

REGULAR MEETING September 4, 2018: The regular meeting of the Common Council of the City of Morgantown was held in the Council Chambers of City Hall on Tuesday, September 4, 2018 at 7:33 p.m.

PRESENT: City Manager Paul Brake, Assistant City Manager Emily Muzzarelli, Deputy Clerk Heather Carl, City Attorney Ryan Simonton, Mayor William Kawecki, and Council Members: Rachel Fetty, Ryan Wallace, Deputy Mayor Jenny Selin, Ron Dulaney, Mark Brazaitis, and Barry Wendell.

The meeting was called to order by Mayor Kawecki.

APPROVAL OF MINUTES: 8/7/2018 Regular Meeting minutes, 8/28/2018 Special Meeting minutes was approved, by consensus, and 8/21/2018 Regular Meeting minutes was approved as amended, by consensus.

CORRESPONDENCE: Councilor Brazaitis mentioned that he had received some correspondence from many people about his mental illness and how they are in support of him. He stated he will continue fighting for the rights of everyone and himself. Councilor Wendell read part of a letter regarding the Mountainline Bus Line Change. **Ex. A** Councilor Wallace read a list of items from Roger Banks that he suggested we consider. **Ex. B**

PUBLIC HEARING: None

UNFINISHED BUSINESS: None

BOARDS AND COMMISSIONS:

Motion by Brazaitis, second by Wendell, to appoint Rick Landenberger by acclamation to the BOPARC Board for Seat # 2 a three-year term.

Motion by Dulaney, second by Fetty, to appoint Daniell Trumble by acclamation to the BOPARC Board for Seat #4 a one-year term.

Motion by Deputy Mayor Selin, second by Wallace, to appoint William Hutchens by acclamation to the BOPARC Board for Seat #7 a five-year term.

PUBLIC PORTION:

Mayor Kawecki declared the Public Portion open.

Michael Clifford, 145 South High Street, voiced his opposition to the appointment of Dr. Landenberger to the BOPARC Board. He also voiced his opposition to the cost of a workshop called Novak Consulting Group between Monongalia County Commission and City Council.

There being no one else wishing to speak, Mayor Kawecki declared the Public Portion closed.

SPECIAL COMMITTEE REPORTS: Councilor Fetty discussed organizations that are working on mural projects in the downtown area. Councilor Selin discussed an upcoming event called "Try It" on September 16th from 1pm – 4pm the public can come and try out kayaks, paddleboards and /or canoes for free. The event will take place at the downtown riverfront. Councilor Wallace discussed the coordination and planning for the Blue Zone Project. Councilor Dulaney discussed the upcoming Planning Commission meeting and encouraged the public to attend.

CONSENT AGENDA:

A. WVU Alumni Beer Floor Plan Extension

City Manager explained, motion by Selin, second by Wallace, to pass the Extension plan. Motion carried 7-0.

NEW BUSINESS:

AN ORDINANCE PROVIDING ZONING RECLASSIFICATION OF ONE (1) PARCEL OF REAL ESTATE IN THE FIFTH WARD: The below entitled Ordinance was presented for first reading.

AN ORDINANCE PROVIDING FOR THE ZONING RECLASSIFICATION OF ONE (1) PARCEL OF REAL ESTATE IN THE FIFTH WARD OF THE CITY OF MORGANTOWN FROM B-1, NEIGHBORHOOD BUSINESS DISTRICT TO B-4 GENERAL BUSINESS DISTRICT BY AMENDING ARTICLE 1331 OF THE PLANNING AND ZONING CODE OF THE CITY OF MORGANTOWN AS SHOWN ON THE EXHIBIT HERETO ATTACHED AND DECLARED TO BE A PART OF THIS ORDINANCE AS IF THE SAME WERE FULLY SET FORTH HEREIN

City Manager deferred to Chris Fletcher, Director of Planning, to explain. Council suspended the rules to have Chris Fletcher answer questions. After discussion, motion by Wallace, second by Brazaitis, to approve the above entitled Ordinance to second reading. Councilor Wallace amended the motion, second by Wendell, to move the Ordinance for the second reading, to the October 16th meeting instead of October 2nd due to the Jewish Holiday. Motion carried 7-0.

