

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FY 2018 ANNUAL ACTION PLAN

July 2, 2018

Honorable Bill A. Kawecki, *Mayor*



CITY OF MORGANTOWN, WV



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AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Morgantown, West Virginia is a Federal entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of Morgantown has prepared this FY 2018 Annual Action Plan for the period of July 1, 2018 through June 30, 2019. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Morgantown. This is the fifth and final Annual Action Plan under the City's FY 2014-2018 Five-Year Consolidated Plan.

The FY 2018 Annual Action Plan is a collaborative effort of the City of Morgantown, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through public meetings, statistical data, review of the City's Comprehensive Plan, and other community plans.

During the FY 2018 Program Year, the City of Morgantown will receive the following Federal funds:

- **CDBG:** \$412,169.00
- **CDBG Program Income:** \$3,000.00

Total: \$415,169.00

The Fairmont-Morgantown Housing Authority estimates that it will receive \$3,000 in CDBG Program Income during this program year. The funds will be returned to the Housing Rehab and Down Payment Assistance Program and are included in the activity's budget.

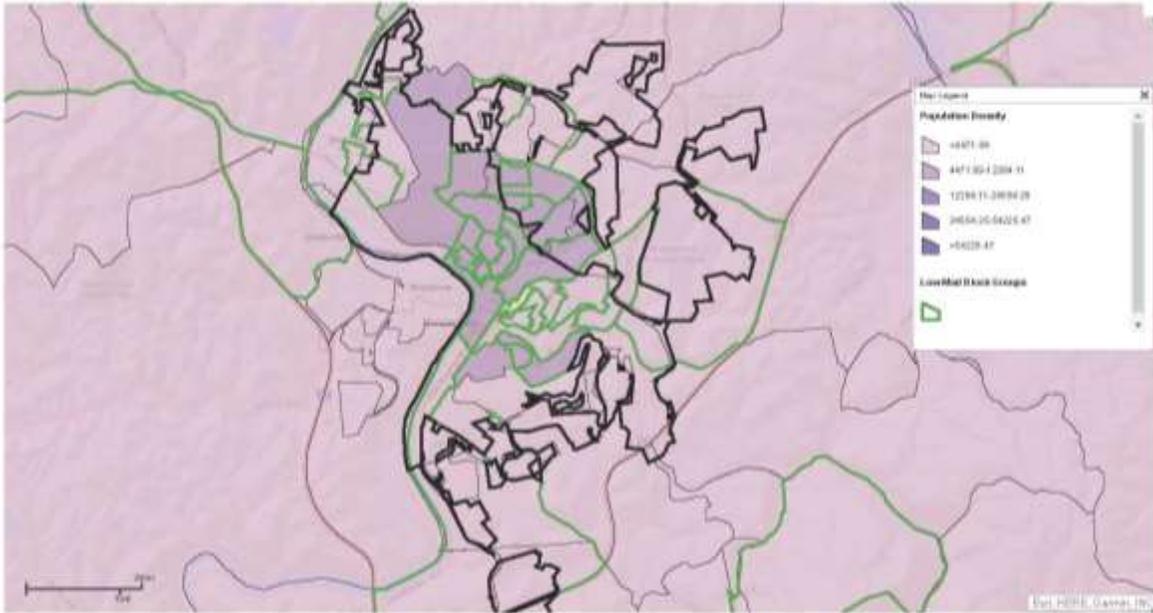
The City of Morgantown proposes to undertake the following activities with the FY 2018 CDBG Funds:

1. **General Administration** - \$ 82,433.00
2. **The Bartlett House - Housing First Model** - \$25,000.00
3. **Morgantown Area Youth Services Project (MAYSP) - Intervention Services** - \$14,000.00
4. **Mountaineer Boys and Girls Club - Education Services Program** - \$14,000.00
5. **Fairmont-Morgantown Housing Authority - Housing Rehab and Down Payment Assistance Program** - \$53,000.00
6. **City of Morgantown - ADA Improvements - Former Woodburn School** - \$146,736.00
7. **City of Morgantown - Walnut Street Streetscape ADA Improvements** - \$75,000.00
8. **Milan Puskar Health Right - Harm Reduction Program Office** - \$5,000.00

Maps:

The following maps illustrate the demographic characteristics of the City of Morgantown:

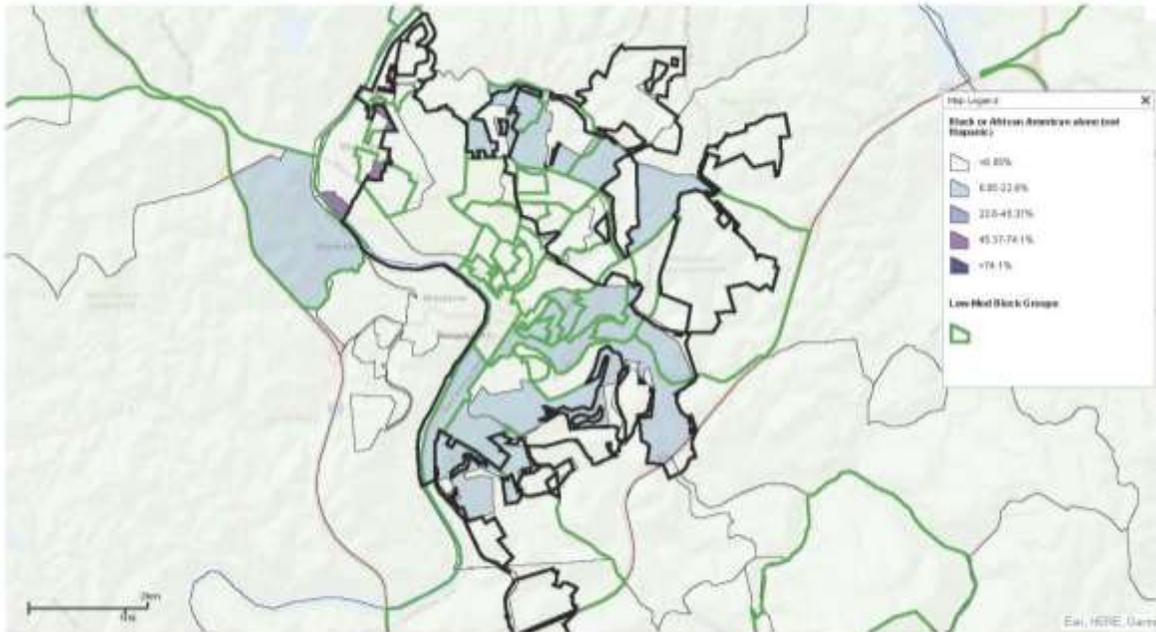
- Population Density by Block Group
- Percent White Population by Block Group
- Percent Black or African American Population by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low-Income Percentage by Block Group
- Moderate-Income Percentage by Block Group
- Low/Moderate Income Percentage by Block Group



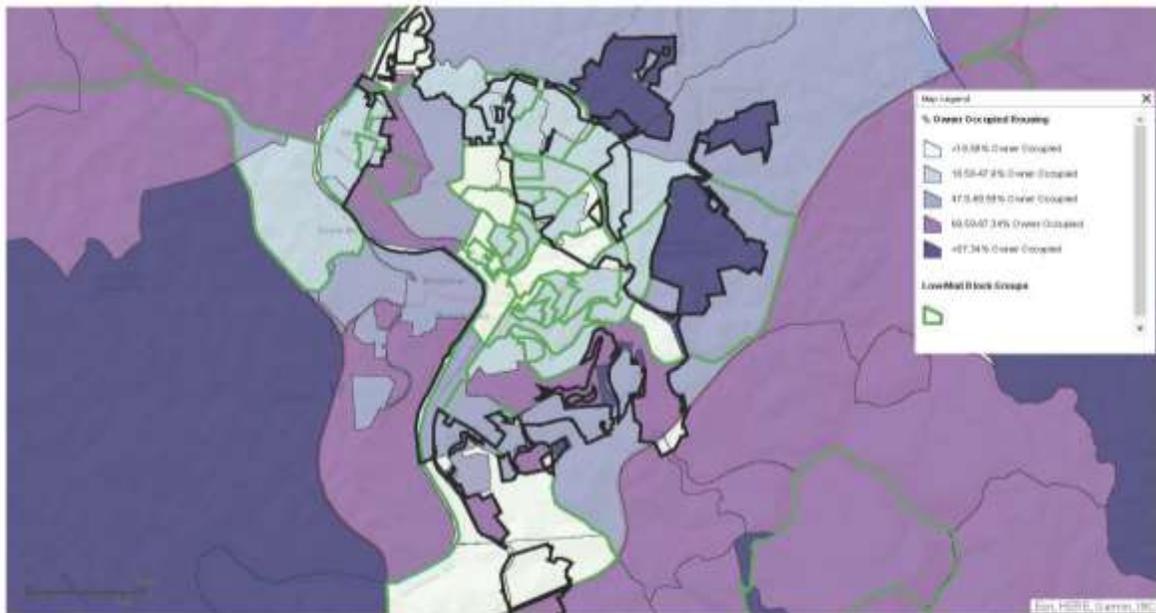
**CITY OF MORGANTOWN, WV
POPULATION DENSITY BY BLOCK GROUP**



**CITY OF MORGANTOWN, WV
PERCENT WHITE POPULATION BY BLOCK GROUP**



**CITY OF MORGANTOWN, WV
PERCENT BLACK OR AFRICAN AMERICAN POPULATION BY BLOCK GROUP**



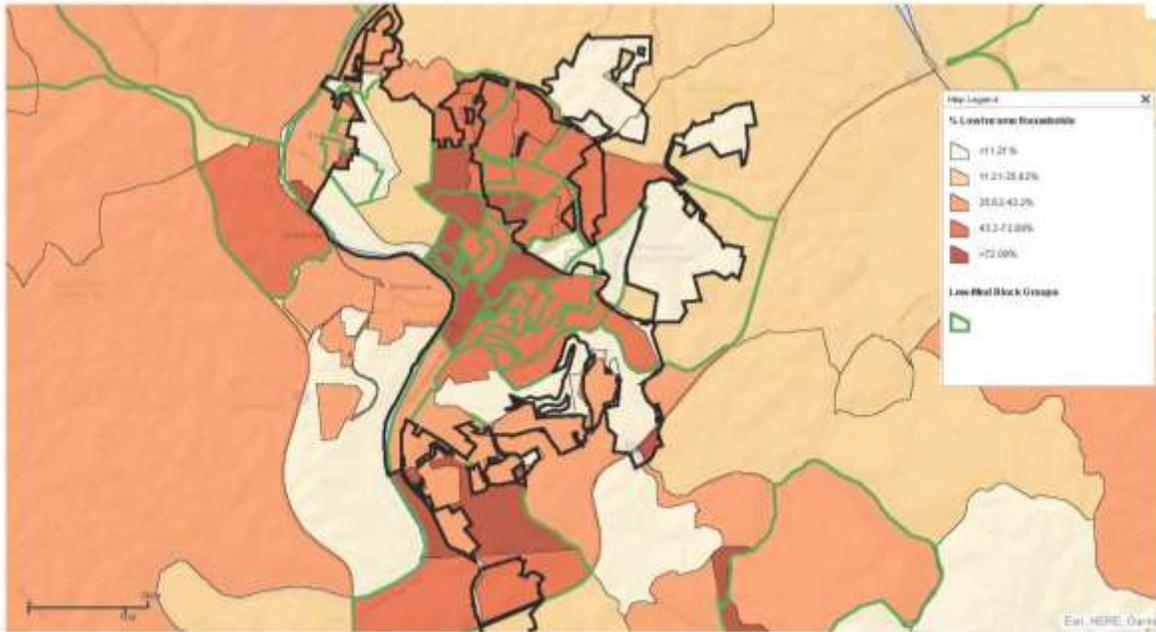
**CITY OF MORGANTOWN, WV
PERCENT OWNER-OCCUPIED HOUSING UNITS BY BLOCK GROUP**



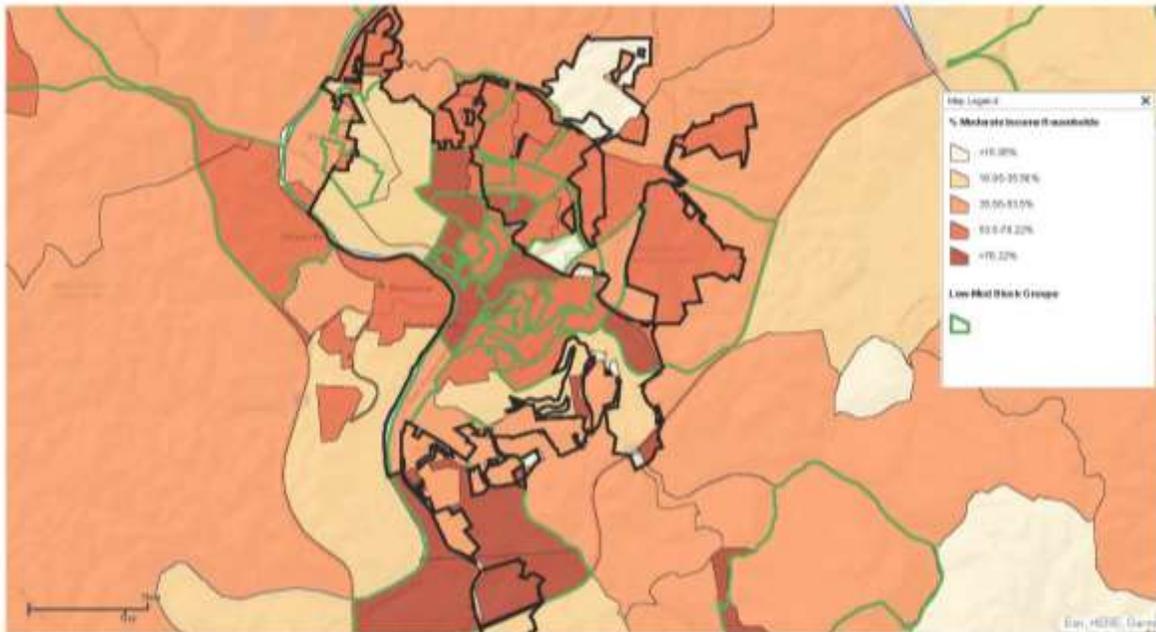
**CITY OF MORGANTOWN, WV
PERCENT RENTER-OCCUPIED HOUSING UNITS BY BLOCK GROUP**



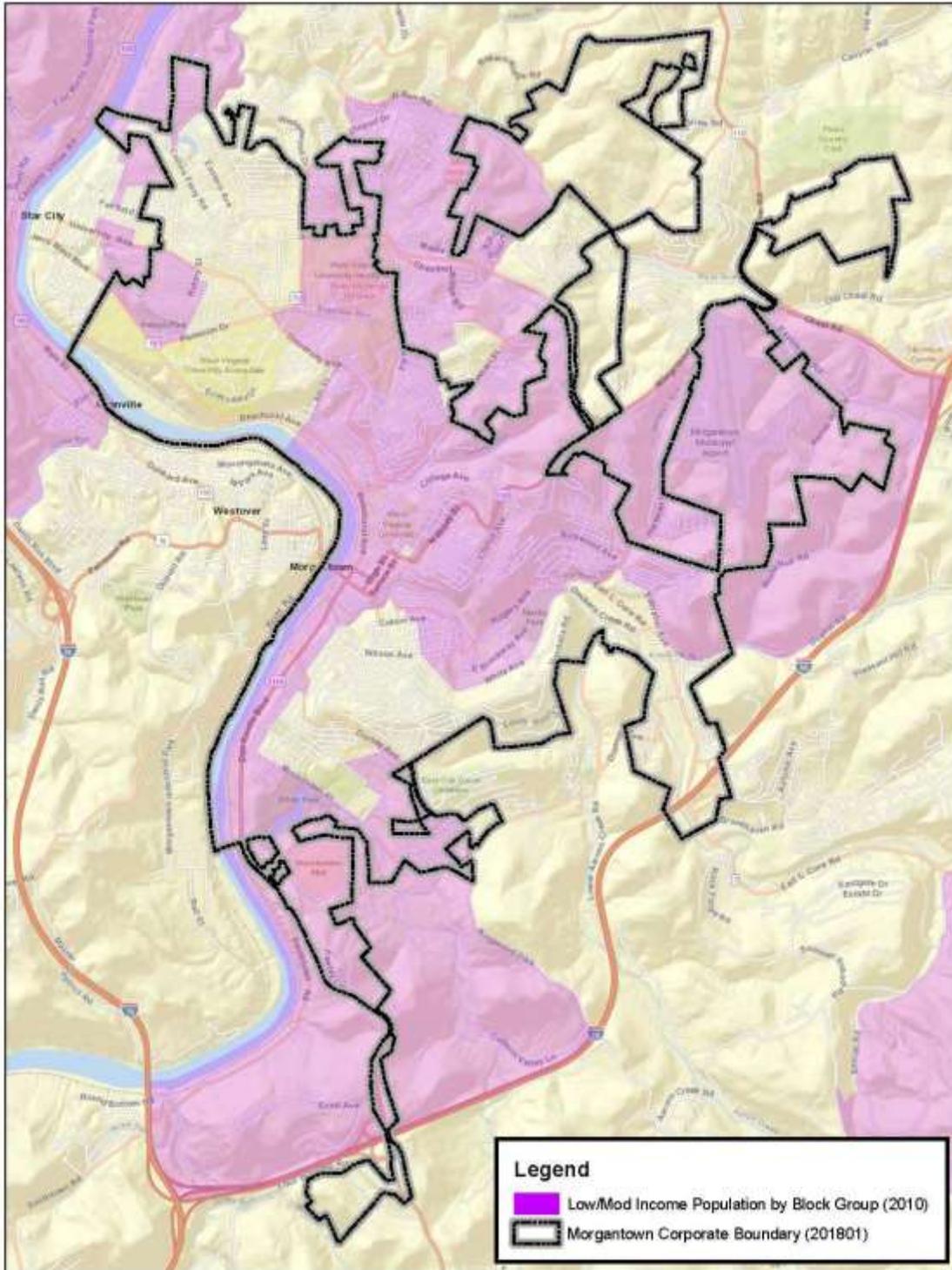
**CITY OF MORGANTOWN, WV
PERCENT VACANT HOUSING UNITS BY BLOCK GROUP**



**CITY OF MORGANTOWN, WV
LOW-INCOME PERCENTAGE BY BLOCK GROUP**



**CITY OF MORGANTOWN, WV
MODERATE-INCOME PERCENTAGE BY BLOCK GROUP**



Low/Moderate Income Percentage by Block Group

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During the FY 2018 CDBG Program Year, the City of Morgantown proposes to address the following priority need categories identified in its FY 2014-2018 Five-Year Consolidated Plan:

Housing:

Community Development Block Grant (CDBG) will fund a program for housing to include: housing rehabilitation single owner and rental, an emergency home repair, a housing accessibility, a down payment assistance and a lead paint testing/abatement, also providing infrastructure development using CDBG funding to offset the cost of storm water retention, water, and sewer and sidewalk projects to help offset these costs for affordable housing.

The creation of a dedicated city-wide or county-wide Community Housing Development Organization (CHDO) a CHDO is a special type of non-profit organization that focuses on the development of housing for households with incomes under 80% AMI, adjusted for family size. A CHDO focused on the local needs of the community would be able to more effectively deliver services, thereby increasing the number of affordable housing units added to the community.

All rental and homeowner rehabilitation projects will be subject to the Lead Based Paint Policy, as set forth in 24 CFR Part 35, Davis-Bacon wage rates, environmental review regulations and conflict of interest regulations.

During this program year, the City will fund the following projects:

- **CD-18-05 Fairmont-Morgantown Housing Authority:** CDBG funds will be used to operate the Fairmont-Morgantown Housing Authority's Home Rehabilitation Programs and Down Payment Program. The Home Rehabilitation Programs will enable low/mod income households to receive the repair or replacement of essential housing components by providing loans, forgivable loans, and grants. Grants are offered for accessibility and emergency repairs and loans are available to homeowners. Elderly or disabled homeowners can receive forgivable loans. Down Payment Assistance is also available to assist future low/mod income homeowners purchasing a home in the City of Morgantown.

Homelessness:

Community Development Block Grant will fund special needs services providers to affordable housing development and/or job creation for special needs populations, particularly individuals with substance abuse problems, individuals with severe, persistent mental illnesses, and homeless families. Prioritize activities that help individuals move toward self-sufficiency and break the cycle of poverty.

The City will focus homelessness activities on Housing First activities and removing the chronic homeless from the streets.

