

SPECIAL MEETING May 29, 2018.

The Special Meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, May 29, 2018 at 6:45 p.m.

PRESENT: Deputy Mayor Mark Brazaitis and Council Members, Ryan Wallace, Jenny Selin, Ron Dulaney Barry Wendell, City Manager Paul Brake, City Attorney Ryan Simonton and City Clerk Linda Tucker were present. Mayor Bill Kawecki and Rachel Fetty were Absent.

The meeting was called to order by Deputy Mayor Brazaitis.

NEW BUSINESS:

A. CONSIDERATION OF APPROVAL TO AWARD ARCHITECTURAL ENGINEERING SERVICES FOR RENOVATIONS AND ALTERATIONS TO THE HAZEL RUBY MCQUAIN AMPHITHEATER, RIVERFRONT PARK AND WALNUT STREET LANDING.

City Manager explained, after discussion motion by Wendell, second by Wallace to authorize the City Manager to enter into an agreement with Thrasher Engineering and Strada for park renovations. **Ex. A.** Motion carried 5-0. Mayor Kawecki & Rachel Fetty Absent.

ADJOURNMENT:

There being no further business, Motion by Wendell, second by Dulaney to adjourn the Special Meeting at 7:01 p.m.


City Clerk

Mayor

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MEMORANDUM

TO: Mayor and City Council

FROM: 
Paul J. Brake, ICMA-CM, CEcD
City Manager

DATE: May 29, 2018

RE: Award Architectural and Engineering Services for Renovations and Alterations to the Hazel Ruby McQuain Amphitheater, Riverfront Park and Walnut Street Landing

The City sought proposals for an Architectural and Engineering Services for the upgrades at the Riverfront Park. The award of the contract to a firm to coordinate services with March-Westin, the designated Construction Manager at Risk (“CMR”). The service for design development and construction documents for the park upgrades. This is following the project award announcement of \$4.1 million from the Hazel Ruby McQuain Charitable Trust.

Architectural and engineering renovations to the riverfront park will include expansion of the amphitheater stage and seating area, with an addition of canopies about the seats for shade relief. It will also include security features and entertainment equipment. A portion of the project will go towards creating a police-substation near the park and making improvements to the historic train depot and restroom facility. The Walnut Street Landing will also see large scale improvements including utilities to connect a new large boat dock, and riverbank restoration and stabilization.

The outreach of bids was done through an advertisement in the *Dominion Post*, the City’s website and direct contact to current and previous firms. The City received four (4) bids by the opening date of May 17th. The firms bidding included Alpha Architects Engineers, Mills Group, Trasher Engineering and Strada.

All four firms were interviewed on Monday and Tuesday last week. The selection panel included City Councilor Ron Dulaney, City Engineer Damien Davis, BOPARC Executive Director Melissa Wiles and me. Phil Wesser, March-Westin (the Construction Manager for the project), also attended the interview sessions as a strategic advisor. Each firm gave an impressive presentation and all proposals were quite competitive.

As a result, we have selected a portion of two proposals and combined firms to work together on a joint project. The architectural design work is recommended to be awarded to Strada and the

engineering to Thraser Engineering. We intend to retain the services of Merritt Chase for the construction documents – they will be part of the design team.

Upon City Council's authorization, I will execute an agreement with each of the firms mentioned. Since the two proposals were not submitted together, each firm will need to make a revision to the fee proposal. I recommend City Council motion to authorize the City Manager to enter into an agreement with Trasher Engineering and Strada for Architecture and Engineering Services for the park renovations to the Hazel Ruby McQuain Amphitheater and Riverfront Park.

Attach.