AN ORDINANCE AMENDING THE CITY'S PLANNING AND ZONING CODE AS THE SAME APPLY TO MEDICAL CANNABIS RELATED USES: The below entitled Ordinance was presented for first reading.

AN ORDINANCE AMENDING THE CITY'S PLANNING AND ZONING CODE, SECTION 1329.02 AND TABLES 1331.05.01 AND 1365.04.01 AS THE SAME APPLY TO MEDICAL CANNABIS RELATED USES

City Manager deferred to Chris Fletcher, Director of Planning, to explain. Council suspended the rules to have Chris Fletcher answer questions. After discussion, motion by Wallace, second by Deputy Mayor Brazaitis, to approve the above entitled Ordinance to second reading. Motion carried 7-0.

CITY MANAGER'S REPORT:

NEW BUSINESS:

1. Blue Zone – Proposed Consulting Services

The City of Morgantown's Health and Wellness Commission is actively collaborating with the Blue Zone Project Team and WVU on a 4-month assessment to determine the readiness and fir for Morgantown to become an accredited Blue Zone Community. As outlined previously, the overall goal of this project is to improve quality of life and wellbeing for the Morgantown community. The Blue Zone approach includes a social-ecological model that addresses people, policy, and places. To effectively achieve this goal, the Health & Wellness Commission will need to recruit a sizeable majority of stakeholders from the City, County and WVU to engage in this assessment process.

I have recently met with Colleen Harshbarger about the staff needs and logistics to accomplish the goals listed above. Although we have the capacity to provide some assistance with many elements, we do not have the ability to oversee the initiative. I am recommending the City enter into an agreement with Wellbeing Solutions for consulting service to achieve a best possible scenario for the Blue Zone Assessment process. Ms. Harshbarger is the owner of this firm and is uniquely qualified to take on this initiative. In my opinion, the tasks needed are administrative/operational and are well beyond the expectations of a member of a volunteer commission.

The estimated time for the project assistance is 15-20 hours per week during September and October and 10-15 hours per week in November. In addition to project tasks needed to carry this out, Ms. Harshbarger could be instrumental in assisting with a potential grant application before the Robert Wood Johnson Foundation. The proposed fee for Wellbeing Solutions consulting service is \$4,000 per month for September, October, and November 2018. The recommended amount is to not to exceed \$12,000. A motion is recommended authorizing the City Manager to enter into an agreement with Wellbeing Solutions for the scope of services and fee as detailed above.

City Manager explained, after discussion, motion by Wallace, second by Deputy Mayor Selin. After further discussion, Councilor Brazaitis called for the question, motion by Wallace, second by Fetty, to approve assisting with a potential grant application before the Robert Wood Johnson Foundation with a fee of \$4,000 a month. not to exceed \$12,000 for all three months, September, October and November. Motion carried 6-1 with Brazaitis voting no.

2. Urban Archery Deer Hunt

Included in the packet is information about the rules and regulations pertaining to the City's urban deer archery hunt. This is long standing program that provides a venison donation program to deliver processed deer to City food kitchens

and organizations to help those in need. According to the hunt organizers, there have been no safety accidents or issues coming from the program. No action is needed; the rules and guidelines are provided for information purposes.

City Manager explained, no action taken at this time.

REPORT FROM CITY CLERK: No Report

REPORT FROM CITY ATTORNEY: He mentioned the trial of the Zoning Amendment that was challenged by the Calvary Baptist Church. He wants to thank Chris Fletcher, City Planner and City Council in the work and consideration that was put in toward this trial. He will give an update to Council once the findings have been determined by the court. He mentions that at the upcoming Committee of the Whole meeting there will be several new Ordinances updating City Codes relating to street cuts and parking regulations. He noted that his second law intern, that is currently in law school at WVU Collage of Law, has started and hoped to provide them with some good experience.

