



The City of Morgantown

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Morgantown, West Virginia 26505
(304) 284-7439 Fax: (304) 284-7525
www.morgantownwv.gov

Office of the City Clerk

AGENDA
MORGANTOWN CITY COUNCIL
COMMITTEE OF THE WHOLE
Tuesday, February 23, 2021
7:00 p.m.

To protect health during the COVID-19 pandemic, personal attendance at the meeting is not permitted. This meeting will take place via WebEx at <https://cityofmorgantown.my.webex.com/meet/cityofmorgantown> using the meeting number 793 734 477. The meeting will be broadcast live on Morgantown 15 and live-streamed via the City of Morgantown website at <https://morgantownwv.gov.viebit.com/>. The public can also listen live by calling 415-655-0001 and using the access code 793 734 477. If members of the public wish to comment on a particular issue or public hearing, they should fill out the public comment sign-up form on our website, prior to the start of the meeting which can be found at: <http://bit.ly/MCC022321>. Additionally, the public can submit written comments via email to the City Clerk at cwade@morgantownwv.gov.

NOTE: Committee of the Whole Meetings of the Morgantown City Council are intended to provide an opportunity for the Council to receive information, ask questions, and identify policy options in an informal setting. No official action is taken at these meetings. At this Committee of the Whole Meeting the following matters are scheduled.

PRESENTATIONS:

1. Morgantown Sister Cities Commission Budget Report – George Lies – Chair Sister Cities Commission
2. Resolution for support of “CROWN” (Create a Respectful and Open World for Natural Hair) Non-Discrimination in the City and in the State of West Virginia – Ash Orr – Human Rights Chair; Don Spencer and Jena Martin – Human Rights Commissioner.

PUBLIC PORTION:

ITEMS FOR DISCUSSION:

1. Resolution for support of “CROWN” (Create a Respectful and Open World for Natural Hair) Non-Discrimination in the City and in the State of West Virginia
2. An Ordinance establishing a Cultural Arts Commission and dissolving the Metropolitan Theatre Commission and the Museum Commission
3. An Ordinance amending section 917.03 of the City Code establishing the membership of the City Tree Board
4. An Ordinance amending article 160 establishing the Housing Advisory Commission
5. FY 2021-2022 Overview of Proposed Budget

ADJOURNMENT:

Morgantown Sister Cities Commission Budget (u

Updated 02/12/2021

Period FY July 1, 2021 to June 30, 2022

Respectfully submitted to Morgantown City Clerk February 12, 2021, by George M. Lies, Chair, and Sister Cities Commissioners: Liz Finklea, Helene Friedberg, Lola Contreras, Bryan Phillips. While the Commission is aware of existing revenue shortfalls, this budget request is minimal compared to the **value to the city's global profile**—and to rejuvenate hope and confidence among youth, community groups, restaurants, and the residents who have strong interest in our city's enduring global work. *Our Sister Cities are Xuzhou, China and Guanajuato, Mexico.*

Budget Request Summary: Morgantown Sister Cities Commission requests a **budget of \$3,140** for next fiscal year July 1, 2021 to June 30, 2022. This will support new initiatives to enhance **community-based diversity and international engagement**, promote city's global profile, payment of annual membership dues to Sister Cities Intl. We include a 4th line-item if the city can safely host international and other visitors with interest in forming a partnership. This request consists of four (4) parts:

- **Part I: \$450** to support annual program promotion and **operating expenses** to broaden awareness of the city's cultural diversity, programs, potential, and recruitment.
- **Part II: \$1,450** for **global-local initiatives** including a) sponsoring a new (\$500) community-based *Youth Global Photo & Writing Competition* (Grades 8-12, ages 13-18); b) continuing support of *Morgantown International Street Festival* (\$400), Fall 2021; c) hosting new *Chef & Cuisine Showcase* (\$350) with Guanajuato, 2021, and d) hosting a new *World Music-Cultural* event involving local musicians, 2021-22.
- **Part III: \$610** Annual membership dues to **Sister Cities International**, for City of Morgantown in this worldwide organization. This provides membership discounts, webpage promotion, organization materials, education, and outreach to world cities.
- ***Part IV: \$630** for **international visitors** *if travel is not limited*, a) host visitors from Xuzhou, China, and/or Guanajuato, Mexico, Spring, 2022, or b) host 8-10 other visitors to city with interest in partnering, thru 2022. **See further notes below.*

Part I—Annual Program & Operating Expenses:

a. General Program Promotion and Operations:	\$ 210	
b. Youth Global Photo & Writing Promotion:	\$ 120	
c. Promotion: Intl. Festival, Chefs & Cuisine, Cultural	\$ 120	
	Subtotal	\$ 450

Part II—Global Program Initiatives & Events:

a. <i>New</i> Youth Global Photo & Writing Competition	\$ 500	
b. Morgantown International Street Festival, annual, Fall 2021	\$ 400	
c. <i>New</i> Chef & Cuisine Showcase with Guanajuato, Fall 2021	\$ 350	
d. <i>New</i> World Music-Cultural Event with local musicians	\$ 200	
	Subtotal	\$1,450

Notes: a) Youth Cash Awards: \$50 each to Top 10 in G8-G12, ages 13-18; b) Annual support of Morgantown International Street Festival, Fall 2021; and Chefs & Cuisine, with Guanajuato: a new event to showcase American and Mexico cuisines, and nominal expenses for local musicians to help Sister Cities host a world music-cultural event.

Part III—Annual Dues 2021-22 Payable to Sister Cities International:

a. Annual Dues (\$610) to Sister Cities International, covering City of Morgantown’s membership in this organization.		
b. Sister Cities International hosts an annual conference (July), offers membership discounts, sponsors virtual global and community programs, connects our city to other cities around the world, provides materials; and, its webpage promotes our city’s attractions and economic profile.		
	Subtotal	\$ 610

Part IV—International & Other Visitors Hosting* (estimated):

Hosting International Visitors or delegations of Xuzhou, China, Spring, 2022; and Guanajuato, Mexico, Fall, 2021—or hosting 8-10 other visitors interested in forming a partnership with Morgantown (\$630).

a. Cultural Exchange Protocol gifts	\$ 140	
b. <i>Local Transportation Van/Gas (if needed)</i>	\$ 65	

c. Dinner/Lunch Visitors' Meals Costs	\$ 280
d. Morgantown Area Tours (if need tickets)	\$ 80
e. Sister Cities Reception	\$ 210
Subtotal	\$ 630
<i>(With Options if needed</i>	<i>\$ 775)</i>

**Notes Estimated Expense Basis: If the city hosts visitors, this request covers reception and/or luncheon, meals or for an expected 8-10 visitors (estimated) and accompanying volunteers and/or city officials, residents; plus, driving and related hosting assistance. Expenses depend on safety and travel restrictions at the time that impact visits.*

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**RESOLUTION FOR SUPPORT OF “CROWN” NON-DISCRIMINATION
IN THE CITY AND IN THE STATE OF WEST VIRGINIA**

WHEREAS, the word “CROWN” is an acronym which stands for the words “Create a Respectful and Open World for Natural Hair,” and

WHEREAS, The City of Morgantown has a long history of opposing discrimination in employment, housing, education and public accommodation in individual classes based on race, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, age, blindness, disability, familial status, and veteran status, and

WHEREAS, the State can legally protect persons of diverse protected classes from discrimination based on hair style of natural hair including use of textures and protective hairstyles, and

WHEREAS, hair does not define a person’s character, morals or values nor does hair define a person’s adherence or conformity to perceptions or stereotypes, and

WHEREAS, each student, employee, or service recipient, regardless of diversity in individual classifications, should not be penalized for the manner in which they choose to wear their natural hair, and

WHEREAS, CROWN bills have been adopted in California by unanimous votes in both houses of the legislature, in New York, New Jersey and are being considered by 24 other state legislatures:

Now therefore, BE IT RESOLVED that the City of Morgantown Human Rights Commission:

(1) Affirms its support for the adoption of CROWN standards which specifically link discrimination on hair texture and protective hair styles which include braids, locks, twists as well as dreadlocks and Afros to non-discrimination provisions to Section 153 of the Morgantown municipal code.

(2) Calls on our West Virginia state legislators to join other states in sponsoring and voting for legislation which protects each student, employee and service recipient from discrimination regardless of diversity in personal classification so that no person shall be penalized for the manner in which they choose to wear their own natural hair.

Adopted this 2nd day of February, 2021.

Mayor

City Clerk

AN ORDINANCE ESTABLISHING A CULTURAL ARTS COMMISSION AND DISSOLVING THE METROPOLITAN THEATRE COMMISSION AND THE MUSEUM COMMISSION

The City of Morgantown hereby ordains that Article 156 of the City Code, entitled “Metropolitan Theatre Commission,” and Article 168 of the City Code, entitled “Museum Commission,” are repealed in their entirety, and a new Article 181 entitled “Cultural Arts Commission” is established as follows:

181.01. Established.

There is hereby established a Cultural Arts Commission in The City of Morgantown, referred to in this Article as the “Commission.” The Commission shall have the purposes, powers, and duties set forth in this Article.

181.02. Purpose.

The Commission shall be an advisory body that will advise the Director of Arts & Cultural Development, the City Manager’s Office, and the City Council on the promotion and appreciation of arts and culture within the community.

181.03. Powers and Duties.

The Commission shall have and be limited to the following powers and duties:

(1) To advise and make recommendations to the Director of Arts & Cultural Development, City Manager’s Office, and the City Council for their approval as to rules, regulations, policies, administrative and budgetary matters pertaining to the Arts & Cultural Development Department programs, services, facilities, and any other cultural facility constructed or operated by the City;

(2) To assist, advise and make recommendations to the Director of Arts & Cultural Development, City Manager’s Office, and the City Council on arts and culture related matters and regarding opportunities to promote awareness, understanding, and appreciation for, the value of cultural resources in the community;

(3) To advise and make recommendations to the Director of Arts & Cultural Development, City Manager’s Office and the City Council on the development and placement of public art and murals within the city limits of Morgantown. The commission shall have the power to review and make recommendations upon all works of art to be acquired by the City, either by purchase, gift or otherwise and their proposed locations.

181.04. Membership and Terms.

(a) Members. There shall be seven members of the Commission, to be appointed by City Council for a four-year term, except that the initial terms of the members shall be as follows:

(i) One member shall be appointed to a one-year term beginning April 1, 2021 and ending March 31, 2022;

(ii) Two members shall be appointed to a two-year term beginning April 1, 2021 and ending March 31, 2023;

(iii) Two members shall be appointed to a three-year term beginning April 1, 2021 and ending March 31, 2024, provided that one of the members appointed to the term shall have been a member of the Metropolitan Theatre Commission as of January 31, 2021, and one of the members appointed to the term shall have been a member of the Museum Commission as of January 31, 2021;

(iv) Two members shall be appointed to a four-year term beginning April 1, 2021 and ending March 31, 2025, provided that one of the members appointed to the term shall have been a member of the Metropolitan Theatre Commission as of January 31, 2021, and one of the members appointed to the term shall have been a member of the Museum Commission as of January 31, 2021.

All voting members of the Commission shall continue to serve until the appointment of a successor, except in the event of the member's death, resignation, or removal from office. Vacancies shall be filled for the unexpired term in the manner prescribed for appointment of members.

There shall also be two nonvoting *ex officio* members, one of whom shall be a member of City Council, appointed by City Council to serve during the member's term in office, and one of whom shall be a member of the County Commission, appointed by the County Commission to serve during the member's term in office.

(b) Term limits; removal. No member shall serve more than two full, consecutive terms in office. A member who has previously served two full terms may only be reappointed after two years' absence from service on the commission. Any member may be removed by City Council for misconduct, subject to any procedure required by state law, provided that the member shall be given the opportunity to review the charges and shall be entitled to a hearing before City Council where the member may contest the charges before removal. Any member who fails to attend three consecutive regular meetings of the Commission without being excused by the Commission shall be automatically removed from office.

(c) Resignation. A member may resign by delivering written notice to the City Clerk, and the resignation shall be effective upon receipt by the City Clerk or upon such other date stated in the notice. The City Clerk shall promptly deliver notice of the resignation to the Commission.

(d) Compensation. Members shall serve without compensation but may be reimbursed for expenses in accordance with the ordinary budgetary processes of the City.

(e) Qualifications. Members may be selected in the discretion of the City Council, but no member may be a current employee of The City of Morgantown or its boards and commissions.

181.05. Officers.

(a) Offices established. The Commission shall have the following officers: a Chairperson, a Vice-Chairperson, and a Secretary.

(b) Election and Terms. Each officer shall be elected by the Commission for a one-year term at the regular meeting in January of each year, or such later meeting as the Commission shall determine; provided, that the initial Officers shall be elected following the formation of the Commission to serve until the next regular meeting in January, or such later meeting as the Commission shall determine.

(c) Chairperson. The Chairperson shall be responsible for assisting City staff in the preparation of the agenda for all meetings. The Chairperson will be the presiding officer of meetings of the Commission and may call a special meeting of the Commission at any time.

(d) Vice-Chairperson. The Vice-Chairperson shall assume the duties of the Chairperson upon the Chairperson's absence or disability.

(e) Secretary. The Secretary shall be responsible for assisting the Commission and City staff in the preparation and distribution of the minutes of its meetings.

181.06. Committees.

The Chairperson may establish such committees as are necessary or appropriate for conducting the business of the Commission and shall appoint the members of the Commission or other individuals who will serve on each committee. The Chairperson shall have the power and duty to dissolve committees upon the completion of their work.

181.07. Meetings.

(a) The Commission shall meet regularly according to a schedule adopted by the Commission and may hold special or other meetings upon the call of the Chairperson or by four voting members of the Commission.

(b) All meetings will be conducted in accordance with the Open Governmental Proceedings Act, West Virginia Code Chapter 6, Article 9A, as it may be amended. The City Clerk will post the agenda providing notice of the meetings. The Chairperson shall be responsible for delivering the agenda to the City Clerk sufficiently in advance of each meeting to permit the required public notice.

(c) The agenda for each meeting shall be delivered to each member of the Commission no less than three business days' in advance of each regular meeting, two business days' in advance of each special meeting, and as soon as practicable in advance of any emergency meeting.

(d) A majority of the voting members of the Commission then in office shall be sufficient to constitute a quorum and to conduct business of the Commission. No official action may be taken unless a quorum is present at a meeting.

(e) Except where otherwise specified by law, the Commission will take action by a majority vote of the voting members present at a meeting.

181.08. Reports.

(a) Minutes. The Commission, by its Secretary or such other person as determined appropriate, shall record and keep written minutes of each meeting reflecting, at minimum, the official action of the Commission taken at each meeting, the members present, and such other information as may be required by the Open Governmental Proceedings Act. The minutes shall be open to public inspection and shall be filed with the City Clerk upon approval by the Commission. Approval of minutes shall be made at the next regular meeting following any meeting of the Commission.

(b) Annual Report. On or before January 31st of each year, the Commission shall file an annual report with the City Manager and City Council setting forth the activities of the Commission in the prior calendar year.

~~ARTICLE 156. METROPOLITAN THEATRE COMMISSION~~

~~Sec. 156.02. Purpose.~~

~~The function of the Metropolitan Theatre Commission is to over watch and advise the City Manager and City Council regarding present and future development of the theater, programming, financing of theater projects, and operations of the theater as a whole.~~

~~Sec. 156.03. Membership.~~

~~The Metropolitan Theatre Commission shall consist of nine members. Seven of the members shall be residents of the City who shall be appointed by City Council from those members comprising the Commission of the Metropolitan Theatre Preservation Foundation at the date of adoption of this article. Each of the seven members shall serve a term of four years. Upon the conclusion of that four year period, subsequent reappointments or new appointments will be for terms as follows:~~

~~Two members for a one year term; and~~

~~Two members for a two year term; and~~

~~Three members for a three-year term.~~

~~City Council shall determine at the conclusion of the initial four-year term which members of the Commission shall be assigned to the terms indicated above.~~

~~Upon the expiration of the terms specified above, all subsequent appointments shall be for a term of three years each.~~

~~An eighth member of the Commission shall be a member of the governing body of the City, and shall be elected by City Council. The term of the City Council member shall be coextensive with the term of office to which he or she has been elected or appointed.~~

~~A ninth member of the Commission shall be a member of the Monongalia County Commission, and shall be appointed thereto by the County Commission. The term of the County Commission member shall be at the will and pleasure of the Monongalia County Commission.~~

~~All members shall serve without compensation.~~

~~Sec. 156.04.— Vacancies.~~

~~Vacancies shall be filled in the same manner as for appointments to the Commission, but for the unexpired term only. The office of a member of the Metropolitan Theatre Commission shall become vacant upon his/her death, resignation, removal from office or failure to attend three consecutive regular meetings of the Commission without being excused by the Commission either before or after such absence.~~

~~Sec. 156.05.— Officers.~~

~~The Metropolitan Theatre Commission shall select from its own membership a chairperson, vice chairperson and secretary.~~

~~Sec. 156.06.— Meetings.~~

~~The Metropolitan Theatre Commission shall meet as often as it may deem necessary, upon call of the chairperson. All meetings will be subject to the West Virginia Open Governmental Proceedings Act.~~

~~Sec. 156.07.— Written reports.~~

~~The Commission shall submit annual reports to the City Manager and Council summarizing its past year's activities and recommendations for the ensuing year.~~

~~Sec. 156.08.— Freedom of Information Act applies.~~

~~As a board of the City, the Metropolitan Theatre Commission shall be subject to the West Virginia Freedom of Information Act.~~

~~ARTICLE 168.— MUSEUM COMMISSION~~

~~Sec. 168.01.— Established.~~

~~There is hereby formed, created and established a municipal museum commission known as the Morgantown Museum Commission (the "Commission"). The Commission is established pursuant to authority granted to the Municipality by West Virginia Code Sections 7-11A-1 et seq.~~

~~Sec. 168.02. — Members.~~

~~The Commission shall consist of ten members who shall be appointed by City Council. The terms of the individual Commission members first appointed shall be as follows:~~

~~Two members — Five years;~~

~~Two members — Four years;~~

~~Two members — Three years;~~

~~Two members — Two years;~~

~~Two members — One year.~~

~~All vacancies shall be filled for the unexpired term only and all other appointments shall be for a term of five years, to commence on the date following the scheduled expiration date of the previous term. At all times one of the ten members of the Commission shall be a member of City Council. All members of the Commission shall be residents of the City.~~

~~Sec. 168.03. — Officers.~~

~~The Commission shall select from its own membership a chairperson, vice chairperson and secretary.~~

~~Sec. 168.04. — Meetings.~~

~~The Commission shall meet on a monthly basis. Special meetings may be held as deemed necessary by the Chairperson. Such meetings shall be subject to the requirements of the West Virginia Open Governmental Proceedings Act. A quorum of members must be present before a meeting of the Commission can be held at which any official action of the Commission is to take place.~~

~~Sec. 168.05. — Voting.~~

~~Every member of the Commission present, when a question is put, shall vote unless he/she is interested therein other than as a resident of the City. To be successful, an issue shall require six affirmative votes.~~

~~Sec. 168.06. — Compensation and reimbursement for expenses.~~

~~The members of the Commission shall receive no compensation for their services, but shall be entitled to reimbursement for reasonable and necessary expenses actually incurred in the performance of their duties as a Commission member, if said Commission member has received approval from the City's Finance Director to make such expenditure prior to incurring said expense.~~

~~Sec. 168.07.— Appropriation of funds.~~

~~City Council may appropriate any funds that it deems necessary to carry out any of the proposals set forth by the Commission, so long as said proposal complies with the authority granted to the Commission by this article. The Commission, on behalf of the City, may receive gifts, grants, donations, bequests or devises from sources other than public funds.~~

~~Sec. 168.08.— Powers and duties.~~

~~It shall be the duty of the Commission to advise and recommend to the City Manager and/or City Council museum programs or projects within the City's corporate limits.~~

~~The Commission shall not have the authority to contractually bind the City on any matter.~~

~~Should the Commission so desire, it has the authority to recommend to City Council that a specific admission fee be approved by Council for entrance into a designated museum of the City.~~

~~Sec. 168.09.— Cooperation with State agencies.~~

~~The Commission shall cooperate and coordinate its activities with the West Virginia Department of Archives and History, the West Virginia Historical Society and the West Virginia Antiquities Commission.~~

~~Sec. 168.10.— Annual report.~~

~~On December 1st of each calendar year, the Commission shall file an annual report with the City Manager describing its activities for the previous 12 months. The City Manager shall present the Commission's report to City Council.~~

This ordinance shall become effective March 31, 2021.

FIRST READING: _____

Mayor

SECOND READING: _____

ADOPTED: _____

City Clerk

FILED: _____

**AN ORDINANCE AMENDING SECTION 917.03 OF THE CITY CODE
ESTABLISHING THE MEMBERSHIP OF THE CITY TREE BOARD**

The City of Morgantown hereby ordains that Section 917.03 of the City Code is amended as follows:

917.03 THE CITY TREE BOARD

The membership of the City Tree Board is continued until the expiration of the members' current terms on November 14, 2020, and the members shall continue in office until another member is appointed for the membership position. Thereafter, the City Tree Board shall consist of ~~seven~~ eight members appointed by City Council. Two members shall be appointed for an initial term of one year beginning November 15, 2020; two members shall be appointed for an initial term of two years, beginning November 15, 2020; ~~and~~ three members shall be appointed for an initial term of three years, beginning November 15, 2020; and one member of City Council shall be appointed to serve during the member's term on Council. Thereafter, each appointment shall be for a three-year term, except that each member of City Council shall be appointed for and serve during the member's term on Council; provided, that when a position becomes vacant, a member shall be appointed only to fill the remainder of the term. All members shall continue to serve until a replacement is appointed, unless the member is removed or resigns in writing, or, in the case of a member of City Council, the member's term on City Council ends, in which case the member shall no longer be in office as of the effective date of such removal or resignation or the end of the Council member's term on City Council. Of the members, at least one shall have specialized knowledge and expertise regarding tree management and care. Tree Board members shall serve three-year terms without compensation for their service as members of the Tree Board, but they may be reimbursed for expenses incurred in connection with their duties.

The duties of the City Tree Board shall be as follows:

- (a) Advise and consult with the City Manager, or other staff designated by the City Manager, on any matter pertaining to this Article;
- (b) Study the problems and determine the needs of the City in connection with its management of trees and shrubs and make specific recommendations to the City Manager;
- (c) Work in collaboration with the City Urban Landscape Commission, the Board of Parks and Recreation Commissioners, the Public Works Department, the Parking Authority, the Planning Commission, and other agencies and departments as needed;
- (d) Review City plans and policies, when requested to do so by the City Manager, that contain matters relating to urban forestry, community values, and arboriculture;
- (e) Recommend legislation regarding the community forest;
- (f) Provide for the City Manager reports as requested and an analysis of annual budgets pertaining to the community forest;
- (g) Develop a program for identifying and maintaining exceptional trees in the City and make recommendations to the City Manager and City Council for adopting such a program;
- (h) Provide information regarding the selection, planting and maintenance of trees on public

- property;
- (i) Facilitate the planning and implementation of public education addressing proper tree care and community forestry;
 - (j) Coordinate the City Arbor Day programs, grants, and other similar programs.

This ordinance is effective 30 days from the date of adoption.

FIRST READING: _____

Mayor

SECOND READING: _____

ADOPTED: _____

City Clerk

FILED: _____

AN ORDINANCE AMENDING ARTICLE 160 ESTABLISHING THE HOUSING ADVISORY COMMISSION

The City of Morgantown hereby ordains that Article 160 of the City Code is amended as follows:

Sec. 160.01. - Established.

There is hereby established a Housing Advisory Commission for the City.

Sec. 160.02. - Purpose and duties.

The function of the Housing Advisory Commission is to:

- (a) Serve as the medium for citizen advice and comment on housing issues.
- (b) Provide advocacy for establishing and maintaining diversity in housing types and opportunities.
- (c) Encourage and strengthen collaborative planning and communications between public and private sectors.
- (d) Review, consider, and make recommendations to the City Manager and City Council on all aspects that affect public and private housing.
- (e) Research and discuss housing trends and ideas and make recommendations to the City Manager and City Council regarding housing policy and ordinances.
- (f) Sponsor educational programs on owner and non-owner occupied housing.

Sec. 160.03. - Membership.

- (a) The Housing Advisory Commission shall consist of 13 members who shall be appointed by Morgantown City Council as follows:
 - (1) One member of Morgantown City Council;
 - (2) One member from West Virginia University's Off-Campus Housing office;
 - (3) One member from West Virginia University's Office of Student Legal Services;
 - (4) One member who is a college student living within the City of Morgantown; from West Virginia University's Student Government;
 - (5) One member from the Fairmont-Morgantown Housing Authority;
 - (6) One member nominated from an organization promoting fair housing; West Virginia Fair Housing Network;
 - (7) One member being a licensed real estate representative;
 - (8) One member being a City neighborhood association representative;
 - (9) One member being a City landlord representative.
 - (10) One member being a property manager representative;
 - (11) One member at large member who shall be a resident of the City of Morgantown; and there shall be two ex-officio/non-voting members of the Commission as follows:
 - (12) One City of Morgantown Building Code official; ~~and~~
 - (13) One City of Morgantown Fire Marshal's office representative; and
 - (14) One member who is a licensed residential home builder.

All members shall serve without compensation.

(b) A majority of the Housing Advisory Commission should be City residents, or have housing business interest or activity within City limits.

Sec. 160.04. - Terms of office.

All members of the Commission, ~~except for the WVU Student Government representative;~~ shall serve a three-year term. ~~The WVU Student Government representative shall serve a one-year term.~~

Sec. 160.05. - Officers.

The Housing Advisory Commission shall select from its own membership a chairperson, vice-chairperson and secretary.

Sec. 160.06. - Meetings.

The Housing Advisory Commission shall meet as often as it may deem necessary, upon call of the chairperson. All meetings will be subject to the West Virginia Open Governmental Proceedings Act.

Sec. 160.07. - Written reports.

The Commission shall submit annual reports to the City Manager and Council summarizing its past year's activities and recommendations for the ensuing year.

Sec. 160.08. - Freedom of Information Act applies.

As a board of the City, the Housing Advisory Commission shall be subject to the West Virginia Freedom of Information Act.

This ordinance shall be effective March 31, 2021.

FIRST READING: _____

Mayor

SECOND READING: _____

ADOPTED: _____

City Clerk

FILED: _____



THE CITY OF
MORGANTOWN
WEST VIRGINIA

ANNUAL BUDGET FY 2021-2022

General Fund
NCWV Economic Outlook
Morgantown Municipal Airport
Municipal Sales & Use Tax Fund
Arts & Cultural Development
Coal Severance
Capital Escrow
Agency Requests





The City of Morgantown

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Morgantown, West Virginia 26505
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www.morgantownwv.gov

Office of the City Manager

February 16, 2021

City Manager's Message on the Proposed Budget for Fiscal Year 2021-2022

To the Mayor, City Council, and Morgantown Community:

The enclosed executive budget document outlines a plan for the proposed City of Morgantown budget for the upcoming fiscal year 2021-2022 which will begin on July 1, 2021. This budget message presents an overview of the budget and the overall financial condition of the City. The budget is a planning document with the most current city, county and state projections of the upcoming year's revenues, expenditures, inter-funds transfers, and fund balance amounts. The City's strategic goals of being fiscally stable while providing excellent and equitable city services are the foundation of the proposed budget.

I want to acknowledge the work of the department directors who continue to be conscientious in their commitment to public service, ensure transparency, improve operational efficiency, and look for ways to expand our services to the community. I specifically want to thank our Interim Finance Director Lori Livengood, Finance Administrative Assistant Samantha Baldwin, Assistant City Manager Emily Muzzarelli, and Executive Secretary Carol Allen for their tireless work and effort on the preparation of the budget spreadsheets and compilation of this document. Their work was vital in completion of this very important budget. It has been a challenging budget year as the city has operated without the services of a Finance Director. So, these individuals have carried the full weight of preparing this document.

Lastly, I want to thank City Council. Many of you provided valuable insight early in the budgeting process through surveys, emails, participation in strategic planning and other contributions. There was a strong attempt to make sure that your input was taken into consideration when developing this budget. We were able to review the highlights of the budget process at a Budget Workshop held in January. Each one of these early interactions with council and the community on the budget has helped us engage more stakeholders and ensure transparency throughout the budgeting process.

Executive Summary

In a brief executive summary, the budget can be best condensed by the following:

- The total spending plan is at \$38 million with a projected \$4.1 million carryover and \$1 million contingency line-item. This overall spending plan represents a 3.3% decrease in comparison to the budget plan presented for this time last year (pre-COVID) and a 2.8% reduction from the budget plan the year prior. This proposed budget is intentionally conservative due to the potential financial implications that the COVID-19 pandemic may have on the local economy and other aspects of the fiscal year ahead of us.
- The upcoming year will be the first full year of a special revenue fund generated from the 1% sales tax increase that went into effect July 1, 2020. The City anticipates receiving \$6 million in sales tax. We are proposing splitting this year's share four equal ways, at \$1.5 million each, going to: BOPARC, the General Fund, the Capitol Escrow Fund, and the Retirement Fund.
- We continue to anticipate a reduction in the Hotel/Motel Tax revenue based on current trends and the uncertainty of the pandemic. The newly renovated Hotel Morgan, which is set to open in the Spring of 2021, is anticipated to provide some assistance. Total anticipated revenue from Hotel/Motel Tax is \$775,000.
- The Safe Streets and Safe Community Municipal Fee, that was first implemented on January 1, 2016, is expected to continue in its sixth year generating approximately \$4 million for a full year of collection. This amount is a decrease from previous years because of COVID-19 – citizens do not pay this fee if they are unemployed. Of this amount, \$2.3 million will be allocated to the vehicle replacement program and the right-of-way improvement projects funded from the Capital Escrow Fund.
- Several new budget categories are included in this Fiscal Year's budget. The first is the Communications budget as a general fund category. Previously, all Communications related Personnel and Expenses were included in the City Manager's budget. As the Department and its associated costs grew, it was decided that it was best managed and easier to monitor by pulling this out as a separate category, with a total Department budget of \$193,066. Similarly, the Director of Arts & Cultural Development was previously accounted for in the City Manager's budget. With City Council's Strategic Goal for Arts and Culture, the funding and oversight of the Morgantown History Museum was moved from BOPARC into the Department of Arts & Cultural Development. Additionally, as Hazel Ruby McQuain Park's renovations are now complete, the Ruby Amphitheater will be used as an entertainment venue. The Department of Arts & Cultural Development has been created as a separate fund, similar to the MET Theatre, where individual revenues and expenses can be accounted for. The Morgantown History Museum is included in this fund. The Hazel Ruby McQuain Park fund is separate, just as the MET Theater. All three funds are supplemented using general funds in the total amounts of \$227,651. It is anticipated that this support will decrease as entertainment and gathering restrictions for COVID begin to lift. Prior to the pandemic, the MET Theatre was financially doing well.

- Certain administrative functions and payment processes continue to be streamlined. Last fiscal year, all landline telephone costs were placed under the IT Department, as opposed to breaking them up individually by department. This year, all city owned cell phones and Wi-Fi hot spots have also been moved under the IT Department. This allows the City to better track contract costs and usage and allows monthly payments to be more efficient. The services used City wide for paper shredding services have been moved under Finance for the same reason.
- The use of overtime has been significantly reduced across the board as compared to last year's budget, with the biggest reductions in our three largest departments – Police, Fire, and Public Works. This accounts for a reduction of \$564,000 in overtime expenditures. It is of utmost importance and a priority of the City to provide public safety to the community and to keep our employees safe while on the job. We have identified ways to ensure our protection in a more efficient manner, thus reducing costs.
- Staff position changes include: removal of one (1) part time position within Finance; reclassification of one (1) Finance position; removal of the Zoning Compliance Officer in Development Services; reclassification of one (1) IT position; addition of a Street Outreach Coordinator in Police; and addition of a Traffic Engineer in Engineering.
- The proposed budget does not include any Cost-of-Living Adjustment (COLA) for employees. After being removed from the FY 21 budget to brace for the financial impact of COVID, the City was able to reinstate a 2.5% COLA for employees in November 2020. The City is in the process of completing a Compensation and Classification Study to ensure our employees are compensated fairly and within our means. Given these two facts, it is appropriate and prudent to not include any adjustments at this time.
- The general fund contribution to the Morgantown Municipal Airport increased from \$252,000 to \$303,000. This increase serves to offset the anticipated reduced revenues in the upcoming year, primarily fuel sales, due to the current COVID-19 pandemic and its impact on air travel.
- Through this budget, the City was able to provide funding to 12 different non-profit agencies from the Capital Escrow Fund, which totals \$504,000. Additionally, public service agencies including BOPARC, Morgantown Public Library, MMMPO and Mountain Line Transit Authority, receive funding from the General Fund in the amount of \$2,852,150. Providing financial assistance to these vital community organization helps to improve the community's health, well-being, quality of life and safety through our sustained and collaborative relationships.
- The Capital Escrow Fund includes a \$5 million infrastructure bond. About this time last year, the City was looking for ways to address our aging infrastructure and space limitations, specifically City Hall, Public Safety Building, Woodburn School, the MET Theater, and various fire stations. At that time, City Administration planned to propose an infrastructure bond. That plan was withdrawn as the COVID-19 pandemic began having an impact the local area. With a slightly better understanding of the pandemic's financial impact, and further aged facilities, it is apparent that resources need to be dedicated to fix defunct HVAC, leaking roofs, plumbing and

structural concerns, watertight building envelopes, security, and more that have been neglected for a long time. Part of the proposed infrastructure bond also allows for the creation of a maintenance plan for all facilities to ensure their life is extended with adequate planned maintenance and planned funding for those maintenance needs. The items considered in this infrastructure bond are listed separately in the Capital Improvement Plan. The City has three (3) outstanding debt service payments (outside of utility bonds), including the North Side Fire Station, the Spruce Center, and a Guaranteed Energy Savings Bond, totaling \$562,519.

- Several projects included in this year’s proposed Capital Improvement Plan are transportation projects, including those geared towards air, vehicular, bicycle, pedestrian, and trail projects. Major transportation projects are located along the Beechurst Avenue corridor, the University Avenue corridor, and in the downtown area. While a majority of our Runway Extension Project is federally funded, we included the local match for the next phase of the construction in the capital escrow fund. Also included are smaller projects that expand access to and enhance our Rail-Trail system.
- In the FY 2021 budget, we anticipated a 1.5% increase in health insurance beginning January 1, 2021. Our actual health insurance costs for the proposed budget includes a 1.4% increase. Steps have been actively put into place that we hope will serve to hold down the rising cost of healthcare. With the January 1, 2021 health insurance renewal, the City was able to keep the rates for most employees flat from the previous year by offering a tobacco free/tobacco cessation incentive program. With that program, employees can keep rates flat if they are a non-smoker, or a smoker who participates in a cessation program.

Fiscal Year 2022 Expenditure Priorities and Drivers

In June of 2020, City Council held a strategic planning session. Nationally, the entire country was dealing with a pandemic, a continued epidemic, and long standing social and racial injustice. City Council wanted to ensure it developed a roadmap for City Administration to follow to ensure Morgantown continued to prosper. The following strategic goals have been the driving factor as we prepared the budget. Listed below the strategic goals we have highlighted some of the activities and expenditures in the proposed budget that meet the strategic goals identified by City Council.



Attractive Amenities

Explore new and enhanced amenities that focus on riverfront advantage, arts and culture, family-friendly recreation, and preserving green spaces.

- Capital improvements at Ruby Amphitheater to support the recent renovations.
- Financial support to groups focused on outdoor recreation and utilization of our riverfront including: BOPARC, Mon River Trails Conservancy, Land Reuse and Preservation Agency, WV Botanic Gardens, and Upper Mon River Association.
- Inclusion of a Kayak and Bicycle Rental Facility at Walnut Street Landing.
- Design funds for two new access points to the Deckers Creek Rail-Trail.



Cooperative Relationships & Connections

Morgantown has improved the community's health, well-being, and safety through sustained, collaborative relationships with public, non-profit, and private sector partners.

- Funding of a Street Outreach Coordinator to help connect those who are unsheltered or struggling with addiction to resources within the community.
- Assisting in the creation and operational funding of the Mountaineer Regional Sobering Center.
- Continued support of Campus Neighborhood Revitalization Corporation, Bartlett House, Health Right, and Monongalia County Health Department.
- Financial support for Morgantown Community Resources and its initiatives.



Excellent, Equitable City Services

Morgantown is committed to creating a safe community that treats all people equally. We provide excellent services by operating efficiently, consistently, and transparently, and seek to continuously improve in response to community needs and priorities.

- Expansion of GIS program including partnerships with MUB and the County on data and cost sharing.
- Reorganization of departments to increase efficiency.
- Funding for training of employees and tuition reimbursement.



Transportation and Infrastructure

Morgantown has developed a coordinated focus to create an accessible and active transportation system through innovative partnerships.

- \$1.8 million in right-of-way improvements, including the paving project.
- Funding a second formal assessment of roadway pavement conditions to ensure the creation of an appropriate and functional 5 to 10-year plan.
- Intersection improvements at 8th Street and University Avenue.
- Grant matches and funding for Rail-Trail paving and pedestrian and bicycle improvement projects.
- Grant matches for Walnut and Pleasant Street Streetscape projects in the downtown.



Fiscal Stability

Morgantown is fiscally stable with a diverse and successful local economy built by capitalizing on its existing resources to support new investment and redevelopment.

- \$1 million contingency within General Fund.
- Conservative revenue projections.
- Contingency line within capital escrow.
- Creation of an employee health clinic to reduce self-funded health care costs.
- Match funding for the runway extension project and associated industrial/business park.



Vibrant Downtown

Morgantown has a safe, welcoming, and lively downtown that provides unique experiences to residents and visitors, promotes mixed-use development, fosters entrepreneurship, and encourages investment.

- Funding of a mural program.
- Financial support to Main Street Morgantown.
- Façade improvement program funding.



Strong Neighborhoods

Morgantown uses innovative incentives, development policies, and community engagement to connect strong, unique neighborhoods and expand attainable workforce housing.

- Demolition funds to address vacant, condemned, and nuisance properties.
- Widening of North Street to include sidewalks to promote walkability.
- Review and update the comprehensive plan.



Arts and Culture

Morgantown utilizes arts and culture strategically to enhance quality of life and spur economic development by supporting artists and local art organizations, creating opportunities for residents and visitors, and maximizing city-owned facilities that support arts and culture.

- Bring the Morgantown History Museum under the direction and management of the Department of Arts & Cultural Development.
- Capital funding for renovations of the MET Theatre.
- Funding for public sponsored events at the Ruby Amphitheater.



Welcoming and Inclusive Community

Morgantown is a healthy, inclusive community that welcomes people with diverse backgrounds to fully participate and value city life.

- Financial support for the Martin Luther King Jr. Day celebration



Emergency Planning and Resiliency

Morgantown recognizes the importance of preparing for local, regional, and national events that may have adverse impacts on the community's health, safety, and well-being.

- Creation of a building maintenance sinking fund.
- Finalization of Zeurcher software implementation.
- Improvement to public safety operation facilities including fire stations and city maintenance garage.

Fiscal Condition

The current fiscal year (FY 2021) was reduced to withstand the financial implications of the pandemic. Our conservative planning appears to be on track. With the addition of the CARES Act money received from March 2020 through December 2020, the city has a solid framework with which to begin the FY 2022 budget year. We anticipate flat or reduced revenues in nearly all categories with the major exception of sales tax (as we will receive a full year compared to three quarters of a year in FY21). As shown in Figure 1, the FY 2022 total budget anticipates a 12.2% reduction if CARES Funding is included (or 3.3% from pre-COVID budget, not shown).