During this program year, the City will fund the following projects:

- **CD-18-02 The Bartlett House - Housing First Model:** CDBG funds will be used to operate the Housing First Model which aims to place people experiencing homelessness into permanent supportive housing situations and to decrease or eliminate their stay in emergency shelters. Emergency shelters will serve as a “triage” entry point to assess each individual presenting for services and efficiently and effectively refer them into a housing program. With this model, clients would only be admitted to the shelter if an appropriate housing situation was not immediately available.

Anti-Poverty:

Community Development Block Grant will fund supporting agencies that are identifying and resolving barriers to independent living and promoting self-sufficiency for individuals and families of low- to moderate-income through job training, literacy programs, medical treatment, barrier removal and rehabilitation, out-of-school time (OST) programs, and transportation. CDBG funds may be used for a variety of activities. Activities funded in the past that have impacted extremely-low income families include the following: literacy programs, job training, housing rehabilitation, critical repair of homes, youth and day care services, crime awareness, infrastructure, and parenting programs.

During this program year, the City will fund the following projects:

- **CD-18-03 Morgantown Area Youth Services Project (MAYSP) - Intervention Services:** CDBG funds will be used to fund operating costs for the Morgantown Area Youth Services Project’s (MAYSP) Delinquency and Substance Abuse Youth Intervention Program which provides anti-poverty intervention services to low-income youth and families living in Morgantown experiencing delinquency, underage drinking, substance abuse problems, related crime, and homelessness.
- **CD-18-04 Mountaineer Boys and Girls Club - Education Services Program:** CDBG funds will be used to support the Mountaineer Boys and Girls Club. Specifically, funds will be provided to the Boys and Girls Club’s Education Program, which is an after school academic support program that includes homework help, tutoring, and individualized instruction for students in the Morgantown School System. STEM and Career Path are after-school curricula, providing programming for 3-4 hours every day.
- **CD-18-08 Milan Puskar Health Right - Harm Reduction Program Office:** Funds for the construction of handicap-accessible office space for the Harm Reduction Peer Recovery Support Specialist. A small wall with a door will be constructed to enclose the area on the first floor and provide a private and accessible space for individuals who need support services.

Infrastructure:

Community Development Block Grant will fund sidewalk/infrastructure improvements in targeted low-income areas. Support improvements on neighborhood and downtown sidewalk and infrastructure changes that would make accessibility possible and quality of life. The City is committed to removing barriers at all public facilities in order to make all Public facilities (including all parks and recreation sites) ADA compliant.

During this program year, the City will fund the following projects:

- **CD-18-06 City of Morgantown - ADA Improvements - Former Woodburn School:** CDBG funds will be used to make accessibility improvements to the former Woodburn Elementary School. Accessibility improvements will include accessible parking space paving, accessible route improvements from accessible parking spaces to the primary entrance, accessible entrance door replacement to the Boys and Girls Club programmed space, accessible bathroom improvements to the Boys and Girls Club programming space, and/or lift or elevator serving the Boys and Girls Club programming space.
- **CD-18-07 City of Morgantown - Walnut Street Streetscape ADA Improvements:** Funds to be used for ADA infrastructure as a part of a larger streetscape improvement project on Walnut Street between Spruce Street and High Street. Specifically, stormwater inlet obstructions/barriers will be relocated and accessible curb cuts constructed at the Walnut Street and Spruce Street intersection for ADA compliance.

Fair Housing:

The Federal Fair Housing Act, passed in 1968 and amended in 1988, prohibits discrimination in housing on the basis of race, color, national origin, religion, sex, familial status, and disability. The Fair Housing Act covers most types of housing including rental housing, home sales, mortgage and home improvement lending, land use and zoning. Excluded from the Act are owner occupied buildings with no more than four units, single family housing sold or rented without the use of a real estate agent or broker, housing operated by organizations and private clubs that limit occupancy to members, and housing for older persons.

The West Virginia Fair Housing Act carries the same protections as the federal Fair Housing Act. In addition to prohibiting housing discrimination based on race, color, national origin, religion, sex, familial status and disability, state law also prohibits housing discrimination on the basis of ancestry and blindness. The West Virginia Human Rights Commission investigates and resolves housing discrimination complaints as well as provides education on fair housing.

The City of Morgantown will improve the education/outreach and coordination of fair housing responsibilities in Morgantown. The city's website, a resource for residents seeking information about housing and community development: the website should include: explanation as to what fair housing is and who is protected; direct instructions for filing a complaint; contact information

to offer guidance to residents needing assistance; and Link to West Virginia Fair Housing Action Network website.

Training should also serve as an opportunity for city staff, local advocates, and members of the housing community to begin a unified and cordial working relationship towards making the city more accessible to persons with disabilities.

- The City of Morgantown will undertake Fair Housing education and outreach activities during the FY 2018 program year.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the City of Morgantown prepares and submits its CAPER to HUD within ninety (90) days after the start of the new program year. The FY 2016 CAPER is the most recent CAPER to be completed by the City of Morgantown. The CAPER was approved by HUD on November 29, 2017. As reported in the FY 2016 CAPER, the City expended 100% of its CDBG funds for the benefit of low- and moderate-income persons. The City obligated \$32,000.00 for public service activities, which was below the 15% public services cap at 8.73%. The City obligated \$73,275.00, which met the 20% administrative cap. The City was under its 1.5 drawdown ratio with a drawdown ratio of 1.24. Morgantown is carrying out its projects in a timely manner and in accordance with all HUD activity guidelines and match requirements.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan has many components to gather citizen participation which includes: citizen participation plan; requests for proposals for funding (RFP's) from agencies/organizations; citizen participation process; Consultation Process; and the development of the annual action plan. Each component of this plan principally serves the needs of the low- and moderate-income population in the City. The City emailed out CDBG funding applications to its list of agencies/organizations. This list is updated regularly.

The City developed the plan based on citizen input, the information obtained from agencies/organizations, and meetings with other City staff and departments. A "draft plan" and budget are annually prepared and placed on public display for a 30-day review and comment period. This is advertised in a local newspaper of general circulation in the City, with the times, dates, and locations where the plan may be examined. A public hearing on the plan was also advertised and conducted. Citizen, agency, and organization comments were either incorporated into the plan or if not included, the reason why the comments were not accepted are included in the plan.

The City of Morgantown held a mandatory Subrecipient Preapplication Meeting on Thursday, February 15, 2018 at 10:00 AM in the City Council Chambers at City Hall. Attendees were given an opportunity to comment on the community development, housing, economic development, and homeless needs facing the City. Additionally, information was presented on how to fill out and submit the applications for subrecipient funding for FY 2018 CDBG funds. CDBG Funding Applications were due back to the City by Monday, March 5, 2018. There was a total of thirteen (13) persons in attendance representing fifteen (15) organizations/agencies. The sign-in sheet is available at the end of this Annual Action Plan.

Once the preapplication meeting concluded, the City of Morgantown held a public needs hearing in the City Council Chambers at 11:00 AM on February 15, 2018. This hearing provided residents, agencies, and organizations with the opportunity to discuss the City's CDBG Program and to provide suggestions for future priorities and activities. The City of Morgantown advertised the public needs hearing in the "Dominion Post" on Tuesday, January 30, 2018 and posted flyers throughout City Hall. The City also posted information about the public meetings on the City's Channel 15 public broadcasting station.

The Second Public Hearing Notice was published on Thursday, May 17, 2018 in the "Dominion Post" and the Second Public Hearing was held on Wednesday, June 6, 2018 at 10:00 AM in the City Council Chambers, City Hall, 389 Spruce Street. During the Second Public Hearing, the residents were given the opportunity to comment on the draft version of the FY 2018 Annual Action Plan.

The "FY 2018 Annual Action Plan" was on display for a 30-day period beginning Friday, May 18, 2018 and ending Monday, June 18, 2018. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on display at the City of Morgantown's website <http://www.morgantownwv.gov/185/Community-Development>, as well as at the locations listed below:

- **Development Services Office** - 389 Spruce Street, Room 12, Morgantown, WV 26505
- **Morgantown City Library** - 373 Spruce Street, Morgantown, WV 26505
- **BOPARC Senior Center** - 287 Eureka Drive, Morgantown, WV 26505
- **BOPARC Office** - Marilla Park, Morgantown, WV 26505

Schedule:

The following schedule was used in the preparation of the FY 2018 Action Plan:

- **Publish Notice of Needs Hearing** – Tuesday, January 30, 2018
- **Funding Applications Available** – Thursday, February 1, 2018
- **Pre-Application Meeting for Agencies and Organizations** – Thursday, February 15, 2018 at 10:00 AM
- **First Public Hearing** – Thursday, February 15, 2018 at 11:00 AM in City Council Chambers

- **Funding Applications Due to the City** – Monday, March 5, 2018 at 4:00 PM
- **Publish Notice of Display of Draft and Public Hearing in the Newspaper** – Thursday, May 17, 2018
- **Annual Action Plan on Display** – Friday, May 18, 2018
- **Second Public Hearing** – Wednesday, June 6, 2018 at 10:00 AM in City Council Chambers
- **End of Annual Action Plan on Display** – Monday, June 18, 2018
- **City Council Adopts FY 2018 Annual Action Plan** – Tuesday, June 19, 2018
- **Submission of Annual Action Plan to HUD on or before** – July 2, 2018

A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Morgantown held a Subrecipient Pre-Application Meeting on Thursday, February 15, 2018 in the City Council Chambers. Attendees were given an opportunity to comment on the community development, housing, economic development, and homeless needs facing the City. Additionally, information was presented on how to fill out and submit the applications for subrecipient funding for FY 2018 CDBG funds. There was a total of 13 persons in attendance in addition to City staff.

A public hearing was held to seek input from interested residents and community organizations for the FY 2018 funds on Thursday, February 15, 2018 at 11:00 AM at the City Hall Council Chambers. The City of Morgantown advertised in the “Dominion Post” on Tuesday, January 30, 2018. This provided the residents, agencies, and organizations with the opportunity to discuss the City's CDBG program and to provide suggestions for future CDBG Program priorities and activities. There was a total of 12 persons in attendance in addition to City staff.

The City received nine (9) CDBG funding requests and funded seven (7) requests plus funds for program administration.

The FY 2018 Annual Action Plan was placed on public display on Friday, May 18, 2018 and a Second Public Hearing was held on Wednesday, June 6, 2018 at 10:00 AM in the City Council Chambers. A newspaper notice announcing that these documents were placed on public display was published on Thursday, May 17, 2018 in the “Dominion Post,” a newspaper of general circulation in the area. Comments that were received at the Second Public Hearing are included in the Citizen Participation Section of the Annual Action Plan, which also includes the newspaper ads, sign-in sheets, agendas, and summaries of the meeting minutes.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received have been accepted and incorporated into the planning documents.

7. Summary

The FY 2018 Annual Action Plan for the City of Morgantown includes the City's CDBG Program and outlines which activities the City will undertake during the program year beginning July 1, 2018 and ending June 30, 2019. This is the City's fifth and final year of the FY 2014-2018 Five-Year Consolidated Plan.

During the FY 2018 Program Year, the City of Morgantown, West Virginia anticipates the following Federal financial resources:

- **CDBG:** \$412,169.00
- **CDBG Program Income:** \$3,000.00

Total: \$415,169.00

The Fairmont-Morgantown Housing Authority estimates that it will receive \$3,000 in CDBG Program Income during this program year. The funds will be returned to the Housing Rehab and Down Payment Assistance Program and are included in the activity's budget.

During the FY 2018 CDBG Program Year, the City of Morgantown proposes to address the following priority needs from its Five-Year Consolidated Plan:

- Housing
- Homelessness
- Anti-Poverty
- Infrastructure

A "draft" of the FY 2018 Annual Action Plan was placed on display at the Development Services Department, the Morgantown City Library, the BOPARC Senior Center, and the BOPARC Office. The display period started on Friday, May 18, 2018 through Monday, June 18, 2018 for a 30-day display period. In addition, the City put the draft Plan on its website (<http://www.morgantownwv.gov/185/Community-Development>). The Final Public Hearing was held on Wednesday, June 6, 2018 to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of Morgantown submitted the FY 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development Pittsburgh Office on or before Monday, July 2, 2018.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Morgantown	Department of Development Services
CDBG Administrator	Morgantown	Department of Development Services

Table 1 – Responsible Agencies

Narrative (optional)

The City of Morgantown Department of Development Services is the administrating agency for the CDBG program. The Department of Development Services prepares the Five Year Consolidated Plan, Annual Action Plans, Environmental Review Records (ERRs), and the Consolidated Annual Performance and Evaluation Reports (CAPERs), pay requests, contracting, and oversight of the program on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Mr. Christopher M. Fletcher, AICP
 Director of Development Services
 City of Morgantown
 389 Spruce Street
 Morgantown, WV 26505
 Phone: (304) 284-7431
 Email: cfletcher@morgantownwv.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**1. Introduction**

While preparing the FY 2018 Annual Action Plan, the City of Morgantown consulted with the Fairmont-Morgantown Housing Authority, social services and housing agencies, and the West Virginia Coalition to End Homelessness Continuum of Care – Mon Valley Region 2.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Morgantown works with the following agencies to enhance coordination:

- **Fairmont-Morgantown Housing Authority** - Section 8 Housing Choice Vouchers.
- **Social Services Agencies** - funds to improve services to low- and moderate-income persons.
- **Housing Providers** - fund to rehab and develop affordable housing - funds to improve housing options for low- and moderate-income families and individuals.
- **West Virginia Coalition to End Homelessness Continuum of Care** - Coordinates the effort to provide housing and services to homeless families and individuals.

As part of the CDBG application planning process, local agencies/organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, consultation via phone and/or email, and submission of funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Morgantown Department of Development Services works with the West Virginia Coalition to End Homelessness (WVCEH) which administers the Balance of State Continuum of Care. The mission of the WVCEH is to create partnerships and collaborations at the local, state, and national levels to develop and implement long-term solutions to homelessness and poverty.

The WV Coalition to End Homelessness will address the needs of homeless individuals and contribute systematically to the prevention and elimination of homelessness in WV. WVCEH will also work with representatives from Federal, State, and Local governments, along with public and private entities, advocates, providers, and consumers, to pursue solutions to prevent and end homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Morgantown works closely with the West Virginia Coalition to End Homelessness, a statewide organization that administers the Balance of State Continuum of Care in which, Monongalia County and the City of Morgantown participates. The City of Morgantown does not receive Emergency Solutions Grant (ESG) funds as a Federal Entitlement Community.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	Morgantown
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local Planning organization Business and Civic Leaders Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Morgantown was consulted in all aspects of the Annual Action Plan.
2	Agency/Group/Organization	West Virginia Coalition to End Homelessness
	Agency/Group/Organization Type	Services-homeless Publicly Funded Institution/System of Care Regional organization Planning organization Correction Program and Institutions
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The West Virginia Coalition to End Homelessness Continuum of Care was consulted to ascertain the homeless needs and the needs of persons exiting correctional facilities and other publicly funded institution for the City of Morgantown. The CoC also provided information from the FY 2018 SuperNOFA.
3	Agency/Group/Organization	Fairmont Morgantown Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Fairmont-Morgantown Housing Authority was contacted about needs. The City received a funding request from the Fairmont-Morgantown Housing Authority and allocated FY 2018 CDBG funds to the project.

4	Agency/Group/Organization	Bartlett House Inc
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Bartlett House, Inc. was consulted to ascertain the homeless needs and the needs of persons exiting correctional facilities and other publicly funded institution for the City of Morgantown. The Bartlett House, Inc. attended the Pre-Application Meeting and submitted an application for subrecipient funding. The City of Morgantown will fund an activity through the Bartlett House, Inc. during the FY 2018 program year.
5	Agency/Group/Organization	Mountaineer Boys & Girls Club
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Mountaineer Boys and Girls Club was consulted to ascertain the social service needs for the City of Morgantown and attended the Pre-Application Meeting. The Mountaineer Boys and Girls Club submitted an application for subrecipient funding. The City of Morgantown will fund an activity through the Mountaineer Boys and Girls Club during the FY 2018 program year.
6	Agency/Group/Organization	Morgantown Area Youth Services Project (MAYSP)
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Morgantown Area Youth Services Project (MAYSP) was consulted to ascertain the social service needs for the City of Morgantown. MAYSP attended the Pre-Application Meeting and submitted an application for subrecipient funding. The City of Morgantown will fund an activity through MAYSP during the FY 2018 program year.
7	Agency/Group/Organization	Board of Parks and Recreation
	Agency/Group/Organization Type	Services-Children Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Parks and Recreation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Morgantown Board of Parks and Recreation (BOPARC) was consulted to ascertain the parks and recreation needs for the City of Morgantown. While BOPARC was funded in previous years, it did not submit an application for subrecipient funding for FY 2018 CDBG funds.
8	Agency/Group/Organization	Morgantown Area Meals on Wheels
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Morgantown Area Meals on Wheels was consulted to ascertain the public needs of the community, but did not submit a request for subrecipient funding for the FY 2018 Program Year.
9	Agency/Group/Organization	In Touch and Concern
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In Touch and Concerned attended the Pre-Application Meeting, but did not submit a request for subrecipient funding for the FY 2018 CDBG Program Year.
10	Agency/Group/Organization	Literacy Volunteers of Monongalia and Preston Counties
	Agency/Group/Organization Type	Services-Children Services-Education Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Literacy Volunteers of Monongalia and Preston Counties attended the Pre-Application Meeting and submitted a request for subrecipient funding for the FY 2018 CDBG Program Year. However, the activity was not funded.
11	Agency/Group/Organization	United Way of Monongalia & Preston Counties
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment Other government - County Regional organization Planning organization Business and Civic Leaders Foundation
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Way of Monongalia and Preston Counties attended the Pre-Application Meeting, but did not submit a request for subrecipient funding for the FY 2018 CDBG Program Year.

12	Agency/Group/Organization	The Salvation Army of Morgantown
	Agency/Group/Organization Type	Housing Services - Housing Services-Employment Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army of Morgantown, WV attended the Pre-Application Meeting, but did not submit a request for subrecipient funding for the FY 2018 CDBG Program Year.
13	Agency/Group/Organization	Christian Help, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Christian Help, Inc. was contacted about needs, but did not submitted a request for subrecipient funding for the FY 2018 CDBG Program Year.
14	Agency/Group/Organization	Mon County Habitat for Humanity, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Other government - County Regional organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mon County Habitat for Humanity attended the Pre-Application Meeting, but did not submit a request for subrecipient funding for the FY 2018 CDBG Program Year.
15	Agency/Group/Organization	West Virginia Department of Health and Human Resources
	Agency/Group/Organization Type	Services-Health Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Other government - State Regional organization
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Morgantown reviewed the Blood Lead Level Screening Plan provided through the West Virginia Department of Health and Human Resources - West Virginia Childhood Lead Poisoning Prevention Program (CLPPP).

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	West Virginia Coalition to End Homelessness Continuum of Care	West Virginia Coalition to End Homelessness Continuum of Care is the primary provider of housing and supportive services for the City of Morgantown's homeless and at risk of being homeless population. The goals of the City and the Consortium of Care are complementary.
Annual and Five Year Capital Plans	Fairmont-Morgantown Housing Authority	The Fairmont-Morgantown Housing Authority is the lead agency providing Section 8 Housing Choice vouchers in the area. The goals of the City and the Housing Authority are complementary.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
West Virginia State Health Profile	West Virginia Department of Health and Human Relations	The West Virginia State Health Profile provides lead-based paint poisoning statistics which informs the decision-making process of the City of Morgantown's Five Year Consolidated Plan and Annual Action Plans.
FY 2014-2018 Five Year Consolidated Plan	City of Morgantown, WV	The FY 2018 Annual Action Plan adopts the goals of the FY 2014-2018 Five Year Consolidated Plan. The activities undertaken during this program year will fall under one of the goals outlined in the Consolidated Plan.

Table 2 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Morgantown is the administering agency for the CDBG program. Close coordination is maintained with the other City departments including CDBG projects such as the Development Services Departments, Engineering Department, Public Works Department, Police Department, Code Enforcement Department, and Morgantown Board of Parks and Recreation to address infrastructure, code enforcement, and public safety needs.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

This Annual Action Plan was developed in accordance with the City’s Citizen Participation Plan. Social service agencies and housing providers were notified of the availability of funds and requests for proposals for funding were due on Monday, March 5, 2018 at 4:00 PM. On Thursday, February 15, 2018, the City of Morgantown held a pre-application meeting for organizations/agencies, followed by a public needs hearing. A “draft” of the FY 2018 Annual Action Plan was placed on display at the following locations: Development Services Department, 389 Spruce Street; Morgantown City Library, 373 Spruce Street; BOPARC Senior Center, 287 Eureka Drive; and BOPARC Office, Marilla Park. The display period started on Friday, May 18, 2018 and ended on Monday, June 18, 2018 for a 30-day display period. In addition, the City put the draft Plan on its website (<http://www.morgantownwv.gov/185/Community-Development>). A second public hearing was held on Wednesday, June 6, 2018 at 10:00 AM, City Council Chambers at 389 Spruce Street, Morgantown, WV to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of Morgantown submitted the FY 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development Pittsburgh Office on or before Monday, July 2, 2018.