REPORT FROM COUNCIL MEMBERS:

Councilor Fetty:

Councilor Fetty mentioned the 1st Ward had their last pot luck for the year and she wanted to thank Patrick Hathaway leading the group as it grows. She also mentioned the next Neighborhood association meeting will be September 25th at MTEC 6:30 p.m. Announcements: Morgantown Marathon September 15th and 16th and will be running through 1st Ward, and she encourages everyone that is interested in supporting Operation Welcome Home to consider volunteering such as staff a water station for when the runners come by or be available to those who need any assistance as they cross the rolling miles; Downtown Task Force will be meeting on the 17th at Spruce Street United Methodist Church at 6:30 p.m.

Councilor Wallace:

Councilor Wallace announced the Land Reuse & Preservation Agency Board and that there are openings and if anyone is interested to go the City's website or contact the City Clerk's Office. He stated that BOPARC has such a great turnout to interview many applicants he would like to see that for the Land Reuse & Preservation Agency Board. He shared that WVU was rated #3 out of #101 as the best College town in the USA for 2018 (College specific factors and not for being a party school). He also mentioned that the College of Business and Economics is planning on starting up a Business Accelerator to start new business information. He noted items that he would like to be placed on an upcoming Committee of the Whole agenda: 1. He would like to present a Draft Ordinance on Animal Cruelty, 2. Update City Staff on Annexation, 3. WVU Open Checkbook/Mon County Commission, 4. Home Rule Amendment for the Campaign Report. Announcements: 1. Annual Community Baby Shower by Mon County Starting Point and the Shack Neighborhood House will be at the Morgantown Public Library September 24th at 10:00 a.m. and is open to the public; 2. Wiles Hill Harvest Fall Party Saturday, November 3rd 4:00 p.m. – 8:00 p.m. at the Wiles Hill Community Center and it is a pot luck fundraiser; 3. 2nd Annual Wiles Hill Snowflake 2K fun run December 1st at 10 a.m.

Deputy Mayor Selin

Deputy Mayor Selin noted that a constituent mentions solar panels on the roof of the Farmer's Market and possibly expanding those. There is a Solar Co-op that often brings together different property owners and they would get a good rate on solar panels and installation. If that is the way they want to extend them then the people to contact would be the Green Team. She mentions the matching and mini grants for sponsoring activities and stated that she would like to see more projects in the City to set get more people active in the parks, streets or art related, and this is something that would be of interest for her. She mentions the Municipal Judge about the progress he is making in his court

room on how modern it is and having the ability to talk back and forth on the computers with other employees in City Hall, so information entered does not have to be done more than one time. She mentions to the Mayor and Council that she would be glad to make contact and set it up. She mentioned a conversation at the ground-breaking ceremony for the new Reservoir that Morgantown Utility Board is putting in, about putting some walking trails on the property. She would like to see if a meeting be scheduled to talk with MUB representatives to discuss the possibility of putting some in. Mayor Kawecki stated that those conversations are ongoing at this time. She mentions that she would like to see it go on a Committee of the Whole Meeting sometime to discuss it further.

Councilor Dulaney:

To see Councilor Dulaney's report reference attached **Ex. D**

Councilor Brazaitis:

Councilor Brazaitis asked the City Attorney of where they stand on the Home Rule and if they need to act before October 1st, 2018, and Sales Tax, which City Attorney explained that it is ongoing now, and all City Council would need to do is adopt an Ordinance. Councilor Brazaitis would like to move forward and ask that bar closing times be put on a Committee of the Whole meeting agenda. Motion by Brazaitis, second by Fetty to move the bar closing time up at least 2 hours to the next Committee of the Whole agenda. After discussion, motion failed 5-2. Councilor Brazaitis also asked about the paid sick leave. He wished the City Manager a Happy Birthday and thanked the Assistant City Manager Emily Muzzarelli for taking on the role while the City Manager was out of town and the Police and Fire Chief for also taking on that role. He announced that the Black Heritage Festival in Clarksburg, WV will be held on September 7th – 9th. He noted that he had to opportunity to attend the NAACP Meeting on August 25th here in Morgantown and was a wonderful gathering. Thanked Councilor Fetty in her delightful reference to Sherlock Holmes. He mentions interesting times for everyone and his students that crisis reveals character and he has learned a lot from individuals in the Community and has been enlightened by it.

