

MORGANTOWN PUBLIC LIBRARY
Minutes of the Regular Meeting
June 20, 2019

Approved 2019.08.15

Present:

Sue Carpenter
Linda Durfee
Judy Panagakos

Absent:

Janet Paine
Penny Pugh

Also Present:

Sarah Palfrey
Kelly Funkhouser
Sarah Scharf
Bonnie Dwire

Others Present:

CALL TO ORDER

The regular meeting of the Board of Trustees of the Morgantown Public Library convened at the Morgantown Public Library, on June 20, 2019. The meeting convened at 9:05am, Linda Durfee, President presiding. Sarah Scharf, secretary.

APPROVAL OF THE MINUTES of the May 16, 2019 Annual Meeting

Sue Carpenter moved that the minutes be accepted as corrected. Judy Panagakos seconded. The motion carried.

Note: The Board discussed and decided that the slate of officers elected during the annual meeting will assume office at the beginning of the fiscal year, July 1.

PUBLIC FORUM - None

CORRESPONDENCE AND COMMUNICATIONS –

Bonnie Dwire reported that Wells Fargo and United Bank need new board member signatures. She presented documents for signature.

REPORTS OF COMMITTEES/OFFICERS

A. President – None

B. Treasurer –

- Budget Adjustment Request for FY 2019 was presented and discussed. Cheat Area Public Library's \$7,000 personnel budget shortage will come from Morgantown Public Library's FY 2019 Personnel Budget instead of from Cheat's Unreserved Fund Balance. **Sue Carpenter moved to accept the revision to the budget with this change. Judy Panagakos seconded the motion. The motion carried.**
- E-vote results for the Proposed Budget were reported as 4 for, 1 abstaining.
- Financial statements for FY 2019 were presented, discussed, and filed for audit.
- Discussion about whether the Aull Center should continue to have its own budget or be combined with Morgantown Public Library's budget. **Judy Panagakos moved to combine the budgets. Sue Carpenter seconded the motion. The motion carried.**

REPORT OF THE LIBRARY DIRECTOR

- See attached report
- Sarah Palfrey would like to apply for Leadership Monongalia, a program running from September to May. The board is in favor of her applying, but our monthly board meetings may need moved to an alternate Thursday to avoid scheduling conflicts.

BRANCH UPDATES

- **End-of-year grants** have been submitted to WVLC.
 - Clay Battelle Public Library applied for a collection enhancement grant (VOX books and Launch Pads.)
 - Cheat Area Public Library applied for an ADA-accessible back door.
- All branches are staying busy with summer reading programs.
- **Arnettsville** - Judy Panagakos has a template that another library has used to help with the evaluation of Arnettsville Public Library. Sarah Palfrey says that Arnettsville has recently improved in programming, weeding-efforts, and book ordering, but that still only 100 households currently use that branch.

UNFINISHED BUSINESS

- **Sick Leave Reimbursement** – Tabled until September
- **Levy Awareness** – The first committee meeting was held this week with 10 attending, and Justin Raines from Our Children, Our Future as guest speaker. The meeting ended with everyone feeling they had a job and a purpose. Next steps in levy awareness were discussed including composing the Core Message and Documents, reaching out to other businesses for support, and contacting County Commission for a levy timeline.

NEW BUSINESS

- **Internet options** – We are working to improve our wifi access by adding boosters throughout the building, and moving the basement wifi router to Meeting Room A. Also, according to Cris Spradling (Network Services Director, West Virginia Library Commission), we may be able to have faster internet speeds in approximately a year.
- **New custodian** – Tim McCullough was hired as Morgantown Public Library’s new custodian and has been doing a great job so far. He is also responsible for custodial work at the Aull Center.

BOARD COMMENTS - None

ADJOURNMENT – The meeting adjourned at 10:45 am.

NEXT MEETING - July 18, 2019 at 9:00am at the Morgantown Public Library.