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
1	Newspaper Ad #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	None.	None.	None.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
2	Sub-Recipient Pre-Application Meeting	Minorities Persons with disabilities Agencies / Organization	The City held a Subrecipient Pre-Application Meeting on Thursday, February 15, 2018 at 10:00 AM. There was a total of 13 attendees in addition to City staff.	None.	None.	Not Applicable.
3	Public Meeting #1	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	The City held a public needs hearing on Thursday, February 15, 2018 at 11:00 AM. There was a total of 12 attendees in addition to City staff. See meeting summary comments, the sign-in sheets, and agendas for the Public Hearings in the Exhibit Section.	See the Public Hearing comments in the Exhibit section of the FY 2018 Annual Action Plan.	All comments were accepted.	Not Applicable.
4	Internet Outreach	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	None.	None.	None.	http://www.morgantownwv.gov/185/Community-Development

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
5	Cable T.V. Outreach	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	Advertisement on the Public Access Channel 15 for the FY 2018 Annual Action Plan.	None.	None.	Not Applicable.
6	Funding Application	Minorities Persons with disabilities Agencies / Organizations	The City made the Subrecipient Funding Applications available on February 1, 2018. The Subrecipient Funding Applications were due back to the City on March 5, 2018.	The City received nine (9) funding requests and funded seven (7) of them in addition to general administration .	None.	Not Applicable.
7	Newspaper Ad #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None.	None.	None.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
		Agencies / Organizations				
8	Public Hearing #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies	The City held its Second Public Hearing on June 6, 2018 to discuss the Draft FY 2018 Annual Action Plan.	See the Second Public Hearing comments in the Appendix section of the FY 2018 Annual Action Plan.	None.	Not Applicable.

Table 3 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following financial resources are identified for the FY 2018 Annual Action Plan to address the priority needs and goals/strategies identified in the City of Morgantown’s Five-Year Consolidated Plan.

The City of Morgantown is receiving \$412,169 in CDBG funds for the FY 2018 program year and the Fairmont-Morgantown Housing Authority estimates that it will receive \$3,000 in CDBG Program Income during this program year. The program year goes from July 1, 2018 through June 30, 2019. These funds will be used to address the following priority needs:

- Housing
- Homelessness
- Anti-Poverty
- Infrastructure

The accomplishments of these projects/activities will be reported in the FY 2018 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$412,169.00	\$3,000.00	\$0.00	\$415,169.00	\$0.00	Eight (8) projects/activities were funded based on the FY 2018 CDBG allocation.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The following public (non-federal) resources are anticipated to be available to the City of Morgantown to address the needs identified in the FY 2018 Annual Action Plan:

- **Fairmont-Morgantown Housing Authority:** The Fairmont-Morgantown Housing Authority receives funds for the Section 8 Housing Choice Voucher Program in the City of Morgantown. The Housing Authority does not have any public housing units located in the City.
- **West Virginia Balance of State Continuum of Care:** The West Virginia Balance of State Continuum of Care provides funds to the Bartlett House who runs homeless prevention, emergency shelter, and chronic homeless programs in the City of Morgantown.
- **Other Resources:** The City of Morgantown will leverage public and private financial resources to address the needs identified in the City's Five Year Consolidated Plan and implemented under the FY 2018 Annual Action Plan.

Private and non-federal resources that may be available to the City of Morgantown in FY 2018 to address needs identified in the FY 2014-2018 Five Year Consolidated Plan are listed on the following page.

- **West Virginia Housing Development Fund Home Purchase Programs** – The West Virginia Housing Development Fund is a public body corporate and governmental instrumentality of the State of West Virginia established to increase the supply of residential housing for persons and families of low- and moderate-income, and to provide construction and permanent mortgage financing to public and private sponsors of such housing. To date, the Housing Development Fund has issued more than \$4.2 billion in bonds and has financed more than 116,000 housing units since it began operation in 1969. The West Virginia Housing Development Fund is an Equal Housing Opportunity Lender.
- **West Virginia Neighborhood Investment Program** – The West Virginia Neighborhood Investment Program Act (W. Va. Code § 11-13J) provides credit to individuals and private sector businesses which make eligible contributions to community based nonprofit organizations that establish projects to assist neighborhoods and local communities. These projects provide services such as health care, counseling, emergency assistance, crime prevention, education, housing, job training and physical and environmental improvements.
- **West Virginia Division of Rehabilitation Services** – The West Virginia Division of Rehabilitation Services will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable. The City has not acquired or improved on any land, property, or buildings that are available for sale with CDBG funds.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	Housing	2014	2019	Affordable Housing	Anti-Poverty Strategy	Housing	CDBG: \$53,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
2.	Homelessness	2014	2019	Homeless	Anti-Poverty Strategy	Homelessness	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Homeless Person Overnight Shelter: 32 Persons Assisted
3.	Anti-Poverty	2014	2019	Non-Homeless Special Needs	Anti-Poverty Strategy	Anti-Poverty	CDBG: \$115,433	Public service activities other than Low/Moderate Income Housing Benefit: 550 Persons Assisted
4.	Infrastructure	2014	2019	Non-Housing Community Development	Non-Housing Community Development Strategy	Infrastructure	CDBG: \$221,736	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 265 Persons Assisted Other: 2 Other

Table 4 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	<p>Community Development Block Grant will fund a program for housing to include: housing rehabilitation single owner and rental, an emergency home repair, a housing accessibility, a down payment assistance and a lead paint testing/abatement, also providing infrastructure development using CDBG funding to offset the cost of storm water retention, water, and sewer and sidewalk projects to help offset these costs for affordable housing.</p> <p>The creation of a dedicated city-wide or county-wide Community Housing Development Organization (CHDO) a CHDO is a special type of non-profit organization that focuses on the development of housing for households with incomes under 80% AMHI, adjusted for family size. A CHDO focused on the local needs of the community would be able to more effectively deliver services, thereby increasing the number of affordable housing units added to the community.</p> <p>All rental and home owner rehabilitation projects will be subject to the Lead Based Paint Policy, as set forth in 24 CFR Part 35, Davis/Bacon wage rates, environmental review regulations and conflict of interest regulations.</p>
2	Goal Name	Homelessness
	Goal Description	<p>Community Development Block Grant will fund special needs services providers to affordable housing development and/or job creation for special needs populations, particularly individuals with substance abuse problems, individuals with severe, persistent mental illnesses, and homeless families. Prioritize activities that help individuals move toward self-sufficiency and break the cycle of poverty.</p> <p>The City will focus homelessness activities on Housing First activities and removing the chronic homeless from the streets.</p>
3	Goal Name	Anti-Poverty
	Goal Description	<p>Community Development Block Grant will fund supporting agencies that are identifying and resolving barriers to independent living and promoting self-sufficiency for individuals and families of low- to moderate-income through job training, literacy programs, medical treatment, barrier removal and rehabilitation, out-of-school time (OST) programs, and transportation. CDBG funds may be used for a variety of activities. Activities funded in the past that have impacted extremely-low income families include the following: literacy programs, job training, housing rehabilitation, critical repair of homes, youth and day care services, crime awareness, infrastructure, and parenting programs.</p>

4	Goal Name	Infrastructure
	Goal Description	Community Development Block Grant will fund sidewalk/infrastructure improvements in targeted low-income areas. Support improvements on neighborhood and downtown sidewalk and infrastructure changes that would make accessibility possible and quality of life. The City is committed to removing barriers at all public facilities in order to make all Public facilities (including all parks and recreation sites) ADA compliant.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Through its CDBG funds, the City of Morgantown proposes to assist the following:

- **Extremely Low-Income:** 0 households
- **Low-Income:** 1 household
- **Moderate-Income:** 3 Households

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Morgantown proposes to undertake the following activities with FY 2018 CDBG:

Projects

#	Project Name
1	General Administration
2	The Bartlett House - Housing First Model
3	Morgantown Area Youth Services Project (MAYSP) Intervention Services
4	Mountaineer Boys and Girls Club - Education Services Program
5	Fairmont-Morgantown Housing Authority - Home Rehab and Down Payment Assistance Program
6	ADA Improvements - Former Woodburn School
7	City of Morgantown - Walnut Street Streetscape ADA Improvements
8	Milan Puskar Health Right - Harm Reduction Program Office

Table 5 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Morgantown has allocated its CDBG funds based on: principally benefiting Low/Mod income persons; or an activity in which predominantly low- and moderate-income areas or which has a presumed benefit; or an activity with an income requirement of low- and moderate income persons. All allocated funding has been utilized in a timely manner and within budget.

Many of the obstacles to addressing underserved needs are outside of the City’s control. The largest obstacle is the lack of local, state, and federal resources available to the City of Morgantown to adequately address these needs. This reduction in funds, combined with increasing numbers of individuals in need of housing, social service, homeless, or infrastructure support, unfortunately means that the City of Morgantown is at a disadvantage in addressing underserved needs in the community. However, the City of Morgantown maintains close cooperation with the County, the Housing Authority, housing providers, economic development agencies, and social service providers, to address any underserved needs in the City.

The proposed activities under the FY 2018 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Morgantown. The following census tracts and block groups have over 51% low- and moderate-income residents: C.T. 10101, B.G. 1; C.T. 10102, B.G. 1, B.G. 2, B.G. 3, B.G.

4, and B.G. 5; C.T. 10201, B.G. 1, B.G. 2, and B.G. 3; C.T. 10202, B.G. 1, B.G. 2, B.G. 4, and B.G. 5; C.T. 10400, B.G. 1 and B.G. 2; C.T. 10600, B.G. 1 and B.G. 3; C.T. 10700, B.G. 1, B.G. 2, B.G. 3, B.G. 4, B.G. 5, and B.G. 6; C.T. 10800, B.G. 4; C.T. 10901, B.G. 2 and B.G. 4; C.T. 11000, B.G. 1 and B.G. 3; C.T. 11200, B.G. 2; and C.T. 11500, B.G. 5.

AP-38 Project Summary

Introduction

The City of Morgantown proposes to undertake the following activities with the FY 2018 CDBG funds:

Project Summary Information

1	Project Name	General Administration
	Target Area	Non-Housing Community Development Strategy
	Goals Supported	Anti-Poverty
	Needs Addressed	Anti-Poverty
	Funding	CDBG: \$82,433
	Description	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management, and other administrative costs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization
	Location Description	City Hall, 389 Spruce Street, Morgantown, WV 26505
	Planned Activities	The project matrix code is 21A, General Program Administration, 570.206.
2	Project Name	The Bartlett House - Housing First Model
	Target Area	Anti-Poverty Strategy
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$25,000
	Description	CDBG funds will be used to operate the Housing First Model which aims to place people experiencing homelessness into permanent supportive housing situations and to decrease or eliminate their stay in emergency shelters. Emergency shelters will serve as a triage entry point to assess each individual presenting for services and efficiently and effectively refer them into a housing program. With this model, clients would only be admitted to the shelter if an appropriate housing situation was not immediately available.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	32 Individuals
	Location Description	1110 University Avenue, Morgantown, WV 26505
	Planned Activities	The National Objective is Low/Mod Income Clientele (LMC). The HUD Matrix Code is 03T Operating Costs of Homeless/AIDS Patient Programs. 570.201(e).
3	Project Name	Morgantown Area Youth Services Project (MAYSP) Intervention Services
	Target Area	Anti-Poverty Strategy
	Goals Supported	Anti-Poverty
	Needs Addressed	Anti-Poverty
	Funding	CDBG: \$14,000
	Description	CDBG funds will be used to fund operating costs for the Morgantown Area Youth Services Projects (MAYSP) Delinquency and Substance Abuse Youth Intervention Program which provides anti-poverty intervention services to low-income youth and families living in Morgantown experiencing delinquency, underage drinking, substance abuse problems, related crime, and homelessness.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	85 Individuals
	Location Description	160 Chancery Row, Suite 4, Morgantown, WV 26505
	Planned Activities	The National Objective is Low/Mod Clientele (LMC). The HUD Matrix Code is 05F Substance Abuse Services. 570.201(e).
4	Project Name	Mountaineer Boys and Girls Club - Education Services Program
	Target Area	Anti-Poverty Strategy
	Goals Supported	Anti-Poverty
	Needs Addressed	Anti-Poverty
	Funding	CDBG: \$14,000

	Description	CDBG funds will be used to support the Mountaineer Boys and Girls Club. Specifically, funds will be provided to the Boys and Girls Clubs Education Program, which is an after school academic support program that includes homework help, tutoring, and individualized instruction for students in the Morgantown School System. STEM and Career Path are after-school curricula, providing programming for 3-4 hours every day.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	265 Individuals
	Location Description	918 Fortney Street, Morgantown, WV 26505
	Planned Activities	The National Objective is Low/Mod Clientele (LMC). The HUD Matrix Code is 05D, Youth Services. 570.201(e).
5	Project Name	Fairmont-Morgantown Housing Authority - Home Rehab and Down Payment Assistance Program
	Target Area	Anti-Poverty Strategy
	Goals Supported	Housing
	Needs Addressed	Housing
	Funding	CDBG: \$53,000
	Description	CDBG funds will be used to operate the Fairmont-Morgantown Housing Authority's Home Rehabilitation Programs and Down Payment Program. The Home Rehabilitation Programs will enable low/mod income households to receive the repair or replacement of essential housing components by providing loans, forgivable loans, and grants. Grants are offered for accessibility and emergency repairs. Loans are available to area landlords and homeowners. Elderly or disabled homeowners can receive forgivable loans. Down Payment Assistance is also available to assist future low/mod income homeowners purchasing a home in the City of Morgantown.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	4 Households
Location Description	103 12th Street, Fairmont, WV 26554	

	Planned Activities	The National Objective is Low/Mod Housing (LMH). The HUD Matrix Code is 014A, Rehab: Single-Unit Residential. 570.201(n).
6	Project Name	ADA Improvements - Former Woodburn School
	Target Area	Non-Housing Community Development Strategy
	Goals Supported	Infrastructure
	Needs Addressed	Infrastructure
	Funding	CDBG: \$146,736
	Description	CDBG funds will be used to make accessibility improvements to the former Woodburn Elementary School. Accessibility improvements will include accessible parking space paving, accessible route improvements from accessible parking spaces to the primary entrance, accessible entrance door replacement to the Boys and Girls Club programmed space, accessible bathroom improvements to the Boys and Girls Club programming space, and/or lift or elevator serving the Boys and Girls Club programming space.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	265 Individuals 1 Public Facility
	Location Description	918 Fortney Street, Morgantown, WV 26505
	Planned Activities	The National Objective is Low/Mod Clientele. The HUD Matrix Code is 03E Neighborhood Facilities. 570.201(c).
7	Project Name	City of Morgantown - Walnut Street Streetscape ADA Improvements
	Target Area	Downtown
	Goals Supported	Infrastructure
	Needs Addressed	Infrastructure
	Funding	CDBG: \$75,000
	Description	Funds to be used for ADA infrastructure as a part of a larger streetscape improvement project on Walnut Street between Spruce Street and High Street. Specifically, stormwater inlet obstructions/barriers will be relocated and accessible curb cuts constructed at the Walnut Street and Spruce Street intersection for ADA compliance.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility
	Location Description	Walnut Street (Spruce Street to High Street), Downtown Central Business District.
	Planned Activities	The National Objective is Low/Mod Income Area (LMA). The HUD Matrix Code is 03L, Sidewalks. 570.201(c).
8	Project Name	Milan Puskar Health Right - Harm Reduction Program Office
	Target Area	Anti-Poverty Strategy
	Goals Supported	Anti-Poverty
	Needs Addressed	Infrastructure
	Funding	CDBG: \$5,000
	Description	Funds for the construction of handicap-accessible office space for the Harm Reduction Peer Recovery Support Specialist. A small wall with a door will be constructed to enclose the area on the first floor and provide a private and accessible space for individuals who need support services.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	200 Individuals
	Location Description	341 Spruce Street, Morgantown, WV 26505
	Planned Activities	The National Objective is Low/Mod Income Limited Clientele (LMC). The HUD Matrix Code is 03E, Neighborhood Facilities. 570.201(c).

Table 6 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of Morgantown. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2012-2016 American Community Survey 5 Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Morgantown. The 5-year estimates are the most recent data available for the City. The 2010 U.S. Census data is included when necessary.

Population

Key points are:

- Between 1990 and 2010, the population increased by approximately 15%
- The City population was 29,660 in the 2000 Census
- The City's population was 30,364 in 2016 according to the 2012-2016 ACS (a 2.4% increase)

Age

Key points are:

- Median age in Morgantown is 24.0 years of age
- Youth under age 18 account for 9.5% of the total population

Race/Ethnicity

Composition from the 2012-2016 American Community Survey:

- 86.6% of population is White
- 6.2% of population is Black or African American
- 4.8% of population is Asian
- 1.9% of population is Two or More Races
- 2.9% is Hispanic

Income Profile

The Median Income for a family of four (4) in the City of Morgantown, West Virginia Metropolitan Statistical Area (MSA) is \$64,053 according to HUD's FY 2017 Income Limits. The following is a summary of income statistics for the City of Morgantown:

- At the time of the 2012-2016 American Community Survey, the median household income in the City of Morgantown was \$35,502, which was lower than Monongalia County (\$45,467) and the State of West Virginia (\$47,060).
- 21.4% of households have earnings received from Social Security income.
- 13.1% of households have earnings, received from retirement income.
- 1.4% of households have earnings received from public assistance.
- 44.6% of female-headed households with children were living in poverty.
- 27.3% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile

The low- and moderate-income profile for City of Morgantown is a measurement of the area's needs. The City of Morgantown has an overall low and moderate income percentage of 51.72%.

Economic Profile

The following illustrates the economic profile for the City of Morgantown as of the 2012-2016 American Community Survey:

- 46.7% of the employed civilian population had occupations classified as management, professional, or related.
- 22.1% of the employed civilian population had occupations classified as sales and office.
- 21.5% were in the service sector.
- The educational, health, and social service industries represented 37.8% of those employed.
- 21.6% of workers were considered in the government class of employment.

According to the U.S. Labor Department, the preliminary unemployment rate for the City of Morgantown in November of 2017 was 3.5%, which is just higher than the preliminary November 2017 rate of 3.4% in Monongalia County. Morgantown’s unemployment rate was lower than the November, 2017 rates of the State of West Virginia (5.1%) and nationwide (4.1%).

Geographic Distribution

Target Area	Percentage of Funds
Anti-Poverty Strategy	26%
Non-Housing Community Development Strategy	56%
Downtown	18 %

Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities under the FY 2018 CDBG Program Year are located in areas with the highest percentages of low and moderate income persons and those block groups with a percentage of minority persons above the average for the City of Morgantown. The following census tracts have over 51% low and moderate income residents: C.T. 10101, B.G. 1; C.T. 10102, B.G. 1, B.G. 2, B.G. 3, B.G. 4, and B.G. 5; C.T. 10201, B.G. 1, B.G. 2, and B.G. 3; C.T. 10202, B.G. 1, B.G. 2, B.G. 4, and B.G. 5; C.T. 10400, B.G. 1 and B.G. 2; C.T. 10600, B.G. 1 and B.G. 3; C.T. 10700, B.G. 1, B.G. 2, B.G. 3, B.G. 4, B.G. 5, and B.G. 6; C.T. 10800, B.G. 4; C.T. 10901, B.G. 2 and B.G. 4; C.T. 11000, B.G. 1 and B.G. 3; C.T. 11200, B.G. 2; and C.T. 11500, B.G. 5.

The total amount of FY 2018 CDBG funds available is \$412,169 of which 20.0% (\$82,433.80) is for administration and 80.0% (\$329,736) is allocated for project activities. Of the \$329,736 allocated for project activities, all of it is allocated to projects that will benefit low- and moderate-income persons giving the City a 100% low- and moderate-income benefit percentage for FY 2018.