Councilor Wendell:

To see Councilor Wendell's report reference attached **Ex. E**

Mayor Kawecki:

Mayor Kawecki made some Announcements: 9/15 & 9/16 Morgantown Marathon and the Wine and Jazz Festival at Camp Muffly; 9/9 SPAN Block Party from 4pm – 7 pm; 9/16 Try It on the water at the Waterfront.

ADJOURNMENT: There being no further business, motion by Wallace, second by Wendell, to adjourn at 9:07 p.m.

City Clerk

Mayor

A FULL TRANSCRIPT OF ALL COUNCIL MEETINGS ARE AVAILABLE ON DVD IN THE CITY CLERKS OFFICE

Ex. A

Heather Carl

From: Barry Wendell
Sent: Wednesday, September 05, 2018 7:29 AM
To: Paul Brake; Heather Carl; Emily Muzzarelli
Subject: Fw: Mountaineer Busline change - complaint

Re: Correspondence for 9/4/18 meeting

From: Barry Wendell
Sent: Tuesday, September 4, 2018 2:14 PM
To: Vaike Haas
Subject: Re: Mountaineer Busline change - complaint

I'm guessing the two questions you asked in the last paragraph would be answered "No." There was a short time frame to change the buses to Westover from downtown, and they did everything in a hurry. I will give this chain to the City Manager because you raise good questions about integrating class and bus schedules, especially since the University does subsidize the bus system.

Another good point you raise is how often the buses are late. As you know, this is not helpful for commuters.

Barry Wendell

From: Vaike Haas <Vaike.Haas@mail.wvu.edu>
Sent: Tuesday, September 4, 2018 10:09:36 AM
To: Barry Wendell
Subject: Re: Mountaineer Busline change - complaint

Barry,

Thanks for the follow up.

Requiring a PRT or bus transfer adds a whole other wrinkle in 'getting to work on time' that is difficult to accommodate with classes beginning at set times (my lecture's at 8:30 am, Suncrest before school drop off window is 7:30-8:30 am)... So the bus no longer works for me personally.

I wish that bus routes could plan to get folks to campus hubs (not peripheries) predictably 15-20 minutes before morning class times, 8:30 and 9:30, and depart 20 minutes after classes end; and have extra service during rush hour (say, every 20 minutes 8-10 and 4-6). WVU does subsidize the bus system, correct?

In my professional experience, people will consider alternative transport if it's quicker AND cheaper than driving. I normally bike because it's 11-18 minutes (downhill or uphill) from campus to my front door; faster or equivalent to driving+parking. The bus with an immediate transfer took 45 minutes; I spent more than half of that time waiting on the curb. If I'm to allow the bus 30-60 minutes to be late, and allow 30 minutes for PRT

variability... and travel and walking time — that's an allowance of 2 hours to commute two miles. My classes end at 4:45, and the end of after school pick up is 5:30 — it has to be a tight ship.

If I'm making the choice not to bus, you know something's off-- this is the first time since 2003 I've elected to commute to work by car regularly. Hence my kicking and screaming all the way!

I've attached from the Falling Run Master Plan a diagram of how students get to class on Evansdale campus. Notice that students drive from Sunnyside 10 minutes (white circles) rather than walk 15 minutes (green circles)... of the 100 or so students surveyed, only a couple took the bus (teal circles). A 1/4-mile walk is what most Americans find comfortable; any longer than that, car drivership goes up. I haven't added here students polled last year, who said they drive from Van Voorhis and park at the church, even after Leah's death, because there's no safe or timely alternate route.

Was the bus route restructure data driven? Were residents polled, were current riders surveyed? I expect very few people will allow the bus-PRT 45 minutes - 2 hours to get them to campus instead of driving 10-15 minutes. I'm dedicated - but even I'm not that dedicated... I hope this info helps.