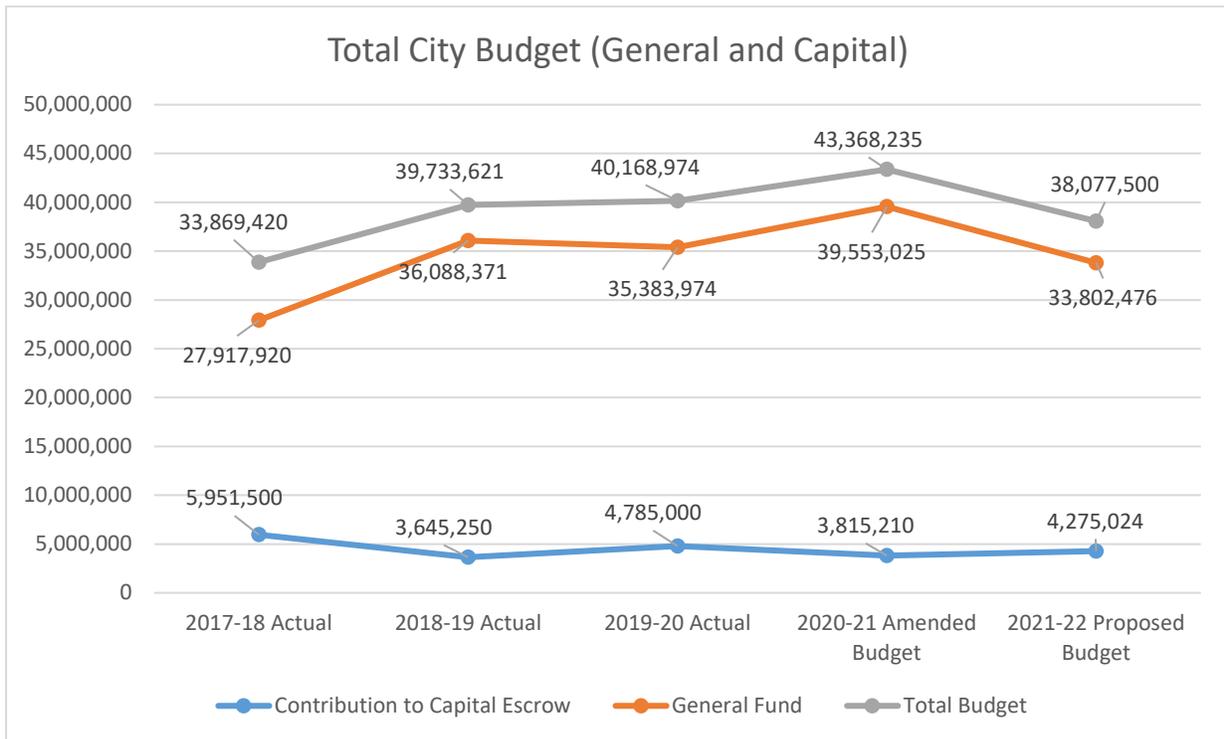


Figure 1. Total budgets across five years, and the general and capital totals that make up the total budget.

A closer analysis of the revenues that establish the General Fund and Capital Budget is seen in Figure 2. This includes the major taxes collected by the City to maintain the operations and general services including Business and Occupation Tax, Property Tax, Hotel/Motel Tax, Liquor Tax, and the Municipal Sales and Use Tax. Over the last dozen years or so, these taxes remain relatively flat or have shown a slight increase. The COVID-19 pandemic has caused a decrease in some of these revenue sources, but the City has been able to offset these losses with the receipt of CARES Act funding. The anticipated taxes from the current fiscal year (FY 2021) to the upcoming (FY 2022) remain relatively flat or show a decrease, except for the sales tax, which will be in its first full year of collection.

Business and Occupation Taxes on construction are mainly used for one-time capital projects because it is dependent on how many large (over \$5 million projects) construction projects are taking place. This revenue fluctuates drastically from a high of \$6.5 million in FY 2015 to a low of \$1.6 million in FY 2019.

The upcoming budgeted figure for FY 2022 is \$2.45 million. All projects less than \$5 million are included in the normal Business and Occupation Tax category under the Contractor classification.

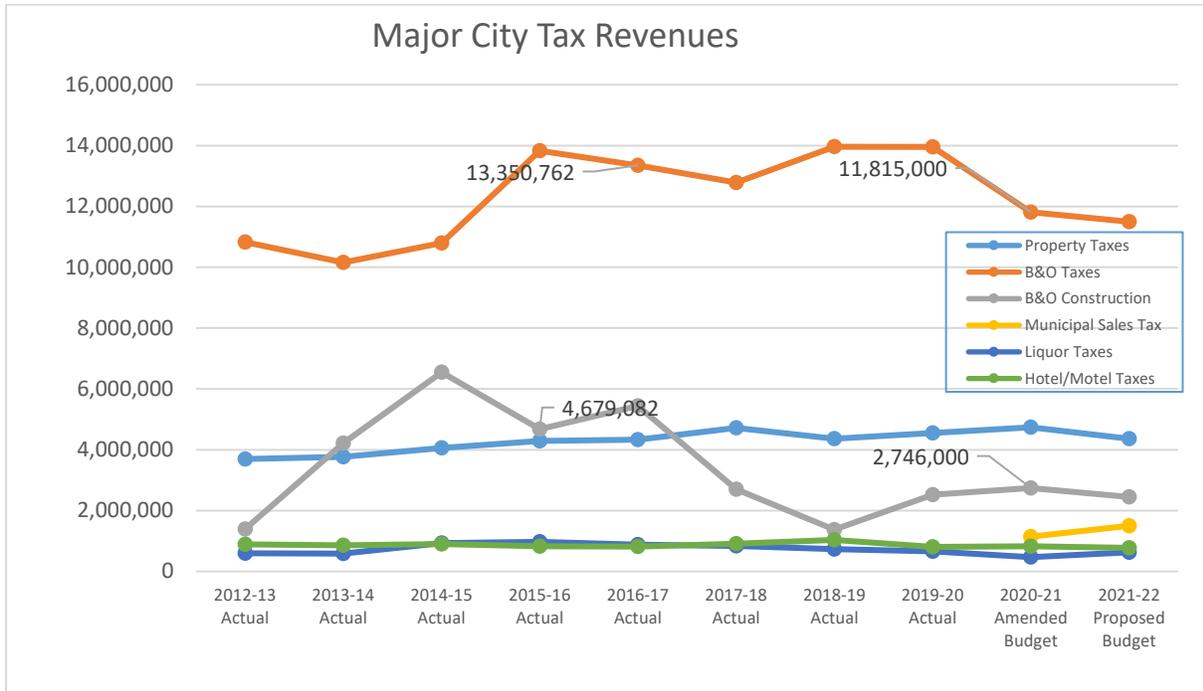


Figure 2. Major Tax Revenues in Morgantown over 10 years.

Figure 3 provides a visual representation of the two major fees that are collected by the City to maintain services. The Municipal Fire Fee is expected to pay for over half of the City’s Fire services. The City intends to restructure the Fire Service Fee to include a hazard classification system – this would allow low hazard buildings to see a decrease in their fee and high hazard buildings to see an increase in their fee. The hope was that this would be completed in order to account for all of these changes to begin July 1, 2021. However, the large amount of data and resources needed to accomplish this task, paired with the hiring freeze, hindered the City’s ability to complete this change.

Figure 3 also shows subdivisions of the Fire Fee that demonstrate that the residential component of the fees has generated slightly more fire service revenue than tax-exempt organizations and commercial businesses. In FY 2022, Fire Fees are expected to cover approximately 64% of Fire Department costs. As additional buildings are constructed and expanded in the City, Fire Fees will increase, and this percentage should also increase.

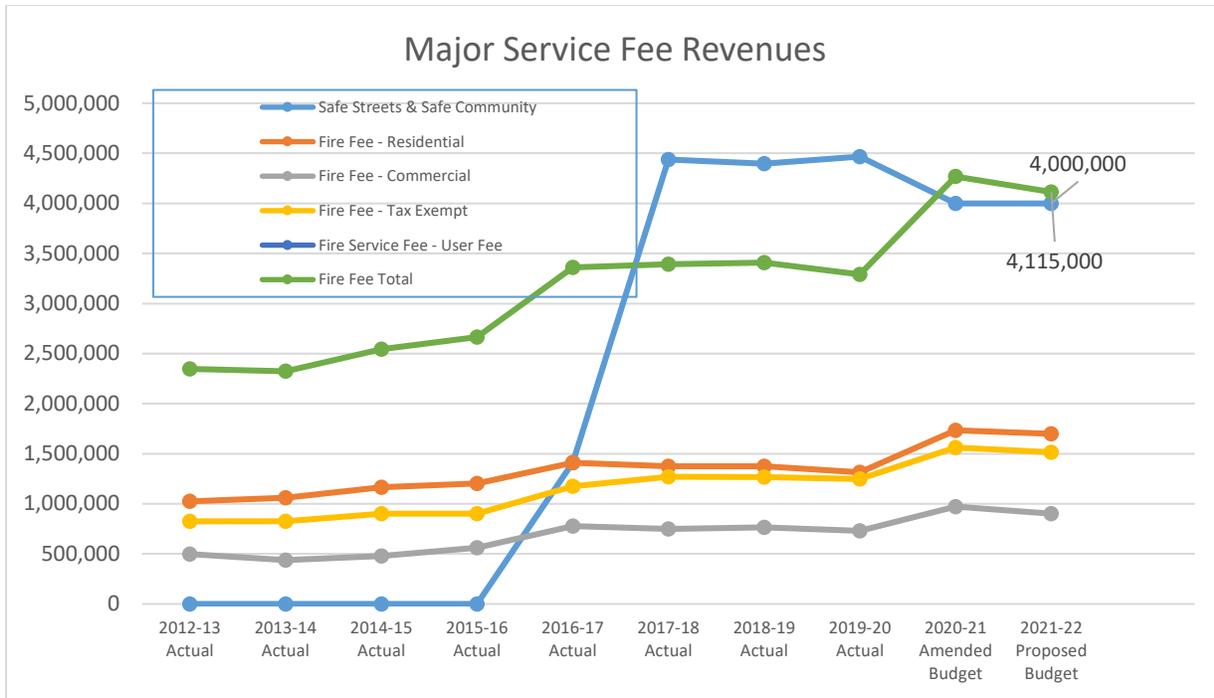


Figure 3. Major Fee Revenues in Morgantown over 10 years.

Continuing again in FY 2022, the Safe Streets and Safe Community Municipal Fee will have a \$1.8 million budget to complete the right-of-way improvement projects (typically paving and sidewalks) funded from the Capital Escrow Fund. In the past, the B&O taxes on construction were the only source of funding for street improvements and fluctuations in construction limited consistent and planned street improvements. Table 1 and Figure 4 show the total breakdown of the revenue that is included in the FY 2019 through FY 2022 budgets and its uses. Since the adoption of the MSF fees, the City has been able to complete approximately \$7 million dollars in street paving (a total of 30.65 miles) and other rights-of-way improvements. Additionally, we continue to be able to maintain an additional 10 police officers and five public works employees. The MSF also provides funding for police and public works vehicles and equipment.

Impact	Fund	18-19 Actual Allocation	19-20 Actual Allocation	20-21 Amended Budget	21-22 Proposed Budgets
Street Improvements	Capital Escrow	\$ 1,934,090	\$ 1,786,866	\$ 1,560,000	\$ 1,800,000
Street Dept. Personnel	General Fund	307,696	580,731	\$ 560,000	\$ 400,000
Street Dept. Equipment	Capital Escrow	395,609	268,030	\$ 200,000	\$ 200,000
Police Dept. Personnel	General Fund	1,318,698	1,518,836	\$ 1,440,000	\$ 1,360,000
Police Dept. Equipment	Capital Escrow	439,566	312,702	\$ 240,000	\$ 240,000
Total		\$ 4,395,659	\$ 4,467,165	\$ 4,000,000	\$ 4,000,000

Table 1. Safe Street and Safe Community Municipal Service Fee Breakdown.

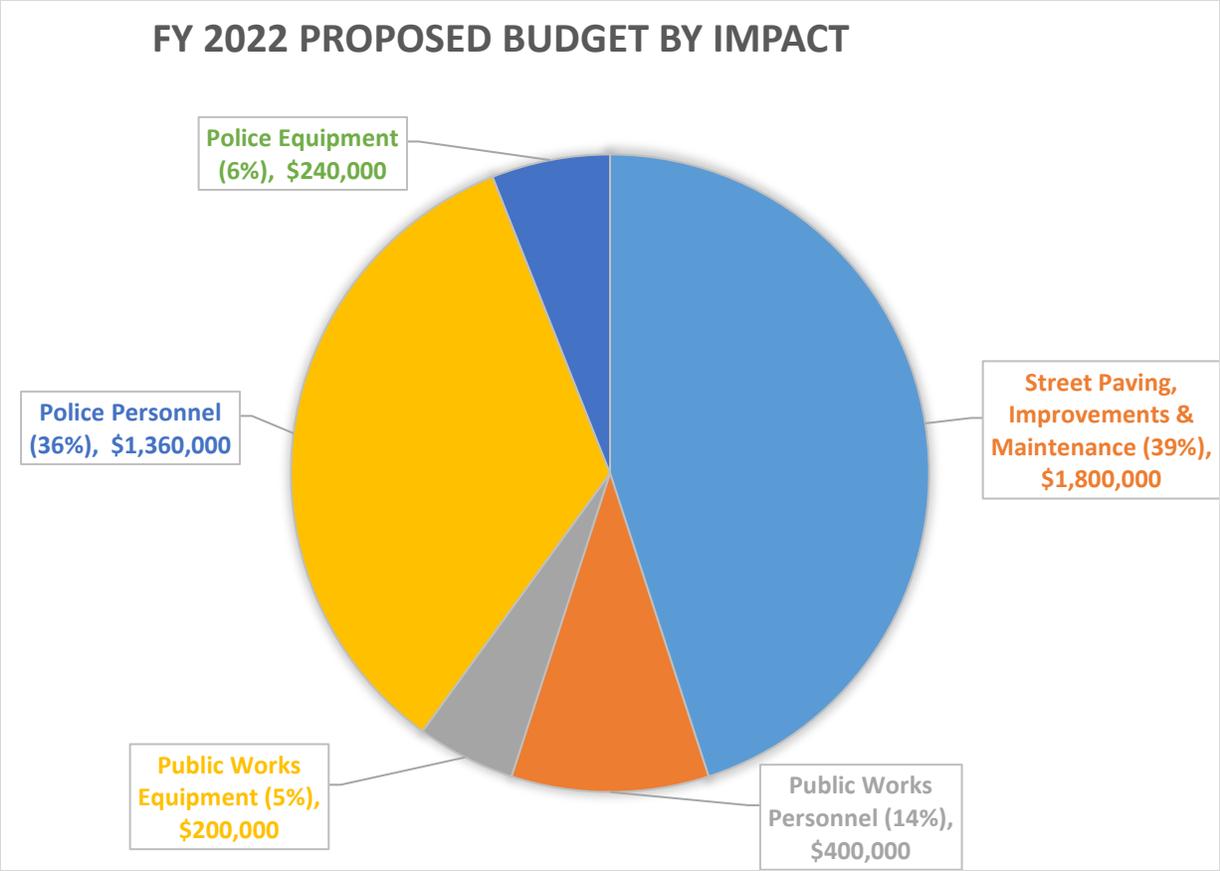


Figure 4. Safe Street and Safe Community Municipal Service Fee Breakdown.

Figure 5 shows that City operational costs (dark blue line) decreased slightly and personnel costs (light blue line) has also decreased in this proposed budget. Prior to this, we have had a steady, slow increase in personnel costs since FY 2017 (which was due to the addition of 15 employees from the MSF). The Personnel decrease in FY 2022 includes a few vacant positions being eliminated and a decrease in overtime funding.

Non-operational costs (gray line) include capital purchases, small projects, contributions to the Morgantown Library, Mountain Line Transit, and BOPARC as well as contributions to other non-profit organizations. Debt service (orange line) is also shown separately to highlight the low amount of debt the City holds. This will be important as we look to take out an infrastructure bond to address our aging facilities.

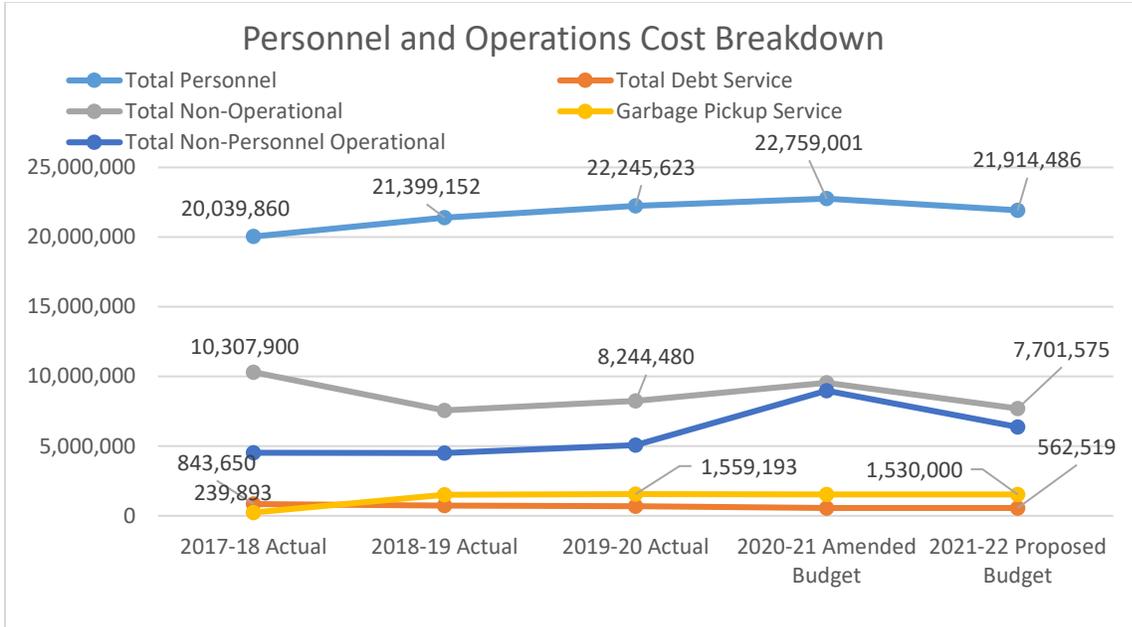


Figure 5. Personnel and Operational Costs.

Figure 6 shows the percentage of the cost breakdown on the service category for the upcoming fiscal year. Similar to last fiscal year, Police, Fire and Public Works make up the bulk of the City’s total expenditures (69%). Revenues, such as the Fire Fee and Municipal Service Fee, dedicated to specific services, have helped to direct funding to these necessary services to help fund them.

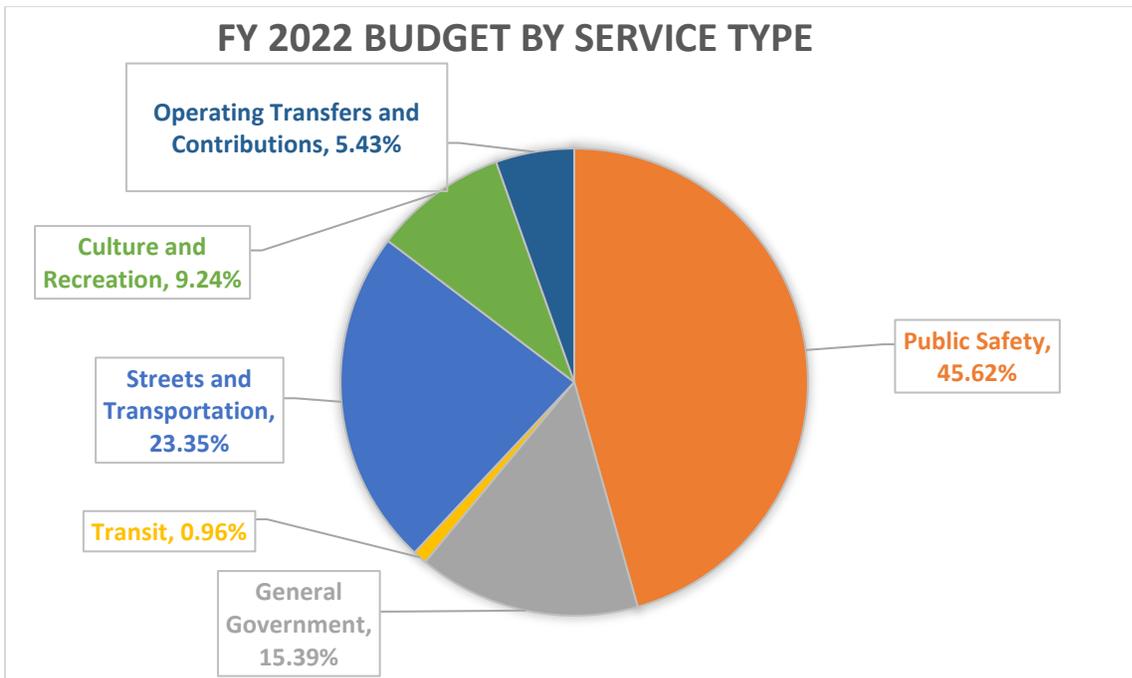


Figure 6. Percentage Cost Services breakdown.

Closing Message

Albert Einstein once said that “The measure of intelligence is the ability to change”. Over the last year, the City has faced large revenue shortfalls which required City Administration to find ways to reduce spending without reducing services. The City had to find ways to be more efficient by not filling vacant positions during the hiring freeze. Changing social and political environments forced the City to carefully consider how it conducted business and to do so creatively and efficiently. For instance, the City had to find ways to conduct much of its business virtually. City staff had to be sensitive to those who are highly proficient in technology and those who may not be able to afford technology or who are not as tech savvy. It appears, we are far from the end of the COVID-19 pandemic and its impact on the City. However, we can look back with some awe and satisfaction on this last year and what we have been forced to learn and implement. I believe that the City has received much strength and confidence from it. I do not believe that the need for change, self-evaluation or creativity is over, however, nor can we ever stop self-evaluating and being creative in how we conduct business.

Peter Drucker said: “The greatest danger in times of turbulence is not the turbulence; it is to act with yesterday’s logic”. He also said: “Everybody has accepted by now that change is unavoidable. But that still implies that change is like death and taxes – it should be postponed as long as possible and no change would be vastly preferable. But in a period of upheaval, such as the one we are living in, change is the norm”. The coming years will be full of changing expectations from our residents as well as demands from volatile political and social environments. Though all of this might appear daunting to some, we look forward to the coming years with anticipation and with the knowledge that we can adjust to and face the challenges that these changing times throw at us. Regardless what challenges we face, I have great confidence that together, as a staff and City Council, and as a vibrant, healthy community, we will survive and prosper and make the creative changes necessary to continue being a strong and healthy organization.

I look forward to reviewing this budget document with you and ensuring the City of Morgantown is well positioned to tackle the years ahead of us.

Sincerely,

A. Kim Haws
City Manager

City of Morgantown

General Fund Revenue Budget - Summary

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Taxes	\$ 23,387,874	\$ 24,238,726	\$ 13,625,445	\$ 23,562,045	\$ 22,890,000
Fines and Forfeitures	477,523	358,348	103,438	500,000	300,000
Licenses and Permits	396,516	403,825	188,830	360,000	375,000
Charges for Services	9,286,654	9,497,529	6,636,991	9,731,000	9,560,500
Miscellaneous	609,632	537,026	134,900	375,700	355,200
Intergovernmental	2,145,422	5,065,720	6,597,068	5,064,190	421,500
Interfund Charges	30,000	67,800	-	75,300	75,300
Balance 7/1	3,400,000	3,700,000	-	3,700,000	4,100,000
General Fund Revenue Totals	\$ 39,733,620	\$ 43,868,974	\$ 27,286,672	\$ 43,368,235	\$ 38,077,500

City of Morgantown

General Fund Revenue Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Taxes					
Property Tax Current Year	\$ 3,984,726	\$ 4,276,323	\$ 2,703,765	\$ 4,424,733	\$ 4,050,000
Property Tax Prior Year	251,483	157,719	174,472	200,000	200,000
Property Tax Supplemental	87,304	77,855	39,513	75,000	75,000
Property Tax Property Tax Loss Distribution			12,401		
Penalty & Interest & Publication Fees Tax	37,767	35,012	19,683	38,000	38,000
Gas & Oil Severance Tax	62,301	70,482	47,349	60,000	50,000
Excise Tax Electric	590,987	544,575	283,756	565,000	550,000
Excise Tax Gas	209,880	189,611	104,536	200,000	200,000
Excise Tax MUB	219,449	219,653	107,323	220,000	215,000
Excise Tax Phone	151,185	126,211	53,420	140,000	125,000
Excise Tax MC/GB Hauler	43,126	36,218	15,111	45,000	35,000
Business & Occupation Tax Regular	13,935,481	13,953,948	6,238,765	11,815,000	11,500,000
Business & Occupation Tax B&O					
Construction	1,374,159	2,518,426	2,995,282	2,746,000	2,450,000
Wine & Liquor Tax General	728,580	660,023	353,250	469,000	625,000
Animal Control Tax General	3,561	4,020	3,239	4,000	4,000
Hotel Occupancy Tax General	1,035,117	801,558	234,208	825,000	775,000
Amusement Tax General	5,816	5,410	397	7,500	5,000
Municipal Sales & Use Tax	-	-	-	1,141,812	1,500,000
Video Lottery (LVL) General	108,085	92,668	53,283	82,500	90,000
Franchise Agreement Fees Telephone	2,531	-	-	-	-
Franchise Agreement Fees CATV	338,152	301,587	134,324	310,000	265,000
IRP Fees Truck Registration	206,798	158,878	47,534	185,000	130,000
Gaming Income General	11,385	8,550	3,836	8,500	8,000
Total Taxes:	23,387,874	24,238,726	13,625,445	23,562,045	22,890,000
Fines and Forfeitures					
Fines Fees & Court Costs General	477,523	358,348	103,438	500,000	300,000
Total Fines and Forfeitures:	477,523	358,348	103,438	500,000	300,000
Licenses and Permits					
Licenses Business License Fees	108,893	80,886	44,839	95,000	85,000
Licenses Contractor License Fees	93,755	101,245	37,125	90,000	95,000
Building Permit Fees General	179,633	211,399	99,856	150,000	180,000
Permits Miscellaneous	14,235	10,295	7,010	25,000	15,000
Total Licenses and Permits:	396,516	403,825	188,830	360,000	375,000
Charges for Services					
Inspection Fees Housing	94,800	88,690	43,890	95,000	87,000
Inspection Fees Code Plan Review	20,250	14,110	9,650	15,000	15,000
Inspection Fees Fire Plan Review	16,206	13,159	1,759	15,000	11,500
Municipal Service Fees User Fee	4,395,659	4,467,165	1,842,100	4,000,000	4,000,000
Fire Protection Fees Residential	1,376,163	1,314,402	1,656,564	1,734,000	1,700,000
Fire Protection Fees Commercial	765,199	730,863	823,225	972,000	900,000
Fire Protection Fees Tax Exempt	1,265,893	1,246,380	1,512,661	1,562,000	1,515,000
Fire Protection Fees Penalty	17,595	18,777	-	31,000	25,000
Fire Protection Fees Discount	(118,102)	33,356	(431)	(154,000)	(154,000)
Fire Protection Fees Fire Alarm Monitor Fees	1,340	940	300	1,000	1,000
Refuse Collection General	1,451,650	1,569,686	747,273	1,460,000	1,460,000
Total Charges for Services:	9,286,654	9,497,529	6,636,991	9,731,000	9,560,500

City of Morgantown

General Fund Revenue Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Intergovernmental					
Federal Grant Police Personnel	167,299	115,109	52,352	210,000	200,000
Federal Grant Police Equip/Mater	1,660	4,482	-	42,900	42,900
Federal Grant Fire Department	850,785	516,178	-	93,000	93,000
Federal Grant Fire Equipment			-	50,000	50,000
State Grants WVDEP-REAP		22,072	11,036		
State Grants CARES Act Grant		4,359,087	6,533,680	4,632,690	
Federal Grants FEMA - PD-FD Dive Team Equipment			-		-
Other Grants - General	16,960	25,780	-	20,000	20,000
Contrib Other Entities Other	-				-
Contrib Other Funds Financial Stabilization	1,046,684	-			-
Contrib Other Funds Tax Increment					
Financing (TIF)	16,800	-			-
Payment in Lieu of Taxes - PILOT	45,234	23,013	-	15,600	15,600
Total Intergovernmental:	2,145,422	5,065,720	6,597,068	5,064,190	421,500
Interfund Charges					
Charges to Other Funds - Tax Increment Financing (TIF)	-	16,800	-	16,800	16,800
Charges to Other Funds - Administrative Fees-Airport	10,000	10,000	-	10,000	10,000
Charges to Other Funds - Admin Fees- Parking Authority	20,000	41,000	-	48,500	48,500
Total Interfund Charges:	30,000	67,800	-	75,300	75,300
Miscellaneous					
Rents & Other - General	11,500	6,000	3,000	12,000	12,000
Charges - Fuel & Parts Charges	15,626	(50)	-		-
Capital Lease Revenue -					-
Interest Earned Investments	79,067	73,465	56,812	40,000	80,000
Reimbursements - Mon County Fuel Reimbursement	60,247	-	-		-
Reimbursements Republic Svcs. Recycling Inter		2,500	-		
Refunds & Rebates - PCard Rebate	57,890	71,752	18,383	60,000	40,000
Sale of Fixed Assets - Other	4,126	38,117	16,130	10,000	10,000
Insurance Claims -	24,118	66,685	-	10,000	10,000
Accident Reports -	8,798	7,753	2,801	8,500	8,000
Miscellaneous Other	3,521	4,389	21,745	10,000	10,000
Miscellaneous Prior Year Balance	3,400,000	3,700,000	-	3,700,000	4,100,000
Miscellaneous Bad Check Charges	175	150	50	200	200
Miscellaneous City Manager	27,586	25,245	11,475		-
Miscellaneous Municipal Court		265			
Miscellaneous Code Enforcement	203	69	-		-
Miscellaneous Planning	3,562	-			-
Miscellaneous Police Dept.	209,768	228,681	2,975	195,000	170,000
Miscellaneous Fire Dept.	27,819	8,087	1,530	20,000	10,000
Miscellaneous Public Works/Street	75,625	3,918	-	10,000	5,000
Total Miscellaneous:	4,009,632	4,237,026	134,900	4,075,700	4,455,200
General Fund Revenue Totals	\$ 39,733,620	\$ 43,868,974	\$ 27,286,672	\$ 43,368,235	\$ 38,077,500

City of Morgantown

General Fund Expenditure Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Mayor	\$ 10,212	\$ 8,608	\$ 4,491	\$ 9,022	\$ 9,348
Council	48,014	65,837	25,543	56,357	60,162
City Manager	757,161	877,573	378,925	933,567	702,218
Finance	970,690	1,121,576	553,199	1,123,025	1,039,412
City Clerk	193,215	179,661	103,399	249,694	225,844
Municipal Court	261,958	278,199	132,387	293,300	266,895
City Attorney	372,135	1,148,527	257,814	460,000	460,000
Engineering	445,514	402,634	191,470	437,689	577,764
Human Resources	187,761	332,933	180,560	436,330	369,804
Contributions	536,725	420,171	127,295	431,779	406,779
Code Enforcement	1,105,129	1,241,949	620,744	1,321,288	1,298,391
Planning & Zoning	316,622	308,788	131,779	352,257	298,832
Elections	31,307	-	116	30,677	-
Information Technology	298,786	327,987	241,229	445,809	613,148
City Hall	659,607	656,370	337,970	786,025	904,636
Transfers	8,293,083	8,925,865	4,592,642	10,101,885	8,264,094
Contingencies	-	-	-	4,055,674	1,000,000
Communications	-	-	-	-	194,066
Police Department	8,993,807	8,974,548	4,850,573	9,007,151	8,785,585
Fire Department	6,429,235	6,618,689	3,894,986	6,873,216	6,560,450
Animal Control	29,294	30,172	12,674	31,077	31,077
Street Department	2,623,863	2,798,865	1,391,311	2,707,857	2,875,055
Signs & Signals	731,849	705,898	353,964	729,113	701,033
Equipment Maintenance	658,517	596,138	327,283	665,191	612,242
Solid Waste	1,515,896	1,559,193	622,700	1,530,000	1,530,000
Recycling	-	495	4,104	17,200	-
Urban Landscape	241,827	222,107	119,864	283,052	290,665
General Fund Expenditure Totals	\$ 35,712,204	\$ 37,802,782	\$ 19,457,021	\$ 43,368,235	\$ 38,077,500

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Mayor					
Personnel Services					
Official Salary - Mayor & Council	\$ 7,700	\$ 6,300	\$ 3,990	\$ 6,300	\$ 6,300
FICA Tax - Social Security	477	391	247	391	391
FICA Tax - Medicare	112	91	58	92	92
Total Personnel Services:	8,289	6,782	4,295	6,783	6,783
Contracted Services					
Travel & Training - General	1,655	1,604	-	1,950	2,200
Insurance - Workers Compensation	12	13	6	14	15
Insurance - Property & Liability	228	208	158	210	250
Total Contracted Services:	1,895	1,826	165	2,174	2,465
Commodities					
Supplies and Materials - Office Supplies	27	-	31	65	100
Total Commodities:	27	-	31	65	100
Total Mayor:	10,212	8,608	4,491	9,022	9,348
Council					
Personnel Services					
Official Salary - Mayor & Council	33,000	35,050	17,300	36,000	36,000
FICA Tax - Social Security	2,046	2,173	1,073	2,232	2,232
FICA Tax - Medicare	479	508	251	522	522
Total Personnel Services:	35,525	37,731	18,623	38,754	38,754
Contracted Services					
Travel & Training - General	3,440	4,450	-	3,900	6,000
Postage - General	86	2	2	100	100
Contracted Services General	-	16,295	-	-	-
Dues & Subscriptions - General	5,369	4,950	5,899	9,719	10,000
Insurance - Workers Compensation	52	58	30	64	68
Insurance - Property & Liability	1,320	1,195	909	1,220	1,340
Total Contracted Services:	10,267	26,949	6,839	15,003	17,508
Commodities					
Supplies & Materials - Office Supplies	-	65	80	100	100
Supplies & Materials - Civic Promotions	503	841	-	1,500	1,500
Supplies & Materials - Civic Promotions - Sister Cities	1,719	250	-	1,000	2,400
Total Commodities:	2,222	1,156	80	2,600	3,900
Total Council:	48,014	65,837	25,543	56,357	60,162
City Manager					
Personnel Services					
Salary & Wages - Employee	432,728	551,160	260,102	598,386	429,449
FICA Tax - Social Security	26,308	33,496	15,940	34,347	25,909
FICA Tax - Medicare	6,306	7,976	3,728	8,150	6,342
Group Insurance - Employee Benefits	71,335	116,715	45,873	134,974	60,476
Contribution to Pension Fund - Employee Pension	17,974	34,512	22,293	39,498	17,932

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Contribution to Pension Fund - ICMA					
Pension	31,593	32,318	8,329	33,386	14,753
Overtime - General	-	-	-	-	500
Other Fringe Benefits - General	6,000	5,500	-	7,200	6,000
Total Personnel Services:	592,243	781,677	356,264	855,941	561,361
Contracted Services					
Telephone - General	2,700	3,277	-	-	-
Telephone - Cellular Phone	2,581	3,613	1,680	3,900	2,520
Printing - General	219	998	758	1,000	1,000
Travel & Training - General	10,816	10,769	1,379	7,500	14,000
Advertising & Legal Publications - General	208	2,892	522	1,500	1,500
Postage - General	2,544	1,216	103	1,500	1,500
Contracted Services General	122,786	55,524	4,963	43,200	103,322
Rents and Leases - Buildings and Equipment	200	-	-	-	-
Rents and Leases - Equipment Rental	1,471	2,344	1,040	1,850	4,175
Dues & Subscriptions - General	5,967	5,087	3,256	5,385	2,849
Insurance - Workers Compensation	528	913	625	1,352	691
Insurance - Property & Liability	4,428	4,837	3,621	4,840	4,800
Insurance- Unemployment Compensation			1,865		
Total Contracted Services:	154,448	91,470	19,813	72,027	136,357
Commodities					
Supplies & Materials - Office Supplies	4,981	4,026	950	4,000	4,500
Supplies & Materials - Operating Supplies					-
Total Commodities:	4,981	4,026	950	4,000	4,500
Capital Outlay					
Capital Outlay Equip - Equipment	5,488	400	1,899	1,599	-
Total Capital Outlay:	5,488	400	1,899	1,599	-
Total City Manager:	757,161	877,573	378,925	933,567	702,218
Finance					
Personnel Services					
Salary & Wages - Employee	481,390	567,974	276,266	588,165	513,691
FICA Tax - Social Security	29,234	34,462	16,700	35,044	31,960
FICA Tax - Medicare	6,837	8,060	3,906	8,196	8,138
Group Insurance - Employee Benefits	174,969	196,265	95,104	201,398	171,877
Contribution to Pension Fund - Employee					
Pension	68,530	83,966	41,749	90,324	78,076
Overtime - General	339	659	-	-	500
Total Personnel Services:	761,299	891,385	433,724	923,127	804,242
Contracted Services					
Telephone - General	4,722	5,110	-	-	-
Telephone - Cellular Phone	720	720	180	720	720
Travel & Training - General	3,287	6,605	170	4,600	5,000

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Advertising & Legal Publications - General	4,685	6,091	7,798	6,000	8,000
Postage - General	21,016	28,178	4,593	24,000	25,000
Contracted Services General	74,207	93,548	71,506	73,250	84,350
Bank Charges - Administrative Fees	21,856	27,727	17,404	22,000	28,000
Repairs & Maintenance - Equipment	19	61	-	1,000	1,000
Rents & Leases - Equipment Rental	14,067	14,024	9,395	21,600	25,400
Dues & Subscriptions - General	977	744	63	1,000	1,000
Professional Services - General	11,050	3,622	92	3,000	5,000
Audit Costs - General	14,280	14,790	-	25,000	32,400
Insurance - Workers Compensation	687	838	433	938	1,000
Insurance - Property & Liability	7,287	7,603	5,880	6,690	6,800
Court Costs & Damages - General	96	352	18	500	500
Total Contracted Services:	178,956	210,013	117,532	190,298	224,170
Commodities					
Supplies & Materials - Office Supplies	12,162	11,263	1,944	9,600	8,000
Total Commodities:	12,162	11,263	1,944	9,600	8,000
Capital Outlay					
Capital Outlay Equip - Equipment	18,245	8,915	-	-	3,000
Capital Outlay Equip - Computer Software	28	-	-	-	-
Total Capital Outlay:	18,273	8,915	-	-	3,000
Total Finance:	970,690	1,121,576	553,199	1,123,025	1,039,412
City Clerk					
Personnel Services					
Salary & Wages - Employee	108,616	106,531	57,562	110,387	108,963
FICA Tax - Social Security	6,784	6,428	3,383	6,647	6,824
FICA Tax - Medicare	1,587	1,503	791	1,555	1,597
Group Insurance - Employee Benefits	1,728	22,384	26,861	53,722	54,588
Contribution to Pension Fund - Employee					
Pension	15,806	16,006	8,723	17,117	18,264
Overtime - General	4,024	401	-	4,000	1,000
Total Personnel Services:	138,545	153,254	97,321	193,428	191,236
Contracted Services					
Telephone - General	1,251	1,512	-	-	-
Telephone - Cellular Phone	386	663	265	700	720
Printing - General	-	192	-	300	300
Travel & Training - General	1,862	2,805	-	800	3,000
Advertising & Legal Publications - General	657	1,601	364	1,000	1,000
Postage - General	287	557	17	500	500
Contracted Services General	7,916	1,586	313	24,000	15,000
Rents and Leases - Equipment Rental	2,016	1,977	831	2,500	2,500
Dues & Subscriptions - General	1,378	1,210	92	1,500	1,500
Professional Services - General	10,168	390	1,668	14,000	-
Professional Services - Recruitment Costs	23,566	10,362	730	5,000	5,000
Insurance - Workers Compensation	151	174	81	176	177
Insurance - Property & Liability	1,232	1,301	967	1,290	1,411
Total Contracted Services:	50,870	24,331	5,327	51,766	31,108