Discussion

The geographic locations and the public benefit for the FY 2018 CDBG Activities are as follows:

- **General Administration** – 389 Spruce Street, Morgantown, WV 26505
- **The Bartlett House – Housing First Model** – 1110 University Avenue, Morgantown, WV 26505 – Low/Mod Income Clientele Benefit (LMC)
- **Morgantown Area Youth Services Project (MAYSP) – Intervention Services** – 160 Chancery Row, Suite 4, Morgantown, WV 26505 – Low/Mod Income Clientele Benefit (LMC)
- **Mountaineer Boys and Girls Club – Education Services Program** – 918 Fortney Street, Morgantown, WV 26505 – Low/Mod Income Clientele Benefit (LMC)
- **Fairmont-Morgantown Housing Authority – Housing Rehab and Down Payment Assistance Program** – 103 12th Street, Fairmont, WV 26554 – Low/Mod Income Household Benefit (LMH)
- **City of Morgantown – ADA Improvements – Former Woodburn School** – 918 Fortney Street, Morgantown, WV 26505 – Low/Mod Income Clientele Benefit (LMC)
- **City of Morgantown – Walnut Street Streetscape ADA Improvements** – Walnut Street (Spruce Street to High Street), Downtown Central Business District – Low/Mod Income Area Benefit (LMA)
- **Milan Puskar Health Right – Harm Reduction Program Office** – 341 Spruce Street, Morgantown, WV 26505 - Low/Mod Income Clientele Benefit (LMC)

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Morgantown will utilize its CDBG funds to rehabilitate and assist with down payment assistance. The one year goals for affordable housing in the City of Morgantown for FY 2018 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	4
Special-Needs	0
Total:	4

Table 8 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total:	4

Table 9 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Morgantown will fund the following project with FY 2018 CDBG and CDBG Program Income Funds:

- Fairmont-Morgantown Housing Authority:** CDBG funds will be used to operate the Fairmont-Morgantown Housing Authority’s Home Rehabilitation Programs and Down Payment Program. The Home Rehabilitation Programs will enable low/mod income households to receive the repair or replacement of essential housing components by providing loans, forgivable loans, and grants. Grants are offered for accessibility and emergency repairs. Loans are available to area landlords and homeowners. Elderly or disabled homeowners can receive forgivable loans. Down Payment Assistance is also available to assist future low/mod income homeowners purchasing a home in the City of Morgantown. (4 households)

AP-60 Public Housing – 91.220(h)

Introduction

The Fairmont-Morgantown Housing Authority is the public housing entity for the City of Morgantown. There are no public housing units in the City of Morgantown. The Fairmont-Morgantown Housing Authority administers Section 8 Housing Choice Vouchers throughout Monongalia, Marion, Preston, and Taylor Counties in West Virginia.

Actions planned during the next year to address the needs to public housing

The Fairmont-Morgantown Housing Authority administers 1,117 Section 8 Housing Choice Vouchers throughout Monongalia, Marion, Preston, and Taylor counties in West Virginia. Roughly half of those Section 8 Housing Choice Vouchers are located in Monongalia County, the county in which Morgantown resides. The Section 8 Housing Choice Voucher program is currently open and contains 1,635 households. Additionally, the Housing Authority administers 20 Veterans Administration Supportive Housing (VASH) Vouchers throughout the four (4) County jurisdiction.

The Fairmont-Morgantown Housing Authority provides the following services to persons with its housing counseling services: Pre-Purchase Counseling; Foreclosure Prevention and Loss Mitigation Counseling; Post Purchase Non-Delinquency Counseling; and the Post Purchase Class.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the Fairmont-Morgantown Housing Authority does not provide Public Housing in Morgantown, the organization provides Section 8 Housing Choice Vouchers for residents of the City of Morgantown. The Housing Authority participates in the Section 8 Housing Choice Voucher Homeownership Program. The Section 8 Housing Choice Voucher Homeownership Program offers home loans at below-market interest rates to Section 8 tenants who wish to purchase their own homes. This program allows eligible borrowers to use their Section 8 Housing Choice Vouchers towards a monthly mortgage payment. Presentations are given at all Section 8 Orientations regarding homeownership opportunities and descriptions of the VHOP program. The Housing Authority makes individual calls to any orientation attendee that expresses interest in homeownership to discuss housing counseling and homeownership options.

The Fairmont-Morgantown Housing Authority offers pre-purchase and post-purchase Homebuyer Education Classes. The pre-purchase classes focus on the advantages and disadvantages of home ownership. This class covers: budgeting; credit; lending; shopping for a home; inspections; insurance; predatory lending; and preventative maintenance. This class is held on a monthly basis at the FMHA Offices (103 12th Street, Fairmont, WV 26501) or at the Sunnyside Up offices at the Seneca Center (709 Beechurst Avenue, Suite 30, Morgantown, WV 26505). The classes average ten (10) participants per month. Approximately 20 families from the City of Morgantown have gone through the program in the past year.

The Fairmont-Morgantown Housing Authority also offers a post-purchase class for homeowners. This class is a four (4) hour class that occurs twice per year and provides attendees with a background in budgeting, community membership, and preventative maintenance. This program is offered to any family that has purchased a home through the Housing Authority's homeownership program within the last six (6) months, as well as to any member of the community interested in the topic.

The Fairmont-Morgantown Housing Authority also participates in the FSS Program (Family Self Sufficiency). Many participants in this program have selected homeownership as a long-term goal.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Fairmont-Morgantown Housing Authority is not designated as "troubled" by HUD and is performing satisfactorily according to HUD guidelines and standards. FMHA's recent Section 8 Management Assessment Plan (SEMAP) scoring criteria found FMHA to be scored a "high performer." No assistance is needed to improve operations of this Public Housing Authority.

Discussion

Not Applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The West Virginia Coalition to End Homelessness is the Continuum of Care for the State of West Virginia. The City of Morgantown falls under the purview of Mon Valley, Region 2. The goal of the WV Coalition to End Homelessness is to end homelessness in West Virginia.

The Governance Structure of West Virginia Coalition to End Homelessness (WVCEH) is two-fold: The WVCEH Board of Directors and the Governance Structure for the WV Balance of State Continuum of Care (WV BoS CoC). WVCEH strives to make the governance of the BoS CoC representative across disciplines, geographies, and lived experiences of homelessness across four main groups currently:

- The WV Balance of State CoC Steering Committee
- The WV Balance of State HMIS User Group
- The WV Balance of State CoC Independent Rating and Ranking Committee
- The BoS CoC Youth Homelessness Advisory Committee

The City of Morgantown works closely with the homeless service providers within the City to identify and resolve issues of homelessness within the community. The Community Development Office takes an active role in establishing the "Point-in-Time" count annually and securing funding for shelters and services. The focus of the statewide effort is to get all providers statewide on the HMIS system and establish a data warehouse.

The annual Point-In-Time count was completed on January 23, 2018. This 2018 Point-In-Time count revealed that 76 homeless individuals resided in Monongalia County. There was no data available for the City of Morgantown specifically. The following subcategories of homeless were identified in Monongalia County in 2018:

- **Unsheltered:** 14 individuals, 0 families with children
- **Transitional Housing:** 14 individuals, 2 families with children (8 persons total)
- **Emergency Shelter:** 30 individuals, 2 families with children (7 persons total)

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

All Continuum of Care funded entities must participate in the Coordinated Entry process in the Balance of State. The process includes referrals of all persons experiencing homelessness to the Centralized Intake hub/hotline for immediate assessment for permanent housing. The lead agency for the Continuum of Care also employs Outreach Workers who work in coordination with providers to locate, assess, and access permanent housing solutions for persons who are unsheltered. The Continuum of Care utilizes the VI-SPDAT assessment tool for prioritization of persons into permanent housing. The VI-SPDAT is an evidence-based assessment used in over 400 communities across the US and Canada. The tool focuses on those who are most vulnerable, thus prioritizing them higher for permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Continuum of Care will continue to work with local shelters to ensure that proper emergency shelter and/or triage services are available toward the goal of providing safe temporary accommodation until permanent housing can be arranged through either Rapid Re-housing or Permanent Supportive Housing resources. Prevailing data shows that Transitional Housing (TH) is not an effective means of stabilizing individuals and families toward the goal of permanent housing, and therefore the CoC will not make any move to ensure that TH is provided, but rather will look to right-size the Permanent Housing resources for the community in lieu of additional TH resources. Given that research shows approximately 80% of people experiencing homelessness can self-resolve their homelessness, the Continuum of Care will take steps to ensure that a comprehensive Diversion process is in place, providing Homelessness Diversion as a service, not the lack thereof. Data shows that many communities, utilizing tested Diversion protocols, have realized between a 35-85% reduction in the number of persons entering the homeless shelter and service system by allocating staff time and resources to assisting potential participants with housing help, family reunification, and light-touch resources, empowering those individuals to solve their own homelessness quickly, while leaving true shelter and permanent housing slots open for individuals and families with complex needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC will ensure five basic actions, which are already taking place, will continue, including:

- Aggressive Outreach to locate and connect people experiencing homelessness with complex needs.
- 100% utilization of the CoC Centralized Intake system for placement into permanent housing.
- Comprehensive Diversion to ensure that the right people are connected with the right resources, and those with lower needs are empowered to solve their own homelessness.
- Rapid and intentional placement into permanent housing for those who need it, based on need, eligibility, and availability.
- Quality, intensive case management to ensure that housing stabilization occurs, and individuals and families do not become homeless again.

These actions, when executed diligently with fidelity, create a quality system locally for all potential populations experiencing homelessness. That being said, the CoC, realizing that homelessness among unaccompanied youth poses particular challenges, is also working with HUD technical assistance providers and other outside consultation to formulate a plan of appropriate access, triage, and flexible subsidies for youth experiencing homelessness, with specific attention paid to the most effective ways to ensure that unaccompanied youth can be located, assessed, housed, and stabilized.

The CoC has maintained a focus on chronic and those with long-term homelessness, and will continue to do so. The CoC will also continue to, albeit under challenging circumstances, work with the Veteran Administration to create a more effective system of entry, assessment, and housing placement and stabilization for veterans.

Underscoring the totality of these issues is the need for the CoC to work more effectively with local agencies, across the disciplines, to collect and use pertinent data to address the issues of access to the housing programs offered, and the ability to look at localized impact as efforts continue, increase, and are refined.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The WV BoS CoC has embarked on a “no wrong door” approach of Coordinated Access utilizing an HMIS-generated, CoC-Wide “By-Name List” (BNL) based on VI-SPDAT scores that communities utilize to place people into housing locally. This approach has met with moderate success due to the fact that communities do not often maintain the fidelity of the referral and housing process, prioritization meetings often turn into case conference meetings regarding client issues, and/or lower acuity persons are targeted for housing versus higher acuity persons.

The intention of Coordinated Access is to:

1. Target the correct housing intervention to the correct individual (family), particularly for those with high acuity and high need.
2. Divert people away from the system who can solve their own homelessness.
3. Greatly reduce the length of homelessness by moving people quickly into the appropriate housing.
4. Greatly increase the possibility of housing stability by targeting the appropriate housing intervention to the corresponding needs.

The VI-SPDAT assessment has been instrumental in assisting the CoC determine who most needs the permanent housing available and who can be diverted away into other options.

In late 2016, the West Virginia Balance of State CoC started a pilot centralized intake process throughout the CoC. West Virginia University (the CoC Centralized Intake Grantee) created a hotline and two assessment and referral “hubs” in the BoS which maintains the CoC-wide By-Name List and refers clients directly to open beds in their respective counties. Assessment, triage, referral, and warm transfer for housing placement happens both virtually through HMIS and through phone communications, eliminating time, confusion, and inefficiencies that existed in the original coordinated access process.

The Continuum of Care has also implemented HUD’s Order of Priority (CPD 16-11) and updated Prioritization Notice (CPD 17-01) for serving persons experiencing chronic homelessness, those with high service needs, and those with high acuity levels.

The CoC has been focusing more on training providers to correctly implement diversion as a service and not the absence of a service. If all providers can adequately attempt diversion at the outset, then the likelihood of successful housing retention is greater and the likelihood of those who most need housing being able to access it is also greater.

Discussion

The City of Morgantown will provide funding for the following activity in FY 2018 to address the needs of individuals and families with children who are homeless or imminent at risk of becoming homeless:

- **CD-18-02 The Bartlett House – Housing First Model:** CDBG funds will be used to operate the Housing First Model which aims to place people experiencing homelessness into permanent supportive housing situations and to decrease or eliminate their stay in emergency shelters. Emergency shelters will serve as a “triage” entry point to assess each individual presenting for services and efficiently and effectively refer them into a housing program. With this model, clients would only be admitted to the shelter if an appropriate housing situation was not immediately available.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Morgantown adopted an Analysis of Impediments to Fair Housing in 2011. The document outlined the following eight (8) impediments to fair housing facing the City of Morgantown:

- **Impediment 1:** Lack of a strong organization dedicated to mitigating fair housing barriers and raising awareness of fair housing.
- **Impediment 2:** Inaccessible infrastructure. The city lacks necessary infrastructure for persons with mobility challenges.
- **Impediment 3:** Lack of accessible housing.
- **Impediment 4:** Racial and Section 8 Voucher concentrations. Racial and Section 8 Voucher concentrations exist in certain portions of the city.
- **Impediment 5:** Fair Housing Act design and construction requirements are historically not enforced.
- **Impediment 6:** Residents likely do nothing when they experience discrimination.
- **Impediment 7:** Comprehensive Plan provides a weak vision for accessible and affordable housing goals.
- **Impediment 8:** FMHA provides limited resources in Morgantown.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Morgantown's 2011 Analysis of Impediments identified the following issue with the City's zoning ordinance:

- The Zoning Code does not provide a definition of "disability," "disabled," or "handicap."

The City of Morgantown's Department of Development Services is working with the City's Engineering Department and Code Enforcement Department to determine the most appropriate way to address this issue.

In addition, the Analysis of Impediments identified the following impediments to fair housing that the City of Morgantown is funding during this program year:

Impediment 5: Fair Housing Act design and construction requirements are historically not enforced. Morgantown became a HUD entitlement community in 2004. As an entitlement community, the city must certify that it is affirmatively furthering fair housing choice. This includes enforcing the design and construction standards of the Fair Housing Act. However, city staff has felt they lacked a mechanism to enforce Fair Housing Act requirements until the recent adoption of the IBC 2009.

- **FY 2018 Actions:** The City of Morgantown will partner with local agencies and groups to hold a public fair and inclusive housing awareness event in FY 2018 to coincide with Fair Housing Month. This event

will take place in April of 2019 and will provide education and awareness of fair housing requirements, accessible housing needs, affordable housing opportunities, etc.

Impediment 2: Inaccessible infrastructure. The city lacks necessary infrastructure for persons with mobility challenges. For example, one stakeholder stated that “most housing units are likely not accessible to meaningful pedestrian corridors making public transit use difficult or impossible.” Stakeholders also suggested that some important public amenities, such as the post office, were not accessible. In general, stakeholders suggested that the infrastructure was out of sync, meaning that parking, curb cuts, ramps and bus stops were not cohesively planned.

- **FY 2018 Actions:** The City of Morgantown will fund ADA improvements to the sidewalks on Walnut Street and will make ADA improvements at the former Woodburn School which is predominately leased by the Mountaineer Boys and Girls Club.

Discussion:

The City of Morgantown proposes to undertake the following activities during the FY 2018 Program Year to address the impediments to fair housing identified in the City’s 2011 Analysis of Impediments to Fair Housing Choice:

Impediment 1: Lack of a Strong Organization Dedicated to Mitigating Fair Housing Barriers and Raising Awareness of Fair Housing.

- The City of Morgantown continues to improve its complaint process and increase resident awareness of how to file a fair housing complaint.

Impediment 2: Inaccessible Infrastructure. The City Lacks Necessary Infrastructure for Persons with Mobility Challenges.

- CD-18-06 City of Morgantown - ADA Improvements - Former Woodburn School
- CD-18-07 City of Morgantown - Walnut Street Streetscape ADA Improvements

Impediment 3: Lack of Accessible Housing.

- **CD-18-05 Fairmont-Morgantown Housing Authority - Housing Rehab and Down Payment Assistance Program**
- The City of Morgantown will continue to work with the Fairmont-Morgantown Housing Authority to address issues of accessible housing.

Impediment 4: Racial and Section 8 Voucher Concentrations.

- The City continues to work with the Fairmont-Morgantown Housing Authority to mitigate the concentration of minority households and Section 8 Voucher holders.

Impediment 5: Fair Housing Act Design and Construction Requirements are Historically Not Enforced.

- The City of Morgantown will partner with local agencies and groups to hold a public fair and inclusive housing awareness event in FY 2018 to coincide with Fair Housing Month. This event will take place in April of 2019 and will provide education and awareness of fair housing requirements, accessible housing needs, affordable housing opportunities, etc.

Impediment 6: Residents Likely do Nothing When They Experience Discrimination.

- The City of Morgantown Human Rights Commission will hold monthly meetings to “provide leadership for addressing community interaction and fairness concerns. It will ensure that the City is not only providing services, but maintaining ways in which a community can live together inclusively, functionally, and justly despite differences, complexities, and conflicts.”
- The City proclaimed April of 2018 as Fair Housing Month. During the FY 2018 period, the City of Morgantown will undertake the following fair housing activities: Proclaim April, 2019 as Fair Housing Month. Set-up fair housing displays at City Hall, Morgantown Public Library, and BOPARC Senior Center. Fair Housing programming on Channel 15 public broadcasting television. Social media fair housing educational campaign. Include a fair housing pamphlet in the Morgantown Utility Board’s monthly bills. Partner with the City’s Human Rights Commission and Board of Realtors to hold a high school Fair Housing Month poster competition to engage and educate high school students on fair housing issues and publicly recognize their efforts.

Impediment 7: Comprehensive Plan Provides a Weak Vision for Accessible and Affordable Housing Goals.

- The City of Morgantown will continue to work with the Community Housing Action Partnership, Inc. (CHAP).

Impediment 8: FMHA Provides Limited Resources in Morgantown.

- The City of Morgantown continues to collaborate with the Fairmont-Morgantown Housing Authority to implement strategies to provide consistent communication about the Section 8 Housing Choice Voucher program.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Morgantown has developed the following actions which address the obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based paint hazards, reduces the number of families living in poverty, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The City of Morgantown allocated FY 2018 CDBG funds to principally benefit low- and moderate-income persons through:

- Affordable/Accessible Housing is the first unmet need for all categories in this group of individuals. Regardless of the limitations, housing is a challenge for individuals who may have limitations because of age, mental or physical disabilities, substance abuse and HIV/AIDS. Barriers to independent living are varied from affordable housing and rents, accessibility in multi-unit rental property, rehabilitation and retrofitting for those who own their homes.
- Adequate level of care for the elderly, substance addicted individuals and persons living with HIV/AIDS is another underserved need in the City.
- Employment and Job Training is an underserved need identified as many individuals dealing with limitations found in this subgroup do not have the requisite skills to obtain or maintain employment.

The City of Morgantown assists the community with affordable housing by providing CDBG funds to assist low income homeowners and landlords that rent to low income individuals and families in maintaining and improving their houses.

The Development Services Department continues to work with these organizations and looks for additional opportunities to provide affordable housing in the community.

Actions planned to foster and maintain affordable housing

The City of Morgantown is fostering and maintaining affordable housing through the funding of the Fairmont-Morgantown Housing Authority Home Rehabilitation Programs and Down Payment Assistance Program:

- **Fairmont-Morgantown Housing Authority:** CDBG funds will be used to operate the Fairmont-Morgantown Housing Authority's Home Rehabilitation Programs and Down Payment Program. The Home Rehabilitation Programs will enable low/mod income households to receive the repair or replacement of essential housing components by providing loans, forgivable loans, and grants. Grants are offered for accessibility and emergency repairs. Loans are available to area landlords and homeowners. Elderly or disabled homeowners can receive forgivable loans. Down Payment Assistance is also available to assist future low/mod income homeowners purchasing a home in the City of Morgantown.

Actions planned to reduce lead-based paint hazards

According to the 2012-2016 American Community Survey, 69.0% of the housing units in the City of Morgantown were built before 1980 and are therefore at risk for containing lead-based paint. According to the Centers for Disease Control and Prevention 2015 Childhood Lead Poisoning Data (the most recent County-level data available), 354 children were tested in Monongalia County for elevated blood lead levels. Of those tested, four (4) had a blood lead level of 5-9 µg/dL and two (2) children had a blood lead level of 10 µg/dL or greater. With 1.69% of children tested having blood lead levels greater than 5 µg/dL, Monongalia County compares favorably to the rest of West Virginia, ranking near the bottom (10 out of 55 counties) for elevated blood lead levels.

The City of Morgantown's Residential Rental Registration Program, managed by the Code Enforcement Department, reduces the risk of lead poisoning from lead paint by testing each unit during the Letter of Compliance inspection. The City of Morgantown will continue to inspect rental units and testing for lead-based paint during this program year.

With the elimination of leaded gasoline and lead solder from cans, the pathways of lead exposure have decreased. NHANES ranks lead-based paint as the most common source of lead contributing to elevated blood lead levels. Based on the risk factors of poverty level, percent of older houses, and percent of population between the ages of zero (0) and six (6), the West Virginia Bureau for Public Health has identified the Counties in the State that have a predicted high risk for Blood Lead poisoning. Monongalia County was not listed as a high risk for blood lead poisoning based on the above risk factors.