Vaike

Vaike Haas, PLA, ASLA, LEED-AP
Assistant Professor of Landscape Architecture
School of Design and Community Development
West Virginia University
4318 Agricultural Sciences Building
1194 Evansdale Drive
Morgantown, WV 26506-6108

PO Box 6108
Morgantown, WV 26506-6108

304.293.5661 (voicemail)
vahaas@mail.wvu.edu

On Sep 3, 2018, at 6:58 AM, Barry Wendell <bwendell@morgantownwv.gov> wrote:

Dear Professor Haas-

I don't think my note to you about Mountain Line was adequate, and this might not help, either. But the intent of the changes in Mountain Line were a response to the move of the bus station to Westover from Hazel Ruby McQuain Park. The Gold Line bus that now serves Suncrest goes from Westover to Morgantown Mall and University Town Center, then through Star City and Suncrest to Mountaineer Station. The idea was that one could transfer to the PRT or another bus line to continue from Mountaineer Station to Towers or Downtown. It's not the best solution, clearly.

Barry Wendell
7th Ward Councilor

From: Barry Wendell
Sent: Wednesday, August 22, 2018 3:16:09 PM
To: Vaike Haas; Emily Muzzarelli
Subject: Re: Mountaineer Busline change - complaint

Thanks for your note, Vaike-

The route changes were made by Mountain Line and presented to Council by Dave Bruffy. I have used the buses but don't typically. To get from my house off Colonial Drive to downtown, I would have to take the bus that goes to Mountaineer Station and then either the PRT or another bus. I'm going to send this also to Emily Muzzarelli, the assistant city manager, as Paul Brake is on vacation, and see if she can do anything. It would be great if we had a round trip bus from Star City/ Suncrest to downtown via Mountaineer Station and Towers. You might also contact Dave Bruffy at Mountain Line directly.

Barry Wendell
7th Ward Councilor

From: Vaike Haas <Vaike.Haas@mail.wvu.edu>
Sent: Wednesday, August 22, 2018 10:44:47 AM
To: Barry Wendell
Subject: Mountaineer Busline change - complaint

Hi Barry,

As a resident of your ward I wanted to voice a complaint about the change in route to the RED line bus. Now the North Circulator habitually runs through Suncrest neighborhood 30 minutes to 1 hour late (as driver informed me), and doesn't connect Suncrest Neighborhood to Towers / Evansdale campus any more; I'm sure I'm not the only person working or studying at the University who would prefer not to drive to campus. Taking the North Connector and transferring to Redline made my 2-mile commute take 45 minutes this morning. With a sprained ankle I am still unable to walk 35 minutes or bike 20 minutes to work. I wish the North Connector would loop to Towers to promote ridership. The route now must be a deterrent to many potential public transport commuters. One bus driver I spoke with about it admitted the route is too long to keep to the timetable, but said the boss is being stubborn about admitting it; other drivers said I could complain to their boss, but Morgantown City made the bus routes change. I'm puzzled, and wanted to draw it to your attention.

Thanks for being an advocate,

Vaike Haas, PLA, ASLA, LEED-AP
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Heather Carl

From: Ryan Wallace
Sent: Tuesday, September 04, 2018 7:47 PM
To: Paul Brake
Cc: Heather Carl
Subject: Communications received

Hi Paul,

Here is the list of three items that Mr. Roger Banks suggested that we consider:

Communication from Mr. Roger Banks, Third Ward.

First, the solar panel array atop the Farmer's Market should be expanded to encompass the entirety of that side of the roof. The addition of a solar charging battery power unit to the solar panel array would allow for solar powered automobile charging. The automobile electric chargers could be expanded to include a permanent charging station for City vehicles. The City, in cooperation with local auto dealers, could replace one (or more) fossil fuel City vehicles with a battery or hybrid vehicle. Such a feasible expansion of existing infrastructure would be visible evidence to Council's commitment to an environmentally and fiscally responsible future. This relatively small investment would save Morgantown money by increasing electricity credits and lowering fossil fuel bills. In essence, Morgantown would begin providing free fuel to the City's automobile fleet. While reducing our carbon footprint. Such a win-win project brings together those who want to be environmentally responsible and those who want to be fiscally responsible.

Second, the Morgantown Locks and Dam offer an untapped inexpensive economic opportunity for the City. This project would excite young Morgantown voters and potential voters as well as tap into the ever expanding world of extreme sports. This link, <https://www.surfanywhere.ca/>

Surf Anywhere

www.surfanywhere.ca



Empowering communities to build waves is the way forward. Surf Anywhere helps surfers form strong and effective communities so they can build better waves and build them faster.