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Commodities					
Supplies & Materials - Office Supplies	3,669	2,076	750	4,000	3,500
Total Commodities:	3,669	2,076	750	4,000	3,500
Capital Outlay					
Capital Outlay Equip - Equipment	131	-	-	500	-
Total Capital Outlay:	131	-	-	500	-
Total City Clerk:	193,215	179,661	103,399	249,694	225,844
Municipal Court					
Personnel Services					
Salary & Wages - Employee	151,431	158,203	78,015	176,380	141,771
FICA Tax - Social Security	9,267	9,644	4,727	10,758	8,842
FICA Tax - Medicare	2,167	2,256	1,105	2,516	2,072
Group Insurance - Employee Benefits	46,494	48,595	24,613	49,225	50,178
Contribution to Pension Fund - Employee					
Pension	18,303	19,969	10,642	20,925	22,482
Overtime - General	322	272	77	-	500
Total Personnel Services:	227,985	238,938	119,179	259,804	225,845
Contracted Services					
Telephone - General	7,047	5,902	-	-	-
Telephone - Cellular Phone	360	360	180	360	360
Travel & Training - General	92	-	150	500	1,500
Postage - General	5,625	4,436	219	6,000	6,000
Contracted Services General	4,023	11,122	9,446	14,800	14,800
Bank Charges - General	3,088	3,098	252	4,000	4,000
Repairs & Maintenance - Equipment	1,074	82	-	1,000	2,000
Rents & Leases - Equipment Rental	2,136	1,499	736	2,200	1,500
Insurance - Workers Compensation	247	281	128	276	190
Insurance - Property & Liability	2,779	2,365	1,765	2,360	2,200
Total Contracted Services:	26,470	29,145	12,876	31,496	32,550
Commodities					
Supplies & Materials - Office Supplies	2,822	798	332	2,000	2,000
Total Commodities:	2,822	798	332	2,000	2,000
Capital Outlay					
Capital Outlay Equip - Equipment	4,682	9,318	-	-	6,500
Total Capital Outlay:	4,682	9,318	-	-	6,500
Total Municipal Court:	261,958	278,199	132,387	293,300	266,895
City Attorney					
Personnel Services					
Salary & Wages - Employee	147,493		-		-
FICA Tax - Social Security	9,051		-		-
FICA Tax - Medicare	2,117		-		-
Group Insurance - Employee Benefits	35,927		-		-
Contribution to Pension Fund - Employee					
Pension	21,226				-
Total Personnel Services:	215,814	-	-	-	-

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Contracted Services					
Telephone - General	1,332				-
Telephone - Cellular Phone	720				-
Travel & Training - General	1,405				-
Postage - General	177				-
Contracted Services General	1,299	2,739			-
Repairs and Maintenance - Equipment					-
Rents and Leases - Equipment Rental	269				-
Dues & Subscriptions - General	11,059				-
Professional Services - General	109,742	422,632	215,046	420,000	420,000
Insurance - Workers Compensation	243				-
Insurance - Property & Liability	2,071				-
Court Costs & Damages - General	26,808	723,156	42,768	40,000	40,000
Total Contracted Services:	155,125	1,148,527	257,814	460,000	460,000
Commodities					
Supplies & Materials - Office Supplies	1,323				-
Total Commodities:	1,323	-	-	-	-
Capital Outlay					
Capital Outlay Equip - Equipment	(127)				-
Total Capital Outlay:	(127)	-	-	-	-
Total City Attorney:	372,135	1,148,527	257,814	460,000	460,000
Engineering					
Personnel Services					
Salary & Wages - Employee	236,584	213,626	101,556	245,566	290,294
FICA Tax - Social Security	14,545	13,051	6,155	11,524	18,060
FICA Tax - Medicare	3,402	3,052	1,440	2,695	4,225
Group Insurance - Employee Benefits	80,794	71,490	32,452	70,922	117,642
Contribution to Pension Fund - Employee					
Pension	31,946	30,946	15,391	29,701	48,063
Overtime - General	195	8	-	-	250
Total Personnel Services:	367,465	332,174	156,994	360,408	478,534
Contracted Services					
Telephone - General	2,535	2,244	-	-	-
Telephone - Cellular Phone	2,840	2,516	930	3,300	3,300
Printing - General	94	311	-	250	250
Travel & Training - General	3,880	3,820	-	1,500	5,000
Advertising & Legal Publications - General	256	-	714	1,000	1,000
Postage - General	836	123	3	500	500
Contracted Services General	7,120	5,942	779	1,500	10,100
Repairs & Maintenance - Equipment	705	500	29	175	1,000
Repairs & Maintenance - Autos & Trucks	1,843	764	1,765	1,500	1,500
Rents & Leases - Equipment Rental	1,407	2,112	1,037	2,500	2,500
Dues & Subscriptions - General	864	1,480	48	1,700	2,100
Professional Services - General	16,775	12,685	12,465	23,825	35,000

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Professional Services - Environmental Services	18,426	15,714	4,680	19,000	16,100
Insurance - Workers Compensation	5,500	6,772	3,701	8,011	8,280
Insurance - Property & Liability	6,928	7,931	6,001	8,020	8,100
Insurance - Unemployment Compensation			150		-
Total Contracted Services:	70,011	62,914	32,301	72,781	94,730
Commodities					
Supplies & Materials - Automobile	2,191	1,274	337	1,500	1,500
Supplies & Materials - Office Supplies	3,360	2,114	568	3,000	3,000
Total Commodities:	5,550	3,388	906	4,500	4,500
Capital Outlay					
Capital Outlay Equip - Equipment	2,488	4,159	1,269	-	-
Total Capital Outlay:	2,488	4,159	1,269	-	-
Total Engineering:	445,514	402,634	191,470	437,689	577,764
Human Resources					
Personnel Services					
Salary & Wages - Employee	103,563	160,342	87,224	168,995	169,055
FICA Tax - Social Security	6,338	9,785	5,291	10,019	10,520
FICA Tax - Medicare	1,482	2,288	1,238	2,343	2,462
Group Insurance - Employee Benefits	32,471	47,691	24,613	49,225	66,030
Contribution to Pension Fund - Employee Pension	14,873	24,000	13,223	25,728	28,182
Employee Benefits - Wellness Program	4,454	12,828	3,315	23,000	7,500
Total Personnel Services:	163,181	256,935	134,904	279,310	283,749
Contracted Services					
Telephone - General	527	1,623	-	-	-
Telephone - Cellular Phone	720	720	360	720	720
Printing - General	-	-	-	500	500
Travel & Training - General	285	1,014	-	500	500
Training & Education - General	-	14,997	-	1,000	1,600
Advertising & Legal Publications - General	1,468	3,888	-	5,000	5,000
Postage - General	30	221	50	350	350
Contracted Services General	3,708	2,650	447	41,500	46,270
Rents and Leases - Equipment Rental	134	246	755	250	250
Dues & Subscriptions - General	189	1,152	258	1,500	488
Professional Services - General	8,386	1,612	1,155	1,000	-
Professional Services - Recruitment Costs	7,840	45,204	41,484	98,000	24,725
Insurance - Workers Compensation	91	254	125	270	272
Insurance - Property & Liability	782	840	623	830	830
Total Contracted Services:	24,161	74,421	45,257	151,420	81,505
Commodities					
Supplies & Materials - Office Supplies	391	928	399	2,000	1,500
Total Commodities:	391	928	399	2,000	1,500
Capital Outlay					

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Capital Outlay Equip - Computer Software	28	649	-	3,600	3,050
Total Capital Outlay:	28	649	-	3,600	3,050
Total Human Resources:	187,761	332,933	180,560	436,330	369,804
Contributions					
Contribution Other Fund - Visitor's Bureau	517,446	400,892	108,016	412,500	387,500
Contrib Govt Entities - Region VI	19,279	19,279	19,279	19,279	19,279
Total Contributions:	536,725	420,171	127,295	431,779	406,779
Code Enforcement					
Personnel Services					
Salary & Wages - Employee	619,762	710,509	365,597	725,499	691,279
FICA Tax - Social Security	38,205	43,541	22,341	44,323	45,196
FICA Tax - Medicare	8,935	10,183	5,225	10,366	9,178
Group Insurance - Employee Benefits	261,062	291,564	143,229	318,505	311,322
Contribution to Pension Fund - Employee					
Pension	74,473	91,934	47,709	97,277	104,064
Overtime - General	2,841	2,080	1,286	4,000	4,000
Total Personnel Services:	1,005,278	1,149,811	585,388	1,199,970	1,165,039
Contracted Services					
Telephone - General	5,804	6,267	-	-	-
Telephone - Cellular Phone	10,012	8,305	2,971	9,500	10,000
Printing - General	2,468	1,008	-	1,000	1,000
Printing - Public Informaiton	646	1,779	-	6,503	6,527
Travel & Training - General	12,670	16,492	269	26,014	25,597
Postage - General	2,305	1,704	273	2,000	3,000
Contracted Services General	3,330	3,370	2,144	4,792	5,000
Repairs & Maintenance - Equipment					5,000
Repairs & Maintenance - Autos & Trucks	5,916	2,370	2,554	5,000	5,000
Dues & Subscriptions - General	2,780	1,960	885	3,000	3,000
Professional Services - General	-	-	-	2,000	2,000
Insurance - Workers Compensation	8,657	13,188	6,557	14,194	13,901
Insurance - Property & Liability	17,378	19,780	15,019	20,070	22,077
Total Contracted Services:	71,965	76,224	30,672	94,073	102,102
Commodities					
Supplies & Materials - Automobile	9,845	8,348	3,539	9,000	9,000
Supplies & Materials - Office Supplies	9,258	3,876	819	8,000	9,000
Supplies & Materials - Emergency Clothing	-	-	-	250	250
Supplies & Materials - Small					
Tools/Equipment	1,634	366	-	2,000	3,000
Uniforms - General	6,921	2,487	326	6,000	6,000
Total Commodities:	27,657	15,077	4,684	25,250	27,250
Capital Outlay					
Capital Outlay Equip - Equipment	228	838	-	1,995	4,000
Total Capital Outlay:	228	838	-	1,995	4,000
Total Code Enforcement:	1,105,129	1,241,949	620,744	1,321,288	1,298,391

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Planning & Zoning					
Personnel Services					
Salary & Wages - Employee	189,632	191,488	88,306	199,164	176,823
FICA Tax - Social Security	11,598	11,704	5,410	12,055	11,006
FICA Tax - Medicare	2,713	2,737	1,265	2,819	2,576
Group Insurance - Employee Benefits	57,141	48,401	17,897	49,225	47,202
Contribution to Pension Fund - Employee					
Pension	27,210	28,663	13,322	31,038	29,530
Overtime - General	-	-	-	-	500
Total Personnel Services:	288,294	282,993	126,200	294,301	267,637
Contracted Services					
Telephone - General	1,163	1,623	-	-	-
Telephone - Cellular Phone	1,650	1,780	690	2,160	2,160
Printing - General	336	155	-	250	250
Travel & Training - General	1,006	420	(249)	1,000	1,000
Advertising & Legal Publications - General	1,212	664	230	1,500	1,500
Postage - General	1,083	803	14	1,500	1,500
Contracted Services General	2,919	1,084	508	5,000	5,000
Repairs & Maintenance - Equipment	-	-	-	750	750
Repairs & Maintenance - Autos & Trucks	28	-	-	150	150
Rents & Leases - Equipment Rental	3,510	3,473	1,316	4,000	4,000
Dues & Subscriptions - General	1,802	1,219	238	2,200	2,200
Professional Services - General	-	4,000	-	31,667	5,000
Insurance - Workers Compensation	286	339	175	379	285
Insurance - Property & Liability	2,829	3,131	2,355	3,150	3,150
Total Contracted Services:	17,825	18,690	5,278	53,706	26,945
Commodities					
Supplies & Materials - Automobile	261	158	30	250	250
Supplies & Materials - Office Supplies	3,207	3,184	271	2,000	2,000
Total Commodities:	3,467	3,343	301	2,250	2,250
Capital Outlay					
Capital Outlay Equip - Equipment	7,035	3,763	-	2,000	2,000
Total Capital Outlay:	7,035	3,763	-	2,000	2,000
Total Planning & Zoning:	316,622	308,788	131,779	352,257	298,832
Elections					
Personnel Services					
Salary and Wages - Employee	8,831			7,850	-
FICA Tax - Social Security	703			487	-
FICA Tax - Medicare	164			114	-
Total Personnel Services:	9,698	-	-	8,451	-
Contracted Services					
Printing - General	230			996	-
Advertising and Legal Publications - General	663			700	-
Postage - General				300	-
Contracted Services General	20,568			19,470	-

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Insurance - Workers Compensation				10	-
Total Contracted Services:	21,461	-	-	21,476	-
Commodities					
Supplies and Materials - Office Supplies	148	-	116	750	-
Total Commodities:	148	-	116	750	-
Total Elections:	31,307	-	116	30,677	-
Information Technology					
Personnel Services					
Salary & Wages - Employee	94,288	103,666	54,910	75,978	101,206
FICA Tax - Social Security	7,258	6,359	3,339	9,775	6,900
FICA Tax - Medicare	1,697	1,487	781	2,287	1,615
Group Insurance - Employee Benefits	50,719	53,026	26,861	80,585	51,612
Contribution to Pension Fund - Employee					
Pension	17,317	15,560	8,596	26,069	14,393
Overtime - General	26,426	5,723	1,824	2,000	10,000
Total Personnel Services:	197,704	185,821	96,310	196,694	185,726
Contracted Services					
Telephone - General	199	2,286	47,968	66,000	115,000
Telephone - Cellular Phone	1,440	1,535	736	2,160	29,540
Telephone-Internet				-	4,391
Travel & Training - General	-	36	-	2,000	5,000
Contracted Services General	71,053	118,892	91,808	167,756	195,633
Rents & Leases - Equipment Rental	134	303	164	350	-
Professional Services - General	16,736	-	-	-	-
Insurance - Workers Compensation	123	169	124	269	179
Insurance - Property & Liability	1,576	1,694	1,255	1,680	1,680
Total Contracted Services:	91,261	124,915	142,056	240,215	351,422
Commodities					
Supplies & Materials - Office Supplies	447	677	185	500	1,000
Total Commodities:	447	677	185	500	1,000
Capital Outlay					
Capital Outlay Equip - Equipment	9,373	16,575	2,678	8,400	75,000
Total Capital Outlay:	9,373	16,575	2,678	8,400	75,000
Total Information Technology:	298,786	327,987	241,229	445,809	613,148
City Hall					
Personnel Services					
Salary & Wages - Employee	183,865	217,623	124,790	238,694	285,810
FICA Tax - Social Security	11,530	13,663	7,883	14,540	18,002
FICA Tax - Medicare	2,696	3,195	1,846	3,401	4,214
Group Insurance - Employee Benefits	115,035	104,364	62,656	98,450	151,968
Contribution to Pension Fund - Employee					
Pension	27,376	33,741	19,668	37,396	48,012
Overtime - General	6,716	7,739	4,987	2,000	4,000
Total Personnel Services:	347,218	380,326	221,829	394,481	512,006
Contracted Services					
Telephone - General	53	1,926	-	-	-

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Utilities - Electric	88,056	88,498	43,395	101,000	101,000
Utilities - Gas	37,912	34,166	9,111	43,000	43,000
Utilities - Water	14,782	10,620	3,448	22,000	22,000
Utilities - Storm Sewer	82,084	36,543	15,975	83,000	80,000
Contracted Services General	4,052	5,322	2,697	39,000	24,800
Repairs & Maintenance - Buildings & Grounds	30,933	44,660	15,262	50,000	50,000
Insurance - Workers Compensation	3,949	4,785	4,630	10,024	13,426
Insurance - Property & Liability	16,539	16,861	12,360	16,520	18,172
Total Contracted Services:	278,361	243,380	106,878	364,544	352,398
Commodities					
Supplies & Materials - Janitorial Supplies	24,826	27,114	9,185	25,000	30,000
Uniforms - General	1,290	930	78	2,000	2,000
Total Commodities:	26,116	28,044	9,263	27,000	32,000
Capital Outlay					
Capital Outlay Building - Buildings	7,912	4,620	-	-	8,232
Total Capital Outlay:	7,912	4,620	-	-	8,232
Total City Hall:	659,607	656,370	337,970	786,025	904,636
Transfers					
Contracted Services					
Rents & Leases - Lease Purchase Payment- Equipment	153,603	153,615	(11)	-	-
Rents & Leases - Lease Purchase-Energy Conservati	109,095	106,424	110,416	104,779	104,779
Rent and Leases - PSB Lease Purchase Payment	144,355	-	-	-	-
Rents & Leases - Spruce St Lease Purchase Payment	-	100,595	82,663	139,102	139,102
Total Contracted Services:	407,054	360,635	193,067	243,881	243,881
Contributions					
Contribution Other Fund Other	-	-	-	-	-
Contribution Other Fund - Capital Escrow Fund - MSF	2,345,250	2,285,000	-	1,800,000	2,300,000
Contribution Other Fund - MET Theatre- Amusement Tax	5,820	10,000	-	10,000	5,000
Contribution Other Fund - Arts & Culture- Hotel Occupancy Tax	42,100	42,100	14,620	42,100	38,750
Contribution Other Fund Financial Stabilization	-	-	2,314,819	2,414,819	-
Contribution Other Fund - MET Theatre Fund	60,000	52,610	62,610	66,610	128,100
Contribution Other Fund OPEB Trust Fund	750,000	250,000	-	-	-
Contribution Other Fund - Retirement Fund	-	100,000	-	-	-
Contribution Other Fund- HRM Park	-	-	-	-	9,745
Contribution Other Fund- Arts & Culture Development	-	-	-	-	89,806

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Contribution Other Fund - Capital Escrow Fund	1,300,000	2,500,000		2,015,210	1,975,024
Contribution Other Fund - Airport Fund	230,000	220,000	75,000	292,896	303,000
Contribution Other Fund Building Commission Fund	320,268	320,750	186,140	318,638	318,638
Contrib Govt Entities - BOPARC	1,456,500	1,448,000	1,050,000	1,514,000	1,514,000
Contrib Govt Entities - Library	777,718	797,718	398,859	845,581	800,000
Contrib Govt Entities - MM MPO	25,251	17,500	17,500	17,500	17,500
Contrib Govt Entities - BOPARC - Hotel Occupancy Tax	216,623	165,052	39,388	164,150	164,150
Contrib Govt Entities - Mountain Line Transit Authority	356,500	356,500	240,638	356,500	356,500
Total Contributions:	7,886,029	8,565,230	4,399,575	9,858,004	8,020,213
Total Transfers:	8,293,083	8,925,865	4,592,642	10,101,885	8,264,094
Contributions					
Other Contributions - Contingency	-	-	-	4,055,674	1,000,000
Total Contingencies:	-	-	-	4,055,674	1,000,000
Communications					
Personnel Services					
Salary & Wages - Employee					109,606
FICA Tax - Social Security					6,800
FICA Tax - Medicare					1,592
Group Insurance - Employee Benefits					28,438
Contribution to Pension Fund - Employee Pension					17,259
Overtime - General	-	-	-	-	-
Total Personnel Services:	-	-	-	-	163,695
Contracted Services					
Telephone - Cellular Phone					1,140
Printing-General					100
Travel & Training-General					2,385
Postage - General					200
Contracted Services General					11,034
Repairs & Maintenance - Equipment					3,000
Dues & Subscriptions					11,106
Insurance - Workers Compensation					176
Insurance - Property & Liability					830
Total Contracted Services:	-	-	-	-	29,971
Commodities					
Supplies & Materials - Janitorial Supplies					400
Total Commodities:	-	-	-	-	400
Total Communications:	-	-	-	-	194,066
Police Department					
Personnel Services					
Salary & Wages - Employee	4,404,685	4,523,770	2,251,984	4,608,564	4,454,836
FICA Tax - Social Security	26,947	28,427	14,524	27,272	30,903
FICA Tax - Medicare	75,761	75,881	35,670	76,103	74,590
Group Insurance - Employee Benefits	1,406,933	1,429,603	692,243	1,512,069	1,493,310

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Contribution to Pension Fund - Employee Pension	77,977	85,668	38,290	85,902	82,235
Contribution to Pension Fund - Police & Fire Pension	1,295,000	1,235,336	1,158,547	1,158,547	1,239,646
Overtime - General	882,212	787,457	256,416	700,000	500,000
Total Personnel Services:	8,169,514	8,166,143	4,447,674	8,168,457	7,875,520
Contracted Services					
Telephone - General	25,535	32,994	-	-	-
Telephone - Cellular Phone	12,216	11,183	5,428	14,000	15,000
Printing - General	5,773	4,449	385	8,000	7,000
Travel & Training - General	22,885	18,710	10,526	25,000	28,000
Training & Education - Crime Prevent/Neighborhood Watch	5,434	158	-	6,000	6,000
Advertising & Legal Publications - General	-	-	-	250	100
Postage - General	2,432	1,473	299	3,000	2,100
Laundry & Dry Cleaning - General	3,803	2,198	420	8,000	8,500
Contracted Services General	10,440	9,652	6,227	12,000	15,000
Contracted Services Civic Promotions	-	-	-	3,000	3,000
Contracted Services Towing Costs	3,055	1,664	737	1,500	1,500
Bank Charges - General	-	796	456	-	500
Investigation Expense - General	3,211	667	569	5,000	5,000
Investigation Expense - Supplies	3,933	2,729	-	5,000	3,000
Repairs & Maintenance - Equipment	13,763	5,629	2,185	15,000	15,000
Repairs & Maintenance - Autos & Trucks	87,407	76,870	39,000	90,000	90,000
Rents & Leases - Equipment Rental	16,758	15,808	4,183	17,000	18,000
Dues & Subscriptions - General	3,175	3,325	2,355	4,000	4,000
Professional Services - General	2,121	-	-	3,500	-
Insurance - Workers Compensation	109,733	108,626	56,631	122,594	112,865
Insurance - Property & Liability	211,337	234,645	174,749	234,850	259,000
Total Contracted Services:	543,011	531,574	304,151	577,694	593,565
Commodities					
Supplies & Materials - Automobile	119,733	115,414	41,532	91,000	91,000
Supplies & Materials - Office Supplies	18,046	14,451	4,363	18,000	19,000
Supplies & Materials - Operating Supplies	3,120	2,172	1,883	2,000	2,500
Supplies & Materials - Firearm Supplies	31,937	33,816	2,440	30,000	46,000
Supplies & Materials - Photography Supplies	1,786	2,293	567	3,000	3,000
Charges by Other Entities - Governmental	30,929	36,759	5,024	32,000	35,000
Uniforms - General	59,664	54,602	13,436	50,000	55,000
Total Commodities:	265,214	259,508	69,245	226,000	251,500
Capital Outlay					
Capital Outlay Equip - Equipment	-	2,168	-	-	-
Capital Outlay Equip - Grant/Equip & Materials	16,067	15,156	26,711	30,000	60,000
Capital Outlay Equip - K-9 Equipment	-	-	2,793	5,000	5,000
Total Capital Outlay:	16,067	17,324	29,503	35,000	65,000
Total Police Department:	8,993,807	8,974,548	4,850,573	9,007,151	8,785,585

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Fire Department					
Personnel Services					
Salary & Wages - Employee	3,286,579	3,450,115	1,834,625	3,543,824	3,182,169
FICA Tax - Social Security	2,266	2,484	1,292	2,459	3,044
FICA Tax - Medicare	52,076	54,316	29,146	59,043	46,447
Group Insurance - Employee Benefits	1,008,701	1,080,505	570,304	1,074,206	1,269,108
Contribution to Pension Fund - Employee Pension	5,509	6,170	3,254	6,329	7,537
Contribution to Pension Fund - Police & Fire Pension	909,000	944,227	920,415	920,415	984,445
Overtime - General	426,995	434,963	283,076	475,000	300,000
Total Personnel Services:	5,691,128	5,972,779	3,642,112	6,081,276	5,792,750
Contracted Services					
Telephone - General	19,877	21,942	-	-	-
Telephone - Cellular Phone	14,240	13,326	6,848	15,000	7,200
Printing - General	693	602	448	800	500
Utilities - Electric	18,752	19,537	10,818	20,000	22,000
Utilities - Gas	10,380	9,250	2,597	11,000	12,000
Utilities - Water	6,070	6,403	2,376	6,200	6,500
Utilities - Storm Sewer	1,056	1,056	597	1,250	1,500
Travel & Training - General	48,218	19,212	4,740	50,000	50,000
Training & Education - Fire Prevention/Public Education	11,868	8,511	-	4,000	15,000
Advertising & Legal Publications - General	-	25	-	100	500
Postage - General	126	147	-	200	500
Laundry & Dry Cleaning - General	11,583	11,709	-	14,000	16,000
Freight-General					500
Contracted Services General	17,171	12,040	2,018	17,500	30,000
Repairs & Maintenance - Buildings & Grounds	18,837	15,775	8,010	20,000	18,000
Repairs & Maintenance - Equipment	24,351	20,990	8,250	55,000	30,000
Repairs & Maintenance - Autos & Trucks	123,627	104,003	32,550	100,000	100,000
Rents and Leases - Equipment Rental	747	8,918	3,203	5,000	7,000
Dues & Subscriptions - General	1,407	2,145	2,572	6,500	3,500
Professional Services - General	1,710	1,080	470	2,000	1,000
Insurance - Workers Compensation	62,020	74,853	37,015	80,130	81,000
Insurance - Property & Liability	62,565	77,239	58,243	77,760	80,000
Insurance - Unemployment Compensation	5,232	1,569	-	-	-
Total Contracted Services:	460,531	430,332	180,757	486,440	482,700
Commodities					
Supplies & Materials - Automobile	38,566	36,736	12,281	35,000	40,000
Supplies & Materials - Office Supplies	4,285	2,431	1,370	3,500	4,500
Supplies & Materials - Operating Supplies	9,352	14,904	3,484	15,000	17,500
Supplies & Materials - Janitorial Supplies	7,105	7,549	3,289	8,000	12,000
Supplies & Materials - Fire Supplies/Clothing	109,723	55,883	16,049	99,000	115,000
Charges by Other Entities - Hepatitis B Shot	659	754	-	2,000	3,000

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Charges by Other Entities - Hydrant Rental	57,988	58,021	24,261	58,000	58,000
Uniforms - General	34,110	31,853	10,118	35,000	35,000
Total Commodities:	261,789	208,133	70,852	255,500	285,000
Capital Outlay					
Capital Outlay Equip - Equipment	15,787	7,445	1,266	-	-
Capital Outlay Equip - Grant/Equip & Materials	-	-	-	50,000	-
Total Capital Outlay:	15,787	7,445	1,266	50,000	-
Total Fire Department:	6,429,235	6,618,689	3,894,986	6,873,216	6,560,450
Animal Control					
Contracted Services					
Contracted Services General	29,294	30,172	12,674	31,077	31,077
Total Animal Control:	29,294	30,172	12,674	31,077	31,077
Street Department					
Personnel Services					
Salary & Wages - Employee	1,285,209	1,397,783	725,152	1,368,254	1,456,750
FICA Tax - Social Security	80,948	86,909	45,762	84,853	93,653
FICA Tax - Medicare	18,931	20,447	10,702	19,845	21,917
Group Insurance - Employee Benefits	548,567	576,777	289,821	585,660	605,252
Contribution to Pension Fund - Employee Pension	182,927	201,592	110,621	214,345	224,234
Overtime - General	43,486	41,665	28,749	35,000	30,000
Other Fringe Benefits-General			27		
Total Personnel Services:	2,160,068	2,325,175	1,210,835	2,307,957	2,431,806
Contracted Services					
Telephone - General	1,106	1,658	-	-	-
Telephone - Cellular Phone	5,884	3,697	1,390	6,400	3,300
Travel & Training - General	1,394	3,757	1,653	2,000	15,000
Training and Education - General	160	-	89	400	-
Advertising and Legal Publications - General	67	83	97	1,500	1,000
Contracted Services General	16,165	12,532	1,190	25,000	24,739
Repairs & Maintenance - Buildings & Grounds	10,074	6,318	2,489	16,500	15,000
Repairs & Maintenance - Equipment	717	70	(68)	-	-
Repairs & Maintenance - Autos & Trucks	101,411	96,233	35,194	75,000	85,000
Rents & Leases - Equipment Rental	-	-	-	2,000	2,000
Dues & Subscriptions - General	72	230	92	105	500
Insurance - Workers Compensation	76,645	90,715	45,924	99,415	97,310
Insurance - Property & Liability	51,448	58,446	44,461	59,080	62,000
Insurance - Unemployment Compensation	-	-	430	-	-
Total Contracted Services:	265,141	273,737	132,939	287,400	305,849
Commodities					
Supplies & Materials - Automobile	54,772	57,520	26,303	53,000	53,000
Supplies & Materials - Office Supplies	4,657	4,903	857	2,000	5,000
Supplies & Materials - Litter Supplies	1,899	1,463	4	1,000	3,000

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Supplies & Materials - Sidewalk Repair					
Materials	1,380	78	716	3,500	3,500
Supplies & Materials - Guard Rails	-	249	-	2,000	2,000
Supplies & Materials - Small					
Tools/Equipment	13,577	7,690	5,582	12,000	14,000
Supplies & Materials - Salt - Snow Removal	97,494	93,085	-	13,500	16,400
Supplies & Materials - Construction Supplies	4,209	4,416	181	5,000	10,000
Charges by Other Entities - WV DMV/CDL					
Testing		-		500	500
Uniforms - General	14,003	13,407	7,439	5,000	15,000
Uniforms - Safety Equipment	6,663	10,059	6,456	15,000	15,000
Total Commodities:	198,653	192,869	47,537	112,500	137,400
Capital Outlay					
Capital Outlay Equip - Equipment		7,083	-	-	-
Capital Outlay Equip - Vehicles	-				
Total Capital Outlay:	-	7,083	-	-	-
Total Street Department:	2,623,863	2,798,865	1,391,311	2,707,857	2,875,055
Signs & Signals					
Personnel Services					
Salary & Wages - Employee	181,052	198,539	96,764	177,242	171,393
FICA Tax - Social Security	12,219	13,216	6,263	13,585	11,915
FICA Tax - Medicare	2,858	3,091	1,465	3,177	2,788
Group Insurance - Employee Benefits	79,829	86,149	40,839	108,113	74,496
Contribution to Pension Fund - Employee					
Pension	28,631	32,345	15,474	34,868	27,203
Overtime - General	18,516	17,535	5,404	10,000	10,000
Total Personnel Services:	323,105	350,874	166,207	346,985	297,795
Contracted Services					
Telephone - General	1,200	1,579	-	-	-
Telephone - Cellular Phone	720	720	360	720	720
Utilities - Traffic Signals	41,263	36,500	16,376	50,000	50,000
Utilities - Street Lighting	275,875	254,809	151,411	280,000	300,000
Repairs & Maintenance - Buildings & Grounds	-	-	1,826	1,000	-
Repairs & Maintenance - Equipment	20	-	-	1,500	-
Repairs & Maintenance - Street Light Maintenance	7,289	2,089	628	7,500	7,280
Repairs & Maintenance - Traffic Signal Maintenance	963	-	-	2,000	2,000
Repairs & Maintenance - Autos & Trucks	5,225	2,789	1,496	5,000	6,000
Insurance - Workers Compensation	8,006	12,458	5,362	11,608	5,408
Insurance - Property & Liability	8,918	10,193	7,709	10,300	11,330
Unemployment Compensation				(0)	
Total Contracted Services:	349,479	321,136	185,168	369,628	382,738
Commodities					
Supplies & Materials - Automobile	8,572	8,207	2,255	8,000	8,500

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Supplies & Materials - Small					
Tools/Equipment	1,217	1,893	-	2,000	2,500
Supplies & Materials - Street Marker					
Materials	11,112	1,730	-	-	-
Supplies & Materials - Marking Paint					
Supplies	12,591	13,476	(70)	-	-
Supplies & Materials - Traffic Sign Materials	23,439	7,106	-	-	-
Uniforms - General	2,335	1,475	403	2,500	2,500
Total Commodities:	59,265	33,888	2,588	12,500	13,500
Capital Outlay					
Capital Outlay Equip - Equipment	-	-	-	-	7,000
Total Capital Outlay:	-	-	-	-	7,000
Total Signs & Signals:	731,849	705,898	353,964	729,113	701,033
Equipment Maintenance					
Personnel Services					
Salary & Wages - Employee	287,777	311,338	177,830	351,644	316,560
FICA Tax - Social Security	18,781	20,032	11,604	20,383	20,998
FICA Tax - Medicare	4,392	4,685	2,714	4,767	4,914
Group Insurance - Employee Benefits	147,932	143,412	82,062	166,332	159,354
Contribution to Pension Fund - Employee					
Pension	43,430	45,880	28,598	51,581	54,130
Overtime - General	14,884	13,193	10,794	10,000	10,000
Other Fringe Benefits - General		30	-	-	-
Total Personnel Services:	517,197	538,570	313,603	604,707	565,956
Contracted Services					
Telephone - General	12,295	14,441	-	-	-
Telephone - Cellular Phone	720	660	360	720	720
Freight - General	314	-	-	320	320
Contracted Services General	802	524	245	10,300	300
Repairs & Maintenance - Equipment	2,478	953	-	2,500	2,500
Insurance - Workers Compensation	5,265	5,195	2,727	5,904	5,946
Insurance - Property & Liability	22,966	4,763	3,693	4,940	5,000
Total Contracted Services:	44,840	26,536	7,026	24,684	14,786
Commodities					
Supplies & Materials - Operating Supplies	245	-	-	500	500
Supplies & Materials - Mechanic/Garage					
Supplies	20,349	18,378	5,703	20,500	20,500
Supplies & Materials - Janitorial Supplies	1,952	909	153	2,000	2,000
Supplies & Materials - Tool Allowance	6,000	5,213	2,900	8,800	6,000
Purchases for Inventory - Inventory					
Clearing/Fuel	7,580	3,361	(2,781)	-	-
Purchases for Inventory - Mon Co/BOPARC					
Fuel	54,115	-	-	-	-
Uniforms - General	1,820	3,170	679	4,000	2,500
Total Commodities:	92,060	31,032	6,654	35,800	31,500
Capital Outlay					

City of Morgantown

General Fund Expenditure Budget - Detail

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Capital Outlay Equip - Equipment	4,420	-	-	-	-
Total Capital Outlay:	4,420	-	-	-	-
Total Equipment Maintenance:	658,517	596,138	327,283	665,191	612,242
Solid Waste					
Contracted Services					
Contracted Services General	1,444,229	1,480,372	615,088	1,450,000	1,450,000
Contracted Services MUB (Morgantown Utility Board)	71,667	78,821	7,613	80,000	80,000
Total Solid Waste	1,515,896	1,559,193	622,700	1,530,000	1,530,000
Recycling					
Personnel Services					
Salary & Wages - Employee	-	-	-	17,200	-
Total Personnel Services:	-	-	-	17,200	-
Contracted Services					
Printing-General	-	495	4,104	-	-
Total Contracted Services	-	495	4,104	-	-
Total Recycling	-	495	4,104	17,200	-
Urban Landscape					
Personnel Services					
Salary & Wages - Employee	106,199	130,911	73,516	170,709	153,276
FICA Tax - Social Security	6,480	8,025	4,488	7,760	9,591
FICA Tax - Medicare	1,516	1,877	1,050	1,815	2,245
Group Insurance - Employee Benefits	50,719	36,262	19,022	38,043	38,736
Contribution to Pension Fund - Employee Pension	14,689	19,352	11,158	19,840	25,399
Overtime - General	-	-	-	-	500
Total Personnel Services:	179,602	196,428	109,234	238,167	229,747
Contracted Services					
Telephone - General					-
Telephone - Cellular Phone	1,080	1,020	431	1,080	1,800
Travel & Training - General	36	335	25	500	1,000
Contracted Services General	1,389	147	2,855	7,000	1,115
Repairs & Maintenance - Autos & Trucks	2,499	875	1,173	2,500	2,500
Rents and Leases - Equipment Rental	128	392	153	300	300
Dues & Subscriptions - General	173	52	-	400	550
Professional Services-General					15,000
Insurance - Workers Compensation	2,013	3,729	2,150	4,655	4,603
Insurance - Property & Liability	3,138	3,601	2,731	3,650	3,750
Total Contracted Services:	10,455	10,151	9,518	20,085	30,618
Commodities					
Supplies & Materials - Automobile	2,927	2,794	1,001	4,500	5,000
Supplies & Materials - Office Supplies	281	168	38	300	300
Supplies & Materials - Operating Supplies	17,615	7,568	73	20,000	5,000
Supplies & Materials-Tree & Plant					20,000
Total Commodities:	20,822	10,530	1,112	24,800	30,300
Capital Outlay					

City of Morgantown

General Fund Expenditure Budget - Detail

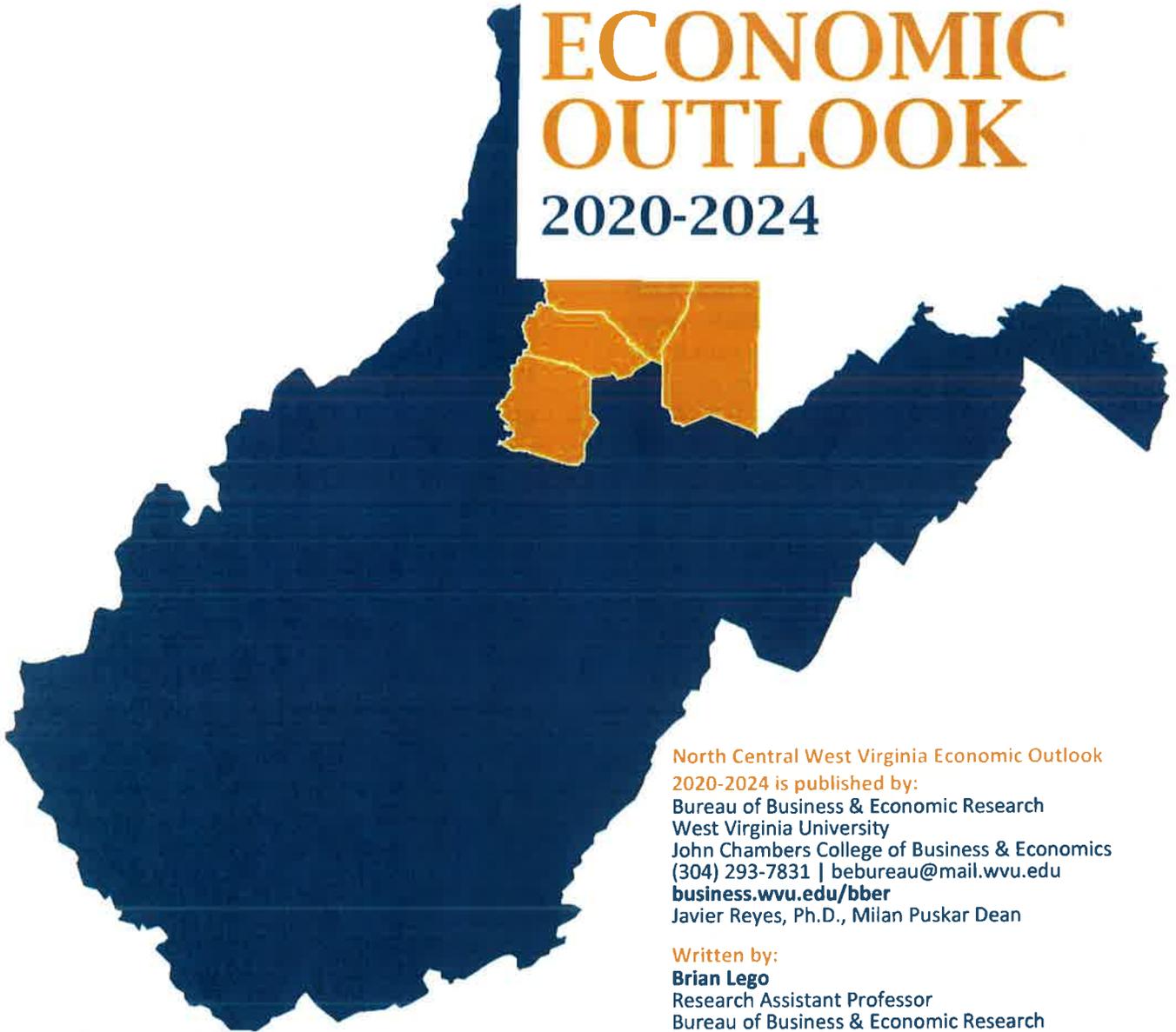
Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Capital Outlay Equip - Equipment	30,947	4,998			-
Total Capital Outlay:	30,947	4,998	-	-	-
Total Urban Landscape:	241,827	222,107	119,864	283,052	290,665
General Fund Expenditure Totals	35,712,204	37,802,782	19,457,021	43,368,235	38,077,500

NORTH CENTRAL WEST VIRGINIA

ECONOMIC OUTLOOK

2020-2024



North Central West Virginia Economic Outlook

2020-2024 is published by:

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Recent Economic Performance

North Central West Virginia¹ has stood out as a consistent performer and one of the few economic regions in the state to register appreciable growth in payrolls and real wages over the past decade or so. Indeed, even with the region’s economic slowdown that was linked to a slump in the energy sector between late-2014 and late-2016, the four-county area has managed to notch positive job and real wage growth in eight of the nine last years. While renewed increases in natural gas output and expansions in natural gas pipeline infrastructure within the region have provided a boost to the area’s economic growth, as a testament to the region’s economic diversity, gains have occurred across an array of sectors – with manufacturing representing the major drag on the four-county area’s performance. Overall, North Central West Virginia employers have added nearly 4,000 jobs since the first quarter of 2017.²

PERFORMANCE BY COUNTY Monongalia County represents the primary economic engine for North Central West Virginia. West Virginia University, with more than 24,200 students and 6,400 faculty and staff members located at the university’s main campus in Morgantown, acts as a stabilizing force amid the ups and downs caused by macroeconomic fluctuations and regional volatility in energy production. WVU has generated growth opportunities for the region’s economy thanks to numerous new construction and renovation projects across the university’s three campuses in addition to the generation of positive spillover effects created by faculty and staff engaging in research and outreach activities. While the FY2019 allocation from the state’s budget did increase the university’s baseline spending allocation by \$5 million, most of this increase was allocated to fund faculty and staff raises and only served to offset cuts in funding from the past several fiscal years.