The Fairmont-Morgantown Housing Authority supports the City of Morgantown in its endeavors to reduce lead poisoning and increase the number of safe units for people of low- and moderate-income by assessing, testing, and clearing properties under their purview of lead-based paint as required with Federal Programs through the CDBG Housing Rehabilitation Program.

Federal law requires lead based paint intervention on federally funded housing programs over \$5,000. The City of Morgantown and the Fairmont-Morgantown Housing Authority will follow these regulations.

Actions planned to reduce the number of poverty-level families

According to the 2012-2016 American Community Survey, 35.3% of all people in the City of Morgantown have incomes below the poverty level. Additionally, 26.6% of female headed households with no husband present live in poverty. Individuals living on the threshold of poverty were faced with a collection of obstacles that prevent them from escaping their situation. Some may need adequate affordable housing, job skills training, day care for children, treatment for medical or substance abuse issues or they may be children and adults with educational needs.

The City allocates its Community Development Block Grant program to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty.

During this program year, the City of Morgantown will fund the following activities to address the needs of individuals and households who live in poverty:

- **CD-18-02 The Bartlett House - Housing First Model:** CDBG funds will be used to operate the Housing First Model which aims to place people experiencing homelessness into permanent supportive housing situations and to decrease or eliminate their stay in emergency shelters. Emergency shelters will serve as a “triage” entry point to assess each individual presenting for services and efficiently and effectively refer them into a housing program. With this model, clients would only be admitted to the shelter if an appropriate housing situation was not immediately available.
- **CD-18-03 Morgantown Area Youth Services Project (MAYSP) - Intervention Services:** CDBG funds will be used to fund operating costs for the Morgantown Area Youth Services Project’s (MAYSP) Delinquency and Substance Abuse Youth Intervention Program which provides anti-poverty intervention services to low-income youth and families living in Morgantown experiencing delinquency, underage drinking, substance abuse problems, related crime, and homelessness.
- **CD-18-04 Mountaineer Boys and Girls Club:** CDBG funds will be used to support the Mountaineer Boys and Girls Club. Specifically, funds will be provided to the Boys and Girls Club’s Education Program, which is an after school academic support program that includes homework help, tutoring, and individualized instruction for students in the Morgantown School System. STEM and Career Path are after-school curricula, providing programming for 3-4 hours every day.
- **CD-18-08 Milan Puskar Health Right - Harm Reduction Program Office:** Funds for the construction of handicap-accessible office space for the Harm Reduction Peer Recovery Support Specialist. A small wall with a door will be constructed to enclose the area on the first floor and provide a private and accessible space for individuals who need support services.

Actions planned to develop institutional structure

The City of Morgantown’s CDBG program funds are administered by the City of Morgantown’s Development Services Department. The Development Services Department ensures compliance through monitoring of the sub-recipients. The City coordinates with sub-recipient agencies to ensure that the organization carries out the CDBG activity in a timely manner and acts according to the sub-recipient agreement. The Development Services Department meets regularly with each sub-recipient.

The Fairmont-Morgantown Housing Authority administers housing activities under the CDBG grant. The Housing Authority works closely with the City of Morgantown, West Virginia University, and the community to provide affordable housing to the residents of Morgantown.

The City collaborates with private non-profit social service agencies throughout the community to address anti-poverty and homeless programs. These organizations address the needs of the homeless, the elderly, persons with disabilities, persons who struggle with substance abuse, and persons with AIDS/HIV and their families. The organization’s expertise and program development is critical in identifying and addressing these needs in the community.

The Development Services Department works with the City's Engineering Department, Public Works Department, Police Department, Code Enforcement Department, and Morgantown Board of Parks and Recreation to address infrastructure, code enforcement, and public safety needs. These partnerships help identify areas of need throughout the community to address problems of access, barriers to affordable housing, recreation, and public safety.

The Development Services Department continues to look for gaps in the institutional structure. Maintaining and enhancing communication amongst all community and economic development stakeholders, is essential in addressing the needs identified in the City of Morgantown's Five Year Consolidated Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Morgantown is committed to continuing its participation and coordination with public, housing, and social service agencies. The City solicits applications for CDBG funds. In addition, the City sends out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or has expressed an interest in submitting an application.

The project selection process for FY 2018 is consistent with the selection process outlined in the FY 2014-2018 Five Year Consolidated Plan. The activities are evaluated first by the Development Services Staff and the City Manager for consistency with the Five-Year goals and objectives and compliance with the CDBG National Objectives. Then the activities are submitted to City Council for approval. The City discusses questions that arise during the review of the application with the applicant. The City provides help and assistance to public and private agencies that are funded. The City staff monitors these activities throughout the year to ensure compliance with CDBG program guidelines and provide technical assistance.

The City recognizes the importance of coordination among the City and the community's housing and social service providers in meeting the community's priority needs. Throughout program year, the City will coordinate with local housing and social service providers in the identification, documentation, and mitigation of community needs.

Discussion:

Monitoring:

To ensure appropriate use of public dollars while maintaining a consistency with Federal program requirements and regulations, the City of Morgantown's Development Services staff implements and enforces a monitoring plan for all projects. In addition, this monitoring plan ensures satisfactory progress toward the Five-Year Consolidated Plan goals, promotes program accountability, and further demonstrates compliance with Federal requirements and compliance with state and local fiscal requirements.

The Development Services staff conducts on-site monitoring of subrecipient agencies, assuring compliance with the sub-recipient contracts. As stated in each contract, payment is made by reimbursement only with proper documentation. Quarterly reports and an end-of-year performance report are required for each project. The Development Services Department works with the sub-recipients on a regular basis as a resource for technical assistance in planning, implementation, project evaluation, and capacity building; staff evaluation; annual evaluation of the priorities set forth in the Five Year Consolidated Plan; periodic site visits and program evaluations; and financial monitoring (timeliness), record keeping, and reporting requirements.

Development Services staff conducts on-site monitoring at least once a year of the CDBG funded projects (more frequently if the sub-recipient is having difficulty meeting program or contract requirements). The City requires sub-recipients of CDBG funds to provide a project timeline with benchmarks for completion that is incorporated into the sub-recipient contract. Regular review of quarterly reports, program evaluation, program visits, and phone calls are part of program monitoring procedures. Program monitoring ensures that the sub-recipient's performance is adequate and in compliance with Federal and local regulations (building code and license requirements), as determined by the sub-recipient's contract agreement and proposed scope of service.

Components of project monitoring include: compliance with eligible activities and National Objectives; HUD program rules and administrative requirements; progress against production goals; needs for technical assistance; and evidence of innovative or outstanding performance. Each sub-recipient is required to attend the contract explanation meeting when the contract requirements are reviewed, including such topics as: timeliness; prevailing wage rates; Fair Housing; non-discrimination; a drug-free workplace; anti-lobbying restrictions; minority business promotion; record keeping; retention; and audits.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Morgantown receives an annual allocation of CDBG funds. Since the City receives this federal allocation, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$3,000.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$3,000.00

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CDBG Percentages:

- Administrative Percentage: 19.86%
- Public Service Percentage: 12.77%
- Low and Moderate-Income Percentage: 100%
- No Slum and Blight Activities.



SF 424 FORMS

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B-18-MC-54-0007	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Morgantown"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="55-6000-215"/>	* c. Organizational DUNS: <input type="text" value="0704535190000"/>	
d. Address:		
* Street1: <input type="text" value="389 Spruce Sreet"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text" value="Morgantown"/>	<input type="text"/>	
County/Parish: <input type="text" value="Monongalia County"/>	<input type="text"/>	
* State: <input type="text" value="WV: West Virginia"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="26505-5579"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Development Services"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Christopher"/>	
Middle Name: <input type="text" value="M."/>	<input type="text"/>	
* Last Name: <input type="text" value="Fletcher"/>	<input type="text"/>	
Suffix: <input type="text" value="AICP"/>	<input type="text"/>	
Title: <input type="text" value="Director"/>		
Organizational Affiliation: <input type="text" value="Development Services"/>		
* Telephone Number: <input type="text" value="(304) 284-7431"/>	Fax Number: <input type="text" value="(304) 284-7530"/>	
* Email: <input type="text" value="cfletcher@morgantownwv.gov"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/ Entitlement Grant

*** 12. Funding Opportunity Number:**

CPD-18-01

* Title:

Guidance on submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2018.

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2018 Annual Action Plan for the Community Development Block Grant (CDBG) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="412,169.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="3,000.00"/>
* g. TOTAL	<input type="text" value="415,169.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

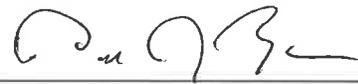
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Morgantown, WV	DATE SUBMITTED 06/25/2018



CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

6/20/2018
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2016, 2017, and 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

6/20/2018

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



RESOLUTION

RESOLUTION APPROVING AND AUTHORIZING TO SUBMIT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) THE FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or which address other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of Morgantown that under Fiscal Year 2018, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$412,169.00; and

WHEREAS, the City of Morgantown's Development Services Department has prepared an Annual Action Plan for Fiscal Year 2018, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's FY 2014 – 2018 Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2018 Annual Action Plan was on public display from May 18, 2018 through June 18, 2018 and the City held a series of public hearings on said Plan and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE the City of Morgantown by adoption of this resolution on this 19th day of June, 2018, authorizes the execution of:

SECTION 1. That the Annual Action Plan for the Fiscal Year 2018 CDBG Program is hereby in all respects APPROVED and the City Manager is hereby directed to file a copy of said Annual Action Plan for Fiscal Year 2018 with the Official Minutes of this Meeting of this Council.

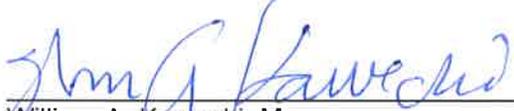
SECTION 2. That the City is cognizant of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal Financial Assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.

SECTION 3. That the City Manager, on behalf of the City of Morgantown, West Virginia, is authorized to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$412,169; and its further authorized to act as the authorized representative of the City of Morgantown to sign any and all documents in regard to these programs.

SECTION 4. That the City Manager on behalf of the City of Morgantown, West Virginia, is authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED INTO A RESOLUTION THIS 19TH DAY OF JUNE, 2018 BY THE COMMON COUNCIL OF THE CITY OF MORGANTOWN, WEST VIRGINIA.

IN WITNESS WHEREOF, I, William A. Kawecki, Mayor of the City of Morgantown, West Virginia have hereunto set my hand and caused the official seal of the City of Morgantown to be affixed this 19th day of June, 2018.



William A. Kawecki, Mayor



Linda L. Tucker
City Clerk



CITIZEN PARTICIPATION



SUB-RECIPIENT PRE- APPLICATION MEETING



**NOTICE OF PUBLIC HEARING
OF THE FY 2018 ANNUAL ACTION PLAN
CITY OF MORGANTOWN, WEST VIRGINIA**

Notice is hereby given that the City of Morgantown, Monongalia County, WV will hold a public hearing on Thursday, February 15, 2018 at 11:00 AM, prevailing time, in City Council Chambers, City Hall, 389 Spruce Street, Morgantown, WV. City Hall and the Council Chambers are accessible to persons with physical disabilities. If special arrangements are needed to accommodate any resident wishing to participate in the public hearing, including translation services, please call Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, at 304-284-7431, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for the TTY/TTD relay.

The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2018, which the City must submit to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Entitlement Funds. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Morgantown.

Based on last year's funding, the City anticipates notification by HUD that it is eligible to receive a CDBG entitlement grant in the amount of approximately \$374,014 for FY 2018. These funding levels are contingent upon final approval of the Federal Budget for FY 2018. The City does not anticipate notice of funding allocation until Spring of 2018. In order to receive those funds, the City must prepare a One-Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Morgantown. The City seeks input from residents, local agencies, and interested parties involvement in the planning process.

Not-for-profit organizations that serve Morgantown residents and wish to apply for FY 2018 CDBG funds are invited to a **MANDATORY** meeting on Thursday, February 15, 2018 at 10:00 AM, prevailing time, in the City Council Chambers, 389 Spruce Street, Morgantown, WV 26505. The purpose of the meeting is to explain the application process, review the application forms, and answer any questions on project eligibility.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2018 are available at the Development Services Department, 389 Spruce Street, 3rd Floor, Room 12, Morgantown, WV 26505 and on the City's website at <http://www.morgantownwv.gov/185/Community-Development>. The deadline to submit a completed application packet to the Development Service Department is 4:00 PM on Monday, March 5, 2018.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the needs of the City of Morgantown and the use of CDBG funds to address those needs over the next fiscal year. Written or oral comments may be directed to Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, 389 Spruce Street, Morgantown, WV 26505 or via phone at 304-284-7431.

Paul Brake, City Manager
City of Morgantown, WV

PUBLISHER'S CERTIFICATE

010126723 January 30

NOTICE OF PUBLIC HEARING OF THE FY 2018 ANNUAL ACTION PLAN CITY OF MORGANTOWN, WEST VIRGINIA

Notice is hereby given that the City of Morgantown, Monongalia County, WV will hold a public hearing on Thursday, February 15, 2018 at 11:00 AM, prevailing time, in City Council Chambers, City Hall, 389 Spruce Street, Morgantown, WV. City Hall and the Council Chambers are accessible to persons with physical disabilities. If special arrangements are needed to accommodate any resident wishing to participate in the public hearing, including translation services, please call Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, at 304-284-7431, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for the TTY/TTD relay.

The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2018, which the City must submit to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Entitlement Funds. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Morgantown.

Based on last year's funding, the City anticipates notification by HUD that it is eligible to receive a CDBG entitlement grant in the amount of approximately \$374,014 for FY 2018. These funding levels are contingent upon final approval of the Federal Budget for FY 2018. The City does not anticipate notice of funding allocation until Spring of 2018. In order to receive those funds, the City must prepare a One-Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Morgantown. The City seeks input from residents, local agencies, and interested parties involvement in the planning process.

Not-for-profit organizations that serve Morgantown residents and wish to apply for FY 2018 CDBG funds are invited to a **MANDATORY** meeting on Thursday, February 15, 2018 at 10:00 AM, prevailing time, in the City Council Chambers, 389 Spruce Street, Morgantown, WV 26505. The purpose of the meeting is to explain the application process, review the application forms, and answer any questions on project eligibility.

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All interested residents are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the needs of the City of Morgantown and the use of CDBG funds to address those needs over the next fiscal year. Written or oral comments may be directed to Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, 389 Spruce Street, Morgantown, WV 26505 or via phone at 304-284-7431.

Paul Brake, City Manager
City of Morgantown, WV

vs.

STATE OF WEST VIRGINIA
COUNTY OF MONONGALIA

I Brad Pennington Advertising Director of

THE DOMINION POST, a newspaper of general circulation

published in the City of Morgantown, County and State

aforesaid, do hereby certify that the annexed

Legal Notice

was published in the said THE DOMINION POST once a week

for 1 successive weeks commencing on the

30th day of Jan., 2018 and ending on the

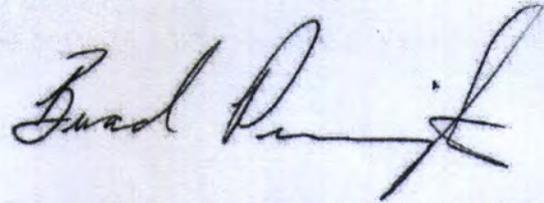
30th day of Jan., 2018

The publisher's fee for said publication is \$128.13

Given under my hand this 31st day of

January

2018

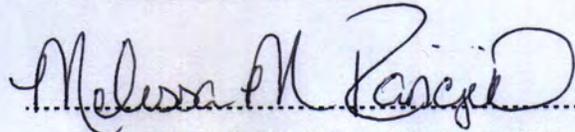


(SEAL)

Advertising Director of THE DOMINION POST

Subscribed and sworn to before me this 31st

day of January 2018



Notary Public of Monongalia County, W. Va.

My commission expires on the 26th day of



Evan Severs

From: Chris Fletcher <cletcher@morgantownwv.gov>
Sent: Monday, March 5, 2018 11:04 AM
To: Chris Fletcher
Subject: RE: City of Morgantown CDBG | FY 2018-2019 Funding Applications

Importance: High

Good morning.

REMINDER: The deadline to submit an application requesting FY2018-2019 CDBG funding is today at 4 p.m.

Please see that your complete application is delivered to the Development Services Department Office, City Hall, Room No. 12 no later than 4 p.m. today.

Respectfully,

Christopher M. Fletcher, AICP
Director of Development Services

From: Chris Fletcher
Sent: Tuesday, February 27, 2018 12:50 PM
To: Christopher Fletcher - City of Morgantown <cletcher@morgantownwv.gov>
Subject: FW: City of Morgantown CDBG | FY 2018-2019 Funding Applications
Importance: High

Good afternoon.

I had a related exchange this morning with an agency contemplating submitting an application and thought it important to share with the entire group.

PLEASE NOTE, determining CDBG eligibility involves, among several other factors, whether the proposed activity:

- Will lead to an increase in the level of service(s).
- Can be operated without CDBG funds.

Please be sure your application also addresses these factors.

Thank you.

Christopher M. Fletcher, AICP
Director of Development Services

From: Chris Fletcher
Sent: Tuesday, February 27, 2018 10:53 AM
To: Chris Fletcher <cletcher@morgantownwv.gov>
Subject: RE: City of Morgantown CDBG | FY 2018-2019 Funding Applications
Importance: High

Good morning.

I received a question this morning concerning items 19.14 and 19.15 on Page 8 of 9 of the application concern “An Executed State of Applicant Form” and “An Executed Signature Authorization Form” respectively.

Please disregard these two (2) items as we will use the execution of the “Certification” on Page 9 of 9 in this regard.

Thank you.

Christopher M. Fletcher, AICP
Director of Development Services

From: Chris Fletcher
Sent: Thursday, February 22, 2018 3:39 PM
To: Christopher Fletcher - City of Morgantown <cfletcher@morgantownwv.gov>
Subject: RE: City of Morgantown CDBG | FY 2018-2019 Funding Applications
Importance: High

Good afternoon.

I received the following two (2) excellent questions concerning CDBG application preparation and submission and wanted to respond to all to benefit the group.

Question No. 1 – I know the applications cannot be bound. However, are we able to utilize a binder clip to secure them neatly together during mailing or do you consider binder clips the same as binding them? Some funders are ok with the clip and others aren't so I thought I would check.

Answer – Please use “gator clips”, large rubber bands, or similar means to secure your one (1) original and one (1) copy when submitting your applications. “Unbound”, in this case, means no staples, comb bound (plastic), spiral bound (metal or plastic), three-hole binder, etc. I have had several instances over the years trying to unbind large applications only to tear pages or drop the document into a mess on the floor. More operator error I know, but unbound is extremely helpful to scanning and reproduction.

Question No. 2 – For the “Use of Funds” section [Section No. 17, Page 6 of 9] in the application; is this the overall total budget for the project or is it the total budget request for CDBG funds? In the following section “source of Funds”, I understand that this includes all monies (CDBG and leveraged funds towards the project) but was unsure if the Use of Funds should total the Source of Funds or if it only was supposed to show an itemized budget for the use of the CDBG funds.

Answer – The “Use of Funds” table [Page 6 of 9] is to be used to show only how the requested CDBG funds will be used. This will allow us to confirm eligibility for how the agency seeks to use CDBG funds without having to bifurcate CDBG funding from other sources. I should have made that more clear. I apologize. The “Sources of Funds” table [Page 6 of 9] is to be used to show the activity budget including all funding sources, respective amounts, and whether the sources have been committed (secured). This table demonstrates to us the extent to which other funding sources will be leveraged by the activity and the extent to which CDBG funds advance the activity.

Respectfully,

Christopher M. Fletcher, AICP
Director of Development Services

From: Chris Fletcher
Sent: Monday, February 19, 2018 11:52 AM
To: Christopher Fletcher - City of Morgantown <cfletcher@morgantownwv.gov>
Subject: FW: City of Morgantown CDBG | FY 2018-2019 Funding Applications
Importance: High

Greetings.

Following up on last Thursday's mandatory subrecipient preapplication meeting, I wanted to send the following documents that were distributed as handouts.

- CDBG National Objectives
- Morgantown Five-Year Goals
- Eligible CDBG Funded Activities
- Ineligible CDBG Funded Activities

Please use these resources to guide the planning and preparation of the your respective application(s).

Respectfully,

Christopher M. Fletcher, AICP
Director of Development Services

From: Chris Fletcher
Sent: Monday, February 12, 2018 8:13 AM
To: Christopher Fletcher - City of Morgantown <cfletcher@morgantownwv.gov>
Subject: City of Morgantown CDBG | FY 2018-2019 Funding Applications
Importance: High

Greetings.