, is an organization that works with communities to explore the options of "riversurfing" through creation of "artificial adjustable waves." An adjustable artificial wave utilizing the flow of the Locks and Dam is an opportunity for Morgantown to become a destination for adventure and extreme sports, bringing with it positive

exposure and positive economic development A relatively small investment could include community crowdsourcing and matching grants. A great place to begin might be reaching out to interested citizens and beginning a dialogue with the above organization.

Finally, I am excited by the establishment of the mural group. I have always wanted Morgantown to showcase the talented artists it should nurture, while beautifying the City. I am very good friends with two artists, Brian Pickens and Ian Bode, both accomplished mural artists. I worked with both of them as their academic adviser when they attended WVU in a different life :) I cannot think of Charleston, WV without thinking of Ian's work, a work well recognized statewide and regionally. Ian's art makes Charleston more vibrant and beautiful, representing the uniqueness of Charleston. Brian, a local resident, has worked with Ian on a number of projects. Brian has always desired to see a city supported mural project begin. As with all things, I am certain money is the ultimate sticking point. I would urge the City to offer a challenge matching grant for a community crowd-sourcing project. City building owners could be provided a small incentive from such a fund which could also pay for supplies, equipment and artist commissions. As a supporter of Morgantown mural art, Richard and I are willing to offer a seed donation to this effort. The sooner a mural appears in a high traffic area, the greater the positive impact on the community. Artists are willing and ready, they only need the support of funding and a visible location to begin what other WV cities already do.

Copying Heather Carl for inclusion in the meeting minutes under the "communications" section.

--Ryan

Ryan Wallace, J.D., MSA
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Cell (304) 777-6170



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June 29, 2018

Mr. Sean P. Sikora, CPCM, PMP
Commissioner
Monongalia County Commission
243 High Street, Room 202
Morgantown, West Virginia 26505

Commissioner Sikora:

I appreciated the time you and Morgantown Mayor Kawecki spent with me to discuss your interest in a workshop with the County and Monongalia municipalities. It would be an honor for The Novak Consulting Group to provide the necessary facilitation services.

Approach

The Novak Consulting Group believes in fully supporting the workshop from beginning to end, from collaboratively planning the agenda to providing a final deliverable that summarizes the results.

Pre-Workshop Planning

Prior to the workshop, we will distribute a pre-retreat survey to send to all the participants. We will use the information collected in the survey as well as follow-up calls with yourself and each of the Mayors to develop an agenda. The agenda will be distributed to the participants at least one week before the workshop.

Facilitation

The primary objective of this workshop is to develop a foundation for mutual collaboration and respect among the elected officials. We expect to accomplish this through a full-day (approximately 9:00 to 3:00) facilitated session that includes some full group discussions and break-out discussions. The session will be held on a mutually agreed upon date in late September or October.

During the session, the primary role of the facilitator is to ensure that the environment is respectful and conducive to open and constructive dialogue, so the established objective is ultimately met. While the agenda provides the structure to accomplish the tasks, we also know how important it is to pay attention to the group and make sure conversations that need to happen actually happen. Therefore, we are flexible and in tune with the group during the process.

Deliverables

Approximately one week after the workshop, we will provide a summary report documenting the results.

Lead Facilitator

Julia Novak will be the lead facilitator for this retreat. Julia has worked in and around local governments for more than 30 years – equally split between time in direct service to local governments and serving as a full-time consultant for local governments. She founded The Novak Consulting Group in 2009. As a professional consultant, she has led engagements in communities of all sizes covering the full spectrum of local government services. She has facilitated more than 100 retreats and strategic planning sessions with elected officials and is an established thought leader in the areas of governance and management. During her local government career, she worked in Fort Collins, Colorado; Lexington, Massachusetts; Rockville, Maryland; and was city manager of Rye, New York. Julia earned a bachelor's degree in government and politics from George Mason University and a master's degree in public administration from the University of Kansas. Julia was in the first class of individuals certified by ICMA as Credentialed Local Government Managers and maintains that designation. Julia will be accompanied by a team to support and document the facilitation.

Julia's full resume is attached.

