action Plan CDBG Activities:**

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FY 2025 PROGRAM YEAR – CDBG FUNDS

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Greenmont Neighborhood near the intersection of E. Brockway Avenue and Pennsylvania Avenue connecting Greenmont Neighborhood residents to Whitmore Park and the Deckers Creek Trail. The 100-foot pedestrian bridge is pre-engineered advanced fiber-reinforced polymer (FRP) and steel with timber decking.

In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), this Substantial Amendment will be on public display for review and comment for a period of thirty (30) days, beginning Wednesday, December 17, 2025. The Substantial Amendment will be available for review on the City of Morgantown website at <http://www.morgantownwv.gov/>, as well as at the following locations:

**City of Morgantown**  
430 Spruce Street  
Morgantown, WV 26505

**BOPARC Senior Center**  
287 Eureka Drive  
Morgantown, WV 26505

**Morgantown City Library**  
373 Spruce Street  
Morgantown, WV 26505

**BOPARC Office**  
Marilla Park  
Morgantown, WV 26505

Written or oral comments are to be directed to Ms. Robyn Hess, Grant Writer by email to [rhess@morgantownwv.gov](mailto:rhess@morgantownwv.gov), by mail to the City Manager's Office, 430 Spruce Street, Morgantown, WV 26505, or by phone at (304) 284-7479 or 7-1-1 for persons with hearing or speech impairments. All comments received by 4 p.m., prevailing time, on Thursday, January 15, 2026 will be considered by the City of Morgantown prior to submitting these Substantial Amendments to City Council for approval at their Tuesday, January 20, 2026 Regular Meeting. Once approved, the City intends to submit these Substantial Amendments to HUD on or after January 21, 2026.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed substantial amendments to the use of CDBG funds under the FY 2025 Annual Action Plan.

**Jamie Miller, City Manager**  
City of Morgantown



## C. RESOLUTION

The following Resolution will be proposed for consideration by the Morgantown City Council during its Regular Meeting on Tuesday, January 20, 2026.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF MORGANTOWN, MONONGALIA COUNTY APPROVING AND AUTHORIZING THE SUBMITTAL TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) OF A SUBSTANTIAL AMENDMENT TO THE FY 2025 ANNUAL ACTION PLAN FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

**WHEREAS**, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

**WHEREAS**, the City of Morgantown had previously approved the budget and Annual Action Plans for Fiscal Year 2025, which proposed how entitlement grant funds would be expended to address the housing and community development needs identified in the City's Five-Year Consolidated Plan; and

**WHEREAS**, HUD permits grant recipients to revise and amend its previous budgets and Annual Action Plans; and

**WHEREAS**, in accordance with the Federal Regulations governing the CDBG Program, certain changes and revisions to an Annual Action Plan may be considered a Substantial Amendment as outlined in the City of Morgantown's Citizen Participation Plan; and

**WHEREAS**, a draft of the Substantial Amendment to the FY 2025 Annual Action Plan was on public display from December 17, 2025 through January 15, 2026 and the City held a public hearing on January 8, 2026 concerning said amendment, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final Substantial Amendment document.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MORGANTOWN, MONONGALIA COUNTY, WEST VIRGINIA, AS FOLLOWS:**

**SECTION 1.** That the amended Annual Action Plan for the Fiscal Years 2025 concerning the use of CDBG funds is hereby in all respects approved as presented, which includes the following:

**Amended FY 2025 Annual Action Plan CDBG Activities:**

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**SECTION 2.** That the City Manager, on behalf of the City of Morgantown, West Virginia, is authorized to sign and submit the Substantial Amendment to the FY 2025 Annual Action Plan to the U.S. Department of Housing and Urban Development. The City Clerk is hereby directed to file a copy of said Substantial Amendment with the Official Minutes of this regular meeting of City Council.