I just wanted to remind you that a **mandatory** subrecipient preapplication meeting is scheduled for **10 a.m., Thursday, February 15, 2018** in City Council Chambers. Agencies planning to submit an FY 2018 – 2019 CDBG Funding Application must attend this meeting. Additional information is provide in my 01 FEB 2018 email below.

Respectfully,

Christopher M. Fletcher, AICP
Director of Development Services

From: Chris Fletcher
Sent: Thursday, February 01, 2018 2:10 PM
To: Christopher Fletcher - City of Morgantown <cfletcher@morgantownwv.gov>
Subject: City of Morgantown CDBG | FY 2018-2019 Funding Applications
Importance: High

Greetings.

I am pleased to notify you that the FY 2018 – 2019 CDBG Funding Application packet is available for agencies planning to request funding. Applications must be submitted to the Development Services Department by **4 p.m. on Monday, March 5, 2018**. The application packet can be downloaded [here](#).

To provide a simpler and more user friendly format, the application packet has been prepared as a fillable .pdf document. Applicants are strongly encouraged to utilize the fillable function when preparing the application. Similar efforts have been made with reimbursement requests and quarterly reporting for FY 2017-2018 subrecipients and we have received positive feedback. Adobe Acrobat Reader DC, which is a free and stable program, can be downloaded at: <https://get.adobe.com/reader/>.

A **mandatory** subrecipient preapplication meeting is scheduled for **10 a.m., Thursday, February 15, 2018** in City Council Chambers. Agencies planning to submit an FY 2018 – 2019 CDBG Funding Application must attend this meeting. The purpose of this meeting will be to discuss updated application forms and submission expectations, answer questions concerning project eligibility requirements, and review the application and Annual Action Plan schedule. The FY 2018 Annual Action Plan schedule is available [here](#). Please note several of the dates in this schedule are dependent upon timely approval of the Federal Budget.

The First Public Hearing for the FY 2018 CDBG Annual Action Plan has been scheduled for **11 a.m., Thursday, February 15, 2018** in City Council Chambers. The notice of this public hearing published on Tuesday, January 30, 2018 is available [here](#). The purpose of the Public Hearing is to solicit views and comments concerning housing, community and economic development, and fair housing needs in the City of Morgantown as we begin to prepare the FY 2018-2019 CDBG Annual Action Plan.

For your convenience, I have attached the documents linked within this email. Additionally, these documents and related information are available at <http://www.morgantownwv.gov/185/Community-Development>. This webpage will be the primary means of disseminating CDBG related information.

Please direct questions concerning the FY 2018-2019 CDBG Funding Application process to my attention.

Thank you and we look forward to receiving your funding requests and your assistance in preparing the FY 2018-2019 CDBG Annual Action Plan.

Respectfully,

Christopher M. Fletcher, AICP

Director of Development Services

389 Spruce Street, Room 12

Morgantown, WV 26505

Office: 304-284-7431

www.morgantownwv.gov





**FY 2018-2019
COMMUNITY DEVELOPMENT
BLOCK GRANT APPLICATION
PACKETS ARE NOW AVAILABLE**

**FOR MORE INFORMATION,
VISIT MORGANTOWNWV.GOV**





Morgantown City Hall

Published by Hootsuite [?] · February 2 at 2:50pm · 🌐



FY 2018-2019 Community Development Block Grant Funding Application packets are now available for agencies planning to request funding from the City of #Morgantown
<http://ow.ly/qtc430iaGE4>



Morgantown, WV

Community Block Grant Funding Applications Now Available

MORGANTOWNWV.GOV



FY 2018-2019 Community Development Block Grant Funding Application packets are now available for agencies planning to request funding from the City of #Morgantown <http://ow.ly/jCHU30iaE4g>

Morgantown, WV





The City of Morgantown

389 Spruce Street
Morgantown, West Virginia 26505
(304) 284-7405 Fax: (304) 284-7430
www.morgantownwv.gov

Communications Department

CONTACT: Andrew Stacy, Communications Manager
astacy@morgantownwv.gov
304-284-7426

FOR IMMEDIATE RELEASE

February 2, 2018

Community Block Grant Funding Applications Now Available

MORGANTOWN – The FY 2018-2019 Community Development Block Grant Funding Application packet is now available for agencies that plan to request funding from the City.

Applications are due to the Development Services Department no later than 4 p.m. on Monday, March 5, 2018.

A mandatory meeting for sub-recipient applications is scheduled for 10 a.m. on Thursday, Feb. 15, 2018 in City Council Chambers. Any agencies planning to submit an FY 2018-2019 CDBG Funding Application are required to attend. Updated application forms, submission expectations, project eligibility requirements and inspection of applications will be reviewed at this session.

The application has been converted to a fillable PDF document to provide an easier and more user-friendly setup and is accessible on the free program, Adobe Acrobat Reader DC.

-MORE-

“We are excited about our recent efforts to streamline the City’s CDBG funding application process, which should serve to simplify application submission for our sub-recipient partners,” said Director of Development Services Chris Fletcher.

A public hearing will be held at 11 a.m. on Thursday, Feb. 15, 2018 in City Council Chambers to discuss any concerns about housing, community and economic development, and fair housing needs in the City of Morgantown in preparation of the upcoming CDBG Annual Action Plan.

Forms for the funding applications and additional information can be found on the City of Morgantown’s website.

###



City of Morgantown

@Morgantown_WV

Following



FY 2018-2019 Community Development Block Grant Funding Application packets are now available for agencies planning to request funding from the City of [#Morgantown ow.ly/jCHU30iaE4g](https://www.morgantown.gov/ow.ly/jCHU30iaE4g)

2:50 PM - 2 Feb 2018

1 Retweet 2 Likes



1

2





2018 CDBG Action Plan | Mandatory Subrecipient Meeting

THU, 15 FEB 2018 ♦ 10 a.m.

City Council Chambers

SIGN-IN SHEET



NAME	ORGANIZATION	EMAIL	PHONE
Keri Adams	Bartlett House	kdemasi@bartletthouse.org	292 785 6
Jan Derry	WVU/HR	jderry@wvuc.edu	296-6091
Suzanne Cook	Mon Co Habitat	exec@moncountyhk.org	292 8914
Elizabeth Maxey	In Touch of Concerned, Inc.	admin@itacwv.org	296-6109
Alyson Hoch	Milan Puskar HealthR.	allyson.mphr@gmail.com	292 8234 x110
Miranda Peddicord	United Way MPC	miranda@unitedwaympc.org	301-296-7525
DANNY TREJO	Mon County Comm/WHSP	may5160@gmail.com	304 284-7321
Ever Fedolsko	Danstrom Strategies	efedlko@danstromstrategies.com	304 292 2450
Rachel C. Petty	Point to Point Task Force CHAP (COH) SafeCommities	ralfetty@go-les.com	304-376-8823
VINCENT MARRASQUIN	LV.MPC	mon@lvmpc.org	304 296 3400
Heather Huson	Sol. Army	heather.huson@us.army.mil	
Amy Hammond	FMHA	ahammond@fmhousing.com	304-363-0860
Nicholas Adams	Maintaineer Boys and Girls Club	njadams.mbg@gmail.com	304-292-7510



CITY OF MORGANTOWN, WEST VIRGINIA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

FY 2018: JULY 1, 2018 - JUNE 30, 2019

One (1) unbound original and one (1) unbound copy of the application and requisite attachments must be submitted by the noticed deadline of **4:00 p.m., Monday, March 5, 2018**. Responses to all questions must be provided. If a question or area does not apply, state "N/A" rather than leaving the matter blank. Incomplete application submissions may affect funding decisions.

A **MANDATORY** subrecipient pre-application meeting has been scheduled for **10:00 a.m., Thursday, February 15, 2018** in City Council Chambers, 389 Spruce Street. Agencies considering submitting an application must attend this pre-application meeting.

APPLICANT INFORMATION	
Organization Name:	
Mailing Address:	
Director's Name:	Phone:
Director's Title:	Fax:
E-Mail Address:	Agency Website:
Tax I. D. Number:	DUNS Number:
Is this organization registered as a charitable organization under Section 501(c)(3) of the Internal Revenue Code?	<input type="radio"/> Yes <input type="radio"/> No
PROJECT DESCRIPTION AND BUDGET	
1. Project Name:	
2. Brief Project Summary/Description:	

3. Project Location (address):	
4. Project Start Date:	5. Project Completion Date:
6. Total Project Cost:	
7. Total CDBG Funding Requested:	
8. CDBG Funding Request as a Percentage (%) of Overall Project Budget:	0%
9. Total number of low/mod clients/households to be served by this project:	
Please check which of the following applies: <input type="radio"/> Individuals OR <input type="radio"/> Households	
10. Indicate the Priority Need that Best Identifies Your Project:	
<input type="checkbox"/> Abused Children	<input type="checkbox"/> Senior Services
<input type="checkbox"/> Battered Spouses	<input type="checkbox"/> Housing
<input type="checkbox"/> Services for the Disabled	<input type="checkbox"/> Homeless Shelter/Transitional Housing
<input type="checkbox"/> Infrastructure Improvements	<input type="checkbox"/> Serving the special needs population
<input type="checkbox"/> Services for HIV/AIDS	<input type="checkbox"/> Other

11. Activity eligibility must meet at least one (1) of the Five-Year Consolidated Goals

Select the strategy that best fits the proposed project.

Housing Goal	
<input type="checkbox"/>	Rehabilitation of Rental Housing Stock
<input type="checkbox"/>	Increase in Owner-occupied Housing Stock
<input type="checkbox"/>	Rehabilitation of Owner-occupied Housing Stock
Homelessness Goal	
<input type="checkbox"/>	Housing First / Rapid Rehousing Activities
<input type="checkbox"/>	Assisting Persons through Overnight Shelter
<input type="checkbox"/>	Increasing Overnight / Emergency Shelter / Transitional Housing Beds
<input type="checkbox"/>	Homeless Prevention
<input type="checkbox"/>	Housing for People with HIV/AIDS
Anti-Poverty Goal	
<input type="checkbox"/>	Identifying and Resolving Barriers to Independent Living
<input type="checkbox"/>	Promoting Self-sufficiency for L/M Individuals and Families

Infrastructure Goal	
<input type="checkbox"/>	Sidewalk and infrastructure improvements within L/M income areas
<input type="checkbox"/>	Sidewalk and infrastructure improvements that remove accessibility barriers
Parks and Recreation Goal	
<input type="checkbox"/>	Parks and recreation improvements to facilities primarily serving L/M income neighborhoods
<input type="checkbox"/>	Parks and recreation improvements to remove accessibility barriers
<input type="checkbox"/>	Summer programming for L/M income school age children
Fair Housing Goal	
<input type="checkbox"/>	Fair Housing Education and Outreach
<input type="checkbox"/>	Coordination of Fair Housing Responsibilities
<input type="checkbox"/>	Fair Housing and Accessible Design and Construction Training

12. What National Objective(s) does your project fit under:

- Benefits low- and moderate-income persons;
- Aids in the prevention or elimination of slums and blight; or
- Meets another community development need of particular urgency.

13. Description of Project and Grant Request:

On a separate sheet of paper [marked as ATTACHMENT No. 1 – Q13], please describe the activities to be carried out through this funding request.

- 13.1 Describe the full details of the activity being undertaken with CDBG funds (who, what, where, and how).
- 13.2 Describe and quantify, where appropriate, the services and outcomes that will be provided as a result of the expenditure of CDBG funds.
- 13.3 How will these services will be delivered?
- 13.4 Why are CDBG funds needed to support the project?
- 13.5 How will the CDBG funds leverage other funds?

14. Project Service Area:

The Project Service Area refers to the location where project beneficiaries reside or where clients accessing services reside. A Project Service Area may be a broader area that is beyond the actual location of a physical site.

Describe the Project Service Area using street boundaries, census tracts, or other recognizable boundaries. If a proposed project/service is available to all Morgantown residents, state the service area as city-wide. Keep in mind the project must serve Morgantown residents. Attached is the City of Morgantown Low/Mod Map for reference.



15. Describe the Clientele you intend to serve:

The organization must ensure that individuals or households benefiting from CDBG funding are low- and moderate-income. Documentation demonstrating this **MUST** be obtained for each client. This information will be used to measure the project's performance outcome.

On a separate sheet of paper [**marked as ATTACHMENT No. 2 – Q15**], please answer the following questions:

- 15.1 Is the project serving individual clients or households?
- 15.2 If there is a target population served, explain how the population is selected, income qualified, and monitored.
- 15.3 Describe the process of collecting data for individuals or households and explain what documentation your organization collects to determine income status (i.e. self-surveys, pay stubs, tax forms, bank statements, sworn statements, etc.).

**FY 2017 Income Limits
Morgantown, WV MSA**

2017 Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person
Extremely Low - 30% median income or below	\$13,500	\$16,240	\$20,420	\$24,600	\$28,780	\$32,960
Very Low – 50% of median income	\$22,450	\$25,650	\$28,850	\$32,050	\$34,650	\$37,200
Low – 80% of median income	\$35,950	\$41,050	\$46,200	\$51,300	\$55,450	\$59,550

LMI Clientele Table
(Based on the income guidelines listed above)

Low/Moderate Income Persons or Households:	Total Number of Individuals or Households:
30% of median income or below	
30 - 50% of median income	
50 - 80% of median income	
80% or above median income	
Total Number to be Served:	0

16. Agency Description & Experience:

On a separate sheet of paper [marked as ATTACHMENT No. 3 – Q16], briefly describe the following:

16.1Mission of the organization.

16.2Experience of the organization in carrying out the proposed activities/services.

16.3Length of time the organization has provided the proposed activities/services.

16.4Describe how your organization markets its services to clients/consumers. How do clients access your services and programs?

16.5What are your hours and days of operation?

16.6List the names of the board of directors and describe the staff and volunteers who will be involved on this project (including the training of volunteers).

17. Budget Breakdown:

Please fill out this budget to support your CDBG project request. The final program budget will be incorporated into the Statement of Work section of the organization's subrecipient agreement with the City, if the project is funded in whole or in part.

On a separate sheet of paper [marked as ATTACHMENT No. 4 – Q17], please provide a brief description of each budget line item.

Uses of Funds (Budget):

Use of Funds	Budget Amount
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
11.	\$
12.	\$
Total:	\$ 0.00

Sources of Funds:

Source of Funds	Budget Amount	Committed (Yes / No)	
1. CDBG	\$	<input type="radio"/>	<input type="radio"/>
2.	\$	<input type="radio"/>	<input type="radio"/>
3.	\$	<input type="radio"/>	<input type="radio"/>
4.	\$	<input type="radio"/>	<input type="radio"/>
5.	\$	<input type="radio"/>	<input type="radio"/>
6.	\$	<input type="radio"/>	<input type="radio"/>
Total:	\$ 0.00		

18. Project Time Schedule:

Project Task	Anticipated Completion Date
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

19. Additional Information

Attach a copy of the following items [marked as ATTACHMENT No. 5 – Q19]:

- 19.1Articles of Incorporation and By-laws
- 19.2List of current Officers and Board Directors members
- 19.3Organizational Chart
- 19.4Job Descriptions for personnel programmed for this activity/project
- 19.5Most recent annual report
- 19.6Agency budget for the current Fiscal Year showing all sources of funds and types of expenses
- 19.7Certified Organization Audit/Financial Statements of most recent year, including balance sheet and income statement through either a:
 - a. Copy of OMB A-133 Audit (required if \$750,000 in aggregate Federal funds expended), or
 - b. Financial statements audited by a CPA (only if not qualified for A-133).
- 19.8IRS 501(c)(3) Determination Letter (pending letters will not be accepted).
- 19.9Most recent IRS Form 990 submittal (or tax return).
- 19.10Form W-9 (can be obtained at www.irs.gov).
- 19.11Commitment letters from non-CDBG sources or evidence of application for other funds, if available.
- 19.12Any other appropriate information about your project or organization (maps, brochures, newsletters, news articles, etc.).
- 19.13Drawings, color photos, work summary, and cost estimates for public facility improvement projects, if applicable.
- 19.14An Executed Statement of Applicant Form.
- 19.15An Executed Signature Authorization Form.

- Application and requisite attachments must be submitted to the attention of:

Mr. Christopher M. Fletcher, AICP
Director of Development Services
City of Morgantown
389 Spruce Street
Morgantown, WV 26505

- Applications are due by **4:00 p.m. on Monday, March 5, 2018.**
- Please provide one (1) unbound original and one (1) unbound copy of the application and all attachments.
- Application and attachments should be in 8-1/2" x 11" format.

Should you have any questions or require guidance in completing this application, please contact Mr. Fletcher at 304-284-7431 or via email at cfletcher@morgantownwv.gov.

CERTIFICATION

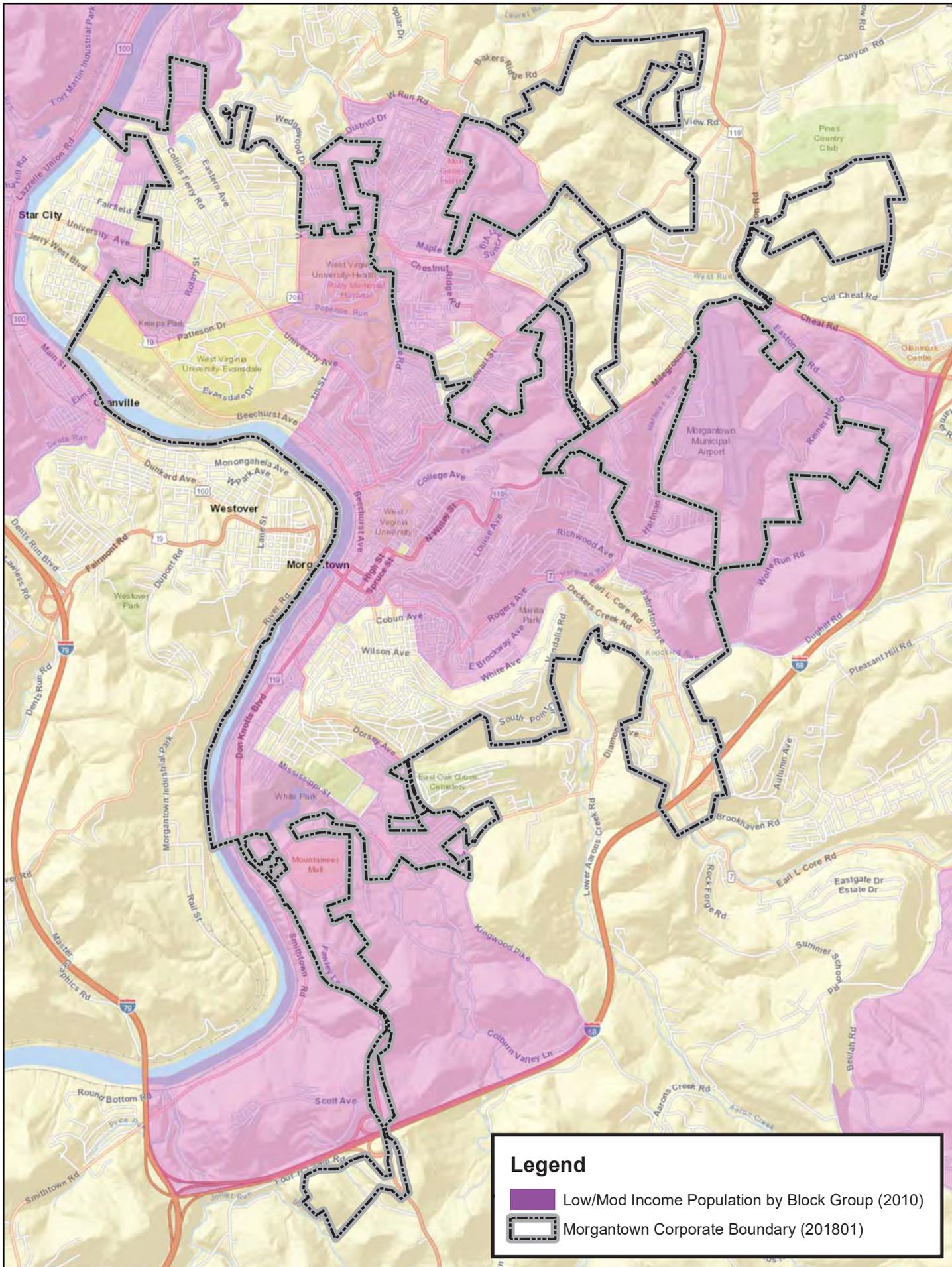
The undersigned declares and certifies that he/she is an official of the organization and is authorized to file this application. The undersigned certifies that the information contained in this application is true, accurate and complete to the best of his/her knowledge and belief. The undersigned agrees to comply with all federal, State and City policies and requirements affecting the CDBG Program. The undersigned understands and agrees that for a complete application to be accepted, this application and requisite attachments must be organized as stated herein and submitted **no later than 4:00 p.m. on Monday, March 5, 2018.** The undersigned further understands that an incomplete submission may affect funding decisions.