References

Westminster, Colorado initially engaged The Novak Consulting Group to conduct a strategic planning retreat with the City Council. Subsequently, Julia worked with the management team to develop implementation plans for the Council's key focus areas. Repeat engagements with the Council and with staff have been conducted annually for the past several years.

Barbara Opie, Assistant City Manager
(303) 658-2009 BOpie@CityofWestminster.us

Morgantown, West Virginia retained the services of The Novak Consulting Group to conduct a retreat with members of the governing body and the City's department directors. The purpose of the retreat was to identify priorities for the next 12-24 months.

Paul Brake, City Manager
(304) 284-7405 pbrake@morgantownwv.gov

League City, Texas retained the services of The Novak Consulting Group in 2018 to assist in the development of a strategic plan which included a vision, mission, values, critical success factors, and priority initiatives. The process allowed for a collaborative effort among City staff and the City Council to establish a clear vision for the community and provide a roadmap for policy decisions in the coming years. To help inform the process, an environmental scan was developed composed of key demographic, financial, and regional trends as well as input from a City employee survey. Following the development of the strategic plan, implementation plans and performance measures were developed for each of the plan's priority initiatives.

Kylie Wilson, Assistant to the City Manager
(281) 554-1039 Kylie.Wilson@leaguecitytx.gov

Fee

The total fixed fee to complete the scope of work outlined in this proposal is \$12,500. This includes all professional fees and expenses. To hold the date, \$5,000 is due upon agreement. It is our practice to invoice clients monthly based on work completed.

We look forward to the opportunity to serve the Monongalia County. Please contact me at (513) 309-0444 or jnovak@thenovakconsultinggroup.com should you have any questions.

Sincerely,



Julia D. Novak
President

Accepted for the County:

Name, Title:

Signature:

Date:

Julia D. Novak, President

Julia established The Novak Consulting Group in September 2009 when she acquired Public Management Partners. From 2003 to 2009, she served as a vice president for a local government consulting firm. Julia has 30 years of experience working with and for local governments. She is a consultant, trainer, and facilitator who worked with numerous organizations and community groups. During her local government career, she worked in Fort Collins, Colorado; Lexington, Massachusetts; Rockville, Maryland; and was city manager of Rye, New York.

Julia has extensive experience as a facilitator and trainer. She has worked with both elected and appointed officials across the country to conduct goal setting, develop strategic plans, and prioritize service delivery. She has conducted training for elected officials as an individual trainer and through the National League of Cities and a consortium of cities in California. Topics included leadership style and evaluating appointed officials.

Julia has also established herself as a thought leader in the areas of governance and administration. In April 2002, Julia was one of 20 practitioners who participated in the ICMA-sponsored symposium on the future of local government administration. Her response to Dr. James Svava's paper, "City Council, Roles, Performance, and the Form of Government," is included in the ICMA-published book, "The Future of Local Government Administration." Public Management Magazine has published multiple articles which she authored and co-authored, including "Preparing Councils for Their Work," co-authored with Dr. John Nalbandian; "Permission to Manage" which discusses the importance of using data to manage local governments; "Dreams That Make a Difference" on the value of community based strategic planning; "Civility" and most recently "Using Data in Police Management." In 2010, Julia served as a trainer for a USAID Initiative in Baghdad, Iraq to develop the capacity of local advisors and councils in Iraq to engage in strategic planning, project management, policy analysis, and policy advocacy.

In 2000, the International City/County Management Association (ICMA) awarded Julia its Assistant's Excellence in Leadership Award for her work in building community and increasing organizational capacity as deputy city manager of Rockville, Maryland.

Julia has been a speaker at national conferences for the ICMA, National League of Cities, and American Society of Public Administrators. She has been a featured speaker/trainer for many state associations, including Ohio, Vermont, Connecticut, New Hampshire, Pennsylvania, North Carolina, the Metropolitan (D.C.) Association of Local Government Administrators and the Illinois Assistant Municipal Managers Association.

Julia earned a bachelor's degree in government and politics from George Mason University and a master's degree in public administration from the University of Kansas. Julia was in the first class of individuals certified by ICMA as Credentialed Local Government Managers and maintains that designation. Julia is a Master Facilitator of the popular Myers-Briggs Personality Type Indicator and is certified to administer several other Level B psychological assessments, Apter Motivational Styles Profile, and the Strength Deployment Inventory. She also is trained in popular level-A assessments, including the Thomas-Killman Conflict Modes Inventory and the Human Element-B.

