

Bicycle Board: April 2017 General Meeting

Date: Thursday, April 6th, 2017

Time: 6:30pm-8:30pm

Location: Public Safety Building, *Conference Room*

Clock Time	Duration (min.)	Topic	Discussion Leader	Desired Outcome
6:30 PM	5	Schmooze time	Everyone	All ready to start work
6:35 PM	5	Agenda	Drew	March minutes approved, April agenda finalized
6:40 PM	10	Open Action Items	Chip	Items reviewed, closed, and/or due date adjusted
6:50 PM	20	Ripe Bananas	Chip	Issues identified and plan to address them defined
7:10 PM	15	Example Sharrow Corridor	Drew	City road corridor selected for installation of sharrows / signs with funds outside of TAP grant. Plan for ask developed, roles assigned for execution of ask, timeline established.
7:25 PM	30	Bike Month	Chip	Plan developed, leaders identified, events drafted / scheduled.
7:55 PM	10	Bumper Stickers	Drew	Sticker design(s) selected, planned & budgeted for printing
8:05 PM	10	Casual Ride Series	John W.	Series pitched, details discussed, needs identified.
8:15 PM	10	New Action Items	Christina	List open items, responsible person, dates
8:25 PM	-	Meeting Adjourned	Drew	

Read-aheads 1) March Minutes, Bike Month organizing documents from 2016 (HUGE thanks to Brian Ricketts!)

Notes:

Open Action Items are limited to 1 minute each and should follow the format below

- Item number was closed on date and requires follow up / new action item / ripe banana discussion OR...
- Item number remains open due to reason and requires follow up / new action item / ripe banana discussion and needs rescheduling to date

Potential Ripe Bananas (all ripe bananas are limited to 5-10 minutes, can include reports back from action items, and must make a request for future action)

- Zagster (bike share) updates?

In Attendance: Christina Hunt, Beth Allowatt, Emily Hair, Marilyn Newcome, Jonathan Rosenbaum, Frank Gmeindl, Amber Garcia, Drew Gatlin, Brian Ricketts, Harry Grandon, John Whitmore, Chip Wamsley, Jonathan Nellis, Beth Rota, Jing Zhang

1. Minutes & Agenda
 - a. F. Gmeindl moves to approve March minutes and April agenda. B. Ricketts seconds. All in favor. Motion passed.
2. Open Action Items
 - a. Items closed – none
 - b. Items open, dates adjusted - #1, 2, 3, 71, 82, 47, 60, 80, 84
3. Ripe Bananas
 - a. Visitor Amber Garcia passed out information and discussed a plan for a spoke action squad, she is looking for interest and ideas.
 - b. Green Space meeting – J. Zhang gave an update. They are looking for a project dealing with parks, trails or events – if the Bicycle Board (BB) has something, let's send it to them and work with them.
 - c. Traffic counts – J. Zhang let us know that the MMMPO is doing traffic counts. After this information is collected he can update us.
 - d. New BB secretary – C. Hunt, current BB secretary, is moving. If you are interested in taking on this role, please contact Christina or Drew.
 - e. Engineering update – D. Gatlin gave an update on engineering projects. The 2014 TAP grant has been resubmitted to the state DOH. Alex Stockdale met with them in mid-March to go over the items from this grant. Suggestions for locations of sharrows, BFC signs, climbing lane on Mon River Blvd, and a request to split the grant to pursue bus shelters and sharrows separately were submitted to the DOH. Fouad agreed to get back to us within 6 months. Agreed to breaking out sharrows and bus shelters. Still reluctant to commit to the climbing lane on Mon River Blvd. Maybe DOH would agree to put up BMUFL signs every 250 ft on Mon River Blvd instead and cyclists can use right lane. More updates to come.
 - f. Zagster bike share – C. Wamsley is still trying to get in touch and gather information from locations currently working with Zagster.
4. Example Sharrow Corridor
 - a. D. Gatlin had an idea to ask the City to install a single route of sharrows on city roads as a prototype. Paint sharrows and install signs so everyone can see what it would be like.
 - b. Route – leaning toward Stewart Street to Willowdale. These are city roads.
 - c. Cost – preliminary research that D. Gatlin did suggests a cost of about \$1000 for 4 signs and sharrows. We have discretionary funds, but could we use other grant monies for this?
 - d. Next steps – D. Gatlin will meet with Damien Davis to discuss.
5. Bike Month & Bumper Stickers
 - a. Bike Month – coming up in May
 - i. Bike to Work Day – have again, similar to previous years. Meet at the amphitheater, have coffee, pastries, etc.
 - ii. Morgantown Bike Month proclamation – need to get on City Council agenda to ask that they make this proclamation again. Maybe Drew and Frank can give an updated presentation about the Bike Board at that same City Council meeting.
 - iii. Bike swag – maybe we could reprint the MUB inserts about cycling safety and figure out some other swag to pass out at Bike to Work day
 - iv. Date – we were planning to have a casual group ride on May 12; should we pick this day as Bike to Work day and combine?
 - v. WV Connecting Communities has some bike helmets they are looking to give away. Maybe we could do this as part of Bike Month, or for the July 4th parade.
 - b. Bumper stickers – should we try to get some stickers made in time for Bike Month? Without sharrows on the road, having sharrow stickers doesn't make much sense.
6. Casual Ride Series
 - a. B. Ricketts walked everyone through this outline – he will email specifics.

7. New Action Items

- a. D. Gatlin moves to bring Beth Rota onto the Bike Board as a voting member. B. Ricketts seconds. All in favor. New member elected!
- b. Frank & Drew – will update the BB presentation given to City Council in the past in order to present to them again, 4/22
- c. Christina – will email notes from BB introspection call in March, 4/30
- d. Harry – will try to find information on how much money has been spent on cycling in Morgantown in the past few years, 5/4
- e. Brian – email casual ride series notes and outline to everyone, 4/9
- f. Drew – meet with Damien about a prototype sharrow corridor, 4/7
- g. Drew – see about getting on a May City Council meeting agenda re: BB presentation and Bike Month proclamation – 4/15
- h. Drew – email sharrow sticker idea to Chip, 4/7
- i. Chip – get pricing on sharrow sticker idea, 4/15

Year to Date Attendance

Member Name	Apr 16	May 16	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17
Davis, Damien													
*Gatlin, John (Drew)	X	X	X	X	X	X	X	X	X	X	X	X	X
*Gmeindl, Frank				X	X	X		X	X		X	X	X
*Grandon, Harry		X	X	X		X		X		X	X	X	X
*Hunt, Christina	X	X	X	X	X	X	X	X	X	X	X	X	X
*Nellis, Jonathan	X		X	X	X	X	X	X	X		X		X
*Newcome, Marilyn	X	X		X			X	X		X	X	X	X
*O’Meara, Bridget								X	X	X			
*Ricketts, Brian	X	X	X	X	X		X		X	X	X	X	X
*Rosenbaum, Jonathan	X	X	X	X	X		X	X	X	X	X	X	X
Selin, Jenny	X		X				X	X		X	X	X	
*Springston, Derek				X									
Stockdale, Alex							X	X	X				
*Wamsley, Chip	X	X	X		X	X	X	X	X		X	X	X
*Watson, Matt													
Whitmore, John	X	X	X	X		X	X	X	X	X	X		X
*Zhang, Jing	X				X	X	X	X			X	X	X