While WVU represents Monongalia County’s single-largest economic driver, the private sector has accounted for a significant portion of local

economic growth in recent years as well. Projects such as the build-out of University Town Centre, Suncrest Towne Center and Fort Pierpont, as well as the early phases of construction and land development related to the WestRidge Business Park expansion serve as examples of major commercial and retail projects. In addition, WVU Medicine and Mon Health System have added outpatient, surgical and specialty care facilities in Morgantown and have also expanded the footprints of their main campuses

Figure 1: Total Employment

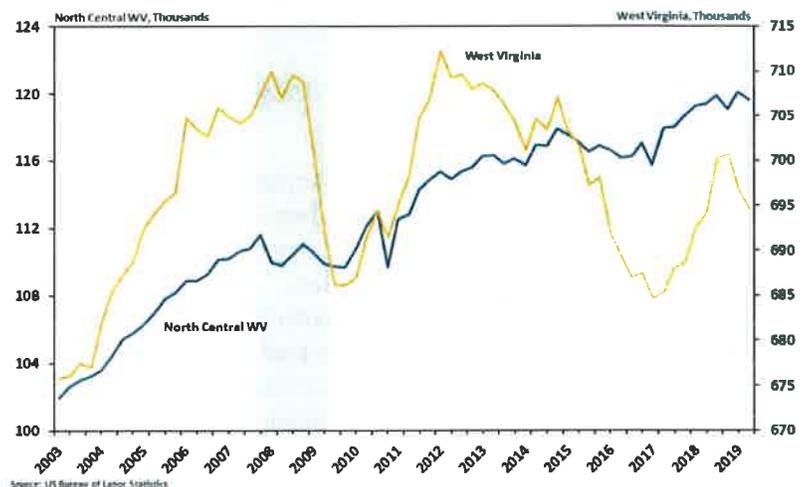
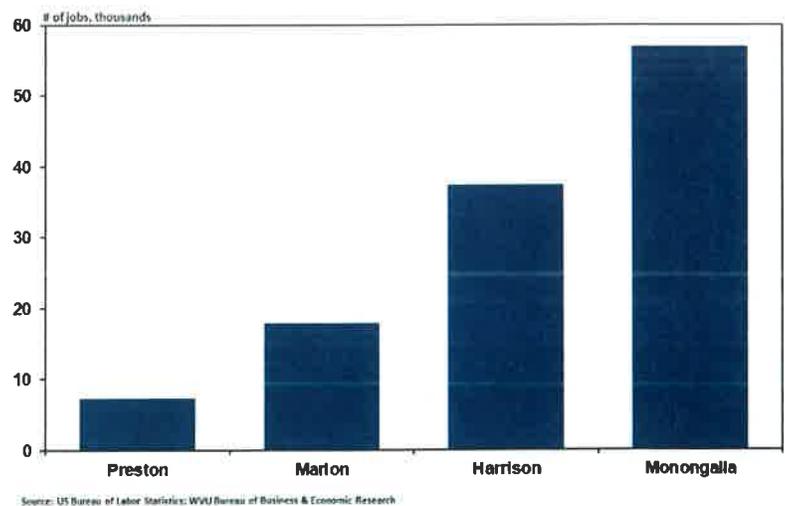


Figure 2: Total Employment by County (2018)



¹ For the purposes of this report, North-Central West Virginia consists of Harrison, Marion, Monongalia and Preston counties.

² Sources for historical information are noted in each figure.

Administration, but personnel and program investments at the FBI’s facility since 2016 have boosted federal payrolls in the region.

HEALTHCARE SECTOR Healthcare services also represents another linchpin to the North Central Region’s economy. J.W. Ruby Memorial Hospital and the Monongalia Health System employ more than 9,000 people in Monongalia County alone and WVU Medicine has aggressively expanded its operations, including a new 114-bed Southeast tower at Ruby Memorial and the Outpatient Center at University Town Centre. Work is also currently underway on a new 155-bed tower that will house an expansion for WVU Medicine Children’s Hospital, though construction is not expected to be completed until next year. Monongalia Health System has added several smaller facilities in recent years, chiefly the Monongalia Health Medical Park facilities adjacent to Route 705 in Morgantown. All told, the sector has added nearly 5,000 jobs on net in the four-county area since the beginning of 2010, though these gains occurred mostly in Monongalia and Harrison counties.

CONSTRUCTION North Central West Virginia has been home to a significant amount of natural gas pipeline construction activity. Indeed, Harrison County has been a central location for much of this development as the Atlantic Coast Pipeline (ACP), Mountain Valley Pipeline (MVP) and Goff Connector all lie within the county’s borders. In addition, the \$555-million Hammerhead Pipeline project will connect be a 65-mile connection between the MVP and Ohio Valley Connector in Wetzel County, and will be built through western portions of Monongalia and Marion counties.

These projects have been bogged down by court-ordered delays and regulatory reviews by FERC and other federal agencies. However, a significant portion of construction has already taken place, but more importantly these projects will alleviate a significant bottleneck to the Appalachian Basin’s natural gas pipeline infrastructure. The region’s natural gas output has been sold at relatively large discount since it cannot be easily delivered to and utilized by industrial and electric utility end users. Finally, the projects have resulted in the addition of hundreds of new construction and trucking jobs in the four-county area due to intense labor needs for site preparation, transporting and installing

pipe, and adding compressor stations and other major equipment investments.

ENERGY The natural resources and mining sector accounts for only 2 percent or so of jobs in the region, but cyclical and structural changes in energy production have had substantial impacts on the North Central region’s economy. Harrison County has consistently ranked among the state’s top natural gas-producing counties but has not kept pace with Doddridge, Marshall, Ritchie, Tyler and Wetzel counties. However, many drilling and field service firms that operate in fields located in surrounding counties have established their regional operations in and around the Clarksburg area.

Monongalia and Marion counties have experienced strong growth in withdrawal volumes in recent years, though they still account for a relatively small share of statewide production. Overall, regional employment in the oil and gas industries has increased more than 18 percent since late-2016. In addition to abundant natural gas assets, North Central West Virginia contains an appreciable amount of coal production. Total tonnage reached 18.1 million tons in 2018, a half-million ton drop versus 2017. Through the first three quarters of 2019, coal tonnage has declined 2 percent compared to the same period last year. While output has held relatively steady during the past year or so, coal mine payrolls have remained mostly stable at nearly 1,500 over the past year.

UNEMPLOYMENT North Central West Virginia consistently has an unemployment rate that comes in well

Figure 4: Unemployment Rate

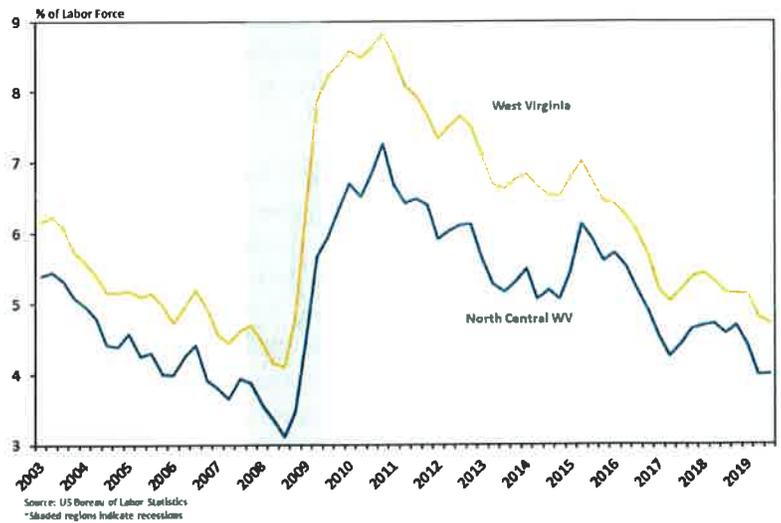
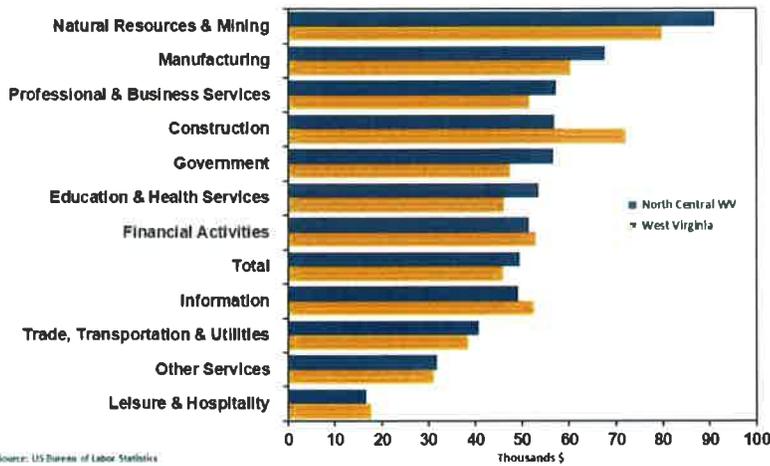


Figure 8: Average Annual Salary by Major Sector (2018)



Source: US Bureau of Labor Statistics

seen per capita income increase nearly 13 percent since 2012, falling short of state and national growth.

Harrison County has the highest per capita income of all four counties in the region at approximately \$46,700 in 2018, followed by Monongalia, where residents earned more than \$43,500 on average. While the region’s diverse mix of high-wage industries does make income growth somewhat less volatile, per capita income trails the national average by a considerable margin overall due to the presence of tens of thousands of college students at WVU, Fairmont State and smaller institutions.

POPULATION Although many economic regions in West Virginia have suffered sustained population losses, North Central West Virginia has tended to see gains in the number of residents, adding nearly 27,000 people overall

since 2000. The region did experience slight population declines the last two years. Monongalia County represents the region’s most populous county and is the third largest statewide at 106 thousand residents and has been the region’s leader in population growth over the past decade or so, offsetting the moderate losses recorded in Harrison and Marion counties.

DEMOGRAPHICS Many of North Central West Virginia’s underlying demographics offer a noticeable contrast to the rest of the state. However, many of these differences are driven in large part by Monongalia County, since the region’s other three counties resemble the state by most demographic measures. For example, while the region’s overall median age is 38 years,

the presence of West Virginia University helps to place nearly 40 percent of Monongalia County’s population under the age of 25 and make the area’s overall age distribution appear measurably younger.

Finally, rates of educational attainment for the region are noticeably higher versus other parts of the state as nearly 28 percent of residents aged 25 and older possess a college degree, more than 7 percentage points above the statewide figure. Unsurprisingly, Monongalia County contains the state’s highest concentration of college graduates and is the only county in the state to exceed the national average, as more than 40 percent of residents 25 years and older hold bachelor’s degree or higher.

Figure 9: Summary Population Profiles

	North Central WV	West Virginia	United States
Total Population (2018)	263,910	1,805,832	327,167,434
% Population Under 18 (2018)	18.8%	20.2%	22.6%
% Population 65 Years + (2018)	16.8%	19.9%	15.8%
Population with Less than High School Diploma (2017, 25 yrs. +)	10.8%	12.9%	12.0%
Population with High School Diploma, No College (2017, 25 yrs. +)	36.8%	41.2%	27.1%
Population with Some College (2017, 25 yrs. +)	24.8%	25.7%	28.9%
Population with Bachelor’s Degree or Higher (2017, 25 yrs.+)	27.6%	20.2%	32.0%
Median Age (2018)	38.1	42.7	38.2
Mean Household Income (2017)	\$66,444	\$59,557	\$84,525
Average Household Size (2018)	2.62	2.50	2.74

Source: US Census Bureau

Figure 12: North Central WV Employment Growth Forecast by Sector



increasingly uncompetitive with combined-cycle natural gas plants and utility scale renewable generators.

At the same time, the region’s natural gas industry is positioned to drive growth in the overall sector thanks to the continued development of natural gas and natural gas liquid (NGL) resources throughout the tri-state area and continued increases in domestic and international demand for natural gas. The delays for the MVP, ACP and Hammerhead project are expected to shut-in regional production to some extent over the next several quarters, but the forecast operates under the assumption assumes the projects will eventually clear legal and regulatory hurdles by mid-2020 and enter service by 2021.

While downstream natural gas industries will remain absent within the North Central region, the opening of the Shell ethane cracker in Monaca, PA, in 2022 will signify the first step in developing a more diversified network of uses for the four-county area’s natural gas production beyond sourced fuel for power plants, delivering gas by pipeline to industrial customers along the Gulf Coast or converting it to LNG so as to export overseas.

The professional and business services sector is expected to add jobs at a rate of 1.3 percent annually during the outlook period, benefiting in part from broader regional and national economic growth underpinning demand for business support firms. Tech services firm Leidos agreed to consolidate its Morgantown Area operations into one new larger facility in the WestRidge business park and is also expected to increase its local workforce in order to manage a \$100 million contract focused on bolstering

cybersecurity and enterprise security for the National Oceanic and Atmospheric Administration (NOAA). WVU’s presence will certainly engender further opportunities for research, innovation and technology going forward, as will the assortment of federal and private research facilities that are located along the I-79 High-Tech Corridor.

In addition, the professional and business services sector is expected to benefit directly from the energy sector’s rebound and projected growth over the next several years. Indeed, contract labor services are utilized heavily by gas drilling firms and as production and exploration activity continue to increase over the next couple of years these jobs should increase in number. The sector

will also see a continued bump in payrolls over the next couple of years as the ACP, MVP and Hammerhead project work toward completion and enter service at some point during 2021 or 2022. Finally, given the many complexities associated i land development, gas leases and other deals, rising natural gas production bodes well for a range of firms specializing in legal, accounting, engineering and other expert service industries.

While construction will not rank as the region’s fastest growing sector over the entirety of the outlook period, a host of projects driven by the energy industry as well as large increases in public infrastructure spending will promote substantial growth in construction activity for several parts of the region during the middle portion of the outlook period. Of course, the ACP, MVP and Hammerhead project represent a significant keystone in not only fostering the next stage in growth of the tri-state area’s natural gas industry, but also providing a source of jobs for highly-skilled and high wage construction trades workers.

Despite the massive growth in natural gas production within West Virginia, the state has remained an outlier compared to much of the Eastern US in that electricity generation is still overwhelmingly provided by coal-based power plants. However, that is expected to change within the next few years as Longview Power and Energy Solutions Consortium (ESC) intend to build advanced combined-cycle natural gas power plants in Monongalia and Harrison counties, respectively. Longview plans to construct a 1,200MW natural gas-fired power plant—

ignored as the outcome of the 2020 election could lead to changes in spending priorities, especially given the anticipated growing strain Medicare and Social Security will soon begin to exert on the broader federal budget.

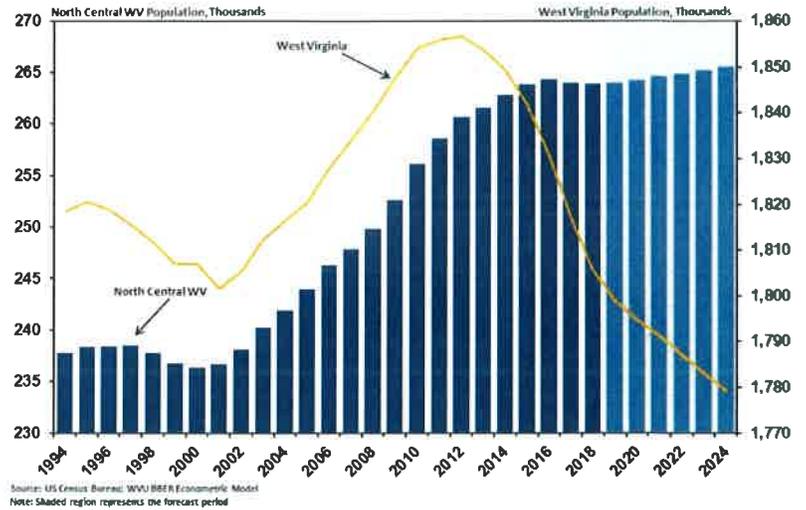
UNEMPLOYMENT OUTLOOK Large revisions to historical data as well as any unanticipated changes in the labor force participation rate for North Central West Virginia could cause the forecast for the area’s unemployment rate to differ significantly from both its projected level and path. Nonetheless, expected job growth during the outlook period is expected to result in further declines in North Central West Virginia’s unemployment rate. After averaging roughly 4.1 percent for all of calendar year 2019, our forecast calls for the jobless rate to hover around 4.0 percent for the remainder of the forecast horizon.

Monongalia County will maintain the lowest jobless rate among the region’s four counties throughout the forecast, edging lower to the mid-3.0-percent range. Harrison County’s unemployment rate will remain below the statewide average and eventually decline by late-2019. Harrison County’s jobless rate will generally track the statewide average while Marion County will see the largest percentage-point decline in its unemployment rate thanks to better job prospects within the county and healthy growth in neighboring Harrison and Monongalia counties.

INCOME GROWTH Inflation-adjusted per capita income in North Central West Virginia is projected to increase at an average annual rate of 1.7 percent through 2024. Job growth in relatively high-wage sectors will translate into strong increases in real wages and salaries earned by workers and continued improvements in equity markets should bolster local households’ investment income. Finally, growth in transfer payments will accelerate during the latter half of the outlook period as more people in the area enter retirement, particularly in Harrison, Marion and Preston counties.

POPULATION OUTLOOK The region’s resident population is expected to increase between 0.1 and 0.2 percent per year during the outlook period, which will lag the rate of growth observed in the most recent decade. Monongalia County will account for virtually all the area’s population growth over the next five years, adding residents at 0.6 to

Figure 14: Population Forecast



0.7 percent per year. One potential downside risk to regional population growth, particularly within Monongalia County, could be from smaller numbers of international students and professionals immigrating to the US because of recent discussions on proposed changes in federal immigration policy. In addition, even with the level of infrastructure development assumed in the forecast, portions of Monongalia County have significant deficiencies in terms of infrastructure capacity that will severely hamper residential and commercial development. If these deficiencies are not addressed, it could dampen the area’s attractiveness to potential residents.

The region’s other three counties will see varying degrees of population losses during the outlook period, though Harrison does have some potential for population gains that will depend to a great extent on the state’s ability to attract midstream and downstream opportunities for natural gas. Preston County’s population is expected to see only slight declines over the next five years while Marion County will continue to struggle with losses of greater than 0.2 percent annually during the forecast horizon.

City of Morgantown

Municipal Airport Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Revenue					
Terminal					
Parking-Airport Parking					1,920
Airport Revenues - Hangar Rent	\$ 118,550	\$ 156,345	\$ 84,007	\$ 153,000	\$ 125,000
Airport Revenues-Byers Hangar					\$ 102,856
Airport Revenues - Office Rent	1,063,301	72,058	30,939	106,610	293,800
Airport Revenues - Airline Fees	18,615	17,784	5,576	18,000	18,000
Airport Revenues - Restaurant Rent	16,300	16,754	16,800	8,600	18,000
Airport Revenues-Fuel Flowage Fee	-	-	-	-	45,600
Airport Revenues - Car Rental Agencies	1,725	1,596	960	1,920	-
Airport Revenues - Airport Vending	4,185	1,050	295	1,000	3,000
Commissions - Car Rental Commissions	20,730	22,147	42,569	25,000	50,000
Airport Revenues - Non-Airline Landing Fees	75,645	53,169	21,870	6,000	40,000
Airport Revenues - De-Icing	104,254	149,556	5,328	75,000	
Total Terminal	1,423,305	490,459	208,344	395,130	698,176
Intergovernmental					
Federal Grant General					
State Grants General		11,808	69,000	69,000	
Contrib Other Funds General Fund		230,000	75,000	252,000	303,000
Contrib Other Funds Airport Improvement Fund	571,652	166,161	-	-	
Total Intergovernmental	571,652	407,969	144,000	321,000	303,000
Miscellaneous					
Interest Earned - Investments	1,196	1,054	1,134	250	800
Miscellaneous Other	5,922	3,592	48,080	47,214	3,000
Insurance Claims		24,932	4,156	-	-
Interest Earned - Investments	32	32	-	-	-
Miscellaneous Other	31,934	25,152	11,612	23,000	3,000
Reimbursements-Airport Reimbursements					6,000
Total Miscellaneous	39,085	54,762	64,982	70,464	12,800
Airfield					
Rents & Other-Aircraft Parking/Tie Downs Fees	-	-	990	2,615	
Rents & Other-Prist	1,057	1,379	1,197	500	11,200
Charges for Service-FBO Fees	-	-	-	-	60,000
Charges for Service-Oil	16	-			500
Charges for Service- Jet Fuel - Retail	1,191,729	1,040,154	449,689	1,080,000	819,400
Charges for Service - Jet Fuel - Military/Prist	117,909	162,104	68,569	225,000	136,000
Charges for Service - Fuel - AV Gas	251,053	174,431	106,930	200,000	200,000
Charges for Service-De-Ice/Anti-Ice					65,000
Total Airfield	1,561,765	1,378,067	626,386	1,505,500	1,292,100
Total Airport Revenue	3,595,807	2,331,257	1,043,712	2,292,094	2,306,076
Expenditures					
Total Contingency:	-	-	-	12,051	
Personnel Services					
Salary & Wages - Employee	214,045	199,516	88,530	203,354	207,050
FICA Tax - Social Security	13,339	12,544	5,561	12,856	13,554
FICA Tax - Medicare	3,120	2,934	1,300	3,007	3,172
Group Insurance - Employee Benefits	68,035	63,188	22,378	64,904	66,030

City of Morgantown

Municipal Airport Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Contribution to Pension Fund - Employee					
Pension	30,889	27,283	13,686	33,135	34,936
Overtime - General	3,953	2,989	1,275	4,000	6,900
Overtime - Vacation and Sick Leave Adjustment	-				
Other Fringe Benefits - General		3,366	2,250	4,500	4,500
Total Personnel Services:	333,380	311,820	134,981	325,756	336,142
Contracted Services					
Telephone - General	13,176	12,146	-	-	-
Telephone - Cellular Phone	948	1,518	505	720	2,100
Utilities - Electric	92,653	74,644	39,126	80,000	80,000
Utilities - Gas	24,481	21,509	6,089	25,000	22,000
Utilities - Water	6,922	5,413	1,327	6,000	6,000
Utilities - Storm Sewer	9,895	10,718	3,314	10,000	12,000
Travel & Training - General	765	2,433	-	2,500	7,500
Advertising & Legal Publications - General	26,244	31,116	198	12,500	15,000
Postage - General	262	314	24	600	100
Freight - General	-	119			250
Contracted Services General	32,248	42,629	23,423	45,000	35,820
Fees - Fire Service	7,542	7,522	6,885	9,278	7,000
Bank Charges	-	-	278	-	3,500
Repairs & Maintenance - Buildings & Grounds	19,725	43,522	9,249	21,000	26,000
Repairs & Maintenance - Hangar	176	-	-	2,000	2,000
Repairs & Maintenance - Airfield	21,068	14,799	1,492	22,000	22,000
Repairs & Maintenance - Equipment	14,189	6,645	3,345	8,000	15,000
Repairs & Maintenance - Autos & Trucks	7,926	2,411	2,436	10,000	9,469
Repairs & Maintenance-Equipment Rental					5,000
Dues & Subscriptions - General	806	1,017	44	1,000	1,050
Audit Costs - General	3,360	3,470	-	3,500	3,500
Insurance - Workers Compensation	2,651	2,897	1,238	2,679	3,000
Insurance - Property & Liability	59,454	42,399	15,623	42,500	42,500
Total Contracted Services:	344,490	327,241	114,596	304,277	320,789
Commodities					
Supplies & Materials - Automobile	19,782	14,634	2,979	15,000	20,000
Supplies & Materials - Office Supplies	1,615	1,904	330	1,500	2,000
Supplies & Materials - Concession Supplies	2,258	1,562	270	750	750
Supplies & Materials - Janitorial Supplies	4,574	4,650	979	5,000	6,000
Supplies & Materials - Small Tools/Equipment	916	2,449	387	1,000	2,000
Charges by Other Funds - General	10,000	9,973	-	10,000	10,000
Uniforms - General	666	349	359	2,250	400
Uniforms-Safety Equipment					1,900
Purchases for resale					2,000
Total Commodities:	39,811	35,520	5,304	35,500	45,050
Capital Outlay					
Capital Outlay Equip - Equipment	7,072	14,979	2,922	33,686	33,600
Capital Outlay Equip - Computer Software					92
Total Capital Outlay:	7,072	14,979	2,922	33,686	33,692

City of Morgantown

Municipal Airport Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Debt Service					
Interest on Bonds - Bond	11,538	10,135	8,562	8,562	8,500
Total Debt Service:	11,538	10,135	8,562	8,562	8,500
Total Airport Expenditures:	736,290	699,695	266,365	719,832	744,173
Airport FBO					
Personnel					
Salary & Wages - Employee	306,598	297,240	164,289	297,150	338,479
FICA Tax - Social Security	20,236	19,303	10,500	19,663	22,559
FICA Tax - Medicare	4,733	4,515	2,456	4,599	5,279
Group Insurance - Employee Benefits	116,620	105,212	50,157	109,633	124,674
Contribution to Pension Fund - Employee Pension	47,511	50,238	25,990	50,681	58,074
Overtime - General	24,383	18,380	7,311	20,000	25,000
Total Personnel:	520,081	494,888	260,702	501,726	574,065
Contracted Services					
Telephone - General	6,743	6,517	-	-	-
Telephone - Cellular Phone	2,131	1,454	636	2,200	650
Travel & Training - General	1,285	1,234	-	2,000	3,500
Postage - General	69	1,894	141	2,500	-
Freight-General	-	-	-	-	2,500
Contracted Services General	-	-	-	360	5,000
Bank Charges - General	21,256	21,090	13,404	22,000	18,500
Repairs & Maintenance - Equipment	1,706	3,925	4,504	5,000	7,000
Rents & Leases - Equipment Rental	24,110	25,883	11,585	30,000	30,000
Insurance - Workers Compensation	5,239	8,051	4,228	9,152	9,152
Insurance - Property & Liability	11,057	11,415	8,970	11,990	11,990
Insurance-Unemployment Compensation	-	8,487	-	-	-
Total Contracted Services:	73,595	89,952	43,467	85,202	88,292
Commodities					
Supplies & Materials - Office Supplies	959	1,030	144	1,000	500
Supplies & Materials - Operating Supplies	169	-	78	200	-
Uniforms-General	-	994	-	-	800
Uniforms-Safety Equipment	-	-	-	-	600
Purchases for Resale - Jet Retail	816,556	773,613	256,881	850,000	741,000
Purchases for Resale - AV Gas	203,002	150,456	81,314	170,000	135,000
Purchases for Resale - Prist	39,916	10,602	15,122	27,000	2,100
Purchases for Resale - Pilot Supplies	868	330	-	-	-
Purchases for Resale -De-Ice/Anti-Ice	-	-	-	-	17,000
Purchases for Resale - Oil	-	-	-	-	1,500
Total Commodities:	1,061,470	937,025	353,538	1,048,200	898,500
Total Airport FBO Expenditures:	1,655,145	1,521,865	657,707	1,635,128	1,560,857
Capital Outlay Equip - Equipment					
Capital Outlay Equip - Equipment	-	-	-	-	1,000
Capital Outlay Equip - Computer Software	-	-	-	-	46
	-	-	-	-	1,046
Total Airport Expenditures	\$ 2,391,436	\$ 2,221,560	\$ 924,072	\$ 2,354,960	\$ 2,306,076

City of Morgantown

Municipal Sales and Use Tax Fund Budget

Budget Year 2022

Account Description	FY20 Actuals	FY21 Actuals at 1/31/2021	FY20 Amended Budget	2021 Department Requested
Revenue				
Municipal Sales & Use Tax	\$ -	\$ 1,206,614	\$ 3,750,000	\$ 6,000,000
Interest Earned	-	-	5,000	5,000
Total Revenue	-	1,206,614	3,755,000	6,005,000
Expenditures				
Contribution - BOPARC			827,063	1,500,000
Contribution - Retirement Fund			827,063	1,500,000
Contribution - Capital Escrow Fund			827,062	1,500,000
Contribution - General Fund			827,062	1,500,000
Contribution - General Fund B&O Reduction Payment			441,750	
Contingency	-	-	5,000	5,000
Total Expenditures	\$ -	\$ -	\$ 3,755,000	\$ 6,005,000

City of Morgantown

Arts & Culture Development

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/19	FY21 Amended Budget	Department Requested
Revenue					
Hotel Occupancy	\$ -	\$ -	\$ -	\$ -	\$ 38,750
Interest Earned Investments	-	-	-	-	247
Contrib Other Funds General Fund	-	-	-	-	89,806
Total MET Revenue	-	-	-	-	128,803
Expenditures					
Total Contingency:	-	-	-	-	8,270
Personnel Services					
Salary & Wages - Employee					70,350
Salary & Wages-Employees (Museum)					16,000
FICA Tax - Social Security					4,370
FICA Tax - Medicare					1,022
Contribution to Pension Fund - Employee Pension					11,728
Group Insurance - Employee Benefits					-
Overtime - General					-
Total Personnel Services:	-	-	-	-	103,470
Contracted Services					
Telephone-Museum					
Telephone - Cellular Phone					720
Utilities-Electric (Museum)					1,400
Utilities-Water (Museum)					500
Utilities-Storm Sewer (Museum)					300
Travel and Training - General					1,000
Advertising & Legal Publications - General					-
Dues and Subscriptions - General					250
Rents & Leases-Building (Museum)					15,000
Insurance - Workers Compensation					113
Total Contracted Services:	-	-	-	-	16,363
Commodities					
Supplies & Materials - Office Supplies					500
Supplies & Materials-Office Supplies (Museum)					200
Total Commodities:	-	-	-	-	700
Capital Outlay					
Capital Outlay Equip - Equipment	-	-	-	-	-
Total Capital Outlay:	-	-	-	-	-
Total MET Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 128,803

City of Morgantown Metropolitan Theatre Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/19	FY21 Amended Budget	2022 Department Requested
Revenue					
Amusement Tax General	\$ 5,820	\$ -	\$ -	\$ 10,000	\$ 5,000
Per Seat Fee MET Theatre	15,402	13,840	-	18,000	10,000
Rents & Other - Property Rental	1,000	5,385	3,500	6,000	6,000
Rents & Other - Concession Income	22,004	27,141	-	50,000	25,000
Rents & Other - MET Theatre Rental	86,750	70,386	1,000	65,000	50,000
Rents & Other - WVU Rentals				35,000	
Interest Earned Investments	147	134	52	100	100
Reimbursements - Other	8,579				-
Miscellaneous Other	1,996	-	650	2,000	-
Contrib Other Funds General Fund	101,465	107,974	77,230	104,710	128,100
Total MET Revenue	243,164	224,861	82,432	290,810	224,200
Expenditures					
Total Contingency:	-	-		5,710	-
Personnel Services					
Salary & Wages - Employee	36,551	35,491	250	40,000	20,000
Salary & Wages - Theatre Manager - MOU	90,718	102,522	28,192	95,000	95,000
FICA Tax - Social Security	2,260	2,212	16	2,500	2,500
FICA Tax - Medicare	529	517	4	600	600
Group Insurance - Employee Benefits	-				-
Overtime - General	-	180	-		-
Total Personnel Services:	130,058	140,922	28,461	138,100	118,100
Contracted Services					
Telephone - General	7,697	8,394	-	-	-
Utilities - Electric	42,617	58,080	21,892	49,500	48,000
Utilities - Gas	16,795	8,997	3,365	13,000	10,000
Utilities - Water	674	807	1,325	1,000	2,500
Utilities - Storm Sewer	430	295	99	500	1,000
Travel and Training - General	907	473		1,000	-
Advertising & Legal Publications - General	323	1,586	-	10,000	5,000
Postage - General	13	-			-
Contracted Services General	13,490	5,777	8,757	22,500	10,000
Bank Charges - General	10	118	1,685	100	100
Repairs & Maintenance - Buildings & Grounds	8,934	18,659	2,651	15,000	10,000
Repairs & Maintenance - Equipment	-	1,101	241	5,000	500
Rents and Leases - Equipment Rental	59	-	-	2,000	-
Dues and Subscriptions - General	15	-	22		-
Insurance - Workers Compensation	-	-	2,318	400	2,500
Total Contracted Services:	91,964	104,285	42,355	120,000	89,600
Commodities					
Supplies & Materials - Office Supplies	1,776	166	68	3,000	2,000
Supplies & Materials - Operating Supplies	4,580	2,390	(250)	2,500	2,000
Supplies & Materials - Concession Supplies	8,242	9,925	-	16,500	12,500
Supplies & Materials - Janitorial Supplies	2,119	1,633	-	5,000	-
Total Commodities:	16,717	14,115	(182)	27,000	16,500
Capital Outlay					
Capital Outlay Equip - Equipment	-				-
Total Capital Outlay:	-	-	-	-	-
Total MET Expenditures	\$ 238,738	\$ 259,322	\$ 70,634	\$ 290,810	\$ 224,200

City of Morgantown

Coal Severance Fund Budget

Budget Year 2022

Account Description	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Revenue				
Coal Severance Tax	\$ 75,282	\$ 11,062	\$ 65,000	\$ 60,000
Interest Earned	318	58	300	150
Prior Year Balance	-	-	13,235	5,000
Total Coal Severance Revenue	75,600	11,120	78,535	65,150
Expenditures				
Contingency	-		6,035	5,000
Contrib Govt Entities - BOPARC	94,142	14,592	72,500	60,150
Total Coal Severance Expenditures	\$ 94,142	\$ 14,592	\$ 78,535	\$ 65,150

City of Morgantown

Capital Escrow Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Revenue					
Other Grants - General	7,500	-	-	-	-
Contrib Other Funds B&O Tax-Construction	1,300,000	2,493,169	-	2,015,210	2,013,774
Contrib Other Funds Municipal Service Fee	2,345,250	2,278,757	-	1,800,000	2,300,000
Contrib Other Funds Municipal Sales & Use Tax	-	-	-	744,356	1,500,000
Other Grants - Hazel Ruby McQuain Charitable Trust	-	2,293,716	-	-	-
Interest Earned - Investments	138,187	90,570	24,918	45,000	45,000
Reimbursements - Public Utilities	-	49,671	-	-	-
Building Comm - Proceeds from Sale of Bonds	-	-	-	3,151,000	5,000,000
Miscellaneous Other	34,367	14,959	3,000	5,000	-
Miscellaneous Prior Year Balance	-	-	-	6,572,320	4,967,405
Miscellaneous Event Center	62,875	62,702	-	62,875	62,875
Total Capital Escrow Revenue	3,888,179	7,283,544	27,918	14,395,761	15,889,054
Expenditures					
City Manager					
Contracted Services General	-	20,183	11,670	17,421	-
Contracted Services Consultant Study	5,667	17,352	8,700	4,100	-
Contracted Services City Branding	-	-	-	14,500	-
Contracted Services Deer Management	-	-	1,500	7,880	-
Total City Manager:	5,667	37,536	21,870	43,901	-
Engineering					
Contracted Services Records Management	-	-	-	-	-
Contracted Services GIS Project	-	78,043	1,747	6,744	-
Contracted Services Historic Landmarks	10,016	(6,001)	-	9,026	-
Contracted Services Infrastructure Agreements	54,801	32,096	-	213,015	-
Contracted Services Forest Ave Home Demolitions	-	91,767	26,299	26,032	-
Contracted Services Kayak Building at Walnut St	-	-	-	-	250,000
Professional Services - Environmental Services	13,301	10,686	4,866	65,477	50,000
Capital Outlay 8th Street & University	-	-	-	-	200,000
Capital Outlay QL2 LiDAR/GIS Aerial Imaging	-	-	-	-	15,625
Capital Outlay Engineering Code Update/Revision	-	-	-	-	40,000
Capital Outlay Spruce Street Trail Connector - Decker's Ave	-	-	-	-	35,000
Capital Outlay NearMAP Project	-	-	-	-	17,000
Capital Outlay White Park Remediation	-	-	-	-	50,000
Capital Outlay Other Projects	1,350	-	4,950	29,507	-
Capital Outlay - Traffic Calming	-	-	-	-	10,000
Capital Outlay Sidewalks	1,113	5,240	-	20,400	-
Capital Outlay TEA Grants	-	-	-	-	320,000
Capital Outlay Hazel Ruby McQuain Park	118,050	-	-	-	-
Capital Outlay Caperton Trail	-	8,975	-	10,000	-
Capital Outlay Recreation Trail Match	-	-	20,000	45,862	75,000
Capital Outlay Downtown Tree & Bumpout	24,675	-	-	4,522	-
Capital Outlay Sabraton Improvements	-	1,486	-	34,705	-
Capital Outlay Bike Lanes	-	1,122	-	16,375	-

City of Morgantown

Capital Escrow Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Capital Outlay Fuel Tanks	-	4,765	48,806	157,608	-
Capital Outlay - PSB Roof	65,135	952,602	-	132,654	-
Capital Outlay Jacobs Street Slip Repair	160,810	-			-
Capital Outlay-Avalon-Parkway Connector					50,000
Capital Outlay Equip-Vehicles			212		2,600
Total Engineering:	449,251	1,180,780	106,880	771,926	1,115,225
Human Resources					
Training & Education - Tuition Reimbursement Program	22,013	35,888	(1,530)	-	35,000
Total Human Resources:	22,013	35,888	(1,530)	-	35,000
Contributions					
Contrib Govt Entities - Other	23,123	-	-	-	-
Contrib Govt Entities - Sunnyside Redevelopment	100,000	99,727	-	100,000	100,000
Contrib Govt Entities - Board of Education	50,000	-			-
Contrib Govt Entities - Land Reuse and Preservation Assoc	-			10,000	10,000
Other Contrib - Other MUB Haz Waste	-	-	5,000	24,972	5,000
Other Contrib - Morgantown Health Right	-	9,973	-	10,000	-
Other Contrib - Sobering Center	-				100,000
Other Contrib - Bartlett House	20,000	19,945	14,589	20,000	-
Other Contrib - Human Rights Commission	1,913	1,274	44	5,672	-
Other Contrib - Morgantown Housing Authority	20,000	-	(8,000)	37,000	-
Other Contrib - Safe Communities Initiative	43,824	23,754	-	-	-
Other Contrib - Main Street Special Projects	20,000				
Other Contrib - Main Street	69,000	108,702	23,471	69,000	50,000
Other Contrib - Mon Health Department	16,000	15,956	16,000	16,000	10,000
Other Contrib - Mgtm Area Economic Partners	15,000	-	-	-	-
Other Contrib - Mon River Trail Conservancy	20,000	39,891	-	40,000	70,000
Other Contrib - Celebration America	2,000	-			-
Other Contrib - Botanic Gardens	28,910	26,138	26,210	26,210	30,000
Other Contrib - MLK Day	1,618	1,845	-	1,850	1,500
Other Contrib - Your Community Foundation	100,000	112,193	90,000	100,000	75,000
Other Contrib - Upper Mon River Association	2,500	2,493	2,500	2,500	2,500
Other Contrib - Morgantown. Area Paddlers	-	-	-	7,000	-
Other Contrib - WVU School of Public Health	6,972	8,224	4,138	16,121	-
Other Contributions - Green Team	500	342	-	49,657	-
Other Contrib - Mgtm Health & Wellness		8,975	-	1,000	-
Other Contrib - Coalition to End Homelessness		9,973			
Other Contrib - Mgtm Pedestrian Safety Board			-	40,000	-
Other Contrib - Downtown Initiative				15,000	-
Other Contrib - Mgtm Community Resources					50,000
Total Contributions:	541,360	489,405	173,952	591,983	504,000
Code Enforcement					
Contracted Services Demolition Fund	-	-	13,556	83,214	200,000
Capital Outlay Equip - Vehicles	8,510	24,200	13,447	42,223	32,160
Total Code Enforcement:	8,510	24,200	27,002	125,437	232,160