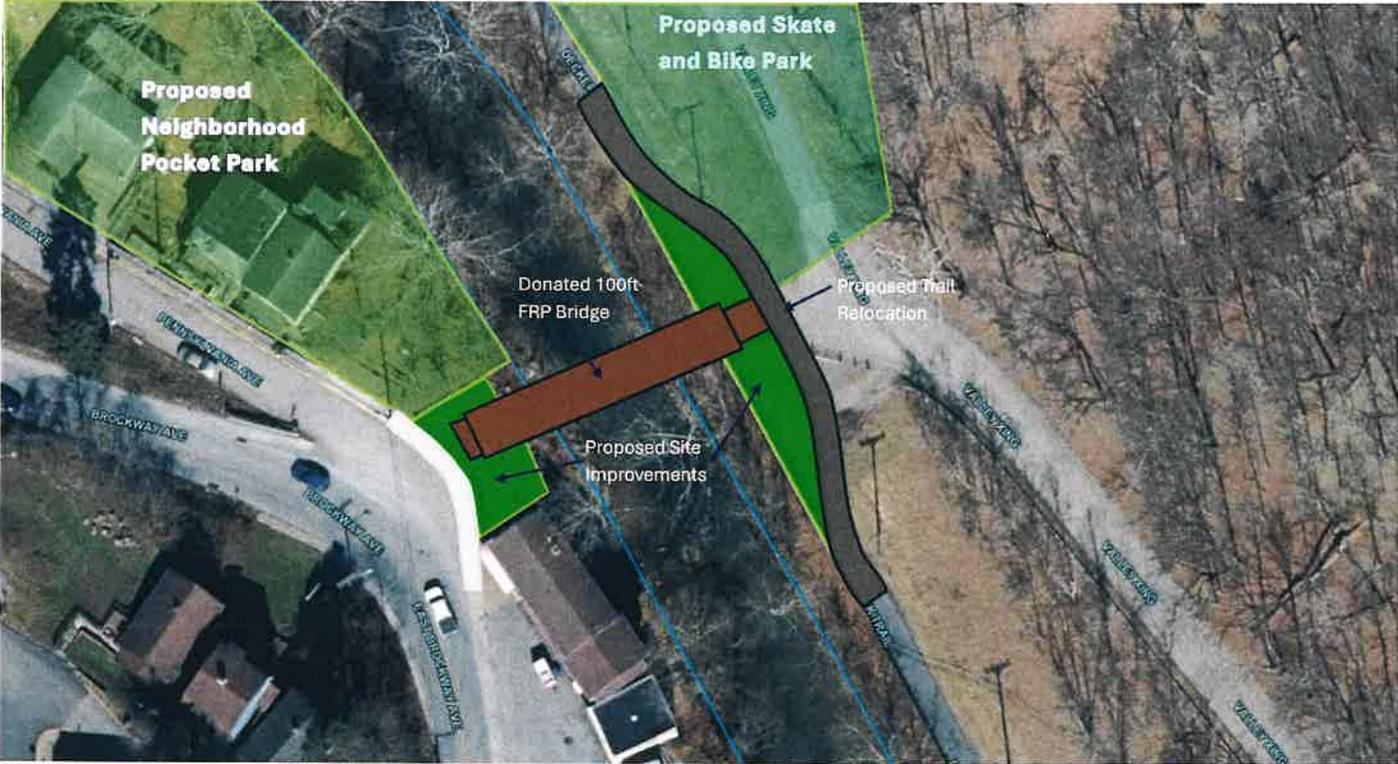
**SECTION 3.** That the City Manager, on behalf the City of Morgantown, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental information or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's subject Substantial Amendments.

**ADOPTED INTO A RESOLUTION THIS 20<sup>th</sup> DAY OF JANUARY 2026 BY THE COUNCIL OF THE CITY OF MORGANTOWN, WEST VIRGINIA.**

IN WITNESS WHEREOF, I, \_\_\_\_\_, Mayor of the City of Morgantown, West Virginia have hereunto set my hand and caused the Official Seal of the City of Morgantown to be affixed this 20<sup>th</sup> day of January 2026.

\_\_\_\_\_  
\_\_\_\_\_, Mayor

\_\_\_\_\_  
Christine Wade, City Clerk



Area Map: Proposed Location of Donated 100ft FRP Bridge