EDUCATION

- Master of Public Administration, University of Kansas
- Bachelor of Arts, George Mason University

PROFESSIONAL CERTIFICATIONS

- Certified Professional Manager, International City/County Management Association
- Master Facilitator, The Myers-Briggs Personality Type Indicator

INDUSTRY TENURE

- 30+ years
- Consulting, 16 years
- Local Government, 16 years

09/04/2018: Dulaney Councilor Report**Façade Improvement Program**

Forgivable loan – matching up to \$10k (a promotional piece for distribution on our website and for property/business owners). MSM has the application and if anyone in the downtown business district is interested they can contact the Main Street Morgantown office by phone at (304) 292-0168

Downtown Parking Zones

Request that a presentation on regulation and enforcement of parking in the two hour daily limit zones be placed on a Committee of the Whole meeting in the near future. The purpose of the presentation would be to provide information to the public and correct any potential misperceptions.

In Touch and Concerned

The closure of ITAC affects many residents in our community (older residents and people with disabilities; and participants in programs at Pace, Bartlett House, and Caritas House, to name a few). ITAC also provided well-being phone calls to homebound citizens;

A meeting is being organized (with participation by the United Way, County Commission, Pace, MountainLine, and a former ITAC board member) to better understand the impact of the ITAC closing and to develop a community-wide plan to address the unmet needs.

Funding for ITAC has historically been provided by the county and the United Way, and the city has not recently provided ongoing operations funding (although ITAC requested a \$5000 grant from the city for the current fiscal year which was not granted).

I would like to ask that Council support city participation in the upcoming meeting in order to learn how our citizens are being adversely impacted by ITAC's sudden shutdown and to consider how the city might be able to contribute to responding to the immediate crises. Understanding that the city should be cautious about taking on a new long-term operating fund obligation, this is a request to consider how the city may and can appropriately contribute to a temporary response to this crisis.

I understand that our process for taking up an issue is to place it on the COW agenda first, but due to the urgency of this matter, I ask if it would be appropriate to make a motion of support tonight. Specifically, would it be appropriate to move that the city participate in this process and, if appropriate, consider even a modest financial contribution to stop gapping the problem?

Ex. E

Thanks to Tim Povroznik and Heather Carl for helping me set up my laptop so that I wouldn't need to buy a tablet. Thanks also to people at the library for advising me about tablets and laptops.

My sister Robin and I visited Naples, Florida the weekend before last to celebrate our "Aunt" Shirley's 95th birthday. She is, as they say in Spanish, our "comadre," our second mother, and our late mother's best friend. She lives in a large garden apartment complex with a golf course, and a clubhouse, where the entire community turns up for a weekly buffet dinner. There was a woman there who was celebrating her 101st birthday. On the table at the entrance to the clubhouse, where the party was held, was a sign saying that this community had done the work to be a "Blue Zone." It works well there, but that is a homogeneous community of mostly older people, financially secure if not wealthy. I'm not sure that will work in a larger, more heterogeneous community like Morgantown.

I am concerned about what is going on in the state and at the Federal level about the courts, that the nominees in West Virginia and for the Supreme Court do not believe in individual rights, and the methodology being used by Governor Justice and the national Republican administration are immoral, if not illegal.

Congratulations to Councilor Brazaitis on his run for United States Senate. I think he would make a good Senator for West Virginia.

Thursday night is the annual Pi Lambda Phi Jewish Studies Lecture, featuring Professor Dariusz Stola, Director of the Polin Museum of the History of Polish Jews in Warsaw. The lecture is at 7 P.M. in White Hall at WVU, Room G09.

Sunday night begins Rosh Hashana on the Jewish calendar, the start of the ten Days of Repentance, culminating in Yom Kippur, Tuesday night and Wednesday September 18th and 19th. During this time, we ask God for forgiveness and promise to do better. For our inter-human relations, we must ask forgiveness of people we have wronged. With that in mind, I ask forgiveness of anyone I have wronged here and promise to do better.