City of Morgantown

Capital Escrow Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Planning & Zoning					
Contracted Services Special Dev Services Program	41,019	11,719	-	-	-
Contracted Services Downtown Plan	-	-	-	68,933	-
Contracted Services Comprehensive Plan	-	3,355	-	182,274	15,000
Contracted Services Rewrite Subdivision Code	-	-	-	75,000	15,000
Capital Outlay GIS Urban-3D Modeling Software	-	-	-	-	3,000
Total Planning & Zoning:	41,019	15,074	-	326,207	33,000
Information Technology					
Capital Outlay Equip - Computer Software	21,935	15,631	-	4,432	35,000
Capital Outlay Equip - Computer Equipment	224,715	78,986	24,562	103,348	175,800
Total Information Technology:	246,650	94,617	24,562	107,780	210,800
City Hall					
Repairs and Maintenance Sinking Fund	-	-	-	100,000	100,000
Capital Outlay Building - City Hall Renovations	579,242	369,604	225	1,091,000	1,427,200
Capital Outlay-Public Safety Building	-	-	-	645,000	797,000
Capital Outlay-430 Spruce Street	-	-	-	146,000	141,000
Capital Outlay- Parking Authority	-	-	-	-	5,000
Capital Outlay - Other	15,000	-	-	-	-
Total City Hall:	594,242	369,604	225	1,982,000	2,470,200
Transfers					
Contribution Other Fund Other	14,888	4,986	-	-	-
Contribution Other Fund Airport Fund	129,456	154,968	11,799	20,136	-
Contribution Other Fund Building Commission Fund	-	-	-	275,000	275,000
Contrib Govt Entities - Bike Board	-	-	-	10,237	-
Total Transfers:	144,344	159,954	11,799	305,373	275,000
Woodburn					
Capital Outlay Building Improvement	-	-	-	23,888	-
Capital Outlay Building - Woodburn	70,000	140,727	22	800,000	346,112
Total Woodburn:	70,000	140,727	22	823,888	346,112
Transfers					
Contribution - Building Commission Lease Payment	-	-	-	-	450,000
Total Transfers:	-	-	-	-	450,000
Contingencies					
Other Contributions - Other	-	-	-	582,472	1,181,063
Total Contingencies:	-	-	-	582,472	1,181,063
Police Department					
Capital Outly Building-Police Gun Range	-	-	-	-	-
Capital Outlay Equip - Equipment	-	-	7,392	72,500	27,000
Capital Outlay Equip - MSF Equipment	379,936	469,762	19,869	33,951	270,000
Total Police Department:	379,936	469,762	27,260	106,451	297,000

City of Morgantown

Capital Escrow Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Fire Department					
Capital Outlay Building - FD Building Repairs	16,778	16,585	-	75,314	560,000
Capital Outlay Building - Norwood Station			-	45,000	375,000
Capital Outlay Equip - Equipment	18,423	134,824	-	382,970	172,000
Capital Outlay Equip - Vehicles	-	-	14,385	736,392	652,094
Total Fire Department:	35,200	151,409	14,385	1,239,676	1,759,094
Street Department					
Capital Outlay Land-Slip Repairs		7,829	32,063	233,000	100,000
Capital Outlay Building - FDC Docks	-	-	-	50,000	-
Capital Outlay Building - City Garage		654	-	24,345	553,500
Capital Outlay - Paving - MSF	1,572,858	1,407,323	173,953	2,702,085	1,800,000
Capital Outlay Neighborhood Signs	1,670	-	-	8,670	-
Capital Outlay Traffic Calming	-	2,299	960	13,220	-
Capital Outlay Energy Conservation Effort	12,028	-	-	472	-
Capital Outlay Street Lights - MonPower		-	-	10,000	-
Capital Outlay-Green and Arch Streetlight Replacement					-
Capital Outlay-Willy St & Richwood Improv.				75,000	-
Capital Outlay-Beechurst & 1st Intersection Improv					80,000
Capital Outlay-Rawley Lane					-
Capital Outlay-Eastern-Flagel Trail Connector					75,000
Capital Outlay Equip - Equipment	-	-	-	8,402	-
Capital Outlay Equip - Vehicles	60,244	-	-	-	-
Capital Outlay Equip - MSF Equipment	36,699	268,771	21,061	236,691	230,000
Total Street Department:	1,683,498	1,686,876	228,037	3,361,885	2,838,500
Airport					
Contracted Services-Tree Removal					-
Contracted Services General				74,000	
Capital Outlay Aerial Lift-Hanger, Roadway, Terminal Light repair & ceiling					105,000
Capital Outlay Land-Inground fuel tank removal				56,000	-
Capital Outlay Building - Buildings			-	60,130	-
Capital Outlay Other Projects					185,000
Capital Outlay Runway Extension	3,000	254,131	-	73,172	786,050
Capital Outlay-North End sidewalk replacment				30,000	-
Capital Outlay - Airport Access Road	-	-	18,127	60,000	-
Capital Outlay Runway Extension Protection Zone	-	-	-	1,000,000	1,000,000
Capital Outlay T-Hangar Project Loan	-	-	-		-
Capital Outlay T-Hangar Project Contingency	61,534	-			-
Capital Outlay Runway Ext Land Acquisition			-	500,000	500,000
Capital Outlay Equip - Equipment		94,230	83	128,817	203,000
Capital Outlay Equip-Scully System for Fuel Farm and Trucks				31,700	-
Total Airport:	64,534	348,361	18,210	2,013,819	2,779,050

City of Morgantown

Capital Escrow Fund Budget

Budget Year 2022

Account Description	FY19 Actuals	FY20 Actuals	FY21 Actuals at 12/31/20	FY21 Amended Budget	2022 Department Requested
Grants					
Capital Outlay Other Projects	7,500	-			-
Capital Outlay TEA Bridge	(52,822)	-			-
Capital Outlay - TEA21	-	-	-	185,000	-
Capital Outlay Foundry Street Lighting		-	-	8,580	-
Capital Outlay - Pedestrian Project			-	20,000	-
Total Grants:	(45,322)	-	-	213,580	-
BOPARC					
Capital Outlay - BOPARC Upgrades	277,173	300,178	265,535	445,750	392,850
Contrib Govt Entities - BOPARC Amphitheatre Programming	20,000	-			-
Total BOPARC:	297,173	300,178	265,535	445,750	392,850
MET Theatre					
Capital Outlay Morgantown Mural Project					10,000
Capital Outlay - MET Theatre	162,548	156,852	-	1,942	280,000
Capital Outlay-Roof Requested Grant Match				300,000	-
Capital Outlay-HVAC System				200,000	200,000
Total MET Theatre:	162,548	156,852	-	501,942	490,000
Urban Landscape					
Capital Outlay Building - Urban Landscape Center	-	-	-	-	190,000
Capital Outlay Equip-Vehicles			2,868	5,000	5,000
Contrib Govt Entities - Urban Forestry	12,069	5,243	5,556	9,268	-
Contrib Govt Entities - Urban Landscape	-	-	-	91,677	-
Total Urban Landscape:	12,069	5,243	8,424	105,945	195,000
Hazel Ruby McQuain Riverfront Park					
Contracted Services Ruby Amphitheater Engineering & Rigging for sound & lighting					35,000
Contracted Services Ruby Amphitheater Reserved Seating Area					85,000
Repairs & Maintenance - HRM Park Maintenance Fund	150,000	149,590	114,497	150,000	150,000
Capital Outlay HAZel Ruby McQuain Park furniture and equipment					15,000
Capital Outlay Hazel Ruby McQuain Park	89,500	3,604,878	588,047	595,746	-
Total Hazel Ruby McQuain Riverfront Park:	239,500	3,754,468	702,544	745,746	285,000
Total Capital Escrow Expenditures	4,952,192	9,420,935	1,629,177	14,395,761	15,889,054

**Application for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: **Monongalia County Health Department**

Address: 453 Van Voorhis Road
Morgantown, WV 26505

Phone: 304-598-5100

Amount Requested: \$ 20,000

Total Budget of Organization: \$ 4,636,525.00

Purpose of organization, number of years organization has been in existence, and how are the funds to be used?

Monongalia County Health Department (MCHD), established 1929, is 92 years young, and serves citizens and businesses of Morgantown and Monongalia County. WV Code mandates that local health departments provide basic services: Protect the public, Prevent Disease, and Promote public health. In addition, MCHD being one of the largest in the state, provides extended services with the only health department in WV with a full-time dentist, Women, Infants & Children, Threat Preparedness, and regional Epidemiology. Financial assistance from Morgantown City Council assists with salaries and benefits during the fiscal year.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

Restaurant inspections, food handler inspections and training, tattoo parlor inspections, radon assessments, pool operator training and inspection, enforcement of clean indoor air and non – smoking regulations. Sanitation and sewage inspection and certifications as well as vaccinations and Public Health Clinics. MCHD is on the front lines of the opioid and substance abuse epidemic including all aspects including HIV, Hepatitis A, Hepatitis B, Hepatitis C as well as increased numbers of Tuberculosis and increased sexually transmitted diseases. In addition, we are involved in Community Health Needs Assessments, Implementation, Accreditation, as well as housing Quick Response Teams, Threat Preparedness, Radiation Response Team, Medical Response Team training and education, Vector control, and research. Public Health runs through just about every aspect of the city and community. We have grown and have assumed a multitude of public health issues which are in reality are unfunded mandates. This has been done without a large increase in employees of funding. We have become a leader in West Virginia in public health and are now recognized as an Academic Health Department. We take on many students for internships and research projects.

Approximately how many volunteers in the community are willing to assist with this project? 0 Must be Licensed

How many paid employees do you have? 85

Give title and pay received:

Administration	\$ 549,356
Dental	\$ 477,920
Environmental	\$ 388,566
Public Health Nursing	\$ 362,506
Health Promotions	\$ 22,925
Quick Response Team	\$ 57,303
REACT	\$ 29,232
Threat Prep	\$ 85,798
WIC	\$ 701,917
IAP	\$ 50,453
RESCARE	\$ 4,885
Maintenance	\$ 55,629
Other	\$ 101,541

Have you received funding from the City in the past? YES

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$ 16,000 Period 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources:

\$ 1,094,954	currently in treasury December 31, 2020
\$ 1,660,529	to be earned by fund-raising, fees, etc.
\$ 3,213,552	other grants/contributions
\$ 128,496	other income

Names, addresses and phone numbers of board members.

Samuel A. Chico, Chair	281 Don Knotts Blvd., Morgantown, WV 26501	304 292-9433
Donna Tennant, Vice chair	2078 Jakes Run Road, Fairview, WV 26570	304-599-0497
Toni DiChiacchio, Treasurer	113 Top of the Rock, Morgantown, WV 26508	304-777-4584
George Lilly	173 Poplar Drive, Morgantown, WV 26505	304-290-8704
Keith Zullig	103 Oakview Drive, Morgantown, WV 26505	304-293-1091
Lee Smith, Secretary	6008 Woodlands Bluff Rd., Morgantown, WV 26508	304-598-5140

Additional Comments: Please be advised that we are mandated by WV Code to have 3 months

operating budget in a short-term CD investment account. We are a non-profit organization and financial reports demonstrate we have no excess of funds. Additionally, are still recovering from a 25 % funding cuts from WV DHHR. We are requesting additional funds to keep services at or near previous years.

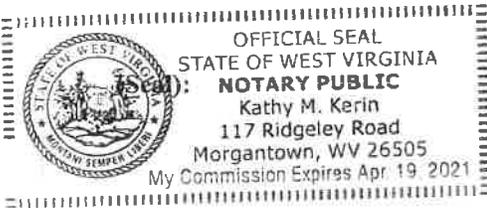
Applicants Signature

Anthony L. DeFelice
Anthony L. DeFelice, CFO

Notary: State of West Virginia:
County of Monongalia

I, Kathy Kerin, a Notary Public of said County, do hereby certify that Anthony L. DeFelice, whose name is signed to the writing above, bearing date, 1st day of February 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 1st day of February, 2021.



Kathy M. Kerin
Notary Public

My Commission expires: April 19, 2021

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

Monongalia County

RFP #18-106

Monongalia County Health Department

Financial Statements and Independent Auditor's Report

For the Fiscal Year Ended June 30, 2020

Ferrari & Associates, PLLC

616 Schubert Place | Morgantown, WV 26505

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)

Name of Applicant: Monongahela River Trails Conservancy (MRTC)

Address: MRTC, P.O. Box 282, Morgantown, WV 26507

Phone: 304-692-6782

Amount Requested: \$30,000 Total Budget of Organization: \$316,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded in 1991, the MRTC manages and maintains the Mon River and Deckers Creek Rail-Trails for conservation and non-motorized use, primarily walking, running, and cycling. This request is for the 20% match to a Recreational Trail Grant for lighting in the Wharf District. Awarded in 2018, the city funds would leverage \$120,000 in federal funds for engineering and construction of lighting along the trail in a popular business district. The rail-trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

This project would be engineered by AECOM and then advertised and bid out to a contractor. MRTC is responsible for the maintenance of the Mon River and Deckers Creek Rail-Trails and in city limits BOPARC and the city of Morgantown manage the rail-trails, including this section in the Wharf District. The lighting would be added to the city infrastructure that is already established in Hazel Ruby McQuain Riverfront Park.

Approximately how many volunteers in the community are willing to assist with this project? We have no volunteers as part of this Recreational Trails grant. MRTC does have approximately 150 volunteers each year that help with events, clean-ups, clearing downed trees, and installing amenities such as benches and fix-it stations.

How many paid employees do you have? one Give title and pay received Executive Director -38,640

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$40,000 Period? 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 132,455 currently in treasury
\$ 3,000 to be earned by fund-raising, fees, etc.
\$ 258,000 other grants/contributions

\$ 15,000 other income

Names, addresses and phone numbers of all other board members.

Dave Harshbarger 304-598-4000 ext 73079, President
1009 Vandalia Road, Morgantown WV 26501

Christiaan Abildso 304-566-9740, Vice President
233 Wagner Road, Morgantown, WV 26501

Robin Barnett 304-282-0008, Treasurer
211 Raven Rock Drive, Morgantown, WV 26508

Gary Marlin 304-296-2665, Secretary
116 Columbus Street, Morgantown, WV 26501

Additional Comments: Costs have increased for routine maintenance due to increasing storms, aging infrastructure and aging equipment that requires repairs. Thank you for all of your previous support to our organization and the rail-trails.

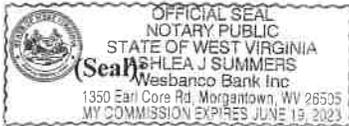
Elia Bellong Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Ashlea Summers, a Notary Public of said County, do hereby certify that Elia Bellong, whose name is signed to the writing above, bearing date the 26th day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 26th day of January, 2021.

Ashlea Summers
Notary Public



My Commission expires: June 19, 2023

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)

Name of Applicant: Monongahela River Trails Conservancy (MRTC)

Address: MRTC, P.O. Box 232, Morgantown, WV 26507

Phone: 304-692-6782

Amount Requested: \$210,000-\$280,000

Total Budget of Organization: \$316,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded in 1991, the MRTC manages and maintains the Mon River and Deckers Creek Rail-Trails for conservation and non-motorized use, primarily walking, running, and cycling. This request is for a section of rail-trail to be re-paved in city limits in the 2020 paving season. There are less than 8 miles of paved trail in city limits and the goal is to have 1 ½ - 2 miles paved each year to restore the trail surface to good condition in total over next four years. The estimated cost is \$140,000 per mile to mill the existing asphalt and resurface with 2 inches of asphalt. This would require \$210,000-\$280,000 per year for the next four years to "catch-up" on needed re-surfacing. This request is to incorporate the rail-trail into the annual city paving schedule. Once all the trail is repaved, then each ¼ mile section can be put on a ten (10) year cycle for paving.

Rail-trail managers across the country have estimated that asphalt surface typically needs re-surfacing every ten years. The Caperton and Deckers Creek Rail-Trails were paved in city limits in 1998 and, with the exception of the section of the Caperton Trail that MUB restored after a water/sewer line project in 2011-2012, we still are using this original surface. There are many sections of paved trail that the asphalt is cracked or has upheavals from tree root damage. This is a safety hazard to trail users especially to those with strollers, in-line skaters, thin-tired cyclists, and walkers and runners as they are expecting a smooth, flat surface. There are "rough surface" warning signs in some areas and BOPARC and MRTC routinely spray paint cracks to make them more visible to trail users. If funded, a section can be chosen based on greatest need.

MRTC is willing to continue to supplement maintenance with Recreational Trail grants but this process is extremely slow and is not meeting the needs of maintaining the rail-trail. The rail-trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers. It is a key component of Morgantown's transportation and economic development plans.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

MRTC is responsible for the maintenance of the Mon River and Deckers Creek Rail-Trails. In city limits, the rail-trail is managed by the city of Morgantown and BOPARC. This funding would keep the rail-trails welcoming, safe, and in good repair.

Approximately how many volunteers in the community are willing to assist with this project? This project would be overseen by Morgantown city engineers and staff as part of the city paving plan. MRTC does have approximately 150 volunteers that help each year with events, clean-ups, clearing downed trees, and installing amenities such as benches and fix-it stations.

How many paid employees do you have? one Give title and pay received Executive Director -38,640

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$40,000 Period? 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 132,455 currently in treasury
\$ 3,000 to be earned by fund-raising, fees, etc.
\$ 258,000 other grants/contributions
\$ 15,000 other income

Names, addresses and phone numbers of all other board members.

Dave Harshbarger 304-598-4000 ext 73079, President
1009 Vandalia Road, Morgantown WV 26501

Christiaan Abildso 304-566-9740, Vice President
233 Wagner Road, Morgantown, WV 26501

Robin Barnett 304-282-0008, Treasurer
211 Raven Rock Drive, Morgantown, WV 26508

Gary Marlin 304-296-2665, Secretary
116 Columbus Street, Morgantown, WV 26501

Additional Comments: Costs have increased for routine maintenance due to increasing storms, aging infrastructure and aging equipment that requires repairs. Thank you for all of your previous support to our organization and the rail-trails.

[Signature] Applicants Signature

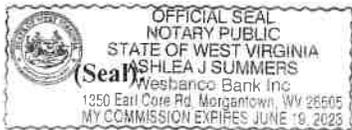
Notary: State of West Virginia
County of Monongalia

I, Ashlea J Summers, a Notary Public of said County, do hereby certify that Ella Jo Belling, whose name is signed to the writing above, bearing date the 26th day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 26th day of January, 2021.

[Signature]
Notary Public

My Commission expires: June 19, 2023



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)

Name of Applicant: Monongahela River Trails Conservancy (MRTC)

Address: MRTC, P.O. Box 282, Morgantown, WV 26507

Phone: 304-692-6782

Amount Requested: \$75,000 Total Budget of Organization: \$316,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded in 1991, the MRTC manages and maintains the Mon River and Deckers Creek Rail-Trails for conservation and non-motorized use, primarily walking, running, and cycling. The Resurfacing Grant, awarded in 2011/2012, provides \$80,000 in federal funds, with a 20% match required of \$20,000 for a total of \$100,000. This request is to provide funding of an additional \$75,000 needed to complete this project based on city and DOH estimates. This section of the Deckers Creek Trail, from mile 0 at Hazel Ruby McQuain Park to the Deckers Creek Blvd. road crossing at mile 1.7, is damaged by cracking and upheavals in the pavement from tree roots. In 2020, BOPARC received a notice to proceed for construction and will bid out this project for the 2021 paving season. Damien Davis also submitted this \$75,000 request in the engineering budget to the city for this fiscal year.

The rail-trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers. The rail-trail continues to be a significant part of the region's and Morgantown's plans for economic development and transportation infrastructure and this project is important for keeping it safe and welcoming.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

MRTC is responsible for the maintenance of the Mon River and Deckers Creek Rail-Trails. As a non-profit, volunteer organization, this funding is crucial for routine maintenance of the 48-mile trail system. The funding allows us primarily to hire a trail maintenance staff person and 1 seasonal worker and provide upkeep on maintenance equipment. This funding keeps the rail-trails welcoming, safe, and in good repair.

Approximately how many volunteers in the community are willing to assist with this project? This grant project is engineered by the city of Morgantown and will be advertised and bid out to a contractor in the 2021 paving season. MRTC does have approximately 150 volunteers each year that help with events, clean-ups, clearing downed trees, and installing amenities such as benches and fix-it stations.

How many paid employees do you have? one Give title and pay received Executive Director -38,640

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$40,000 Period? 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 132,455 currently in treasury

\$ 3,000 to be earned by fund-raising, fees, etc.

\$ 258,000 other grants/contributions

\$ 15,000 other income

Names, addresses and phone numbers of all other board members.

Dave Harshbarger 304-598-4000 ext 73079, President
1009 Vandalia Road, Morgantown WV 26501

Christiaan Abildso 304-566-9740, Vice President
233 Wagner Road, Morgantown, WV 26501

Robin Barnett 304-282-0008, Treasurer
211 Raven Rock Drive, Morgantown, WV 26508

Gary Marlin 304-296-2665, Secretary
116 Columbus Street, Morgantown, WV 26501

Additional Comments: Costs have increased for routine maintenance due to increasing storms, aging infrastructure and aging equipment that requires repairs. Thank you for all of your previous support to our organization and the rail-trails.

Ella Bowling Applicants Signature

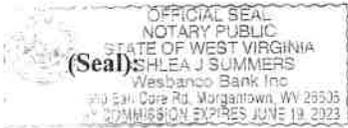
Notary: State of West Virginia
County of Monongalia

I, Ashlea Summers, a Notary Public of said County, do hereby certify that
Ella Bowling, whose name is signed to the writing above, bearing date the 26th
day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 26th day of January, 2021.

Ashlea Summers
Notary Public

My Commission expires: June 19, 2023



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)

Name of Applicant: Monongahela River Trails Conservancy (MRTC)

Address: MRTC, P.O. Box 282, Morgantown, WV 26507

Phone: 304-692-6782

Amount Requested: \$40,000 Total Budget of Organization: \$316,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded in 1991, the MRTC manages and maintains the Mon River and Deckers Creek Rail-Trails for conservation and non-motorized use, primarily walking, running, and cycling. This request is for the renewal of the trail maintenance agreement between the city of Morgantown, Monongalia County Commission, and the MRTC. The invoices for this agreement are provided by the Morgantown Board of Parks and Recreation Commissioners (BOPARC). The rail-trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

MRTC is responsible for the maintenance of the Mon River and Deckers Creek Rail-Trails. As a non-profit, volunteer organization, this funding is crucial for routine maintenance of the 48-mile trail system. The funding allows us primarily to hire a trail maintenance staff person and 1 seasonal worker and provide upkeep on maintenance equipment. This funding keeps the rail-trails welcoming, safe, and in good repair.

Approximately how many volunteers in the community are willing to assist with this project? We have no volunteers as part of routine maintenance but we have approximately 150 volunteers that help each year with events, clean-ups, clearing downed trees, and installing amenities such as benches and fix-it stations.

How many paid employees do you have? one Give title and pay received Executive Director -38,640

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$40,000 Period? 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 132,455 currently in treasury
\$ 3,000 to be earned by fund-raising, fees, etc.
\$ 258,000 other grants/contributions

\$ 15,000 other income

Names, addresses and phone numbers of all other board members.

Dave Harshbarger 304-598-4000 ext 73079, President
1009 Vandalia Road, Morgantown WV 26501

Christiaan Abildso 304-566-9740, Vice President
233 Wagner Road, Morgantown, WV 26501

Robin Barnett 304-282-0008, Treasurer
211 Raven Rock Drive, Morgantown, WV 26508

Gary Marlin 304-296-2665, Secretary
116 Columbus Street, Morgantown, WV 26501

Additional Comments: Costs have increased for routine maintenance due to increasing storms, aging infrastructure and aging equipment that requires repairs. Thank you for all of your previous support to our organization and the rail-trails.

Ella Bell Applicants Signature

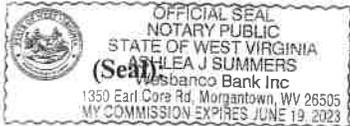
Notary: State of West Virginia
County of Monongalia

I, Ashlea Summers, a Notary Public of said County, do hereby certify that
Ella Bell, whose name is signed to the writing above, bearing date the 26th
day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 26th day of January, 2021.

Ashlea Summers
Notary Public

My Commission expires: June 19, 2023



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)

Name of Applicant: Monongahela River Trails Conservancy (MRTC)

Address: MRTC, P.O. Box 282, Morgantown, WV 26507

Phone: 304-692-6782

Amount Requested: \$11,600 Total Budget of Organization: \$316,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded in 1991, the MRTC manages and maintains the Mon River and Deckers Creek Rail-Trails for conservation and non-motorized use, primarily walking, running, and cycling. This request is for the 20% match to a Recreational Trail Grant for upgrades to drainage and trail repairs in the WVU Core Arboretum. Awarded in 2018, the city funds would leverage \$46,400 in federal funds for engineering and construction of drainage upgrades in the WVU Core Arboretum. Due to new development at Beechurst Ave and WVU Coliseum, storms cause mudslides across the trail, damage to culverts and erosion of paved trail. These funds would repair the trail and prevent future damage. The rail-trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

This project would be engineered by AECOM and then advertised and bid out to a contractor. MRTC is responsible for the maintenance of the Mon River and Deckers Creek Rail-Trails and in city limits BOPARC and the city of Morgantown manage the rail-trails, including this section that transects the WVU Core Arboretum.

Approximately how many volunteers in the community are willing to assist with this project? We have no volunteers as part of this Recreational Trails grant but we have approximately 150 volunteers that help each year with events, clean-ups, clearing downed trees, and installing amenities such as benches and fix-it stations.

How many paid employees do you have? one Give title and pay received Executive Director -38,640

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$40,000 Period? 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 132,455 currently in treasury
\$ 3,000 to be earned by fund-raising, fees, etc.

\$ 258,000 other grants/contributions

\$ 15,000 other income

Names, addresses and phone numbers of all other board members.

Dave Harshbarger 304-598-4000 ext 73079, President
1009 Vandalia Road, Morgantown WV 26501

Christiaan Abildso 304-566-9740, Vice President
233 Wagner Road, Morgantown, WV 26501

Robin Barnett 304-282-0008, Treasurer
211 Raven Rock Drive, Morgantown, WV 26508

Gary Marlin 304-296-2665, Secretary
116 Columbus Street, Morgantown, WV 26501

Additional Comments: Costs have increased for routine maintenance due to increasing storms, aging infrastructure and aging equipment that requires repairs. Thank you for all of your previous support to our organization and the rail-trails.

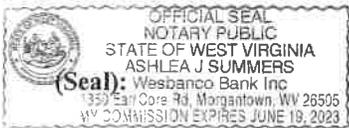
Ella Belling Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Ashlea Summers, a Notary Public of said County, do hereby certify that Ella Belling, whose name is signed to the writing above, bearing date the 26th day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 26th day of January, 2021.

Ashlea Summers
Notary Public



My Commission expires: June 19, 2023

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Morgantow Public Library System

Address: 373 Spruce St.
Morgantown, WV 26505

Phone: 304-291-7427

Amount Requested: \$845,541 Total Budget of Organization: \$1,890,407
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

City funds provide for the operation of the Morgantown Public Lib and the Aull Center for Local History and Genealogy (both parts of the Morgantown Public Library System). Funds contribute to the costs of utilities, personnel, and library materials. The library is open to everyone and reaches community members in all wards and of all ages.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

The Morgantown Public Library System, Director Sarah Palfrey and the City Council appointed Board of Trustees

Approximately how many volunteers in the community are willing to assist with this project? 0

How many paid employees do you have? 42 (28 at Morgantown locations) Give title and pay received (attached)

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$845,541 Period? FY21

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ \$5,196,462 currently in treasury
\$ \$13,975 to be earned by fund-raising, fees, etc.
\$ \$1,067,614 other grants/contributions
\$ \$11,100 other income

Names, addresses and phone numbers of all other board members.

Judith Panagakos 908-403-5853, President
38 Maple Ave. Morgantown, WV 26501

Meredith Hartery 603-591-4588, Vice President
624 Vista Place Morgantown, WV 26505

Linda Durfee, 304-292-4307, Treasurer
141 Waitman St. Morgantown, WV 26505

Penny Pugh 304-376-5068, Secretary
636 West Virginia Ave. Morgantown, WV 26505

Additional Comments: Board member Sue Carpenter 304-296-2196
266 Caddell St. Morgantown, WV 26505

Sarah Palfrey Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, JOHNNA L. O'ROURKE, a Notary Public of said County, do hereby certify that
Sarah Palfrey, whose name is signed to the writing above, bearing date the 1st
day of February, 2021, has this day acknowledged the same before me in my said County.



Given under my hand this 1st day of February, 2021.

John J. O'Rourke
Notary Public

My Commission expires: July 09, 2025

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Morgantown Community Resources, Inc. ("MCR")

Physical Address: 20 Scott Avenue
Morgantown, WV 26508

Mailing Address: One Medical Center Drive, Box 8059
Morgantown, WV 26506-8059

Phone: Robert J. O'Neil
President, Morgantown Community Resources, Inc.
(304) 941-7167

Amount Requested: **\$100,000** Total Budget of Organization: **\$437,000**
(Submit Budget) **Please see the attached budget which was prepared using the practice of projecting cost on a cost per square foot basis rather than on a line item basis.**

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

MCR is a non-profit, tax exempt corporation whose purpose is to develop, own, and operate a modern, up-to-date, centralized facility in Morgantown to house social service agencies that serve the most vulnerable populations in Morgantown, Monongalia County, and adjoining counties with emphasis initially on shelter for the homeless, feeding programs, and a sobriety center.

In 2018, the Hazel Ruby McQuain Charitable Trust ("Ruby Trust") purchased the former Ramada Inn at 20 Scott Avenue in Morgantown for \$2,000,000 for the purpose of developing the former Ramada Inn into this centralized facility. The Ruby Trust asked West Virginia University Hospitals, Inc. d/b/a J. W. Ruby Memorial Hospital ("WVUH") to own and maintain the former Ramada Inn while it is developed into this centralized facility.

In 2019, WVUH formed MCR as a subsidiary of WVUH for the purpose of owning and maintaining the former Ramada Inn. To date, WVUH has contributed hundreds of thousands of dollars in expenses and in-kind services toward this project. Monongalia Health System, Inc. also has contributed \$25,000 toward this project.

In 2020, with the emergence of the COVID pandemic, the Ruby Trust stepped up even further and donated approximately \$850,000 to United Way of Monongalia and Preston Counties, Inc. to fund (1) a program in the former Ramada Inn to prepare boxed meals for students who became homebound as the result of the COVID pandemic and their families and (2) the renovations necessary to accommodate this program. With the continuance of the COVID pandemic, the Ruby Trust has pledged an additional \$500,000 toward this program in 2021.

In 2020, Governor James Justice awarded \$3,500,000 in CARES Act Funds to MCR to undertake a complete renovation and modernization of the former Ramada Inn. This renovation and modernization included, among other things, a replacement of the roof and HVAC system, the installation of sprinklers in those portions of the building that were not sprinkled, the modernization of the elevators, the renovation and modernization of the commercial kitchen and dining areas, and the renovation of the remainder of the building to get it in a tenant

ready state.

This past week, MCR entered into a lease with Bartlett House, Inc. for Bartlett House, Inc. to provide shelter for the homeless in the former Ramada Inn. In the next few months, MCR intends to enter into leases with one or more existing feeding programs in Morgantown to move their activities to the former Ramada Inn. None of the existing feeding programs in Morgantown presently has access to a commercial kitchen. MCR will provide these feeding programs with a fully renovated, modern, up-to-date, appropriately-sized commercial kitchen. MCR also is in discussions with the City of Morgantown for the development of a sobriety center within the former Ramada Inn. At present, individuals who are arrested in Morgantown or Monongalia County for public intoxication are taken either to the regional jail in Doddridge County at considerable cost to the City of Morgantown or Monongalia County or to the emergency rooms at WVUH or Monongalia General Hospital. A sobriety center will provide a more appropriate, less expensive setting for these individuals and an opportunity to steer these individuals to appropriate treatment programs.

In 2021, as the overall project starts to become operational, MCR will be converted from a subsidiary of WVUH to a community organization.

While the Ruby Trust has contributed in excess of \$3,000,000, WVUH has contributed hundreds of thousands of dollars in expenses and in-kind services, Monongalia Health System, Inc. has contributed \$25,000, and the Governor's Office has contributed \$3,500,000 toward the development of this project—a total of approximately \$7,000,000--there is no pool of funds or revenue stream in place to pay for the start-up operations of the former Ramada Inn while additional tenants begin occupying and conducting operations within the former Ramada Inn.

MCR's budgeted expenses in 2021 are \$437,000. The leases presently in place with United Way of Monongalia and Preston Counties, Inc. and Bartlett House, Inc. will generate rental income of approximately \$80,000 in 2021.

In order to pay for the start-up operations in the event that other funds are unavailable, MCR is in negotiations with a local bank for a \$500,000 line of credit which will require MCR to pledge the former Ramada Inn as collateral for the line of credit.

The funds requested from the City of Morgantown would be used to help fund the start-up operations of the former Ramada Inn including, among other things, utilities; security; maintenance, upkeep, and repair; property and liability insurance; and accounting, tax, finance, management, and legal services.

The funds from the City of Morgantown would benefit the City as a whole by providing shelter to the homeless, food for those who cannot afford to feed themselves, a sobriety center for those in need, and substantial cost savings for the City of Morgantown and Monongalia County.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

MCR will be responsible for the continuation and upkeep of the project.

Approximately how many volunteers in the community are willing to assist with this project?

MCR does not know the precise number, but certainly MCR's Board of Directors and all of the volunteers associated with the various tenants.

How many paid employees do you have? 0 To date, all services provided for or on behalf of MCR have been either donated or contracted services. In the future, it is anticipated that all services provided for or on behalf of MCR will continue to be either donated or contracted services. MCR does not anticipate having any paid employees. Give title and pay received: Not applicable

Have you received funding from the City in the past? No

If yes, please provide the time period and allocation for the most recent funding provided: **Not applicable**
How much? _____ Period? _____

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions) **As a start-up operation and as a subsidiary of WVUH until it is converted to a community organization, MCR does not have its own financial statement or Form 990. Please see the attached profit and loss detail and schedule of how MCR expended the \$3,500,000 in CARES Act funds awarded to it by Governor Justice.**

Detail of other funding sources: \$4,752.57 currently in treasury.

\$80,000 presently assured to be earned by fund-raising, fees, etc. (rent). MCR presently is charging the United Way of Monongalia and Preston Counties, Inc. a substantially below fair market value rental rate of only \$2,500 per month. MCR will charge Bartlett House, Inc. a substantially below fair market rental rate of only \$4.25 per square foot in Year One. MCR anticipates that it would charge other tenants who enter into leases the same or similar substantially below fair market value rental rates in Year One.

\$0 presently assured in other grants/contributions. MCR intends to make a similar request for funds from Monongalia County.

\$0 other income.

Names, addresses and phone numbers of all other board members.

Robert J. O'Neil, President, (304) 941-7167
Douglas Mitchell, Vice President, (304) 598-4821
Justin Gibson, Treasurer, (304) 598-4256
Felicia Imbrogno, Secretary, (304) 598-4387

The address for all four is West Virginia University Hospitals, Inc., One Medical Center Drive, Box 8059, Morgantown, WV, 26506-8059.

Additional Comments: _____

Robert J. O'Neil, President Applicant's Signature

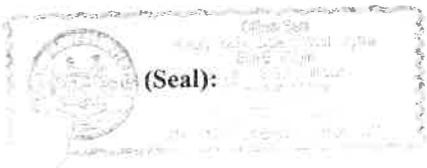
Notary: State of West Virginia
County of Kanawha

I, Elin E. Wright, a Notary Public of said County, do hereby certify that Robert J. O'Neil, whose name is signed to the writing above, bearing date the 25th day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 25th day of January, 2021.

Elin E. Wright
Notary Public

My Commission expires: April 30, 2021



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV



Monongalia County
HUMANE SOCIETY
unsheltered

28 January 2021

Morgantown City Council
389 Spruce Street
Morgantown, WV 20505

Dear City Council,

The Monongalia County Humane Society is once again applying for the city council grant. We have not received any money since 2013 when we got \$3000.

This money is used for Morgantown citizens only. We provide free spay neuter services with rabies vaccination for owned pets, dogs and cats, as well as feral cats in the city limits. The rabies vaccine prevents the spread of rabies to other feral cats as well as owned pets.

We have not had this program in effect since 2013. We would like to start it again but we need your assistance to do so. Without this grant money we cannot provide this service.

I hope you will consider us as a recipient this year.

Thank you for the opportunity to apply for this grant.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ruth Ann Shinn".

Ruth Ann Shinn
President
Monongalia County Humane Society

**MApplication for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Monongalia County Humane Society

Address: PO Box 390

Morgantown, WV 26507-0390

Phone: 304-296-6247

Amount Requested: \$4500

Total Budget of Organization: \$43,990.
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

The purpose of the Monongalia County Humane Society is to provide free spay neuter services to citizens of Monongalia County with limited incomes. We provide free spay neuter services and rabies to feral and stray cats. The spay neuter services would help reduce the number of pets being born especially among the feral cats along with the rabies vaccination to help reduce the risk of a rabies outbreak like we had 2 years ago. As the city has instituted a limited number of pets allowed per household, the spay neuter program will help keep that program in check.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

The Monongalia County Humane Society will continue to maintain this program.

Approximately how many volunteers in the community are willing to assist with this project? 6

How many paid employees do you have? 0 Give title and pay received _____

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? 3000 Period? 2013

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 14,497.94 currently in treasury

\$ 2500.00 to be earned by fund-raising, fees, etc.

\$ 5000.00 other grants/contributions

\$ 20,000.00 other income

Names, addresses and phone numbers of all other board members.

Ruth Ann Shinn 304-290-7528, President
2334 Lakeside Est. Morgantown, WV 26508

Jackiy Dorsey 1305 Heritage Place Morgantown, WV 26505, Vice President
304-276-5803

Ruth Ann Shinn, Treasurer

Jill Ross 924 Riggan St. Morgantown, WV 26501, Secretary
304-276-8319

Additional Comments: Eric London 304-285-2009, 138 Stonebrook Est. Morgantown, WV 26508; Cindy O'Malley 304-685-7045, 2342 Lakeside Est. Morgantown, WV 26508; Brenda Hails 304-435-3471, 193 Canyon Village Morgantown, WV 26508; Pat Poffenberger 304-599-9533 117 Forest Ave. Morgantown, WV 26505 board members

Ruth Ann Shinn
Applicants Signature

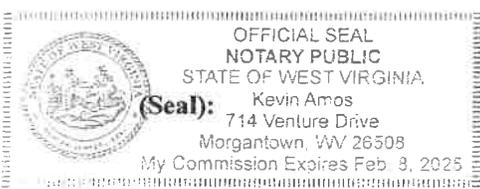
Notary: State of West Virginia
County of Monongalia

I, KEVIN AMOS, a Notary Public of said County, do hereby certify that RUTH ANN SHINN, whose name is signed to the writing above, bearing date the 29th day of JANUARY, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 29th day of JANUARY, 2021.

[Signature]
Notary Public

My Commission expires: FEB 8, 2025



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____
City Council Action: Date Approved/Disapproved _____
Amount Provided _____
Account No. _____

Additional Comments:



MAIN STREET morgantown

downtownmorgantown.com • barb@downtownmorgantown.com

Main Street Morgantown, Inc • 201 High St. Suite 2 • Morgantown, WV 26505 • 304-292-0168

January 27, 2021

Kim Haws
City Manager
City of Morgantown
389 Spruce Street
Morgantown, WV 26505

Dear Mr. Haws,

On behalf of the Board of Directors, I am submitting our application request and funding request for \$69,000.

Administrative:

General Operation Expenses and Programming	\$69,000
---	-----------------

We greatly appreciate the City's support in our effort to continue the revitalization of the Downtown Districts. Please feel free to contact me with any questions.

Respectfully,

Barbara Watkins
Executive Director, Main Street Morgantown

Enclosures

**Application for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Main Street Morgantown

Address: 201 High Street, Suite 2, Morgantown, WV 26505

Phone: 304-292-0168

Amount Requested: \$69,000 Total Budget of Organization: \$148,767
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Main Street Morgantown was created in January 1984. We've been in existence for 37 years.