Printed Name

Title

Signature

Date





**CITY OF MORGANTOWN, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) APPLICATION**

FY 2018: JULY 1, 2018 - JUNE 30, 2019

**ATTACHMENT 1 – Q13
SLIP SHEET**

- 13.1 Describe the full details of the activity being undertaken with CDBG funds (who, what, where, and how).
- 13.2 Describe and quantify, where appropriate, the services and outcomes that will be provided as a result of the expenditure of CDBG funds.
- 13.3 How will these services will be delivered?
- 13.4 Why are CDBG funds needed to support the project?
- 13.5 How will the CDBG funds leverage other funds?



**CITY OF MORGANTOWN, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) APPLICATION
FY 2018: JULY 1, 2018 - JUNE 30, 2019**

**ATTACHMENT 2 – Q15
SLIP SHEET**

- 15.1 Is the project serving individual clients or households?
- 15.2 If there is a target population served, explain how the population is selected, income qualified, and monitored.
- 15.3 Describe the process of collecting data for individuals or households and explain what documentation your organization collects to determine income status (i.e. self-surveys, pay stubs, tax forms, bank statements, sworn statements, etc.).



**CITY OF MORGANTOWN, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) APPLICATION**

FY 2018: JULY 1, 2018 - JUNE 30, 2019

**ATTACHMENT 3 – Q16
SLIP SHEET**

- 16.1 Mission of the organization.
- 16.2 Experience of the organization in carrying out the proposed activities/services.
- 16.3 Length of time the organization has provided the proposed activities/services.
- 16.4 Describe how your organization markets its services to clients/consumers. How do clients access your services and programs?
- 16.5 What are your hours and days of operation?
- 16.6 List the names of the board of directors and describe the staff and volunteers who will be involved on this project (including the training of volunteers).



**CITY OF MORGANTOWN, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) APPLICATION**

FY 2018: JULY 1, 2018 - JUNE 30, 2019

**ATTACHMENT 4 – Q17
SLIP SHEET**

Provide a brief description of each budget line items identified under Question 17 – Budget Breakdown.



**CITY OF MORGANTOWN, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) APPLICATION**

FY 2018: JULY 1, 2018 - JUNE 30, 2019

**ATTACHMENT 5 – Q19
SLIP SHEET**

- 19.1 Articles of Incorporation and By-laws
- 19.2 List of current Officers and Board Directors members
- 19.3 Organizational Chart
- 19.4 Job Descriptions for personnel programmed for this activity/project
- 19.5 Most recent annual report
- 19.6 Agency budget for the current Fiscal Year showing all sources of funds and types of expenses
- 19.7 Certified Organization Audit/Financial Statements of most recent year, including balance sheet and income statement through either a:
 - a. Copy of OMB A-133 Audit (required if \$750,000 in aggregate Federal funds expended), or
 - b. Financial statements audited by a CPA (only if not qualified for A-133).
- 19.8 IRS 501(c)(3) Determination Letter (pending letters will not be accepted).
- 19.9 Most recent IRS Form 990 submittal (or tax return).
- 19.10 Form W-9 (can be obtained at www.irs.gov).
- 19.11 Commitment letters from non-CDBG sources or evidence of application for other funds, if available.
- 19.12 Any other appropriate information about your project or organization (maps, brochures, newsletters, news articles, etc.).
- 19.13 Drawings, color photos, work summary, and cost estimates for public facility improvement projects, if applicable.
- 19.14 An Executed Statement of Applicant Form.
- 19.15 An Executed Signature Authorization Form.



ELIGIBLE CDBG ACTIVITIES

PUBLIC FACILITIES AND IMPROVEMENTS	
Eligible Public Facility and Improvement Projects	CDBG Conditions
Sewer and Water Facilities	<p>These projects may be undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration where it was determined that immediate action is necessary to arrest the deterioration and that permanent improvements will be carried out as practicable to repair:</p> <ul style="list-style-type: none"> ➤ Streets; ➤ Sidewalks; ➤ Park; ➤ Playgrounds, ➤ Publicly owned utilities; and ➤ The execution of special garbage, trash, and debris removal, including neighborhood cleanup campaigns, but not the regular curbside collection of garbage or trash in an area.
Streets and Sidewalks	
Curb and Gutters	
Parks and Playgrounds	
Senior Citizens' Center	
Parking Lots or Garages	
Utility Lines	
Recreation Center	
Police or Fire Station in which services to the public are actually provided (as opposed to administrative offices).	<p>Fire protection equipment including fire trucks, fire fighters' protective clothing, "jaws of life," and other life-saving equipment are eligible for CDBG funding under Public Facilities and Improvements as this equipment is integral to the fire protection facility.</p>
Aesthetic amenities on public land such as landscaping (trees, sculptures, pools of water and fountains and other works of art).	<p>These include all improvements and facilities that are either publicly owned or that are traditionally provided by government, or owned by a non-profit, and operated so as to be open to the general public.</p>
Jails or Prisons	<p>Jails are considered to benefit the entire community served by the facility and thus would qualify under the low-moderate income (LMI) benefit national objective only if the percentage of LMI persons in the entire jurisdiction is sufficiently high to meet the "area benefit" test.</p>
Library	<p>Public facilities that serve the entire jurisdiction of the grantee, a main library for example, may qualify under the LMI benefit national objective only if the percentage of LMI persons in the entire jurisdiction is sufficiently high to meet the "area benefit" test.</p>
Special Assessments	<p>Special Assessments are used to recover the capital costs of a public improvement through a fee levied or a lien filed against a parcel of real estate either as, 1) a direct result of a benefit derived from the installation of a public improvement or 2) a one-time charge made as a condition of access to an improvement. Sewer tap-in fees are an example of a special assessment.</p>
Privately Owned Utilities-570.201 (I)	<p>CDBG funds may be used to acquire, construct, reconstruct, rehabilitate, or install the distribution lines and facilities for privately owned utilities.</p> <p>A privately-owned utility refers to service that is publicly regulated and is provided through the use of physical distribution lines to private properties.</p> <p>Examples of eligible utilities are electricity, telephone, water, sewer, natural gas and cable television.</p>
Other	<p>The City is willing to consider other public facility projects not listed above. It is highly recommended that applicants contact the City to discuss new projects ideas prior to submitting a grant application.</p>

REAL PROPERTY AND HOUSING PROJECTS

Eligible Real Property & Housing Projects	CDBG Conditions
Acquisitions of land or buildings -570.201 (a)	<ul style="list-style-type: none"> • CDBG funds may be used for acquisition of real property, either in whole or in part, by purchase, long-term lease, donation, or otherwise for any public purpose. • Examples include land, air rights, easement, water rights, rights-of-way and buildings. • Examples of ineligible activities include costs of moveable equipment and acquisition of newly-constructed housing or an interest in construction of new housing.
Disposition – 570.201 (b)	<ul style="list-style-type: none"> • CDBG funds may be used to dispose of property acquired with CDBG funds through sale, lease, donation or other means. • Property must have a reuse plan that meets a National Objective. • The property may be disposed at less than fair market value. • Costs may include preparation of legal documents, surveys, marketing, financial services, transfer of taxes or ownership.
Clearance Activities- 570.201 (d)	<ul style="list-style-type: none"> • Demolish buildings and improvements. • Remove rubble and debris after demolition. • Remove environmental contaminants or treat them to make them harmless. • Move structures to other sites.
Code Enforcement – 570.202 (c)	<ul style="list-style-type: none"> • Code enforcement activities are eligible provided that the enforcement takes place in a deteriorated or deteriorating area and the enforcement effort is accompanied by public or private improvements or service and can be expected to arrest the decline of the area. • Eligible costs include costs incurred for inspections for code violations (including salaries and overhead) and the enforcement of code requirements (including legal proceedings). • Both residential and commercial structures may be included in code enforcement activities.
Historic preservation - 570.202 (d)	<ul style="list-style-type: none"> • CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned. • Historic properties are those sites or structures that are either listed in or eligible to be listed in the National Register of Historic Places, listed in the Pennsylvania or local inventory of historic places or designated as a Pennsylvania or local landmark or historic district by appropriate law or ordinance. • Examples of eligible activities include historic preservation plans, rehabilitation of the property, relocating residents while preservation work is performed. • Historic preservation is not authorized for buildings used for the general conduct of government.
Renovation of closed buildings – 570.202 (e)	<ul style="list-style-type: none"> • CDBG funds may be used to renovate closed buildings, such as closed school buildings, for use as an eligible public facility or to rehabilitate or convert closed buildings for residential and commercial uses. • Examples of ineligible activities include creation of secondary housing units attached to a primary unit and costs of equipment, furnishings or other personal property that are not integral structural fixtures, such as window air conditioners or clothes washers.
Lead – based paint (LBP) hazard, evaluation and reduction, and clearance – 570.202 (f)	<ul style="list-style-type: none"> • Cost associated with the evaluation and reduction of LBP. • Examples of eligible activities include inspecting buildings for LBP hazards, testing surfaces abatement of lead hazards and payment of temporary relocation costs for residents on which their home is receiving abatement services.
Handicap Accessibility - 570.201	<ul style="list-style-type: none"> • Removal of materials and architectural barriers that restrict the accessibility or mobility of elderly or handicapped persons. • Activities must take place on existing structures.

Energy Efficiency – 570.201	<ul style="list-style-type: none"> • Examples of eligible activities include weatherization of home or apartment building, installation of solar or wind equipment, finance energy – efficient rehab, provision of free insulation or home energy audits, and preparation of comprehensive community energy use strategies.
Rehabilitation of buildings and improvements eligible for rehabilitation assistance – 570.202 (a)	<ul style="list-style-type: none"> • CDBG may be used to finance the rehabilitation of privately –owned homes, publicly –owned residential housing, nonresidential buildings owned by nonprofits, and manufactured housing when it is part of the permanent housing supply.

PUBLIC SERVICES, ECONOMIC DEVELOPMENT AND “OTHER” ACTIVITIES	
Activities	CDBG Conditions
Relocation – 570.201 (i)	<ul style="list-style-type: none"> • Relocation of payments and other assistance for permanently and temporarily relocated individuals, families, businesses, non-profit organizations and farm operations.
Loss of Rental Income- 570.201 (j)	<ul style="list-style-type: none"> • Compensation to property owners for the loss in rental income incurred while temporarily holding housing units to be used for the relocation of individuals and families displaced by CDBG-assisted activities.
Public Services – 570.201 (e)	<ul style="list-style-type: none"> • CDBG funds may be used for a wide range of public service activities including, but not limited to, job training, crime prevention, public safety, child care, health services, substance abuse services, fair housing counseling, education programs, energy conservation, senior citizen services, homeless person services, subsistence payment service and recreational services • In order for a first-time public service application to be considered the applicant must prove that: <ol style="list-style-type: none"> 1) the service is a new initiative for the agency (new service); OR 2) the service existed but was not provided by or on behalf of a government agency with funding from that government agency; OR 3) there was a quantifiable increase in the level of an existing service within the recent calendar year.
Micro – Enterprise Assistance – 570.201 (o)	<p>The provisions of assistance to facilitate economic development by:</p> <ul style="list-style-type: none"> • Providing credit, including, but not limited to, grants, loans, loan guarantees, and other forms of financial support, for the establishment, stabilization, and expansion of micro-enterprises; • Providing technical assistance, advice, and business support services to owners of micro-enterprises and persons developing micro-enterprises; and • Providing general support to owners of microenterprises and persons developing microenterprises including child care, transportation, counseling and peer support groups. • A microenterprise is defined as a commercial enterprise that has five or fewer employees, one or more of whom owns the microenterprise business.

The table below provides eligible Planning & Administration expenses.

Eligible Planning & Administration Projects 570.205 & 570.206
➤ Preparation of general plans such as the Consolidated Plan
➤ Functional plans such as housing plans
➤ Neighborhood plans and general historic preservation plans
➤ Policy planning, management, and capacity building activities
➤ Monitoring



INELIGIBLE CDBG FUNDED ACTIVITES

§570.207 Ineligible Activities:

(a)	General Rule – Any activity that is not authorized as an “eligible activity.”
(b)	Government Buildings – Funds cannot be used for improvements to a public building used for the general conduct of government.
(c)	General Government Expenses – Funds cannot be used for expenses that are considered the regular responsibilities of the local government.
(d)	Political Activities – Funds cannot be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities.
(e)	Purchase of Equipment – The purchase of equipment is generally ineligible, which includes construction equipment, motor vehicles, furnishings, or personal property. The only exception is fire equipment assigned to a low- and moderate-income area.
(f)	Operating and Maintenance Expenses – The general rule is that any expense associated with repairing, operating, or maintaining public facilities, improvements, and services is ineligible.
(g)	New Housing Construction – Funds cannot be used for the construction of new permanent residential structures or for any program to subsidize or consist such new construction except by a CBDO. However, the cost of site assemblage, clearance, and site improvements are eligible activities.
(h)	Income Payments – Funds cannot be used for subsistence – type grant payments for food, clothing, housing, or utilities.



MEETING A NATIONAL OBJECTIVE

National Objective Subcategory	Conditions for Eligibility	Example
Low-Moderate Income (LMI) Area Benefit	<p>A facility or improvement will be used for a purpose that benefits all residents in a defined area primarily residential in which at least 51% are LMI households.</p> <p>Paying all or part of a special assessment on behalf of LMI Households qualifies under this objective.</p>	<p>The Installation of paved streets, sidewalks, curbs and gutters in a predominantly LMI household neighborhood.</p> <p>CDBG funds pay the assessment made to Low-Mod Income household homeowners when a new water/sewer system is installed in their neighborhood.</p>
Low-Moderate Income Limited Clientele	<p>The majority of public service activities qualify under this national objective.</p> <p>Services provided to a specific group of people who are comprised of at least 51% LMI households.</p>	<p>Home ownership counseling provided to a group of LMI individuals.</p> <p>Renovation or expansion of a food pantry.</p>
Low-Moderate Income Housing	<p>The facility or improvement exclusively benefits housing to be occupied by LMI households.</p>	<p>A parking lot and landscaping are improved on the site of a rental property with 51% LMI households paying affordable rents.</p>
Low-Moderate Income Jobs	<p>Public improvement is for an economic development project that creates or retains permanent jobs.</p> <p>In order for a CDBG funded economic development activity to qualify as an activity that benefits low and moderate income persons, at least 51% of the jobs created or retained (full time equivalent basis) will be held by or made available to low and moderate income persons.</p>	<p>A new water tower will enable factory expansion and owners to commit to hiring at least 51% of new permanent jobs to LMI persons.</p>
Area Blight	<p>Public improvements and facilities are in a designated blighted area and activity addresses conditions that contributed to blight.</p>	<p>An outdated fire hall is rehabilitated and equipment is updated to prevent further loss of life and property due to fires.</p>
Spot Blight	<p>Public improvements or facility is outside designated blighted area and activity is limited to eliminate specific conditions of blight or decay.</p>	<p>Historic library building located outside a designated area is rehabilitated.</p>
Urgent Need	<p>Acquisition, construction, or reconstruction of a public facility or improvement that is designated to alleviate recent serious and imminent threat to public health and safety and no other funds are available.</p>	<p>A storm sewer system is reconstructed after a severe flood damaged it. All other funding sources are unavailable or exhausted.</p>



CITY OF MORGANTOWN, WV Five Year Goals and Strategies

The chart below shows the Goals and Objectives for the FY 2014-2018 Consolidated Plan for the City of Morgantown:

1.	Goal Name	Housing
	Goal Description	<p>Community Development Block Grant will fund a program for housing to include: housing rehabilitation single owner and rental, an emergency home repair, a housing accessibility, a down payment assistance and a lead paint testing/abatement, also providing infrastructure development using CDBG funding to offset the cost of storm water retention, water, and sewer and sidewalk projects to help offset these costs for affordable housing.</p> <p>The creation of a dedicated city-wide or county-wide Community Housing Development Organization (CHDO) a CHDO is a special type of non-profit organization that focuses on the development of housing for households with incomes under 80% AMHI, adjusted for family size. A CHDO focused on the local needs of the community would be able to more effectively deliver services, thereby increasing the number of affordable housing units added to the community.</p> <p>All rental and home owner rehabilitation projects will be subject to the Lead Based Paint Policy, as set forth in 24 CFR Part 35, Davis/Bacon wage rates, environmental review regulations and conflict of interest regulations.</p>
2.	Goal Name	Homelessness
	Goal Description	<p>Community Development Block Grant will fund special needs services providers to affordable housing development and/or job creation for special needs populations, particularly individuals with substance abuse problems, individuals with severe, persistent mental illnesses, and homeless families. Prioritize activities that help individuals move toward self-sufficiency and break the cycle of poverty.</p> <p>The City will focus homelessness activities on Housing First activities and removing the chronic homeless from the streets.</p>
3.	Goal Name	Anti-Poverty
	Goal Description	<p>Community Development Block Grant will fund supporting agencies that are identifying and resolving barriers to independent living and promoting self-sufficiency for individuals and families of low- to moderate-income through job training, literacy programs, medical treatment, barrier removal and rehabilitation, out-of-school time (OST) programs, and transportation. CDBG funds may be used for a variety of activities. Activities funded in the past that have impacted extremely-low income families include the following: literacy programs, job training, housing rehabilitation, critical repair of homes, youth and day care services, crime awareness, infrastructure and parenting programs.</p>

4.	Goal Name	Infrastructure
	Goal Description	Community Development Block Grant will fund sidewalk/infrastructure improvements in targeted low-income areas. Support improvements on neighborhood and downtown sidewalk and infrastructure changes that would make accessibility possible and quality of life. The City is committed to removing barriers at all public facilities in order to make all Public facilities (including all parks and recreation sites) ADA compliant.
5.	Goal Name	Parks and Recreation
	Goal Description	Community Development Block Grant will fund BOPARC to improve parks, playgrounds, and other recreational opportunities that primarily serving low- and moderate-income neighborhoods. CDBG funding will be used to provide all-day summer programming for low-moderate income school age children through the summer.
6.	Goal Name	Fair Housing
	Goal Description	<p>The federal Fair Housing Act, passed in 1968 and amended in 1988, prohibits discrimination in housing on the basis of race, color, national origin, religion, sex, familial status and disability. The Fair Housing Act covers most types of housing including rental housing, home sales, mortgage and home improvement lending, land use and zoning. Excluded from the Act are owner occupied buildings with no more than four units, single family housing sold or rented without the use of a real estate agent or broker, housing operated by organizations and private clubs that limit occupancy to members, and housing for older persons.</p> <p>The West Virginia Fair Housing Act carries the same protections as the federal Fair Housing Act. In addition to prohibiting housing discrimination based on race, color, national origin, religion, sex, familial status and disability, state law also prohibits housing discrimination on the basis of ancestry and blindness. The West Virginia Human Rights Commission investigates and resolves housing discrimination complaints as well as provides education on fair housing.</p> <p>Goal</p> <p>The City of Morgantown will improve the education/outreach and coordination of fair housing responsibilities in Morgantown. The city's website, a resource for residents seeking information about housing and community development: the website should include: explanation as to what fair housing is and who is protected; direct instructions for filing a complaint; contact information to offer guidance to residents needing assistance; and Link to West Virginia Fair Housing Action Network website.</p> <p>Training should also serve as an opportunity for city staff, local advocates and members of the housing community to begin a unified and cordial working relationship towards making the city more accessible to persons with disabilities.</p>



FIRST PUBLIC MEETING

PUBLISHER'S CERTIFICATE

010126723 January 30

NOTICE OF PUBLIC HEARING OF THE FY 2018 ANNUAL ACTION PLAN CITY OF MORGANTOWN, WEST VIRGINIA

Notice is hereby given that the City of Morgantown, Monongalia County, WV will hold a public hearing on Thursday, February 15, 2018 at 11:00 AM, prevailing time, in City Council Chambers, City Hall, 389 Spruce Street, Morgantown, WV. City Hall and the Council Chambers are accessible to persons with physical disabilities. If special arrangements are needed to accommodate any resident wishing to participate in the public hearing, including translation services, please call Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, at 304-284-7431, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for the TTY/TTD relay.

The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2018, which the City must submit to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Entitlement Funds. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Morgantown.

Based on last year's funding, the City anticipates notification by HUD that it is eligible to receive a CDBG entitlement grant in the amount of approximately \$374,014 for FY 2018. These funding levels are contingent upon final approval of the Federal Budget for FY 2018. The City does not anticipate notice of funding allocation until Spring of 2018. In order to receive those funds, the City must prepare a One-Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Morgantown. The City seeks input from residents, local agencies, and interested parties involvement in the planning process.