Main Street Morgantown is a non-profit 501(C)3 organization dedicated to downtown Morgantown's continued revitalization. Our mission is to ensure the downtown Morgantown area's continuing economic vitality, the historic integrity of its structures, and status as an economic indicator for all of Monongalia County.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

Main Street Morgantown, Executive Director, Board, Committees, and Volunteers

Approximately how many volunteers in the community are willing to assist with this project? 200

How many paid employees do you have? one Give title and pay received _____
 Executive Director \$48,500

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$69,000 Period? 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources:	\$289,773	currently in treasury
	\$ _____	to be earned by fund-raising, fees, etc.
	\$30,000	other grants/contributions
	\$7,000	other income

Names, addresses and phone numbers of all other board members.

L.J. Guiliani, President
123 Pleasant Street, Morgantown, WV 26505

Charlie McEwuen, Vice President
416 High Street, Morgantown. WV 26505

Dominick Claudio, Treasurer
3500 Industrial Park Road, Morgantown, WV 26501

Ron Henline, Secretary
414 Blackberry Ridge Road, Morgantown, WV 26508

Additional
Comments: _____

Barbara Waters Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Erika Gibson, a Notary Public of said County, do hereby certify that
Barbara Waters, whose name is signed to the writing above, bearing date the 28th
day of January, 2021, has this day acknowledged the same before me in my said County.



Given under my hand this 28th day of January, 2021.

Erika Gibson
Notary Public

My Commission expires: June 16, 2024

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is **FRIDAY, January 29, 2021**.
Late applications will not be included in the proposed budget.)

Name of Applicant: Mountain Line Transit Authority

Address: 420 DuPont Road
Morgantown, WV 26501-2309

Phone: 304-296-3680

Amount Requested: \$356,500 Total Budget of Organization: \$6,695,927
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Mountain Line Transit Authority provides public transportation services throughout Monongalia County. The Authority was established in 1996 by the City and County. City funds are used to match Federal Funds to support daily bus service.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

Mountain Line Transportation Authority is responsible for all its operations.

Approximately how many volunteers in the community are willing to assist with this project? _____

How many paid employees do you have? 67 Give title and pay received: See Attached

Have you received funding from the City in the past? YES

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$356,500 Period? FY20-21

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 200,000 currently in treasury
\$ 1,305,698 to be earned by fund-raising, fees, etc.
\$ 4,372,814 other grants/contributions
\$ 1,900,000 other income (LEVY)

Names, addresses and phone numbers of all other board members

Jenny Dinsmore, President
393 Mullberry St., 26505 Phone 304-292-4101

James Manilla, Vice President
901 S. Andrews Dr., 26508 Phone 304-216-4101

Ron Bane, Treasurer
720 Astor Ave., 26501 304-376-5518

Dennis Poluga, Secretary
960 S. Pointe Circle, 26505 304-290-6651

Additional Comments: _____

Board Members: Clement Solomon, Terri Cutright, Marly Ynigues _____

Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Loring Danielson, a Notary Public of said County, do hereby certify that
David Bruffv, whose name is signed to the writing above, bearing date the 14
day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 14 day of January, 2021.



Loring Danielson
Notary Public

My Commission expires: 2-17-24

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

Mountian Line Transit Authority
 Budgeted Wages and Wage Increase
 FY 2020-2021 Proposed

	FY 19-20	FY 20-21 Proposed	
Chief Executive Officer	61.09	62.92	3%
General Manager Vacant	44.12	45.44	3%
Finance Officer	33.02	34.01	3%
Assistant Manager, Operations	35.00	36.05	3%
Assistant Manager Admin and Marketing	35.00	36.05	3%
Human Resources (New)		36.03	3%
Maintenance Supervisor	23.44	24.14	3%
Mobility Manager	22.51	23.19	3%
Operations Supervisor (Vacant)	22.23	22.90	3%
Training Manager (New)		21.66	3%
Shift Supervisors	21.03	21.66	3%
Mechanic	19.84	20.44	3%
Drivers	19.46	20.04	3%
Marketing Coordinator	19.37	19.95	3%
Office Manager	14.96	15.41	3%
Customer Service	14.96	15.41	3%
Accounting Clerk (Vacant)		-	3%
Staff Accountant (New)		14.96	3%
Bus Cleaner	13.27	13.67	3%
Van Drivers	13.27	13.67	3%
Building and Grounds Maintenance (Vacant)	13.27	13.67	3%
Receptionist (FT)	11.50	11.85	3%
Receptionist (PT)	11.50	11.85	3%
Customer Service Rep. Vacant		-	3%

Mountain Line Transit Authority
Approved Amended General Fund Budget
 For the Fiscal Year 2020-2021

Jul '20 - Jun 21

Ordinary Income/Expense

Income

400.000 · Fare Box	45,000.00
402.000 · Ticket/Pass	35,000.00
402.100 · New Fit Revenue (New Fit Fares)	65,000.00
402.109 · Grant Local Newfit Support	7,380.15
402.120 · Hazel Ruby Foundation	9,519.85
402.500 · Grey Line Income (Fares)	130,000.00
406.100 · FTA Section 5307 Cares Act Rev (WV-2020-026-00)	3,210,314.00
407.000 · Section 5311f Operating Grant	650,000.00
408.300 · Welfare to Work - DHHR	2,000.00
410.000 · City Operating Funds	320,850.00
412.000 · WVU Operating Subsidy	874,456.00
413.000 · Interest	3,000.00
415.604 · CMAQ Van POOL	5,000.00
415.700 · WV SORS Grant (WV Statewide Opioid Response Service)	15,000.00
419.000 · Charter/Contract/Subsidy	5,000.00
421.001 · Miscellaneous Sales	10,500.00
422.000 · Marketing Revenue	5,000.00
428.000 · WV State §5310 New Fit Subsidy (RTAP WV-16.X050)	68,000.00
431.000 · West Run	157,992.00
434.000 · Senior Mons (SMI)	35,000.00
435.000 · Solar Power Sales	750.00
440.000 · Excess Property Tax Levy	1,900,000.00

Total Income

7,577,862.00

Gross Profit

7,577,862.00

Expense

501.000 · Contingency Line	315,500.00
511.000 · Telephone / Internet	20,000.00
512.000 · Printing & Copying	6,000.00
514.000 · Travel & Training	40,000.00
516.000 · Office Equipment (non-capital)	7,500.00
517.000 · Vehicle Maintenance/Towing	45,000.00
518.010 · Replacement Parts - Generic	405,000.00
518.011 · Tires	90,000.00
518.013 · Digital Farebox Maintenance	15,000.00
521.000 · Volunteer Driver costs	1,500.00
522.000 · Dues and Subscriptions	12,000.00
523.000 · Professional Services	10,000.00
524.000 · Audit Costs	12,000.00
526.000 · Worker's Comp	90,706.63
526.010 · Liability Insurance	106,000.00
526.030 · Umbrella Insurance	75,000.00
530.000 · Contracted Services	125,000.00
530.110 · Marketing	85,000.00
530.200 · CDL Test	1,200.00
530.210 · Drug/Alcohol Testing	3,000.00

Mountain Line Transit Authority
Approved Amended General Fund Budget
For the Fiscal Year 2020-2021

	<u>Jul '20 - Jun 21</u>	
530.220 · Driver Physical	2,500 00	
530.230 · Criminal Background Checks	1,500 00	
532.000 · Bank Charges	8,000 00	
540.120 · Hand Tools	2,250 00	
541.010 · Office Supplies	7,500 00	
541.020 · Computer Supplies	2,000 00	
541.030 · Cleaning Supplies	20,000 00	
541.040 · Bus Wash Supplies & Maintenance	3,000 00	
542.010 · Natural Gas - Garage	8,500 00	
542.020 · Electric - Garage	18,000 00	
542.030 · Water - Garage	12,000 00	
542.040 · Grounds maintenance	10,000 00	
543.010 · Gasoline and Diesel	500,000 00	
545.000 · Employee Uniforms	30,000 00	
547.000 · CMAQ Van Pool Expense	8,000 00	
559.020 · Capital Outlay		5,000 00
666.100 · Contribution to Capital Fund		666,934 49
566.110 · Growth Area Services Reserve		210,000 00
567.000 · Corona Reaction Reserve	<u>353,408 95</u>	
Total Expense	<u>2,442,065 58</u>	
Net Ordinary Income	<u>5,135,796 42</u>	
Other Income/Expense		
Other Expense		
570.001 · Officials Salaries (Board Meeting Payments \$50)	3,500 00	
570.002 · Manager's Salary	130,871 98	
570.003 · Driver's Wages	1,837,564 59	
570.004 · Customer Services	138,886 59	
570.005 · Support Staff	310,509 06	
570.006 · Operations	167,660 76	
570.008 · Maintenance Personnel	236,094 21	
570.009 · Driver Bonus	3,000 00	
570.011 · Longevity Pay	20,000 00	
570.040 · Social Security	175,342 14	
570.050 · Group Health	386,000 00	
570.070 · Employee Retirement Fund	195,613 83	
570.080 · Medicare	40,818 77	
570.090 · Sick Leave Payback	7,000 00	
570.092 · Hazard Pay (all departments)	350,000 00	
570.100 · Overtime	50,000 00	
570.102 · Vacation Coverage	65,000 00	
570.103 · Sick Leave Coverage	45,000 00	
570.104 · Other Employee Fringe Benefits	30,000 00	
570.105 · Long Term Disability Insurance	16,000 00	
570.107 · Holiday Pay	<u>45,000 00</u>	
Total Other Expense	<u>4,253,861 93</u>	6,695,927.51
Net Other Income	<u>(4,253,861 93)</u>	
Net Income	<u><u>881,934.49</u></u>	

Final Audit Report
2021-01-14

Final Audit Report

2021-01-14

Created:	2021-01-14
By:	Loring Danielson (Danielson@Busride.org)
Status:	Signed
Transaction ID:	CEJCH6CAABAAAGzpF4wosU0qzaxckdGAzLaWx1pz0Fymu

"Application for Funds 2021-2022" History

-  Document created by Loring Danielson (Danielson@Busride.org)
2021-01-14 - 7:24:58 PM GMT - IP address: 173.13.32.253
-  Document emailed to David Bruffy (bruffy@busride.org) for signature
2021-01-14 - 7:25:57 PM GMT
-  Email viewed by David Bruffy (bruffy@busride.org)
2021-01-14 - 8:10:29 PM GMT - IP address: 173.13.32.253
-  Document e-signed by David Bruffy (bruffy@busride.org)
Signature Date: 2021-01-14 - 8:10:46 PM GMT - Time Source: server - IP address: 173.13.32.253
-  Agreement completed.
2021-01-14 - 8:10:46 PM GMT

Upper Monongahela River Association, Inc.

**P.O. Box 519
Granville, WV 26534-0519**

January 25, 2021

Mr. Kim Haws, City Manager
City of Morgantown
389 Spruce Street
Morgantown WV 26505

Dear Mr. Haws:

This is to request that the City of Morgantown contribute this year, as in the past, to the cost of keeping Monongahela River Locks open for scheduled days during the summer, with details provided below.

In response to sharply reduced Lock availability due to the Corps' financial problems, in 2014/2015, we (UMRA) and the Monongalia County Commission established a contributed funds program funded through a coalition of cities/towns, county commissions, and organizations, and negotiated a memorandum of agreement with the U.S. Army Corps of Engineers that allows us to designate days for which the Corps will open the Locks during the summer season, typically to support fishing tournaments, citizen recreation, and festivals. On those days, we pay the Corps to staff the locks. Since the program was established in 2015, Morgantown has contributed each year. This is to request that Morgantown contribute \$3000 to this year's program; \$2500 will go to the Corps and \$500 will be used by UMRA to pay a portion of our board of directors insurance to facilitate our continuing efforts to keep the locks open under the contributed funds program, to publicize the Upper Mon Water Trail with an updated map and website, and to provide and improve access points for kayaks and canoes. Morgantown is an important member of this coalition supporting UMRA's efforts to impact commerce, recreation, and economic development on and along the Upper Mon River. UMRA is a non-profit corporation; UMRA members donate their time to carry on this work.

The contributed funds are additionally important because they demonstrate to the Army Corps of Engineers (the Corps) that our community and region consider the Locks and dams and the Upper Mon River critical infrastructure for our continuing and future economic well-being and way of life. The Locks represent an investment of billions of dollars and it is important that they be used and maintained, and the channel remain clear and open. UMRA is the designated point of contact with the Corps and facilitates the contributed funds program, and we continue to meet with the Corps regularly. The Corps has agreed to maintain Level 3 service one shift per day 7 days per week this year at the Morgantown Lock. The good news is that projections for continued strong commercial traffic again in 2021 portends well for Morgantown lockages to continue to meet Level 3 commercial lockage targets; and for the Corps to maintain Level 3 service next year as well.

Administratively, the Monongalia County Commission maintains a separate line item to which these lock contributions are sent. The Commission then makes payments to the Corps per our contributed funds program.

Thank you for Morgantown's past support and your consideration of this request. Feel free to contact me for any further details.

Sincerely,

Barry Pallay
President, Upper Monongahela River Association (UMRA)
bpallay@comcast.net
304-276-3792

Cc: Carol Allen
Frank Jernejcic
Betty Wiley
Don Strimbeck

**Application for Funds
Morgantown City Council
FY 2021-22**

(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)

Name of Applicant: Upper Monongahela River Association (UMRA)

Address: PO Box 519
Granville, WV 26535-0519

Phone: 304-276-3792

Amount Requested: \$3,000.00 Total Budget of Organization: \$1723 plus passthrough to MCC \$17,500
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

UMRA was incorporated in 2002 to encourage development of commerce and recreation on and along the Upper Monongahela River, and to serve as the point of contact for the U.S. Army Corps of Engineers (USACE) regarding the locks and dams. To increase usage of the River, thereby helping to reduce city truck traffic, \$2500 of the requested funding will be applied as Morgantown's contribution towards the cost of lock operation in the 2021 summer season.. These funds are passed through to the Monongalia County Commission (MCC) under an agreement with the USACE. The remaining \$500 will be applied to pay a portion of the cost of UMRA's board of directors insurance, to allow UMRA's work to continue. The budget for the 2020 Contributed Funds Program was \$26,000, of which only \$22,627 was spent due to pandemic restrictions.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

UMRA continues to work on its projects from year to year.

Approximately how many volunteers in the community are willing to assist with this project? 20

How many paid employees do you have? none Give title and pay received N/A

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$2,500 Period? FY 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ \$13,456.21 currently in treasury **

\$ 0 to be earned by fund-raising, fees, etc.

\$ \$18,000 contributions for passthrough to MCC

\$ \$1,000 other income

** includes \$4273.80 WVHC grant; \$6500 passthrough for MCC. Balance = \$2682.41

Names, addresses and phone numbers of all other board members.

Barry Pallay, President
124 Diamond Ct., Morgantown WV 26505 304-276-3792

Frank Jarnejoic, Vice President
301 Lake Isle Estates Town Homes, Morgantown WV 26508 304-612-7725

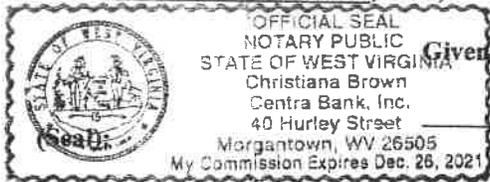
Betty L. Wiley, Secretary/Treasurer
373 Dunkard Avenue, Westover, WV 26501 304-816-2669

Additional Comments: See attached letter for more information.

Betty L. Wiley Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Christiana Brown, a Notary Public of said County, do hereby certify that Betty L. Wiley, whose name is signed to the writing above, bearing date the 26th day of January, 2021, has this day acknowledged the same before me in my said County.



Given under my hand this 26th day of January, 2021.

Christiana Brown
Notary Public

My Commission expires: Dec 26, 2021

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____
City Council Action: Date Approved/Disapproved _____
Amount Provided _____
Account No. _____

Additional Comments:

UMRA Financial Report for 2020

2020 Income

\$1300.00	Mon County Commission (MCC) reimbursement for expenses
48.00	Don Strimbeck for web design
515.00	Don Strimbeck for WCI dues
1270.50	WV Humanities Council (WVHC) grant installment
4000.00	Monongalia County Development Authority contributed funds for passthrough to MCC*
883.00	Mon County Commission for payment of UMRA Board insurance
2500.00	Morgantown Contributed funds for passthrough to MCC*
3303.30	WVHC Grant installment
<u>10000.00</u>	Marion County Commission contributed funds for passthrough to MCC*
23,819.80	

2020 Expenses

\$ 900.00	Match for WVHC grant
48.00	Laick Web Design
883.00	UMRA Board liability insurance
25.00	WV business registration
250.00	Kyle Ringer, CPA
1200.00	Nathan Wuertenberg, WVHC work
10000.00	Marion County Commission, contributed funds passthrough to MCC*
515.00	WCI membership
3373.80	WVHC grant project
<u>6625.00</u>	Mon County Commission, contributed funds passthrough*
23,819.80	

* This funding is held by the MCC for payment to the U.S. Army Corps of Engineers for lock operation.

UMRA Budget for 2021

\$ 515.00	Waterways Council Dues
883.00	Insurance
300.00	Kyle Ringer CPA
<u>25.00</u>	WV Registration
1,723.00	

**Application for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: West Virginia Botanic Garden, Inc.
Aka: West Virginia Botanic Garden at Tibbs Run Preserve

Address: 714 Venture Drive
PMB 121
Morgantown, WV 26508

Phone: 304-322-2093

Amount Requested: \$30,000 Total Budget of Organization: \$227,500
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

The West Virginia Botanic Garden at Tibbs Run Preserve (WVBG) seeks to foster learning, inspiration, and well-being through the beauty and wonder of plants, the natural environment, and culturally enriching experiences. The organization has been incorporated since 1983.

The requested funds will be used for some critical needs of the Garden. We are requesting \$15,000 to perform essential resurfacing and regrading of parts of WVBG's main trail around the reservoir basin (reservoir loop trail) and \$15,000 to add irrigation to some of the garden beds within the Garden.

As you will see from the attached quotes, we will not be able to complete the whole project scope even if funded for the entire request of \$30,000. Receiving a portion of the funding will help us begin to address these important needs. The reservoir loop trail was installed in 2006 and now 15 years later, it is not surprising that some improvements are required. In certain sections, the top surface has eroded away so that the large, irregular stones from the base layer are coming to the surface. This is making it very rough for wheelchairs and strollers and can be a trip hazard for any visitor. The traversing of heavy machinery that occurred during the construction of the dam breach and the Education and Event Center and normal weathering has necessitated regrading in some sections of the main trail. Funds are being requested so that we can contract for the maintenance needed to ensure that the trail will be fully accessible for all members of the community.

The extreme drought of 2020 made it evident that the WVBG will need to add irrigation to several garden beds to ensure that they can survive periods of drought in the future. A huge

percentage of our very limited staff time was spent moving sprinklers around the Garden last summer in order to care for the plants in a number of garden areas. As funding allows, we plan to install irrigation in the most critical sections of the Garden to minimize the need for intensive staff attention to watering. We expect that one of these areas will be the new Children's Adventure Garden. Grant funding has been secured for Phase 1 of this new offering to the public, designed to engage the children in the community, and construction will begin in spring of 2021. Installation of irrigation during the construction phase would make sense so that we would not have to tear up this garden feature to add irrigation to this sunny area in the future.

The West Virginia Botanic Garden with its trails, forest, garden areas, and opportunities for learning and inspiration is a wonderful asset to the greater Morgantown area and for the many visitors who come from far and wide. The value to the community of having this beautiful outdoor space was never more evident than it was in 2020. The Garden was a welcome respite from the stresses of the Covid-19 pandemic for more visitors than ever.

The requested funds will help to improve our ability to properly maintain the investment that has been made to enhance the lives of West Virginians and all who visit this community treasure.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project.

The West Virginia Botanic Garden staff, with help from volunteers, will be responsible for the upkeep.

Approximately how many volunteers in the community are willing to assist with this project?

We need skilled professionals to carry out the requested project so we will be contracting with local companies if funded. Volunteers typically provide assistance to the Garden in many other ways. The Garden currently has a robust volunteer base coordinated by a hired Volunteer Coordinator.

How many paid employees do you have? 1 full-time and 6 part-time employees

Give title and pay received.

Executive Director: \$44,550

Executive Assistant: part-time, \$16.00/hour

Education Director: part-time, \$16.50/hour

Educator: part-time, \$13.25/ hour

Site Manager: part-time, \$18.00/hour

Groundskeeper: part-time, \$13.25/hour

Volunteer Coordinator: part-time, \$13.00/hour

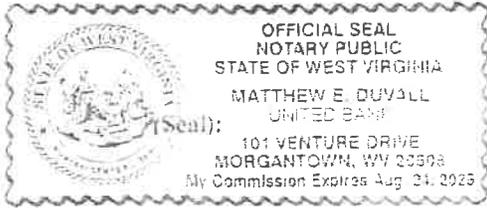
Have you received funding from the City in the past? _____ Yes _____

If yes, please provide the time period and allocation for the most recent funding provided:

How much? __\$26,210_____ Period? __FY 2020/2021_____

Notary: State of West Virginia
County of Monongalia

I, Matthew Duvall, a Notary Public of said County, do hereby certify that
Philip Smith, whose name is signed to the writing above, bearing date the 25th
day of January, 2021, has this day acknowledged the same before me in my said County.



Given under my hand this 25th day of January, 2021.

Matthew E. Duvall
Notary Public

My Commission expires: Aug. 24, 2025

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources:	\$1,272,001.89	currently in treasury
	\$50,000	to be earned by fund-raising, fees, etc. in 2021
	\$60,000	other grants/contributions
	\$127,400	other income

Names, addresses and phone numbers of all other board members.

Dave Barnett, President
211 Raven Rock
Morgantown, WV 26508
304-288-4088

Rodney Brundage, Vice President
519 Vantage Drive
Morgantown, WV 26508
304-685-0028

Jan Mitchell, Treasurer
225 High Street
Morgantown, WV 26501
304-292-8110

Linda Bagby, Secretary
532 Kiwanis Avenue
Morgantown, WV 26505
304-599-5676

Additional Comments: ___ The amount in treasury includes a recent restricted deposit of \$1,038,562 from the Hazel Ruby McQuain Charitable Trust. This is the first of three installments for the construction of an Event Center, Outdoor Event Space, and parking lot.



Philip Smith
Executive Director

Applicants Signature

**Application for Funds
Morgantown City Council
FY 2021-22**

**(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Community Coalition for Social Justice

Address: PO Box 160
Morgantown, WV 26507-0160

Phone: 304-599-6743 (Barb Howe's home phone, no organizational phone)

Amount Requested: \$1850 Total Budget of Organization: \$6665.02
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded 1999. Purpose: The Community Coalition for Social Justice is a coalition of organizations and individuals dedicated to promoting the principles of social and economic justice and respect for all persons and to opposing discrimination and hate-motivated violence in Morgantown and surrounding communities.

Funds will be used to support our Sixteenth Annual Martin Luther King, Jr., Day event scheduled for January 17, 2021. While we had to be virtual in 2021 due to the COVID-19 pandemic, we hope to be back at the Metropolitan Theatre, our usual "home" for this event, and we have already confirmed our reservation for next year. This is the Morgantown area's only free family-friendly event that provides such an annual opportunity for the community to gather to learn about some aspect of Dr. King's influence on our lives today. When at the theatre, we have invited those attending to bring donations for a local nonprofit charitable organization like the Backpack Snack Program of the Scotts Run Settlement House.

Our request this year includes the following:

- rental of the Met Theatre. We are budgeting **\$1400** per phone call between Barb Howe and Joe Kaehler on January 22, 2021 and the attached email to Joe Kaehler, including rental, sound and light fee, and projector fee. Note that we may have a credit of \$150 at the Met from 2020 when the projector broke. If that comes through, we will use that amount for publicity.
- We provided ASL interpretation of our event in 2020 and would like to continue that in 2022. We are budgeting **\$150** for this based on the amount we paid in 2020. We understand that, if no one is available, we will not be reimbursed for this amount. We did not need this in 2021 because we partnered with the WVU Osher Lifelong Learning Institute (OLLI) to over the program over Zoom and Facebook Live, and Zoom provided subtitles.
- Other "current expenses" for the event, include printing the program, flyers, bookmarks, envelopes and postage to mail invitations to local officials and organizations totaled \$340 in 2020, but we are only asking for **\$94** from the City, with the balance as needed from our FirstEnergy funds for 2022.
- We want to pay Main Street Morgantown (**\$206** in 2022, with no increase anticipated per attached email from Barb Watkins of Main Street Morgantown) to hang the banner on High Street. We did not have a banner in 2021 because our event was virtual so used that budgeted amount for 2 ads in the *Dominion Post*.

The total of \$1400+\$150+\$206+\$94=\$1850.

We have not paid insurance for the theatre in the past. We are expecting that this will continue since the City is managing the theatre because we would be using funds from the City of Morgantown to reimburse us for the rental fee. We certainly appreciate that consideration. We have successfully cosponsored this event with Main Street

Morgantown since 2011 and added co-operation with the Morgantown-Kingwood Chapter of the NAACP in 2018 which continued in 2021. At least 169 people watched or participated in the 2021 event. WVU required that people watching on Zoom had to pre-register. There was no printed program, but a copy of the flyer and agenda are attached, along with Barb Howe's PowerPoint on "West Virginia Civil Rights Leaders." We would anticipate going back to our traditional format of children's choirs, local singers, student speakers, and other participants focused on a theme for next year. We have not yet chosen a theme for 2022.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

CCSJ steering committee members are responsible for planning this with our co-sponsors. There is no permanent project that requires continuation or upkeep, although Barb Howe's PowerPoint and comments by Mayor Dulaney and Dr. Carr from our 2021 event are on the CCSJ website at ccsjwv.org/ccsj-news.html#MLK-Jr-Day-2021

Approximately how many volunteers in the community are willing to assist with this project?

The number of participants changes each year, depending on the program. Except for Ms. Ilene Evans portraying Memphis Tennessee Garrison, all who participated in 2021 were volunteers. We anticipate that would be the same for 2022. The CCSJ steering committee, which plans the event, has 10 members, although other members come to our meetings and assist. We work with Barb Watkins at Main Street Morgantown, who assisted with social media publicity for the event in 2021 and arranges for our banner to be hung across High Street. We also anticipate again working with Nora Sheets, the art teacher at St. Francis, as her students have prepared posters to advertise the event that Main Street distributes to downtown businesses to advertise the event. Ms. Sheets has also paid to update the banner for High Street. In 2021 we worked with the Morgantown-Kingwood Branch of the NAACP and its president, Dr. Jerry Carr, Jr., for the fourth year to feature Demarcus Bandy as a participant in our program. We anticipate a similar group of volunteers for next year but would pay any performers from other sources if needed.

When at the Met, we have had three musicians who performed in the lobby before the event. The League of Women Voters has had a table in the lobby of the theatre to advertise their work. The Morgantown Human Rights Commission also has had a table. We anticipate both groups would have a table next year.

17 people, plus an unknown number of HSTA students, participated directly in some way in 2021:

Sheila Rye, a CCSJ steering committee member, as emcee and who helped with publicity.

Mayor Ron Dulaney welcomed people.

Demarcus Bandy, Dr. Jerry Carr, Jr., and Dottie Wilson represented the Morgantown-Kingwood Branch

Ilene Evans performed as West Virginia civil rights activist Memphis Tennessee Garrison.

Dr. Hope Koehler, WVU professor of voice, who sang.

Barb Howe, a CCSJ steering committee member, who presented a PowerPoint on West Virginia Civil Rights Leaders and helped with publicity.

Mike Attfield, a CCSJ steering committee member, helped with technical issues related to the program and with publicity as manager of the CCSJ website.

OLLI staff Michelle Klishis, Jascenna Haislett, and Diane Cale provided access to OLLI's Zoom and Facebook platforms, provided technical assistance, and advertised the program through OLLI that allowed people as far away as Atlanta to watch the program.

Barb Watkins of Main Street Morgantown provided publicity through her social media contacts.

Jenny Bardwell, Karyn Williams, and WVU Health Sciences & Technology Academy (HSTA) students provided social media publicity.

Marly Hazen Ynigues provided publicity through the NAACP and streamed the event on the NAACP Facebook page

Mike Sharley, a CCSJ steering committee member, streamed the event on the CCSJ Facebook page.

At the theatre, we have traditionally had almost 70 participants and would hope we can do that again next year when we can again include at least 1 children's choir as the Cheat Lake Elementary School choir usually participates.

How many paid employees do you have? _____ none _____ Give title and pay received_ N/A

Have you received funding from the City in the past? yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$784.66 Period? July 1, 2020 to June 30, 2021 (request for reimbursement submitted January 21, 2020). Note, we were allocated \$1850, but, since we did not have to rent the theatre, we submitted an allocation draw request for \$784.66, substituting \$500 for Ms. Evans's honorarium for part of the rental figure. We are attaching emails to Ms. Allen and Ms. Livengood, requesting permission to make this substitution. Neither was answered, but we assume the City is happy to save \$1000.

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 5665.42 currently in treasury

\$ 0 to be earned by fund-raising (sales), fees, etc. for balance of FY 2021 because events where this would happen like MLK Day at the Met are cancelled due to COVID-19.

\$ 860.00 other grants/contributions (donations) for balance of FY 2021, including pending reimbursement of \$784.60 from City of Morgantown; most donations have come at our MLK Day event at the Met, which was cancelled.

\$ 140.00 other income (dues) for balance of FY 2021

Names, addresses and phone numbers of all other board members.

Sandra Nelms, chair
221 Poplar Drive
Morgantown, WV 26505
phone: 304-685-1862

Al Anderson, vice president
PO Box 237
Pursglove WV 26546-0237
phone: 304-692-8921

Michael Sharley, secretary
107 Sunset Drive
Westover, WV 26501 phone: 304-292-1227

Barb Howe, treasurer
432 Riley St.
Morgantown, WV 26505 phone: 304-599-6743

Mike Attfield
28 Irish Road
Morgantown, WV 26501-7809
304-983-8056

Susan Brown
1272 Buckeye Road
Mt. Morris, PA 15349
724-878-56112

Judy Cohen
416 Elm St.
Morgantown, WV 26501
304-292-2983

Laura Cohen
116 Lincoln Ave.
Morgantown, WV 26501
304-292-3695

Tim Hairston
197 Marshall Ave.
Westover, WV
304-292-0601

Sheila Rye
3 Greenway Avenue
Morgantown, WV 26508
304-906-9393

Additional Comments: The attachments include:

- budget for fiscal year October 1, 2012, to September 30, 2021
- annual financial report for fiscal year October 1, 2019, to September 30, 2020
- year-to-date financial report for fiscal year starting October 1, 2020
- publicity plan for MLK Day 2021
- PowerPoint presentation on “West Virginia Civil Rights Leaders” and introductory slides
- email to Joe Kaehler confirming rental price for 2022 and contract
- email from Barb Watkins confirming banner price for 2022
- publicity flyer
- program for the day (Sheila Rye’s “script” as emcee) and follow-up posting on CCSJ website
- *Dominion Post* story that ran on January 9, event story on January 19, and ad that ran on January 13 and 17
- notice in *Morgantown Messenger* for January
- notice from the Osher Lifelong Learning Institute e-bulletin on January 14
- publicity in Osher Lifelong Learning Institute Winter 2021 catalogue
- publicity in Morgantown NOW Weekly Update for December 23
- WV News article about event
- press release to local media-WVNews.com (*Preston County News & Journal*), WAJR, *Dominion Post*, JACK FM
- Barb Watkins email re social media posting through Main street Morgantown
- email confirming publicity to public schools through Donna Talerico (new for 2021)
- posting at the online calendar whofish.org, January 6 and 15 with notice of 311 event followers on 17th
- Health Sciences & Technology Academy sample e-mail blast (new for 2021)
- calendar listings from the Mountaineer Country Convention and Visitors Bureau, Morgantown Area Partnership/Chamber of Commerce, WBOY-TV, *West Virginia Living*, WAJR Community Calendar, State

of West Virginia Events Calendar, WVU (new in 2021 linked to publicity with WVU Women's Resource Center with Women's Resource Center page included)

- Facebook announcements on Greater Morgantown, WV – Forum, Even Greater Morgantown Forum, Greater, Kinder Morgantown Forum
- sample letter sent with flyer to politicians and local officials.
- sample email to neighborhood organizations with flyer
- sample email to faith communities with flyer
- email announcements from Morgantown/Kingwood Branch of the NAACP
- CCSJ website and Facebook page notices of event with registration link
- Facebook Live streaming notices on CCSJ Facebook page

[Signature] Applicant's Signature

Notary: State of West Virginia
County of Monongalia

I, Sara Catlett, a Notary Public of said County, do hereby certify that Barbara House, whose name is signed to the writing above, bearing date the 22nd day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 22nd day of January, 2021.

[Signature]
Notary Public

My Commission expires: Sept. 18th 2023



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

Application for Funds Morgantown City Council FY 2021-22

**(Please Note: The deadline for submission of this form is FRIDAY, January 29, 2021.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Your Community Foundation of North Central West Virginia, Inc.

Address: 111 High Street, Morgantown, WV 26505 (Physical Address)
PO Box 409, Morgantown, WV 26507 (Mailing Address)

Phone: (304) 296-3433

Amount Requested: \$125,000

Total Budget of Organization: \$313,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

YCF's mission is to promote philanthropy and build endowment funds to benefit our communities. Formed in 2011, YCF is the result of the merger of the Community Foundation of North Central West Virginia (CFNCWV) and the Greater Morgantown Community Trust (GMCT). Today, YCF manages assets of \$18 million and administers more than 150 funds across the north-central counties of the state.

YCF is an independent, public charity created by and for the people of our community to handle multi-generational endowments. YCF seeks to develop, promote and coordinate charitable giving for the good of the community. Through financial resources, YCF is able to extend many forms of assistance to qualified people, programs and projects. YCF's underlying goal is always to enhance the quality of life for those the organization serves.

Since 2004, YCF (formerly GMCT) has managed the Arts Fund on behalf of the City of Morgantown, providing important grants to nonprofit art organizations. In 2017, YCF and the Arts Monongahela (soon to be the Arts Council of Greater Morgantown) formed a collaborative Organizational Arts Grant Program. The goal is to broaden the base of arts funding, promote excellence in the arts and ensure our community has a variety of arts programs. The collaboration helped form a volunteer committee that will seek funding support from the Monongalia County Commission, the City of Morgantown, as well as private and corporate donations.

With input from the Organizational Arts Grant Committee, YCF created an online application for Mon County art organizations as well as nonprofits with arts projects. The application deadline is publicized in the Dominion Post, promoted on social media and emailed to all Mon County arts organization through Arts Monongahela's Creative Network.

In March 2021, YCF, in partnership with Vincent Kitch and Arts Mon, will host a second training workshop for art grant recipients/applicants. The workshop provides training to complete the grant evaluation and includes guidance on the online application. The goal of the training is to help the grant recipients better evaluate their project impact, with a focus on including measurable outcomes.

Applications for the Organizational Arts Grant are due on Monday, April 12, 2021 and will be reviewed by the committee soon after. The application is open to nonprofit organizations with either an arts-based mission or a project designed to enhance the arts in the community. Typically, 14-16 applications are received with requests totaling close to \$300,000 annually.

- 2018-19: 14 organizations requested a total of \$290,480
- 2019-20: 16 organizations requested a total of \$266,900
- 2020-21: 15 organizations requested a total of \$293,100

In years past, the Organizational Arts Grant Application was due in January and we would typically be able to share the number of organizations and dollar amounts requested. Due to COVID-19, we delayed the 2021 application due date from January to April. We felt this allowed the organizations to better prepare given so many unknowns with a global pandemic.

Organizations typically request funding for a variety of needs including: operational support, musical performances, theater performances for children and adults, upgrades of equipment, art/music/dance education, murals, art exhibits, art and STEM education activities for underserved youth, artist wraps on trash receptacles and city electrical boxes, and art workshops for disabled citizens and those recovering from addiction.

In an effort to fund the organizational and project requests we expect to receive, YCF is requesting \$125,000 from the City of Morgantown. In addition, Arts Mon is preparing a grant application for \$125,000 to the Monongalia County Commission, and YCF anticipates an additional \$25,000 available from the Douglas H. Tanner Memorial Fund for the Arts.

As in year past, \$10,000 of this request will be used as operation and administration support for YCF.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

The YCF President, staff members, and Board of Directors are responsible and dedicated to continuing its mission and overseeing the Community Arts Grant process. In addition, the grants are approved by the Arts Monongahela Board of Directors and the Organizational Arts Grant Committee.

The Organizational Arts Grant Committee will request each organization complete a grant evaluation at the completion of the funding cycle. The information gleaned from the art organizations will be used to help promote and enhance their efforts in the community. In addition, all organizations receiving funding will be asked to use the following language: *This grant is made possible through a collaborative effort by YCF, Arts Monongahela, The Monongalia County Commission, and the City of Morgantown.*

Approximately how many volunteers in the community are willing to assist with this project?

A total of 25 community members will assist with this project. Specifically, they include: Community Arts Grant Committee, Arts Mon Board of Directors, and YCF Board of Directors and paid staff members. Please see attachments.

How many paid employees do you have? Five (5) **Give title and pay received:**

President: \$95,000 (40+ hours per week)
Vice President: \$40,000 (30 hours per week)
Administrative Assistant: \$30,000 (35 hours per week)
Interns: \$3,000 annually (2 WVU students)

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$100,000 **Period?** 2020-2021

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$107,451 currently in treasury (as of December 31, 2020)
\$250,300 to be earned by fund-raising, fees, etc.
\$60,200 other grants/contributions
\$2,500 other income

Names, addresses and phone numbers of all other board members.

Martin Howe, Board Chair
MVB Bank
619 Mulberry Ave., Clarksburg, WV 26301
304-629-5280

Nathan White, Treasurer
Arnett Carbis Toothman
4000 Hampton Center, Morgantown, WV 26505
304-266-6182

Joshua Roger, Vice Chair
Dinsmore & Shohl, LLP
215 Don Knotts Blvd, Morgantown, WV 26505
304-225-1413

Robert Greer, Secretary
Greer Law Office, PLLC
439 W. Philadelphia Ave, Bridgeport, WV 26330
304-342-8090

See Attached List for full Board of Directors and Staff

Additional Comments: The YCF Board of Directors and staff are pleased to be able to offer the City of Morgantown this improved process for reviewing and recommending arts funding to more organizations within Morgantown's city limits. The online application process is professional, modern and ensures all organizations submit necessary legal documents such as their IRS letter of determination, 990, list of board members, current budget and upcoming events. In addition, collaborating with Arts Mon has created an open dialogue with a broad group of community members to address the arts funding needs of Mon County. Through this process, the Organizational Arts Grant Committee is able to identify and suggest ways organizations may collaborate, encourage promotion of their events and solicit additional arts funding for our community.

[Signature] Applicant's Signature

Notary: State of West Virginia
County of Monongalia

I, Nathanael McCormick, a Notary Public of said County, do hereby certify that Patricia S. Ryan, whose name is signed to the writing above, bearing date the 29th day of January, 2021, has this day acknowledged the same before me in my said County.

Given under my hand this 29th day of January, 2021.

[Signature]
Notary Public



My Commission expires: Jan. 6th 2025

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____
City Council Action: Date Approved/Disapproved _____
Amount Provided _____
Account No. _____

Additional Comments:



THE CITY OF
MORGANTOWN
WEST VIRGINIA

2021-2026

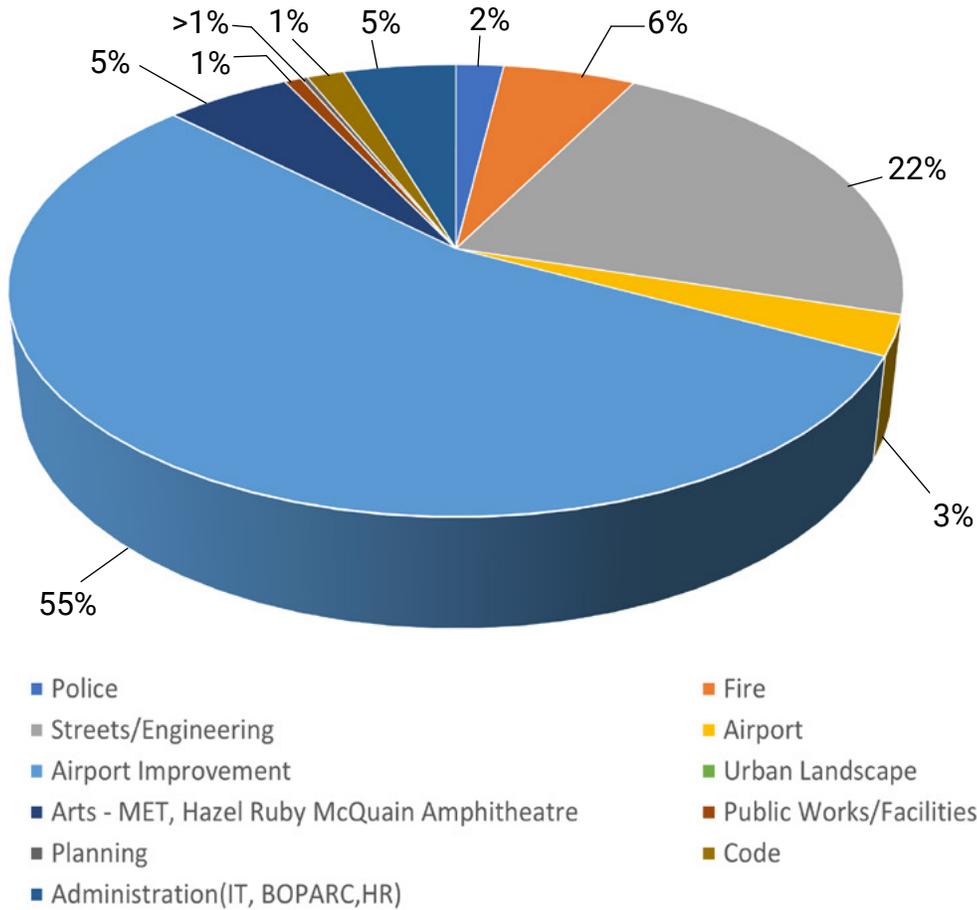
Capital Improvement Plan

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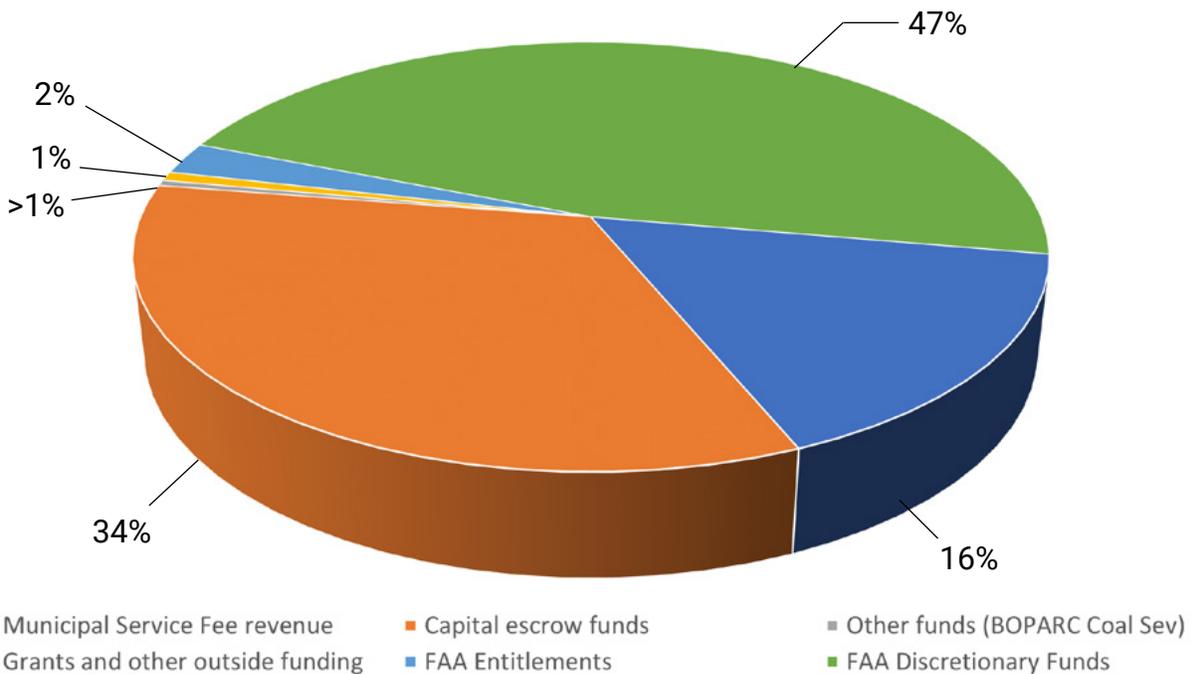
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One-Year Overview

2021-2022 Capital Improvement Program Expenditures by Category

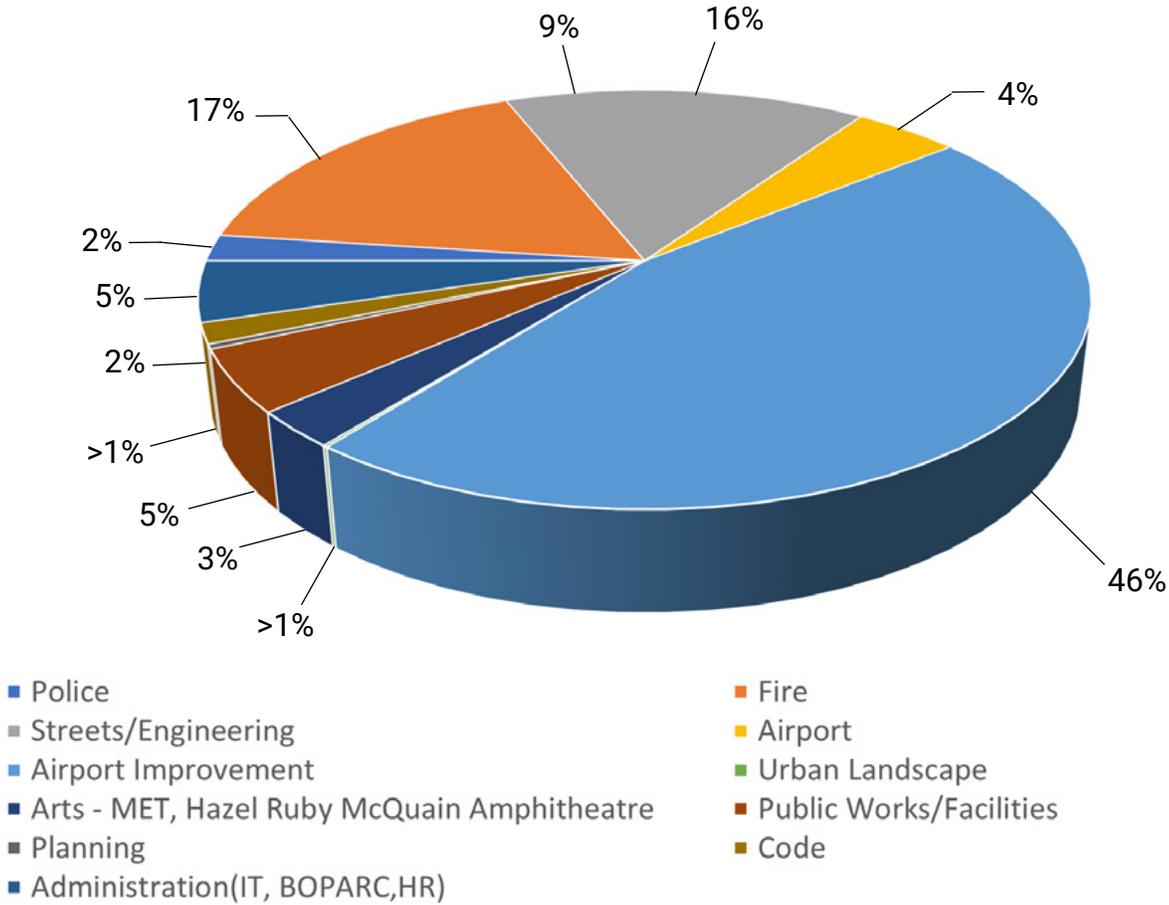


2021-2022 Capital Improvement Program Revenue by Category

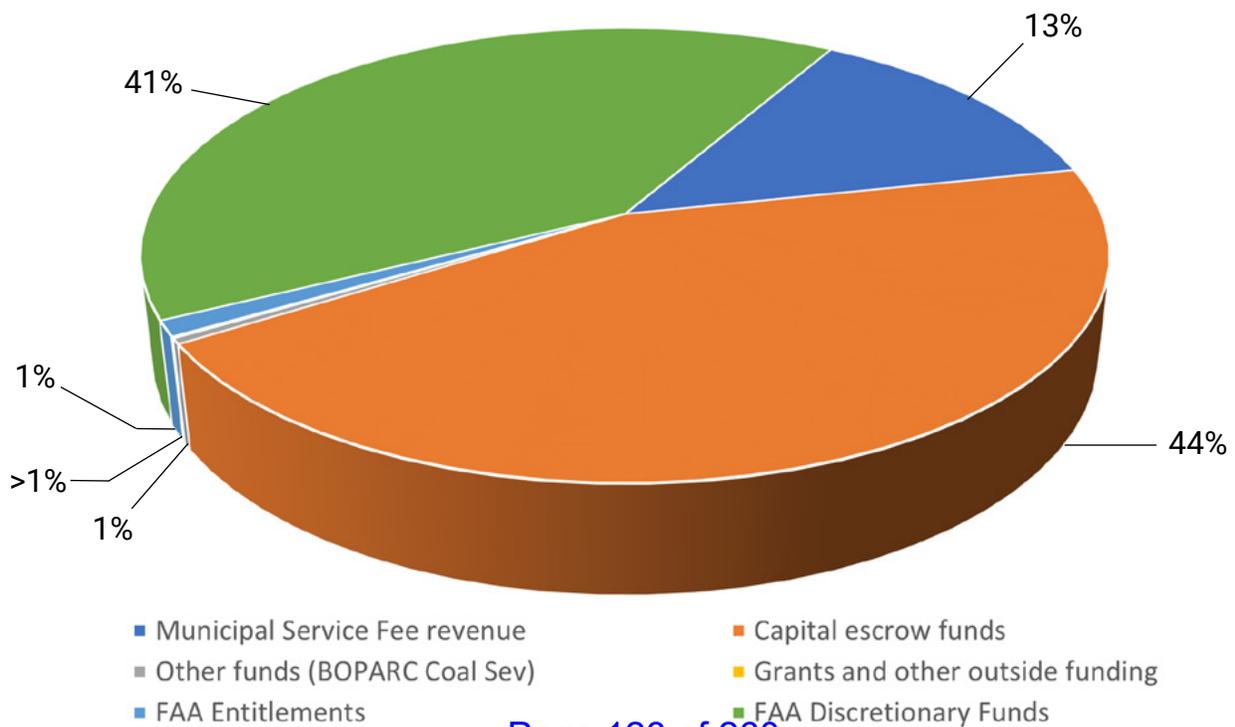


Five-Year Average

2021-2026 Capital Improvement Program Expenditures by Category



2021-2026 Capital Improvement Program Revenue by Category



CAPITAL IMPROVEMENT PROGRAM SUMMARY

	Current Funding	21-22 Possible Infrastructure Bond	Fiscal Year					Total
			2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
EXPENDITURES								
Police	60,628		297,000	360,000	490,000	325,000	305,000	1,777,000
Fire	1,202,649	775,000	824,094	3,055,500	2,239,000	4,789,000	3,672,000	14,579,594
Streets/Engineering	2,851,830	250,000	3,142,100	3,084,600	2,989,600	2,142,600	2,142,600	13,501,500
Airport		185,000	408,000	1,523,000	700,000	1,100,000	200,000	3,931,000
Airport Improvement			7,860,500	7,860,500	7,810,500	7,860,500	8,700,000	40,042,000
Urban Landscape	91,676	190,000	5,000	30,000	32,500	27,500	22,500	117,500
Arts - MET, HRM Amphitheater	342,934		775,000	470,000	320,000	425,000	445,000	2,435,000
Public Works/Facilities	361,933	3,424,812	105,000	2,252,000	756,900	658,800	373,000	4,145,700
Planning	258,910		41,125	67,773	67,773	67,773	67,773	312,217
Code	45,859		232,160	282,160	282,160	282,160	282,160	1,360,801
Administration (IT,BOPARC,HR)	90,051		698,800	626,750	641,690	668,750	1,406,325	4,042,315
Total Improvements	5,306,470	4,824,812	14,388,779	19,562,283	16,330,123	18,347,083	17,616,358	86,244,627
REVENUES AND OTHER SOURCES								
Municipal Service Fee revenue	2,632,245		2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	11,500,000
Capital escrow funds	2,674,225		4,854,179	10,160,833	6,928,673	8,900,633	7,414,358	38,258,677
Other funds	-		60,150	72,000	72,000	72,000	72,000	348,150
Grants and other outside funding	-		100,000	-	-	-	-	100,000
FAA Entitlements	-		352,929	150,000	150,000	150,000	150,000	952,929
FAA Discretionary Funds	-		6,721,521	6,879,450	6,879,450	6,924,450	7,680,000	35,084,871
Possible Infrastructure Bond 2021-2022	-	4,824,812						



CAPITAL IMPROVEMENT PROJECT SUMMARY

Project Number	Project Title	Current Funding	Fiscal Year					Total
			2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1	MSF Police Equipment Purchases	14,082	270,000	270,000	270,000	270,000	270,000	1,350,000
2	Police Gun Range		50,000	195,000	30,000	35,000		310,000
3	Police Mobile Data Terminals		40,000	25,000				90,000
4	Records Management and IT System	46,546	27,000					27,000
	Total Improvements	60,628	297,000	360,000	490,000	325,000	305,000	1,777,000
	Municipal Service Fee revenue	14,082	270,000	270,000	270,000	270,000	270,000	1,350,000
	Capital escrow funds	46,546	27,000	90,000	220,000	55,000	35,000	427,000
	Grants							-
	Total Funding	60,628	297,000	360,000	490,000	325,000	305,000	1,777,000

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Police

PROJECT CATEGORY:
Vehicle

PROJECT NUMBER: 1

FY21-26

PROJECT TITLE:	MSF Police Equipment Purchases
PROJECT DESCRIPTION:	Replacement of patrol vehicles on a rotating percentage basis and other police officer equipment.
PROJECT JUSTIFICATION/NEED:	Police vehicles wear out at a regular and predictable rate. Annual replacement ensures that the fleet is always operational and distributes the costs proportionally for predictable and manageable levels while also ensuring that the fleet is continuously operationally ready.
PROJECT BENEFIT/IMPACT:	Patrol vehicles are necessary to perform basic job functions, calls for service response, and failure to replace the fleet results in increased costs for fleet maintenance as well as inability to respond to calls for service.
OPERATING FUND IMPACT:	Currently purchases for vehicles are being accomplished through the use of the Municipal Service fee in lieu of Capital Improvement Funds.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Police

PROJECT CATEGORY:
Building

PROJECT NUMBER: 2

FY22-26

PROJECT TITLE: Police Gun Range

PROJECT DESCRIPTION: Joint Public Safety Training Facility / Firing Range / Driving Track

PROJECT JUSTIFICATION/NEED: Police Officers are mandated with several in-service annual and semi-annual qualifications such as day pistol fire, night pistol fire, patrol rifle qualification, shotgun qualifications as well as required 24 hours per officer and 32 hours per supervisor in-service training. Many of the areas requiring training, certification, re-certification and refresher training are in high liability areas such as vehicle operation, emergency vehicle response, response to aggression and resistance and similar courses. There is no local or regional training facility. This means that officers have to attend training elsewhere incurring travel, per diem, lodging and training costs. There is a firearms range that provides minimum access for firearms qualification with little to no opportunity for maintenance training. This range is subject to the control of the Monongalia County Commission and outside the control and oversight of the city.

PROJECT BENEFIT/IMPACT: Required and necessary for compliance with FBI and West Virginia State Police Reporting standards as well as incorporating records inquiries.

OPERATING FUND IMPACT: FY 2020/2021 funds would be needed for the design phase of construction. A portion of the cost can be offset by the Asset Forfeiture fund (not to exceed \$50,000) the remaining funds would need to be established through capital improvement. The project would be constructed over several years and in conjunction with fire capital funds.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Police

PROJECT CATEGORY:
Vehicle / Equipment

PROJECT NUMBER: 3

FY22-25

PROJECT TITLE: Police Mobil Data Terminals (MDT)

PROJECT DESCRIPTION: Completion of the acquisition and implementation of MDT for all front-line vehicles.

PROJECT JUSTIFICATION/NEED: MDTs provide officers with a working platform within the vehicles they operate. This allows ease of access to vital information through the CAD system to information related to calls they are responding to. It also allows for completion of reports and elf dispatch capabilities reducing radio traffic and time off of the road.

PROJECT BENEFIT/IMPACT: This ultimately will reduce response times and increases community contact.

OPERATING FUND IMPACT: 2021/2025 FY Equipment provided by the Governors Highway Safety program began the project. Capital funds are only needed to complete the project that is 1/3 complete. Maintenance and purchase of additional equipment to make the Terminal functional on the remainder of the fleet will be completed utilizing funds from the asset forfeiture account.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Police

PROJECT CATEGORY:
Building

PROJECT NUMBER: 4

FY21-22

PROJECT TITLE: Police Records Management IT System

PROJECT DESCRIPTION: Completion of the acquisition and changeover

PROJECT JUSTIFICATION/NEED: Completion of the Zeurcher Transition for police and fire to replace records management, personnel, training and all other central information systems required by the police department, to include compliance and networking with the Criminal Justice Information System and National Crime Information Center. The system also provides for required submission to the State Police and Federal Bureau of Investigation for National Incident Based Reporting System.

PROJECT BENEFIT/IMPACT: Required and necessary for compliance with FBI and West Virginia State Police Reporting standards as well as incorporating records inquiries.

OPERATING FUND IMPACT: FY 2019/2020 funds from the Asset Forfeiture account funded the first half of the project. Capital funds are only needed to complete the remaining 1/3 of the project. Maintenance of the system will be completed using funds that were previously used to maintain the prior, obsolete Records Management System and terminating existing licensing agreements to offset continuing operating costs.

CAPITAL IMPROVEMENT PROJECT SUMMARY

FIRE

Project Number	Project Title	Current Funding	2021-2022 Infrastructure Bond	Fiscal Year					Total
				2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1	SCBA Air Compressor for South High Station		60,000						60,000
2	Ladder Truck Equipment		300,000	300,000					600,000
3	Training Facility		500,000	500,000	500,000	500,000	500,000	500,000	2,000,000
4	Airport Expansion		50,000	50,000	200,000	2,750,000	2,750,000	2,750,000	5,750,000
5	South High Street Station Improvements	75,314	400,000	866,000	867,000	867,000	867,000	867,000	2,600,000
6	Rescue 1 - Vehicle Acquisition & Upgrades	360,328		250,000	250,000	250,000	250,000	250,000	750,000
7	Norwood Station Improvements	45,000	375,000						-
8	Rail-Trail Response Equipment - UTV			28,000					28,000
Capital Account Revolving Purchases									
9	Structural Firefighting Gear			75,000	75,000	75,000	75,000	75,000	375,000
10	Ladder Truck (\$1.425m w/ \$736k FY20-21 Carryover)	722,007		344,500	344,500	150,000	150,000	150,000	1,139,000
11	Engine Replacement Program			545,000	545,000	100,000	100,000	100,000	845,000
12	Vehicle Replacement - Admin/Marshal's			7,594	60,000	60,000	60,000	60,000	247,594
13	SCBA & Cylinder Replacement			37,000	37,000	37,000	37,000	37,000	185,000
Total Improvements		1,202,649	775,000	824,094	3,055,500	2,239,000	4,789,000	3,672,000	14,579,594
Capital escrow funds		1,202,649		824,094	3,055,500	2,239,000	4,789,000	3,672,000	14,579,594
Grants									
Other funding									
<i>Possible Infrastructure Bond 21-22</i>			775,000						
Total Funding		1,202,649		824,094	3,055,500	2,239,000	4,789,000	3,672,000	14,579,594

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Equipment Replacement

PROJECT NUMBER: 1

FY21-22

PROJECT TITLE: Replacement air compressor for South High Street station.

PROJECT DESCRIPTION: Replacement of non-functional self-contained breathing apparatus (SCBA) compressor at South High St Station.

PROJECT JUSTIFICATION/NEED: NFPA 1989: Standard on Breathing Air Quality for Emergency Services Respiratory Protection, NFPA 1500: Fire Department Occupational Safety and Health Program

NFPA standards outline the standards related to breathing air quality that is used in our self-contained breathing apparatus and the equipment used to fill SCBA cylinders. The SCBA compressor located at the South High Street station has been out of service for several years, due to a lack of available repair parts. (The unit is over 25 years old.) The compressor was slated for replacement in 2020, however, restrictions on spending has forced the department to move this item to the 2021-22 FY budget.

PROJECT BENEFIT/IMPACT: Provides the department with the proper air quality for use in SCBA and replacement cylinders. Enables us to meet the requirements of NFPA 1989.

OPERATING FUND IMPACT: Equipment and equipment maintenance.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Apparatus Acquisition

PROJECT NUMBER: 2

FY 21-23

PROJECT TITLE: Ladder Truck Equipment

PROJECT DESCRIPTION: Purchase of a front-line ladder truck.

PROJECT JUSTIFICATION/NEED: NFPA 1901 – Standard for Automotive Fire Apparatus, ISO Requirements Item #553 – Credit for Reserve Ladder and Service Truck.

Both NFPA & ISO require the department to have a reserve ladder truck as part of our fleet. Currently, we do not have a reserve unit. Purchase of a new ladder truck would require purchasing a full complement of equipment, since none of the existing ladder companies would be removed from service.

PROJECT BENEFIT/IMPACT: Enables the department to provide for a reserve ladder truck when front line apparatus is out of service for repairs, maintenance, or testing. Enables us to meet the requirements of NFPA and ISO. Aids us with FEMA grant requirements.

OPERATING FUND IMPACT: Equipment Maintenance.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Training Facility

PROJECT NUMBER: 3

FY22-26

PROJECT TITLE: Training Facility

PROJECT DESCRIPTION: Design, development and construction of a combined police/fire training facility. The facility would address the needs of the fire department in respect to ISO requirements, and would provide the police department a location to train that is within city limits. This project would solicit partnerships with other local organizations, with the goal of providing training on a regional basis.

PROJECT JUSTIFICATION/NEED: NFPA 1402, 1403, 1404, 1407, 1408, 1410, 1451, 1452, 1584, 1670, 2500 ISO Requirements Item #581 – Credit for Training.

The MFD does not have a local training facility to use for fire training purposes. Any training that involves live fire training (a basic requirement of our probationary program) requires travel to a facility in Clarksburg or Wheeling. This situation also affects the volunteer departments within the county. A local facility would benefit those organizations as well.

PROJECT BENEFIT/IMPACT: The benefits for the facility are numerous. The MFD would benefit greatly from this project, as we would be able to provide training as defined by NFPA, the West Virginia State Fire Commission and ISO to MFD personnel. Additionally, classes could be sponsored in which local volunteer fire departments could be invited to participate, thus increasing the amount of training that occurs between the two organizations. The benefit of a local facility would also provide the local law enforcement agencies with a location to train.

OPERATING FUND IMPACT: Increase in expenses for training in both the fire and police department budget lines for facility operation. Expenses would include the addition of one person to staff the facility, utility expenses, insurance, maintenance, and funding for expendable items used in training scenarios.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Airport Expansion

PROJECT NUMBER: 4

FY22-26

PROJECT TITLE: Airport Expansion

PROJECT DESCRIPTION: Expansion of fire services, including expansion of the current station to house structural response apparatus, living facilities for a staff of seven personnel.

PROJECT JUSTIFICATION/NEED: Improvements and upgrades to the Morgantown Municipal Airport have been in the planning stages for several years. With the recent approval from the FAA to increase runway length, the need to improve on-site fire protection services is required. A fully staffed station would include the addition of a "quint" apparatus and a heavy rescue vehicle. Firefighters at that station would also assume the firefighting responsibilities for the ARFF station, handling incidents that may occur within the airfield area.

PROJECT BENEFIT/IMPACT: The impact of increasing coverage at the airport is a necessary step to address the increase in air traffic expected following the expansion of the airport and increased runway length. Currently the airport relies on airfield personnel to double as firefighters. This creates a situation where, if an incident were to occur, response would be delayed while airfield personnel respond to the ARFF station and change into their firefighting gear, while other time critical actions would be delayed or ignored. Additional benefits from this project would be the ability to address areas on the northeast end of the city that do not have a fire station within 1.5 miles, as outlined by ISO. An airport fire station would provide first due coverage to areas of Pt. Marion Road, Easton Hill, and WVU property. This location would also be an ideal place to locate a heavy rescue vehicle to provide quick access to all three response areas of the city and the I-68 corridor.

OPERATING FUND IMPACT: The operating funds would realize increases of approximately 35% in the personnel line for salaries, along with capital improvement expenditures for equipment and apparatus. Day-to-day operational costs would increase the department's expenditures for utilities, supplies and maintenance by approximately 30%.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Station Improvements

PROJECT NUMBER: 5

FY21-25

PROJECT TITLE: South High Street Station Improvements

PROJECT DESCRIPTION: Improvements to the South High St. Fire Station. Upgrades include installation of an alarm and sprinkler system, replacement of the apparatus bay with a two-story facility, which would include office space, bunkrooms, and other facilities.

PROJECT JUSTIFICATION/NEED: The South High Street Station was built in 1956 and was designed to meet the needs of the department at that time. It has received two minor modifications since it was built. It has a common bunk room and does not have adequate facilities to address separation of gender. The building is not ADA compliant, and does not provide the necessary exhaust evacuation systems or cancer prevention recommendations that are prevalent health concern issues.

PROJECT BENEFIT/IMPACT: The benefit of upgrading the existing facility is to address glaring issues that have existed for several years. At minimum, an alarm system is required within the structure. Additional space within the facility would allow the department to address many of the above listed issues.

OPERATING FUND IMPACT: Increase in expenses for facility operation. Small increases in expenses would most likely be realized in utility costs, insurance, and facility maintenance budget lines.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Apparatus Acquisition

PROJECT NUMBER: 6

FY22-25

PROJECT TITLE:	Rescue 1 - Vehicle Acquisition & Equipment Upgrade
PROJECT DESCRIPTION:	Resurrection of Rescue 1, the MFD heavy rescue apparatus.
PROJECT JUSTIFICATION/NEED:	<p>Rescue 1 was taken out of service in 2009, after major structural deficiencies and drivetrain issues were identified. (The truck was originally a 1978 model ladder truck that was modified by the department for rescue services). The need for a dedicated rescue vehicle cannot be overstated. (Rescue and EMS calls amounted to 45.8% of the total call load for the department in 2019.) Currently, the department is utilizing our two aerial units as makeshift rescue apparatus, simply because there is no additional room on the fire engines to stow rescue equipment.</p> <p>An additional need for a dedicated rescue vehicle lies with the ability to handle incidents that involve commercial vehicles (box & semi-trucks, busses, etc.). The basic rescue tools carried by the department are not adequate when dealing with commercial vehicles. Upgrades under this plan would include replacement of the department's 20-year-old hydraulic tools and the addition of equipment to handle incidents involving larger vehicles.</p>
PROJECT BENEFIT/IMPACT:	Reinstating Rescue 1 would provide the department a dedicated apparatus to use for emergency response to vehicle accidents. This would enable us to reduce the amount of wear and tear on the aerial apparatus, which are doing double duty as a makeshift rescue unit.
OPERATING FUND IMPACT:	Increase in expenses for operation, maintenance, fuel, insurance and supplies to equip the unit. Addition of 9 personnel to the department which would allow us to staff the vehicle to NFPA standards and would improve our compliance with NFPA 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Norwood Station Improvements

PROJECT NUMBER: 7

FY21-22

PROJECT TITLE: Norwood Fire Station Improvements

PROJECT DESCRIPTION: This plan is a continuation of repairs and upgrades that included repair of the shower area of the rest room, where subsidence has created a crack in the shower floor. The station needs extra space for sleeping quarters, addition of gender-specific bath facilities for staff, additional storage areas for equipment and supplies along with the installation of a fire alarm and sprinkler system.

PROJECT JUSTIFICATION/NEED: Improvements and upgrades to the Norwood Fire Station are needed to repair several issues related to firefighter health and safety. Repairs of the shower area of the rest room will begin this spring. Additional space to house another bathroom, additional sleeping quarters and much needed storage space for equipment and supplies has not been addressed in any capital improvement budget. Additional improvements that would be included in this request would be the installation of an alarm & sprinkler system.

PROJECT BENEFIT/IMPACT: Addressing the maintenance issues will prolong the ability to use the station for its intended purpose and prevent further deterioration of the building. Creation of additional space will allow us to address gender issues related to bathroom and bunkroom facilities. It will also allow us to include space for equipment and supply storage. The installation of a fire alarm and sprinkler system will bring the building into compliance with state code for buildings of this type and provide firefighters with an early warning and fixed extinguishment system in the event of a fire at the facility.

OPERATING FUND IMPACT: A slight increase in utility and maintenance expenses will be realized for operation of the station due to the expanding the footprint of the structure. An additional cost would also be realized for inspection and testing of the alarm and sprinkler systems. There should be no additional operating expenses for addressing the areas of the station that need repair.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Rail-Trail Response Equipment

PROJECT NUMBER: 8

FY22-23

PROJECT TITLE: Rail-Trail Emergency Response Vehicle

PROJECT DESCRIPTION: Replacement of John Deere Gator with Honda Pioneer UTV.

PROJECT JUSTIFICATION/NEED: The increased use and development of the Rail-Trail within the City has resulted in an increase of incidents requiring Fire Department response on the trail system. The current vehicle utilized for emergency response is a 1990 John Deere Gator. While versatile, the vehicle was not designed for emergency services work. It is limited in the amount of equipment and personnel it can carry. A replacement UTV (Honda Pioneer) is recommended to address the issue and to provide the department with a vehicle that is capable of handling emergency incidents on the trail system or within the parks system in the City.

PROJECT BENEFIT/IMPACT: Provides the department with the proper apparatus to provide emergency services support to the rail trail and city park system.

OPERATING FUND IMPACT: Equipment and Equipment Maintenance.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Safety

PROJECT NUMBER: 9

FY - Capital Account Revolving Purchase

PROJECT TITLE:	Structural Firefighting Gear
PROJECT DESCRIPTION:	Ongoing program to replace structural firefighting gear worn by firefighters during emergency incidents.
PROJECT JUSTIFICATION/NEED:	<p>NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting.</p> <p>NFPA recommends replacement of structural firefighting gear that has been in service for 10 years or longer.</p> <p>They also recommend all personnel have a 2nd set of gear to use in the event a firefighter's primary set of gear is used or becomes wet or is exposed to hazards or contaminants. Currently, we do not equip all our personnel with a second set of gear as outlined by NFPA. This program was instituted to update our structural firefighting gear inventory and to provide all personnel with a second set of gear as outlined in NFPA.</p>
PROJECT BENEFIT/IMPACT:	Provides NFPA compliant structural firefighting gear for personnel.
OPERATING FUND IMPACT:	Associated costs for maintenance and repairs of items.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Apparatus Acquisition

PROJECT NUMBER: 10

FY - Capital Account Revolving Purchase

PROJECT TITLE:	Replacement Ladder Truck
PROJECT DESCRIPTION:	Purchase of a new front-line ladder truck to replace Ladder 1. Establishment of an account dedicating funds for replacement of aerial apparatus. This fund would provide for the purchase of a new ladder truck on a ten-year replacement cycle.
PROJECT JUSTIFICATION/NEED:	<p>NFPA 1901 – Standard for Automotive Fire Apparatus, ISO Requirements Item #553 – Credit for Reserve Ladder and Service Truck.</p> <p>Both NFPA & ISO require the department to have a reserve ladder truck as part of our fleet. Currently, we do not have a reserve unit. Purchase of a new ladder truck would require purchasing a full complement of equipment, (see project 3A – Capital Purchase) since none of the existing ladder companies would be removed from service.</p>
PROJECT BENEFIT/IMPACT:	Enables the department to provide for a reserve ladder truck when front line apparatus is out of service for repairs, maintenance, or testing. Enables us to meet the requirements of NFPA and ISO. Aids us with FEMA grant requirements.
OPERATING FUND IMPACT:	Apparatus & Vehicle Maintenance. Contracted Services.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Apparatus Replacement

PROJECT NUMBER: 11

FY - Capital Account Revolving Purchase

PROJECT TITLE: Engine Replacement Program – Revolving Account for Apparatus (Fire Engine) Purchase

PROJECT DESCRIPTION: F/Y 2021 would bring replacement of Engine 5, which was taken out of operation in 2014 due to mechanical and corrosion issues. The vehicle served as the backup engine for the Northside Fire Station.

The Fund would also address the apparatus replacement program and would allow the department to purchase a new apparatus on a five-year rotational basis. This would ensure apparatus would be fully utilized and replaced at the end of their 30-year lifespan.

PROJECT JUSTIFICATION/NEED: This vehicle would serve as the backup engine for the North Side Fire Station. Currently, the department maintains one engine and one aerial apparatus at the station. In the event the engine or ladder would be inoperable (breakdown, maintenance, etc.) the crew needs to have a backup apparatus available for use. It would also be needed for times when call back personnel are required to staff stations due to 2nd, 3rd or general alarm callouts.

PROJECT BENEFIT/IMPACT: The benefit of replacing the backup engine would provide the Northside Station with a backup apparatus to use for emergency response. The vehicle would also be put in service during times where callback personnel are utilized to staff stations. (2nd, 3rd or general alarm conditions.)

OPERATING FUND IMPACT: Increase in expenses for operation, maintenance, fuel, insurance and supplies to equip the unit.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Vehicle Replacement

PROJECT NUMBER: 12

FY - Capital Account Revolving Purchase

PROJECT TITLE: Vehicle Replacement-Admin/Marshal's Division

PROJECT DESCRIPTION: Replacement/leasing of the fleet vehicles used by department administration and the Fire Marshals division. This fund would allow for the purchase of new small vehicles on a six-year replacement cycle.

PROJECT JUSTIFICATION/NEED: As part of our regular staff vehicle replacement schedule, these vehicles are scheduled to be replaced over the next five years. The fire marshal and chief's vehicles are eight years old and are exhibiting signs of wear to the suspension systems and other driving components. These vehicles are driven daily and are subjected to inclement weather, hauling of equipment and supplies, etc.

PROJECT BENEFIT/IMPACT: The benefit of replacing these vehicles is realized in reduced maintenance costs and less downtime for repairs. The department does not have any back up vehicles for the Admin/Fire Marshals divisions. Downtime for repairs to these vehicles results in personnel relying on their personal autos for transportation for work related tasks.

OPERATING FUND IMPACT: The operating funds would realize decreases in unscheduled maintenance costs for the new vehicles. Other costs, (fuel, scheduled maintenance, etc.) would remain at current levels.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Fire

PROJECT CATEGORY:
Equipment Acquisition

PROJECT NUMBER: 13

FY - Capital Account Revolving Purchase

PROJECT TITLE:	Self-Contained Breathing Apparatus (SCBA) and SCBA Cylinder replacement
PROJECT DESCRIPTION:	Ongoing project to maintain our self-contained breathing apparatus (SCBA) and spare cylinder program.
PROJECT JUSTIFICATION/NEED:	<p>NFPA 1500: Fire Department Occupational Safety and Health Program, NFPA 1852: Standard on Selection, Care, and Maintenance of Open-Circuit Self- Contained Breathing Apparatus (SCBA), NFPA 1901 – Standard for Automotive Fire Apparatus.</p> <p>Both NFPA & ISO require the department to have the appropriate number of self-contained breathing apparatus and spare cylinders on apparatus to protect firefighters when operating in a hazardous environment. This program allows the department to maintain compliance with the aforementioned standards by building funds that will be dedicated to replacement of the SCBA and spare cylinders as they near their mandatory end-of-service-life age of 15 years.</p>
PROJECT BENEFIT/IMPACT:	Maintains a replacement program that allows the department to get the maximum use of the equipment and prevents the use of older or outdated SCBA and cylinders. Enables us to meet the requirements of NFPA and ISO. Aids us with FEMA grant requirements.
OPERATING FUND IMPACT:	Equipment and equipment maintenance.

CAPITAL IMPROVEMENT PROJECT SUMMARY

STREETS ENGINEERING

Project Number	Title	Current Funding	2021-2022 Bond	Fiscal Year					Total
				2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1	MSF Public Right-of-Way Improvements	2,427,593		1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	9,000,000
2	MSF Street Equipment/Vehicle Purchases	190,570		230,000	230,000	230,000	230,000	230,000	1,150,000
3	Vehicles - Engineering (current lease)			2,600	2,600	2,600	2,600	2,600	13,000
4	Beechurst / 1st St Intersection Improvements			80,000		350,000			430,000
5	8th St / University Ave Intersection Improvements			200,000					200,000
6	Pleasant St Streetscape (Grant Match)			100,000					100,000
7	Walnut St Streetscape (Grant Match)			200,000					200,000
8	Kayak Building at Walnut St Landing		250,000						-
9	Rail-Trail Paving			75,000					75,000
10	QL2 LiDAR			7,500					7,500
11	City Garage Remediation			50,000	25,000				75,000
12	Engineering Code Update/Revisions			40,000					40,000
13	Traffic Calming Program	10,310		10,000	20,000	20,000	20,000	20,000	90,000
14	Spruce St Trail Connector - Decker's Ave			35,000	225,000				260,000
15	Willey St / Richwood Ave Intersection Improvements	75,000			350,000				350,000
16	Eastern-Flagel Trail Connector			75,000					75,000
17	Avalon-Parkway Connector (First Ward)			50,000					50,000
18	Slip Repairs	70,812		100,000	50,000	50,000	50,000	50,000	300,000
19	Rail-Trail Bridge Assessment				40,000				40,000
20	Rail-Trail Bridge Repair				50,000	50,000			100,000
21	Rail-Trail Lighting Project (Campus to 8th Street)				100,000				100,000
22	NearMAP Project			17,000	17,000	17,000			51,000
23	White Park Remediation			50,000					50,000
24	Bicycle Project (Grant Match)			10,000	20,000	20,000	20,000	20,000	90,000



CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering Streets

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 1

FY 21-26

PROJECT TITLE: MSF Public Right-of-Way Improvement

PROJECT DESCRIPTION: The improvement and maintenance of the approximately 106 miles of public right-of-ways, to include roadways and sidewalks within the city.

PROJECT JUSTIFICATION/NEED: Public right-of-way improvements and maintenance are vital to the growth and development of the city. These services are essential for the businesses, educational institutions, and non-profits within the city and ensure the safe travel of the employees, customers, emergency personnel, and attendees of said institutions. The use of city roadways and sidewalks are services shared by both residents and non-residents who travel within the city.

PROJECT BENEFIT/IMPACT: Provide safe and reliable roadways/sidewalks for residents, non-residents, and emergency personnel to travel within Morgantown city limits.

OPERATING FUND IMPACT: Funding is part of the Municipal Service Fee.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 1A

FY21-25

PROJECT TITLE: North Street Widening Project

PROJECT DESCRIPTION: This project will widen North Street between University Avenue and Grove Street to a uniform 20 ft. width. North Street currently varies in width from 14.5 ft. to 20 ft. This project will also construct ~1350 ft. of sidewalk which will connect University Ave to Willowdale Rd.

PROJECT JUSTIFICATION/NEED: North Street has a larger than normal volume of traffic for a roadway of its size. This is due to its close proximity to WVU Hospital and its connection of two major roadways (University Ave and Willowdale Rd). The narrowness of North Street combined with its blind vertical curve creates a hazardous condition that is made worse by the volume of traffic. North Street is also a major pedestrian route for people entering and exiting the Wiles Hill Neighborhood. Currently pedestrians do not have a safe place to walk along this corridor.

PROJECT BENEFIT/IMPACT: Provide safe and reliable roadway and sidewalk.

OPERATING FUND IMPACT: This would be a one-time expenditure. Increasing the width of a roadway will marginally increase street maintenance and operating costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Design

PROJECT NUMBER: 1B

FY21-22

PROJECT TITLE: Roadway Condition Assessment

PROJECT DESCRIPTION: Maintenance to Roadway Condition Assessment.

PROJECT JUSTIFICATION/NEED: A roadway condition assessment was completed. In order to keep the assessment current maintenance must be done every three years.