Not-for-profit organizations that serve Morgantown residents and wish to apply for FY 2018 CDBG funds are invited to a **MANDATORY** meeting on Thursday, February 15, 2018 at 10:00 AM, prevailing time, in the City Council Chambers, 389 Spruce Street, Morgantown, WV 26505. The purpose of the meeting is to explain the application process, review the application forms, and answer any questions on project eligibility.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2018 are available at the Development Services Department, 389 Spruce Street, 3rd Floor, Room 12, Morgantown, WV 26505 and on the City's website at <http://www.morgantownwv.gov/185/CommunityDevelopment>. The deadline to submit a completed application packet to the Development Service Department is 4:00 PM on Monday, March 5, 2018.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the needs of the City of Morgantown and the use of CDBG funds to address those needs over the next fiscal year. Written or oral comments may be directed to Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, 389 Spruce Street, Morgantown, WV 26505 or via phone at 304-284-7431.

Paul Brake, City Manager
City of Morgantown, WV

vs.

STATE OF WEST VIRGINIA
COUNTY OF MONONGALIA

I Brad Pennington Advertising Director of

THE DOMINION POST, a newspaper of general circulation

published in the City of Morgantown, County and State

aforsaid, do hereby certify that the annexed

Legal Notice

was published in the said THE DOMINION POST once a week

for 1 successive weeks commencing on the

30th day of Jan., 2018 and ending on the

30th day of Jan., 2018

The publisher's fee for said publication is \$128.13

Given under my hand this 31st day of

January

2018

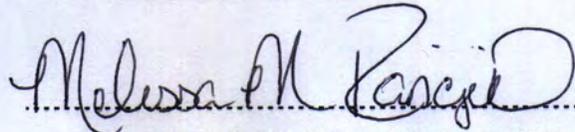


(SEAL)

Advertising Director of THE DOMINION POST

Subscribed and sworn to before me this 31st

day of January 2018



Notary Public of Monongalia County, W. Va.

My commission expires on the 26th day of





**NOTICE OF PUBLIC HEARING
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Paul Brake, City Manager
City of Morgantown, WV

Delegation Board -
Planning Commission -
Water Cities Commission -
Sunshine Up -
Tech Review Meeting -
Traffic Commission -
Transit Authority Board -
Tree Board -
Urban Landscape Commission -
Woodburn School Red. Commission

2nd Thursday @ 6:30 pm
3rd Tuesday @ 4:00 p.m.
2nd Wednesday @ 7:30 a.m.
2nd and 4th Tuesdays @ 10:00 am
1st Wednesday @ 6:30 pm
2nd Wednesday @ 6:00 pm
4th Monday @ 4:30 p.m.
4th Wednesday @ 4:30 pm
Last Thursday of each month @ 6:00 pm

PSB Conference Room
Seneca Center
City Hall Council Chambers
City Hall Council Chambers
Transit Bldg - Westover
City Hall Council Chambers
PSB - Conference Room
Crosley's Banquet Center

Updated 1/16/2018



**NOTICE OF PUBLIC HEARING
OF THE FY 2018 ANNUAL ACTION PLAN
CITY OF MORGANTOWN, WEST VIRGINIA**

Notice is hereby given that the City of Morgantown, Monongalia County, WV will hold a public hearing on Thursday, February 15, 2018 at 11:00 AM, prevailing time, in City Council Chambers, City Hall, 389 Spruce Street, Morgantown, WV. City Hall and the Council Chambers are accessible to persons with physical disabilities. If special arrangements are needed to accommodate any resident wishing to participate in the public hearing, including translation services, please call Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, at 304-284-7431, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for the TTY/TTD relay.

The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2018, which the City must submit to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Entitlement Funds. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Morgantown.

Based on last year's funding, the City anticipates notification by HUD that it is eligible to receive a CDBG entitlement grant in the amount of approximately \$374,014 for FY 2018. These funding levels are contingent upon final approval of the Federal Budget for FY 2018. The City does not anticipate notice of funding allocation until Spring of 2018. In order to receive those funds, the City must prepare a One-Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Morgantown. The City seeks input from residents, local agencies, and interested parties involved in the planning process.

Not-for-profit organizations that serve Morgantown residents and wish to apply for FY 2018 CDBG funds are invited to a **MANDATORY** meeting on Thursday, February 15, 2018 at 10:00 AM, prevailing time, in the City Council Chambers, 389 Spruce Street, Morgantown, WV 26505. The purpose of the meeting is to explain the application process, review the application forms, and answer any questions on project eligibility.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2018 are available at the Development Services Department, 389 Spruce Street, 3rd Floor, Room 12, Morgantown, WV 26505 and on the City's website at <http://www.morgantownwv.gov/185/Community-Development>. The deadline to submit a completed application packet to the Development Services Department is 4:00 PM on Monday, March 5, 2018.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; environmental clean-up; improvements to public facilities, including the removal of architectural barriers; demolition and disposition costs; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration, audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the needs of the City of Morgantown and the use of CDBG funds to address those needs over the next fiscal year. Written or oral comments may be directed to Mr. Christopher Fletcher, Director of Development Services, City of Morgantown, 389 Spruce Street, Morgantown, WV 26505 or via phone at 304-284-7431.

Paul Brake, City Manager
City of Morgantown, WV



CDBG PUBLIC HEARING FY 2018 ANNUAL ACTION PLAN

February 15, 2018 at 11:00 A.M.

**City Council Chambers at City Hall
389 Spruce Street
Morgantown, WV**

Opening Remarks – Mr. Christopher Fletcher, AICP
Director of Development Services

Overview –

- What is an Annual Action Plan?
- Review of Past Performance

Proposed Timeline of the FY 2018 Annual Action Plan –

- Mandatory Subrecipient Pre-Application Meeting – Thursday, February 15, 2018 at 10:00am, City Council Chambers
- First Public Hearing – Thursday, February 15, 2018 at 11:00am, City Council Chambers
- CDBG Funding Applications are Due to the City – Monday, March 5, 2018
- City must Develop the Budget by – Friday, March 23, 2018 *
- Legal Notice runs in the Dominion Post – Wednesday, March 28, 2018 *
- FY 2018 Annual Action Plan goes on Display – Thursday, March 29, 2018 *
- Second Public Hearing – Wednesday, April 25, 2018 at 10:00am, City Council Chambers *
- FY 2018 Annual Action Plan off Display – Monday, April 30, 2018 *
- City Council Adoption of the FY 2018 Annual Action Plan – Tuesday, May 1, 2018 *
- Plan submitted electronically to HUD Pittsburgh Office – Tuesday, May 15, 2018 *
- Program Year Begins – July 1, 2018 *

*Note: *Dates subject to change*

Eligible CDBG Activities –

CDBG funds may be used for activities which include, but are not limited to:

- acquisition of real property;
- relocation and demolition;

- rehabilitation of residential and non-residential structures;
- construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;
- public services, within certain limits;
- activities relating to energy conservation and renewable energy resources; and
- provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

Ineligible CDBG Activities –

Generally, the following types of activities are ineligible:

- acquisition, construction, or reconstruction of buildings for the general conduct of government;
- political activities;
- certain income payments; and
- construction of new housing by units of general local government.

Estimated Allocation –

The City of Morgantown anticipates that it will receive an allocation of CDBG entitlement funds in the approximate amount of \$374,014 for FY 2018. This amount is preliminary and subject to change based on the approval of the Federal Budget for FY 2018.

Entitlement Funds	Estimated Amount
FY 2018 CDBG Funds	\$ 374,014.00*
Total:	\$ 374,014.00*

*Note: *Amount subject to change based on HUD allocations*

Review of Past Performance –

Public Comments –

Adjournment – Mr. Christopher Fletcher, AICP
Director of Development Services



2018 CDBG Action Plan – Needs Public Hearing

THU, 15 FEB 2018 ♦ 11 a.m.

City Council Chambers

SIGN-IN SHEET



NAME	ORGANIZATION	EMAIL	PHONE
Keri Demasi	Bartlett House	Kdemasi@bartlettthouse.org	(304) 292-7856
Elizabeth Maxey	In Touch & Concerned, Inc	admin@itacav.org	304-296-6109
Allyson Hod	MHR		
Miranda Pedraza	United Way MRC	miranda@unitedwaymrc.org	304-296-7525
Danny Trejo	Mon County Comm. / MAYS	mayspl60@gmail.com	(304) 284-7321
Jan Deary	NWUCL / HRC	jdeary@nwucl.org	304-296-6091
Jawanda Cook	Mon Co Habitat	extea@moncountynh.org	212 0914
Allyson Hod	MHR	allysonmhr@gmail.com	304 296 8234
Em Fedale	Dunstan Strategies	efedale@dunstanstrategies.com	304 292 2400
Rachel C. Fetty	DownTown Task Force CHAP (COH) Safe Committee	rafetty@yahoo.com	304-376-8823
VINCENT MARROQUIN	LVMPC	mon@lvmpc.org	304 376 3400
Heather Hudson	Salvation Army	heather.hudson@ ^{USS} salvationarmy.org	
Amy Hammond	FMHA	ahammond@fmhasing.com	304-263-0860
Nicholas Adams	Mountaineer Boys and Girls Club	njadams.mbgc@gmail.com	304-292-7510

Hosted by: Christopher Fletcher, AICP, Director of Development Services, City of Morgantown



CDBG PUBLIC HEARING MINUTES FY 2018 ANNUAL ACTION PLAN

February 15, 2018 at 11:00 A.M.

**City Council Chambers at City Hall
389 Spruce Street
Morgantown, WV**

In attendance:

<i>Keri DeMasi</i>	<i>Bartlett House</i>
<i>Elyzabeth Maxey</i>	<i>In Touch & Concerned, Inc.</i>
<i>Danny Trejo</i>	<i>Morgantown Area Youth Services Project (MAYSP)</i>
<i>Jan Derry</i>	<i>Northern West Virginia Center for Independent Living (NWVCIL)</i>
<i>Shawnda Cook</i>	<i>Mon County Habitat for Humanity</i>
<i>Allyson Hod</i>	<i>Milan Puskar Health Right (MPHR)</i>
<i>Evan Fedorko</i>	<i>Downtown Strategy</i>
<i>Rachel C. Fetty</i>	<i>Downtown Task Force, CHAP, Safe Committee</i>
<i>Vincent Marroquin</i>	<i>Literacy Volunteers of Monongalia and Preston Counties (LVMPCC)</i>
<i>Heather Hudson</i>	<i>Salvation Army</i>
<i>Amy Hammond</i>	<i>Fairmont-Morgantown Housing Authority (FMHA)</i>
<i>Nicholas Adams</i>	<i>Mountaineer Boys & Girls Club</i>
<i>Karl Haglund</i>	<i>Urban Design Ventures, LLC</i>
<i>Evan Severs</i>	<i>Urban Design Ventures, LLC</i>
<i>Christopher Fletcher</i>	<i>City of Morgantown - Development Services</i>

Mr. Christopher Fletcher, AICP, Director of Development Services, opened the public meeting at 11:00 A.M. and provided a brief overview of the purpose of the meeting and the City's past performance under the CDBG Program. Mr. Fletcher went over the proposed timeline of the FY 2018 Annual Action Plan and noted that this was subject to change based on when HUD releases the allocations. Mr. Fletcher provided examples of eligible and ineligible CDBG activities and touched upon the maximum percentages that are allowable for public administration and public services.

Mr. Fletcher then opened the meeting up for questions.

Jan Derry – Northern WV Center for Independent Living and the City's Human Rights Committee

- Do you have to be a 501(c)(3) entity?

Rachel Fetty – CHAP Board, the City’s Housing Advisory Commission, and the Downtown Task Force

- There is a lack of affordable rental housing.
- Discrimination is occurring in the rental housing market against families with children, persons with disabilities, elderly, and persons with service animals.
- Student housing prices inflate all rental housing prices in the City.
- There is a strong need for public housing in Morgantown.
- Need housing affordable to working class, not just L/M.
- Homeless – gaps in times of services being offered/available.
 - Gaps during extreme cold events.
 - Housing units are not geared to families – each bedroom has its own bathroom, which is not an affordable housing product for families.

Jan Derry – Northern WV Center for Independent Living and the City’s Human Rights Committee.

- Lack of accessible/affordable housing.
- Community re-entry is impossible – funding accessible.
- Complaints on familial status exclusion.
- Support animals.
- Fair housing education is critical.

Keri DeMasi – Bartlett House

- Suggested requiring a percentage of affordable/accessible units in new construction.
- Housing First has become Bartlett House’s new mission.
- Landlords only want to rent to students and will not rent to homeless.
- Service animals usually not permitted.
- Housing for medically vulnerable is an unmet need.
- The chronic homelessness prefer housing downtown, but housing is not available.
- Solution to homeless is not more shelter beds, but more affordable/accessible housing options.

Jan Derry – Northern WV Center for Independent Living and the City’s Human Rights Committee

- Complete streets concepts are need to increase accessible sidewalks and address the poor condition of existing sidewalks.
- City needs to implement concept of connectivity.
- Transit bus access and bus turnaround planning needs to occur.

Keri DeMasi – Bartlett House

- Bus services are not available to support 2nd and 3rd shift workers, which is when many L/M folks work.

- Expand public transportation to cover 2nd and 3rd shifts and weekend.

Elyzabeth Maxey – In Touch and Concerned

- People don't think about how folks without a vehicle get around.
- Closing down the downtown bus depot (Mountain Line Transit) was a bad idea. L/M residents need to get downtown to access downtown services.
- 60% of their transportation riders are located within City limits.

Danny Trejo – MAYSP

- Opioid problem in young adults – adds to crime rates.
- Town Hall meeting coming up.
- Huge waiting lists at rehab facilities.
- Wait lists discouraged folks from pursuing rehabilitation services and support.

Allison Hod – Health Right/Friendship House

- Peer support drop in center.
- Over 60 individuals in one day.
- Space crunch, need to expand hours of operation.
- Need help and funding to find a property to relocate the Friendship House; funds to assist with rent or purchase property.

Rachel Fetty – CHAP Board, the City's Housing Advisory Commission, and the Downtown Task Force

- Opioid epidemic has significantly increased kinship care arrangements and compounding placement opportunities.
- Elderly getting custody of young child because of parent addiction.
- State-wide, 6,000 children in need of foster care.
- Grandparents need help with housing costs or are in smaller houses in need of refurbishments and additions to make room for kinship family members.

Elyzabeth Maxey – In Touch and Concerned

- Transporting homeless during cold weather event; up to 13 transported recently; month of January saw 109 transported to Caritas House.
- Sunday morning transport is needed because Mountain Line doesn't run on Sundays.

Mon County Habitat for Humanity

- Habitat is struggling to find "affordable" property inside the City to construct affordable housing on.

Seeing no further comments, Christopher Fletcher closed the meeting at 11:30 A.M.



SECOND PUBLIC MEETING

**NOTICE OF PUBLIC HEARING AND DISPLAY
OF THE FY 2018 ANNUAL ACTION PLAN
CITY OF MORGANTOWN, WEST VIRGINIA**

Notice is hereby given that the City of Morgantown, Monongalia County, WV will hold a public hearing on Wednesday, June 6, 2018 at 10:00 AM, prevailing time, in the City Council Chambers, City Hall, 389 Spruce Street, Morgantown, WV. The City Hall and the Council Chambers are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate any resident in order for them to participate in the public hearing, including translation services, please call Mr. Chris M. Fletcher, Director of Development Services, City of Morgantown, at (304) 284-7431, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for the TTY/TTD relay.

The purpose of the public hearing is to present the City of Morgantown's FY 2018 Annual Action Plan for the use of CDBG funds. The City intends to submit its FY 2018 Annual Action Plan in the amount of \$412,169 for Community Development Block Grant (CDBG) funds. The FY 2018 Annual Action Plan will be submitted to the U.S Department of Housing and Urban Development (HUD) on or before Monday, July 2, 2018.

In order to obtain the view of residents, public agencies, and other interested parties, the City of Morgantown will place its FY 2018 Annual Action Plan on public display from Friday, May 18, 2018 through Monday, June 18, 2018, at the City of Morgantown website <http://www.morgantownwv.gov/>, as well as at the locations listed below:

Community Development Office

389 Spruce Street
Morgantown, WV 26505

Morgantown City Library

373 Spruce Street
Morgantown, WV 26505

BOPARC Senior Center

287 Eureka Drive
Morgantown, WV 26505

BOPARC Office

Marilla Park
Morgantown, WV 26505

This document will be available during normal business hours of operation for a period of thirty (30) days until Monday, June 18, 2018. The final plan will be submitted to City Council on or about Tuesday, June 19, 2018 at which time the plan will be presented to the Morgantown City Council for approval.

The following CDBG activities are proposed for funding under the FY 2018 Annual Action Plan:

- **PROGRAM ADMINISTRATION –**
General Administration: \$ 82,433

- **PUBLIC SERVICES –**
The Bartlett House – Housing First Model \$ 25,000
Morgantown Area Youth Services Project (MAYSP) – Intervention Services \$ 14,000

Mountaineer Boys and Girls Club – Education Services Program \$ 14,000

• **HOUSING –**

Fairmont-Morgantown Housing Authority – Housing Rehab and Down Payment Assistance Program \$ 50,000

• **PUBLIC FACILITIES & IMPROVEMENTS –**

ADA Improvements – Former Woodburn School \$146,736

City of Morgantown – Walnut Street Streetscape \$ 75,000

Milan Puskar Health Right – Harm Reduction Program Office \$ 5,000

TOTAL FY 2018 CDBG FUNDS AND CDBG PROGRAM INCOME FOR PROJECTS/ACTIVITIES = \$412,169

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested citizens are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of Federal funds under the FY 2018 Annual Action Plan. Written or oral comments may be directed to Mr. Christopher M. Fletcher, Director of Development Services, until Monday, June 18, 2018, at City of Morgantown, 389 Spruce Street, Morgantown, WV 26505 or via phone at (304) 284-7431.

Paul Brake, City Manager
City of Morgantown, WV

PUBLISHER'S CERTIFICATE

010131847

May 17

NOTICE OF PUBLIC HEARING AND DISPLAY OF THE FY 2018 ANNUAL ACTION PLAN CITY OF MORGANTOWN, WEST VIRGINIA

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Morgantown, WV 26505

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Morgantown, WV 26505

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Morgantown, WV 26505

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Morgantown, WV 26505

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* PUBLIC SERVICES -	
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Morgantown Area Youth Services Project (MAYSP) - Intervention Service	\$14,000
Mountaineer Boys and Girls Club - Education Services Program	\$14,000
* HOUSING -	
Fairmont-Morgantown Housing Authority - Housing Rehab and Down Payment Assistance Program	\$50,000
* PUBLIC FACILITIES & IMPROVEMENTS -	
ADA Improvements - Former Woodburn School	\$146,736
City of Morgantown - Walnut Street Streetscape	\$75,000
Milan Puskar Health Right - Harm Reduction Program Office	\$5,000

TOTAL FY 2018 CDBG FUNDS AND CDBG PROGRAM INCOME FOR PROJECTS/ACTIVITIES = \$412,169

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Paul Brake, City Manager
City of Morgantown, WV

vs.

STATE OF WEST VIRGINIA
COUNTY OF MONONGALIA

I Brad Pennington Advertising Director of
THE DOMINION POST, a newspaper of general circulation
published in the City of Morgantown, County and State
aforesaid, do hereby certify that the annexed

Legal Notice

was published in the said THE DOMINION POST once a week

for 1 successive weeks commencing on the

17th day of May, 2018 and ending on the

17th day of May, 2018

The publisher's fee for said publication is \$172.38

Given under my hand this 17th day of

May, 2018

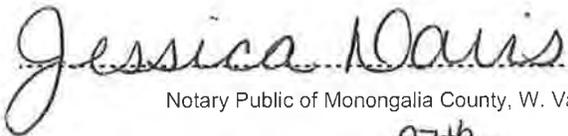


(SEAL)

Advertising Director of THE DOMINION POST

Subscribed and sworn to before me this 17th

day of May, 2018



Notary Public of Monongalia County, W. Va.

My commission expires on the 27th day of

Feb 2023





THE CITY OF
MORGANTOWN
WEST VIRGINIA

FY 2018-2019 CDBG Annual Action Plan Public Hearing

WED, 06 JUN 2018 ♦ 10 a.m.

City Council Chambers



SIGN-IN SHEET

NAME	ORGANIZATION	EMAIL	PHONE
<i>Chris Fletcher</i>	<i>City of Morgantown</i>		
		<i>Hearing</i>	
		<i>approved Public</i>	
		<i>conf 06 JUN 2018</i>	
		<i>conf</i>	