PROJECT BENEFIT/IMPACT: Roadway and pavement conditions must be routinely assessed in order to prioritize paving and road maintenance in the most financially beneficial way. The assessment helps the department to make the paving list without political influence and favoritism.

OPERATING FUND IMPACT: Maintenance of the city streets has several levels: reconstruction, resurfacing, crack-sealing and minor repair. This assessment uses algorithms to access how best to use the paving budget to keep the roadways in the best shape for the least amount of money.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 1C

FY21-22

PROJECT TITLE: Green and Arch Street Streetlight Replacement

PROJECT DESCRIPTION: This project would replace the existing street lighting along Green Street and Arch Street located in the Greenmont neighborhood.

PROJECT JUSTIFICATION/NEED: The existing lighting was installed in the 1970's and has reached the end of its useful life span. Currently, the Department of Public Works maintains the lights and has a difficult time finding replacements parts due to their age.

PROJECT BENEFIT/IMPACT: Adding new lighting infrastructure would improve the safety and quality of life for the entire neighborhood in a very tangible and visible way. Additionally, with new longer lasting and energy efficient LED lights the City would save money in energy and labor cost associated with Public Works time and effort to maintain the existing system.

OPERATING FUND IMPACT: This project will decrease the utility cost. It will also reduce maintenance cost for the Public Works Department.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Street

PROJECT CATEGORY:
Vehicle and Equipment

PROJECT NUMBER: 2

FY21-26

PROJECT TITLE:	MSF Street Equipment/Vehicle purchase
PROJECT DESCRIPTION:	Vehicle/Equipment Replacements
PROJECT JUSTIFICATION/NEED:	Yearly vehicle and equipment requests. Replacement of older equipment.
10a. 1.5 Ton Truck	Chevy 1500 Silverado Crew Cab / GMC Sierra Crew Cab. 4x4 -Replacement for Signs and Signals Fleet.
10b. ¾ Ton Truck	Chevy 2500 Crew Cab or GMC Sierra Crew Cab. 4x4 -Replacement/upgrade for Street Dept. Fleet.
10c. 12" Wood Chipper	Altec or Vermeer 12" Drum Wood Chipper with safety controls and built in wench attachment.
10d. Backhoe	Case or CAT equivalent 580 Super N backhoe. 4x4 with extend-a-hoe with thumb attachment. 97HP Diesel Engine.
PROJECT BENEFIT/IMPACT:	Replacements of equipment is needed to help maintain the operation of Public Works for employees and the public's safety.
OPERATING FUND IMPACT:	Replacements and upgrades will help the efficiency and operation of the public works depts resulting in lower utility and maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Street Equipment/Vehicle

PROJECT CATEGORY:
Vehicles and Equipment

PROJECT NUMBER: 2A

FY21-22

PROJECT TITLE:	Public Works Vehicles
PROJECT DESCRIPTION:	Vehicle/Equipment Replacements.
PROJECT JUSTIFICATION/NEED:	Yearly vehicle and equipment requests. Replacement of older equipment.
A. Dump Truck	International CV-515 Dump Truck with Stainless Hydraulic bed, 4x4, With Plow and Spreader installed. Direct replacement for Street Dept. Vehicle #174.
B. Lease Vehicles "1" 1-Ton Trucks	Chevy 3500s or GMC Sierra 3500s in a 1-Ton Dump. Dual Rear Wheels, Stainless Bed, With plows and Spreaders, 4x4. Replacement/upgrade for Street Dept. Fleet.
C. Street Fleet Vehicles	1- GMC Sierra 1500Base 4x4 Crew Cab 5.75 ft. box 147.4 in. WB (Superintendent Vehicles), 1 Chevy Colorado for Public Works Director.
PROJECT BENEFIT/IMPACT:	Replacements of equipment is needed to help maintain the operation of Public Works for employees and the public's safety.
OPERATING FUND IMPACT:	Replacements and upgrades will help the efficiency and operation of the public works depts resulting in lower utility and maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Street Equipment/Vehicle

PROJECT CATEGORY:
Vehicles and Equipment

PROJECT NUMBER: 2B

FY22-23

PROJECT TITLE:	Public Works Vehicles
PROJECT DESCRIPTION:	Vehicle/Equipment Replacements.
PROJECT JUSTIFICATION/NEED:	Yearly vehicle and equipment requests. Replacement of older equipment.
A. Dump Truck	Peterbilt 348, 55K+-GVW Dump Truck. 10 Speed Manual, Tandem Dump Truck with Stainless Bed
B. Trailer	TP-50 60K Trailer to haul AP Paver, 12 Wheel, 3 Axle, 3 rows of brakes.
C. Lease Vehicles	
"2" 1-Ton Trucks	Chevy 3500s or GMC Sierra 3500s in a 1-Ton Dump. Dual Rear Wheels, Stainless Bed, With plows and Spreaders, 4x4. Replacement/upgrade for Street Dept. Fleet.
Maintenance Van	2020 Ford Transit/Cargo Van, Safety cage with door installed, External power supply and outlets in rear. Upgrade/replacement for Building Maintenance Dept.
Street Fleet Vehicles	4- GMC Sierra 1500Base 4x4 Crew Cab 5.75 ft. box 147.4 in. WB (Superintendent Vehicles), 1 Chevy Colorado for Public Works Director.
PROJECT BENEFIT/IMPACT:	Replacements of equipment is needed to help maintain the operation of Public Works for employees and the public's safety.
OPERATING FUND IMPACT:	Replacements and upgrades will help the efficiency and operation of the public works depts resulting in lower utility and maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Street Equipment/Vehicle

PROJECT CATEGORY:
Vehicles and Equipment

PROJECT NUMBER: 2C

FY22-23

PROJECT TITLE:	Public Works Vehicles
PROJECT DESCRIPTION:	Vehicle/Equipment Replacements.
PROJECT JUSTIFICATION/NEED:	Yearly vehicle and equipment requests. Replacement of older equipment.
A. Dump Truck	Peterbilt 348, 55K+-GVW Dump Truck. 10 Speed Manual, Tandem Dump Truck with Stainless Bed
B. Trailer	TP-50 60K Trailer to haul AP Paver, 12 Wheel, 3 Axle, 3 rows of brakes.
C. Lease Vehicles	
"2" 1-Ton Trucks	Chevy 3500s or GMC Sierra 3500s in a 1-Ton Dump. Dual Rear Wheels, Stainless Bed, With plows and Spreaders, 4x4. Replacement/upgrade for Street Dept. Fleet.
Maintenance Van	2020 Ford Transit/Cargo Van, Safety cage with door installed, External power supply and outlets in rear. Upgrade/replacement for Building Maintenance Dept.
Street Fleet Vehicles	4- GMC Sierra 1500Base 4x4 Crew Cab 5.75 ft. box 147.4 in. WB (Superintendent Vehicles), 1 Chevy Colorado for Public Works Director.
PROJECT BENEFIT/IMPACT:	Replacements of equipment is needed to help maintain the operation of Public Works for employees and the public's safety.
OPERATING FUND IMPACT:	Replacements and upgrades will help the efficiency and operation of the public works depts resulting in lower utility and maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Street Equipment/Vehicle

PROJECT CATEGORY:
Vehicles and Equipment

PROJECT NUMBER: 2D

FY24-25

PROJECT TITLE:	Public Works Vehicles
PROJECT DESCRIPTION:	Vehicle/Equipment Replacements.
PROJECT JUSTIFICATION/NEED:	Yearly vehicle and equipment requests. Replacement of older equipment.
A. Dump Truck	Peterbilt 348, 55K+-GVW Dump Truck. 10 Speed Manual, Tandem Dump Truck with Stainless Bed
B. Trailer	TP-50 60K Trailer to haul AP Paver, 12 Wheel, 3 Axle, 3 rows of brakes.
C. Lease Vehicles	
"2" 1-Ton Trucks	Chevy 3500s or GMC Sierra 3500s in a 1-Ton Dump. Dual Rear Wheels, Stainless Bed, With plows and Spreaders, 4x4. Replacement/upgrade for Street Dept. Fleet.
Maintenance Van	2020 Ford Transit/Cargo Van, Safety cage with door installed, External power supply and outlets in rear. Upgrade/replacement for Building Maintenance Dept.
Street Fleet Vehicles	4- GMC Sierra 1500Base 4x4 Crew Cab 5.75 ft. box 147.4 in. WB (Superintendent Vehicles), 1 Chevy Colorado for Public Works Director.
PROJECT BENEFIT/IMPACT:	Replacements of equipment is needed to help maintain the operation of Public Works for employees and the public's safety.
OPERATING FUND IMPACT:	Replacements and upgrades will help the efficiency and operation of the public works depts resulting in lower utility and maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Equipment Purchase/Replacement

PROJECT NUMBER: 3

FY21-26

PROJECT TITLE: Vehicle Leasing

PROJECT DESCRIPTION: Lease Vehicles.

PROJECT JUSTIFICATION/NEED: Currently, there are 5 vehicles assigned to the Engineering Department, 2 of which are being used by other City Departments. 3 of the 5 vehicles are over 12 years old. The Engineering Department plans to hire 1 additional staff member within the next few months bringing the department need to 4 vehicles. Currently the 2006 vehicles are in good condition but will need to be replaced in 2 to 3 yrs.

2019 Nissan Versa (current lease) - Staff Engineer
2016 Ford Explorer - City Engineer
2006 Chevy Equinox - Currently being used by the IT Dept
2016 Ford Escape – Currently being used by Code Enf Dept
2006 Ford Explorer – Not in use

PROJECT BENEFIT/IMPACT: Vehicles will increase safety and reliability and reduce increasing maintenance cost associated with operating and maintaining aging vehicles.

OPERATING FUND IMPACT: Decrease in repair and maintenance and fuel budgets.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 4

FY21-24

PROJECT TITLE:	Beechurst and 1st St Intersection Improvement Project
PROJECT DESCRIPTION:	This project will reconfigure the intersection of Beechurst Avenue, Campus Drive and 1st Street. Currently, 1st Street is offset from the Beechurst and Campus Drive intersection and causes difficulty accessing this approach.
PROJECT JUSTIFICATION/NEED:	The WV Division of Highways is currently studying the Beechurst and Campus Drive intersection and developing alternatives for improvements at this location. Beechurst and Campus Drive is the number 1 cause of backups and delays heading north along the Beechurst corridor. The city plans to work in conjunction with the WV DOH to improve this intersection.
PROJECT BENEFIT/IMPACT:	This project in conjunction with the WV DOH project will help reduce delays through the corridor and help increase access to 1st Street.
OPERATING FUND IMPACT:	This project will not increase operating cost as the City currently pays the utility cost to operate this intersection through an agreement with the WV DOH. Also, the City is already responsible for maintenance of 1st Street.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 5

FY21-22

PROJECT TITLE:	Eighth St. / University Ave. Intersection Reconfiguration
PROJECT DESCRIPTION:	This project would fund construction of the recently designed reconfiguration of the Eighth Street / University Avenue intersection as well as the city's obligated share of nearby pedestrian crossing improvements.
PROJECT JUSTIFICATION/NEED:	The Eighth/University intersection is one of the city's most dangerous and complaint-generating intersections. We recently completed a new design for this intersection that provides a more predictable and efficient movement of vehicles while also connecting the recently constructed Eighth Street sidewalk to the rest of the pedestrian network. Additionally, the City, County, and WVU jointly committed to funding nearby pedestrian crossing improvements as part of their rapid response pedestrian safety initiative. All improvements were recently identified and prioritized in the regional bike/ped plan.
PROJECT BENEFIT/IMPACT:	Pedestrian safety and mobility continue to be major areas of concern for both citizens and officials. The construction of the Eighth Street sidewalk has increased the volume of pedestrians and therefore also the volume of pedestrian/vehicle conflict. This project would dramatically improve the safety of the intersection for all users.
OPERATING FUND IMPACT:	This would be a one-time expenditure. The intersection's operating costs will not substantially change from existing.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Grant Match

PROJECT NUMBER: 6

FY21-22

PROJECT TITLE:	Pleasant Street Streetscape Grant Match
PROJECT DESCRIPTION:	In 2016, the City submitted and received a grant from the WV DOH for the design of a Streetscape improvement project on Pleasant Street.
PROJECT JUSTIFICATION/NEED:	The sidewalks and lighting along Pleasant Street are damaged and deteriorating. The sidewalk is cracked and crumbling, and the lighting is not adequate.
PROJECT BENEFIT/IMPACT:	Many pedestrians in the Downtown use Pleasant Street and visits the many businesses along it. Updating the lighting and sidewalk will help revitalize an important corridor in the Downtown.
OPERATING FUND IMPACT:	Help promote business in an important corridor in the downtown.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Grant Match

PROJECT NUMBER: 7

FY21-22

PROJECT TITLE:	Walnut Street Streetscape Grant Match
PROJECT DESCRIPTION:	In 2013, the City submitted and received a grant from the WV DOH for the design and construction of a Streetscape improvement project on Walnut Street.
PROJECT JUSTIFICATION/NEED:	The sidewalks and lighting along Walnut street are outdated and damaged. The sidewalk is cracked and crumbling, and the lighting is not adequate.
PROJECT BENEFIT/IMPACT:	There are many pedestrians that use Walnut street. Poorly lit sidewalks are dangerous for walkers and provide an atmosphere of increased crime. Additionally, crosswalks and bump outs and new tree pits provide many benefits for safety, air quality and aesthetics.
OPERATING FUND IMPACT:	Help promote business in an important corridor in the Downtown.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 8

FY21-22

PROJECT TITLE: Kayak Building at Walnut Street Landing

PROJECT DESCRIPTION: This project is to construct a kayak, bike, paddleboard, or other recreational equipment rental building at the recently renovated Walnut Street Landing. In anticipation of this project, utilities for the building were installed as part of the Walnut Street Landing renovations.

PROJECT JUSTIFICATION/NEED: To promote outdoor recreation and the use of the newly renovated Hazel Ruby McQuain Park and Walnut Street Landing as well as the Caperton Trail. This project would compliment the new kayak launch constructed at Walnut Street Landing.

PROJECT BENEFIT/IMPACT: The Rail-Trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers. It is a key component of Morgantown's transportation and economic development plans.

OPERATING FUND IMPACT: Operational increases would be far outweighed by the revenue generated.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 9

FY21-22

PROJECT TITLE: Rail-Trail Paving

PROJECT DESCRIPTION: This project is to mill and repave ~1.7 miles of Deckers Creek Rail-Trail. Beginning at its connection with the Caperton Trail at Hazel Ruby McQuain Park and ending at the crossing of Deckers Creek Boulevard near Marilla Park.

PROJECT JUSTIFICATION/NEED: This section of the Deckers Creek Rail-Trail is damaged by cracking and upheavals in the pavement from tree roots. In 2011/2012 BOPARC, in partnership with MRTC, was awarded a Division of Highways (DOH) Recreational Trail Grant to fund the paving. This \$100,000 grant (\$80,000 federal, \$20,000 local match) has stalled waiting for notice to proceed. In 2020, BOPARC received notice to proceed for construction. Currently, the City has the original \$20,000 local match for this project budgeted, but due to the number of years of delay in receiving notice to proceed the estimated cost of the project has increased due to inflation.

PROJECT BENEFIT/IMPACT: The Rail-Trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers. It is a key component of Morgantown's transportation and economic development plans.

OPERATING FUND IMPACT: This would be a one-time expenditure. The operating costs will not substantially change from existing.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
GIS

PROJECT NUMBER: 10

FY21-22

PROJECT TITLE: QL2 LiDAR

PROJECT DESCRIPTION: Aerial collection of high-quality aerial Light Detection And Ranging (LiDAR) data for the entire City, or as part of a cost-share to collect all of Monongalia County.

PROJECT JUSTIFICATION/NEED: This project would provide the City with new, high-quality elevation data. The City currently only has access to the most-recent county wide collection from roughly a decade ago. The obsolescence of the current county wide elevation data means we do not have any citywide topographic contours, digital elevation models, or digital surface models that reflect any land or structural changes since 2009 or 2010.

PROJECT BENEFIT/IMPACT: The project will either be completed individually by the City or in a cost-share with Monongalia County and possibly the Morgantown Utility Board. The benefit, regardless of scope, will be new, high-quality elevation data for the entire City that can be immediately turned into several geospatial products for Engineering projects moving forward.

OPERATING FUND IMPACT: None. This will be a one-time project; however, a refresh of elevation data should be done at least every five (5) years moving forward.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works/Facilities

PROJECT CATEGORY:
Regulatory

PROJECT NUMBER: 11

FY21-23

PROJECT TITLE: City Garage Remediation

PROJECT DESCRIPTION: This project is the on-going monitoring and remediation of a fuel leak that occurred in 1998 at the City Garage facility. The City has worked with WV DEP to monitor the site and remediate found contaminants. The City is working with a consultant to meet WV DEP requirements to get the site to a "no further action" status.

PROJECT JUSTIFICATION/NEED: To meet the requirements of the WV DEP.

PROJECT BENEFIT/IMPACT: Clean up contamination at City Gage site.

OPERATING FUND IMPACT: Required to continue quarterly sampling and removal of any product found.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Consulting / Regulation

PROJECT NUMBER: 12

FY21-22

PROJECT TITLE:	Engineering Code Update/Revisions
PROJECT DESCRIPTION:	To review and update City Code relating to Engineering requirements, standards, and specifications.
PROJECT JUSTIFICATION/NEED:	Many of the City's Codes related to the Engineering Department requirements are vague and outdated. Many references date back to the 1970's and 80's.
PROJECT BENEFIT/IMPACT:	Better understanding for developers, contractors, and the general public of necessary requirements for projects.
OPERATING FUND IMPACT:	None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Design

PROJECT NUMBER: 13

FY21-26

PROJECT TITLE: Traffic Calming Program

PROJECT DESCRIPTION: Study traffic issues within the City's residential neighborhoods and prepare comprehensive plans and develop designs to alleviate issues.

PROJECT JUSTIFICATION/NEED: The Engineering Department receives many requests each year from residents about traffic issues within their neighborhoods.

PROJECT BENEFIT/IMPACT: Engineering Department or a chosen consultant will study issues and develop a plan to best address traffic issues.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction / Rail-Trail

PROJECT NUMBER: 14

FY21-23

PROJECT TITLE: Spruce Street Trail Connector – Deckers Avenue

PROJECT DESCRIPTION: This project would reopen a ~750 ft. abandoned street (Hunt St / Deckers Ave) that connects Spruce/Kirk St with the Deckers Creek Trail for bicycle and pedestrian use. It will stabilize the existing right of way, rebuild the surface, repair failing retaining walls, and install lighting on an existing ADA accessible grade.

PROJECT JUSTIFICATION/NEED: Downtown needs more direct and low-stress connections to the Rail-Trail. The recent bike/ped study identified this right-of-way as a key connector we should make in the area.

PROJECT BENEFIT/IMPACT: Reopening this street will provide a more direct and more accessible connection from downtown to the recently installed bike/ped bridge across Deckers Creek. Adding connectivity to this bridge will increase usage of nearby existing amenities such as the dog park, and the increased presence of people will help improve a blighted area. The connection will also encourage active transportation for citizens making trips to/from Sabraton, Jerome Park, Greenmont, and South Park neighborhoods.

OPERATING FUND IMPACT: Every year project is delayed will lead to increased capital costs due to continued deterioration of the retaining wall. Repair now can potentially be achieved without complete reconstruction. Project will lead to a slight increase in expected street maintenance funds (sweeping and snow clearing) and a marginal increase in utility costs from the lights. Increased bicycle and pedestrian mode share may result in reduced wear and tear on other infrastructure.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 15

FY22-23

PROJECT TITLE: Willey St / Richwood Ave Intersection Improvement Project

PROJECT DESCRIPTION: This project would reconfigure the intersection of Willey Street and Richwood Avenue creating a safer environment for all modes of transportation.

PROJECT JUSTIFICATION/NEED: The intersection of Willey St and Richwood Ave is heavily used by pedestrians, cyclist, and motor vehicles. Each day thousands for people move through this intersection. Due to its current geometry, there is limited sight distance along certain approaches and restrictions on certain movements which has led to many accidents.

PROJECT BENEFIT/IMPACT: This project will provide a safe environment for all modes of transportation, reduce crash rates and had the potential to be the catalyst for new development in this area.

OPERATING FUND IMPACT: This project would lead to a marginal increase in street maintenance and utility costs but provide numerous safety, financial and social benefits.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Public Right-of-Way

PROJECT NUMBER: 16

FY21-22

PROJECT TITLE: Eastern-Flagel Connector

PROJECT DESCRIPTION: We aim to open a ~300 ft. unused right-of-way (aka “paper street”) in Northern Suncrest for light individual transport (including pedestrians and bicyclists).

PROJECT JUSTIFICATION/NEED: Opening this right-of-way would cut nearly a half mile from the bicycle and pedestrian trips that originate from or pass through the neighborhood east of Collins Ferry and the many destinations found at the northern terminus of Collins Ferry (such as the Rail-Trail, Suncrest Elementary, NETL, Mylan, the WVU Injury and Prevention Center, and the Social Security Administration). As such, many recent studies have identified it as an important link to encourage active transportation and recreation.

PROJECT BENEFIT/IMPACT: This project would provide commuters of all ages a much lower stress route to access their destinations at the northern end of Collins Ferry Road. It would likely have a major impact on the percentage of commuters using active transportation in this area and it would help provide a lower stress route for many in Northern Suncrest to access the Rail-Trail.

OPERATING FUND IMPACT: Opening a right-of-way will marginally increase street maintenance and operating costs. However, because this right-of-way would be closed to vehicular traffic it would be expected to last much longer and cost much less than traditional roadways. Increased percentages of commuters using active transportation may lead to lower maintenance costs of nearby vehicular streets.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 17

FY21-22

PROJECT TITLE: Avalon-Parkway Connector

PROJECT DESCRIPTION: This project would open an ~850 ft. undeveloped right-of-way behind Avalon, Macomb, Philip, and Parkway for light individual transport usage (e.g. cyclists and pedestrians).

PROJECT JUSTIFICATION/NEED: In close proximity to three Mon County schools, part of this connector is already informally used by many schoolchildren. Opening and formalizing the full length of this right-of-way would allow users to bypass a stressful stretch of Dorsey Avenue that lacks any bicycle and pedestrian infrastructure around two blind corners. The project is located in a low-income area and would also help connect transportation-disadvantaged people with a safer, lower-stress option to access nearby commercial destinations using cheaper, active transportation.

PROJECT BENEFIT/IMPACT: As with others, the formalization of this connector would increase its usage and help existing users to feel more legitimate as they choose alternative means of transportation. The community has expressed consistent requests to open this right-of-way, and the recent regional bike/ped plan confirmed its utility. Adding this type of infrastructure would improve the quality of life for the entire neighborhood in a very tangible and visible way.

OPERATING FUND IMPACT: As with other reopened rights-of-way, this project would lead to a marginal increase in street maintenance costs but provide numerous financial and social benefits as active transportation and recreation increased.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Design / Construction

PROJECT NUMBER: 18

FY20-26

PROJECT TITLE: Hillside Slip Design and/or Repairs throughout Morgantown

PROJECT DESCRIPTION: This project would set aside funds to address any hillside slip that may occur in the FY 2020-21.

PROJECT JUSTIFICATION/NEED: Currently, the Engineering Department is monitoring several potential slips throughout the City. With the extremely wet winter we are experiencing, there is the possibility for the need to address one or more of these areas.

PROJECT BENEFIT/IMPACT: Some of these areas have the potential to impact the public's usage of roadways or trails.

OPERATING FUND IMPACT: There will be no impact to operating budget in the short term. There will be minor maintenance and monitoring of repaired areas in the future.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Design / Rail-Trail

PROJECT NUMBER: 19

FY22-23

PROJECT TITLE: Rail-Trail Bridge Assessments

PROJECT DESCRIPTION: This project would fund a comprehensive and professional assessment of five existing bridges on the rail trails within city limits. It would examine the condition of all aspects of the bridges: the superstructures, transitions, decking, curbing, and railings. It would generate design details for use in future construction to address any identified deficiencies and establish a future maintenance plan.

PROJECT JUSTIFICATION/NEED: The City, BOPARC, and MRTC regularly field citizen complaints about the condition of the Rail-Trail bridges within city limits. No substantial maintenance has been performed since these bridges were first converted to Rail-Trail usage more than two decades ago. Recent inspections by the engineering department have found enough apparent deficiencies to warrant the hiring of a structural engineering consultant to help fully document and suggest repairs to make these bridges last for decades more.

PROJECT BENEFIT/IMPACT: This project would lead to the elimination of common safety hazards facing all Rail-Trail users. It would help reduce citizen complaints and improve the aesthetics of our award-winning Rail-Trail assets.

OPERATING FUND IMPACT: None. This expenditure would require follow-up construction funds to implement the details and plans developed by the consultant.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction / Rail-Trail

PROJECT NUMBER: 20

FY22-24

PROJECT TITLE: Rail-Trail Bridge Repair

PROJECT DESCRIPTION: This project would implement the recommendations from the Rail-Trail Bridge Assessments project (CIP Project 17). It would address any deficiencies identified in the bridges superstructure, transitions, decking, curbing, and railings.

PROJECT JUSTIFICATION/NEED: The City, BOPARC, and MRTC regularly field citizen complaints about the condition of the rail trail bridges within city limits. No substantial maintenance has been performed since these bridges were first converted to rail-trail usage more than two decades ago. Recent inspections by the engineering department have found enough apparent deficiencies to warrant the hiring of a structural engineering consultant to help fully document and suggest repairs to make these bridges last for decades more.

PROJECT BENEFIT/IMPACT: This project would lead to the elimination of common safety hazards facing all Rail-Trail users. It would help reduce citizen complaints and improve the aesthetics of our award-winning Rail-Trail assets.

OPERATING FUND IMPACT: It will increase operating cost as we would look to establish a long-term maintenance plan for the bridges to help them last many more decades.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction / Rail-Trail

PROJECT NUMBER: 21

FY20-21

PROJECT TITLE:	Rail-Trail Lighting Project (Campus to 8th St)
PROJECT DESCRIPTION:	This project will provide lighting for an ~2,000 ft portion of the Caperton Rail-Trail, extending from 8th Street to Campus Drive.
PROJECT JUSTIFICATION/NEED:	To improve safety and visibility.
PROJECT BENEFIT/IMPACT:	The proposed trail lighting will be placed to improve visibility, increase overall trail access and convenience, and give trail users a sense of security while passing through at night. It will also complement several other projects recently constructed along this corridor. These include the recently constructed trailhead at 8th Street, the improvements at the Hazel Ruby McQuain Park and Walnut Street Landing, and WVU's construction of Reynold's Hall. Also, MRTC has received a Recreational Trail Grant for lighting in the Wharf District from the Marriott to the Wharf Parking Garage.
OPERATING FUND IMPACT:	This project will increase energy cost and long-term maintenance cost of the Rail-Trail.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
GIS

PROJECT NUMBER: 22

FY21-24

PROJECT TITLE: NearMAP Project

PROJECT DESCRIPTION: Contract with NearMAP to provide oblique aerial imagery and 3D photogrammetry data collection for the entire City and surrounding areas.

PROJECT JUSTIFICATION/NEED: The City has not had oblique aerial imagery collected since approximately 2010, making the existing data out-of-date and of lower-quality resolution compared to similar data collected more recently. Additional 3D photogrammetry would provide 3D data that could be utilized by Engineering and Development Services for analysis and projects.

PROJECT BENEFIT/IMPACT: The City would have access to a refreshed oblique aerial imagery dataset that could provide immediate ability for remotely inspecting areas and planning for projects. This data would also aid in the GIS onboarding of departments such as Code Enforcement, Fire, and Police, as the same remote inspection and planning ability would similarly benefit them.

OPERATING FUND IMPACT: The total project cost is \$32,500 over a two-year period, with a 50/50 cost share with Development Services of \$8,125 per department, per year. Maintaining a subscription at the estimated rate would provide a data refresh every two (2) years.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Consulting / Regulation

PROJECT NUMBER: 23

FY21-22

PROJECT TITLE: White Park Remediation

PROJECT DESCRIPTION: These funds would cover diverse anticipated costs that would arise from remediation activities that may soon occur in White Park. The funds would help the city secure its own Licensed Remediation Specialist who would help us coordinate any remediation performed in the park. It may help fund further testing and any costs incurred by the city when responding to the DEP's recent request for a comprehensive risk assessment.

PROJECT JUSTIFICATION/NEED: The properties that make up White Park were previously part of a large oil tank farm that operated in the first half of the 20th century. Since the late 1980's, the site has been subject two four separate, limited environmental remediation projects. Although the city is not the Responsible Party for the site, as the property owner and manager it is in our best interests to take an active role in the process. We have numerous planned projects in White Park that will need to be integrated into any required monitoring and/or remediation (e.g. ice rink improvements, trail construction, etc.).

PROJECT BENEFIT/IMPACT: Taking an active role would allow us to set clear and community-driven goals and timelines for any potential remediation. Doing so would be seen by both regulators and citizens as a proactive and positive move by the City. Any remediation would reduce potential exposure pathways for discovered contaminants of concern.

OPERATING FUND IMPACT: Unknown, but likely none because the city is not liable for historical uses of the site.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Design

PROJECT NUMBER: 24

FY21-26

PROJECT TITLE: Bicycle Project/Grant Match

PROJECT DESCRIPTION: Funds will be used to support efforts of the Morgantown Bicycle Board by allowing them to apply for grants that become available throughout the Fiscal Year. These funds could also be used to help develop or construct a project that is identified at a later date.

PROJECT JUSTIFICATION/NEED: Throughout the Fiscal Year may grants and other opportunities become available and we are unable to take advantage of them because they take place after the budget has been set. This would give the Morgantown Bike Board some flexibility to pursue opportunities that are identified after the budget is approved.

PROJECT BENEFIT/IMPACT: Flexibility to take advantage of time sensitive opportunities after the budget is approved.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Design

PROJECT NUMBER: 25

FY21-26

PROJECT TITLE: Pedestrian Project /Grant Match

PROJECT DESCRIPTION: Funds will be used to support efforts of the Morgantown Pedestrian Safety Board by allowing them to apply for grants that become available throughout the Fiscal Year. These funds could also be used to help develop or construct a project that is identified at a later date.

PROJECT JUSTIFICATION/NEED: Throughout the Fiscal Year may grants and other opportunities become available and we are unable to take advantage of them because they take place after the budget has been set. This would give the Morgantown Pedestrian Safety Board some flexibility to pursue opportunities that are identified after the budget is approved.

PROJECT BENEFIT/IMPACT: Flexibility to take advantage of time sensitive opportunities after the budget is approved.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 26

FY22-24

PROJECT TITLE: Rawley Lane Complete Street Project

PROJECT DESCRIPTION: This project will improve Rawley Lane, from Evansdale Drive to Patteson Drive. It will be reconstructed to accommodate pedestrians, cyclist and motor vehicles.

PROJECT JUSTIFICATION/NEED: Rawley Lane connects the City's Evansdale neighborhood and WVU Towers housing complex with the commercial developments along Patteson Drive. It is a vital connection used by hundreds of people every day.

PROJECT BENEFIT/IMPACT: This project would provide residents in the area a much lower stress route to access their destination along Patteson Drive by reducing the current conflict between different modes of transportation. It would likely have a major impact on the percentage of residents using active transportation in this area.

OPERATING FUND IMPACT: This project will marginally increase street maintenance and operating costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Purchase

PROJECT NUMBER: 27

FY22-23

PROJECT TITLE: Healthy Streets Initiative

PROJECT DESCRIPTION: Funds will be available to help the city more substantially respond to neighborhood-driven “Healthy Streets” requests. Funds would supply everything from more legitimate, MUTCD compliant barricades to street-art materials and services. Guided and advised by the engineering department, citizens would be able to develop Healthy Streets in a more unique, interactive way that would more accurately reflect their neighborhoods.

PROJECT JUSTIFICATION/NEED: The pilot Healthy Streets profoundly changed street environments in Morgantown neighborhoods. Wherever deployed, they reduced both the rates and numbers of speeding drivers and often reduced the volume of motorized traffic. They encouraged numerous people to enjoy their nearby streets in ways they had never felt comfortable doing before. The main complaints were lack of self-determination in the specifics of the project – not in the overarching idea. These funds would help address those complaints.

PROJECT BENEFIT/IMPACT: These distributed, small expenditures would enable rapid deployment of tactical urbanism and pop-up traffic calming projects – as well as more rapid, ad hoc modification of those deployments.

OPERATING FUND IMPACT: These would-be one-time expenditures with no expected operating expenses. If the project continues to gain popularity, additional one-time expenditures may occur.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction / Rail-Trail

PROJECT NUMBER: 28

FY22-23

PROJECT TITLE: Deckers Creek Blvd Rail-Trail Parking Improvements

PROJECT DESCRIPTION: This project is to upgrade the existing gravel parking area along Deckers Creek Blvd near Marilla Park. The project would include paving, line striping, and signing the parking area to make it safer and more efficient. The parking area is located on City property.

PROJECT JUSTIFICATION/NEED: Currently the area is an unregulated gravel parking area along Deckers Creek Blvd. It is often used to store vehicles and construction equipment which limits its usage for Rail-Trail users.

PROJECT BENEFIT/IMPACT: The project will improve the aesthetics of the area as well as improve the safety and efficiency of the parking area.

OPERATING FUND IMPACT: This project will marginally increase street maintenance and operating costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Engineering

PROJECT CATEGORY:
Construction / Rail-Trail

PROJECT NUMBER: 29

FY22-23

PROJECT TITLE:

Water Street Rail Trail Parking Improvements

PROJECT DESCRIPTION:

This project is to upgrade the existing gravel parking area along Water Street under the PRT between 1st Street and 3rd Street. The project would include paving, line striping, and signing the parking area to make it safer and more efficient. The parking area is located on City Rail-Trail property.

PROJECT JUSTIFICATION/NEED:

Currently the area is an unregulated gravel parking area along Water Street. It is often abused by area residents to store vehicles and construction equipment which limits its usage for rail-trail users. This area has also become a dumping area for construction debris.

PROJECT BENEFIT/IMPACT:

This project will tie into the 3rd Street Trailhead that was constructed along with the Beechview apartment building (now the State). The project will also help clean up the area, improve the aesthetics, as well as improve the safety and efficiency of the parking area.

OPERATING FUND IMPACT:

This project will marginally increase street maintenance and operating costs.

CAPITAL IMPROVEMENT PROJECT SUMMARY

AIRPORT

Project Number Title	2021-2022 Possible Infrastructure Bond	Fiscal Year					Total
		2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1 Fire Suits (Regulatory Replacement)	13,000					13,000	
2 ARFF Generator	90,000					90,000	
Aerial Lift-Hangar, Roadway, Terminal Light							
3 Repair and Ceiling Work	105,000					105,000	
4 Terminal Improvements Feasibility Study	60,000					-	
5 TSA Security Checkpoint Redesign/Construction	125,000					-	
6 Snow Plow Truck w/ Dump Bed		165,000				165,000	
7 Loader/Snow Pusher (Construction 1-3)		150,000	150,000	200,000		500,000	
8 Camera System Upgrade		100,000				100,000	
9 Airport Security Access Control System		120,000				120,000	
10 Airport Snow Broom		100,000	200,000	175,000		575,000	
ADA Sidewalk Design *100% funding through							
11 DOH Alternative Grant Program	100,000					100,000	
12 Terminal Generator Replacement		350,000				350,000	
13 SCBA Air Bottles & Air Packs (Fire Equipment)		22,000				22,000	
14 John Deere Tractor		96,000				96,000	

15	Salt/Sand Storage Building	200,000		200,000		200,000
16	Paint Machine	20,000		20,000		20,000
17	Fuel Farm Replacement (Contribution 1-4)	200,000	200,000	200,000	200,000	800,000
18	Terminal Glass Replacement		150,000			150,000
19	Snow Blower			525,000		525,000
	Total Improvements	185,000	408,000	1,523,000	700,000	3,931,000
	State Grant Funds (no local match)		100,000			100,000
	Capital Escrow Funds		308,000	1,523,000	700,000	3,831,000
	Possible Infrastructure Bond 2021-2022		185,000			-
	Total Funding	408,000	1,523,000	700,000	1,100,000	3,931,000

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport/FBO

PROJECT CATEGORY:
Fire Suits

PROJECT NUMBER: 1

FY21-22

PROJECT TITLE:	Fire Suits
PROJECT DESCRIPTION:	Replace five fire suits.
PROJECT JUSTIFICATION/NEED:	Due to the NFPA 407 standards the airport is required to maintain updated fire suits. Five of the suits will need replaced by October 2021.
PROJECT BENEFIT/IMPACT:	The Airport will maintain compliance with the NFPA 407 Standards and maintain the necessary safety requirements for Part 139.
OPERATING FUND IMPACT:	The purchase of the suits will keep the airport in compliance with regulations, thus eliminating the possibility of fines for non-compliance.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
ARFF Generator

PROJECT NUMBER: 2

FY21-22

PROJECT TITLE: Airport Resuce & FireFighting (ARFF) Generator

PROJECT DESCRIPTION: Installation of ARFF Generator.

PROJECT JUSTIFICATION/NEED: This generator will provide emergency power for the systems located in the ARFF Building to function correctly. When there is a power outage at the airport, the garage doors and alarm system do not function. This situation traps the truck from responding to aircraft emergencies. The airport is required by federal regulation to arrive at the scene of an aircraft emergency within 3 minutes of notification. When power is not provided, the doors must be manually raised by a chain drop which takes at least one minute to accomplish if the system is working correctly. During the last power outage, the door would not raise using the chain drop and had to be manually disconnected and then raised using the chain. If an emergency would have occurred, the airport would have been out of compliance with federal regulations, putting lives at risk, and future federal funding for airport development in jeopardy. This building also serves as the Emergency Operations Center during airport emergencies.

PROJECT BENEFIT/IMPACT: Provide assurance of a generator that can be relied upon to keep the alarm system and doors functioning properly to allow crews to respond to aircraft emergencies. This will allow the airport to continue offering a safe facility for all travelling citizens of the region. This will also allow the facility to remain as the emergency operations center during any airport emergency.

OPERATING FUND IMPACT: The project would keep the airport functioning safely for all aircraft operations, regardless of power supplied from utility.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport/FBO

PROJECT CATEGORY:
Aerial Lift

PROJECT NUMBER: 3

FY21-22

PROJECT TITLE: Aerial Lift

PROJECT DESCRIPTION: Purchase of Aerial Lift.

PROJECT JUSTIFICATION/NEED: The Aerial Lift is needed to maintain and replace road lights, ramp lights, parking lot lights, and provides the ability to access the roof of the terminal and ARFF buildings. The replacement of these lights is necessary to maintain Airport Safety Standards.

PROJECT BENEFIT/IMPACT: The purchase of this lift will reduce the current equipment rental costs and will aid in replacing the lights in a more timely manner.

OPERATING FUND IMPACT: The purchase of the lift will decrease equipment rental costs and allow for the ability to swap out old lights with energy saving LED bulbs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Terminal Energy Feasibility Study

PROJECT NUMBER: 4

FY21-22

PROJECT TITLE: Terminal Energy Feasibility Study

PROJECT DESCRIPTION: Perform a feasibility study on renovating the existing terminal versus building a new facility. The study will also look at the airport terminal to determine current energy usage and leakage in the building providing detailed information of where to concentrate energy saving efforts.

PROJECT JUSTIFICATION/NEED: The airport terminal is outdated and in need of several improvements. This project will look into determining if the structure should be renovated, or if it is more cost efficient to build a new facility. The Airport Terminal is currently costing thousands of dollars monthly in energy usage. With the limited number of tenants and public using the facility, the building should not be using so much energy. The feasibility study will look at where energy loss is currently happening, as well as the energy usage by the mechanical equipment in the facility.

PROJECT BENEFIT/IMPACT: The project will provide a roadmap of the direction that should be taken for the future of the terminal and how to reduce the amount of energy being consumed. The project will determine if a new facility should be built instead of renovating the existing terminal. The project will be the impetus of improving the customer experience and creating an inviting hometown airport for the citizens of Morgantown.

OPERATING FUND IMPACT: Improvements to the terminal infrastructure will allow for energy savings will be a direct savings to the operating budget of the airport by reducing the amount of energy consumed. This will help in future operating budget planning, preparation, and expenditures.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
TSA Security Checkpoint Redesign Study

PROJECT NUMBER: 5

FY21-22

PROJECT TITLE: TSA Security Checkpoint Redesign

PROJECT DESCRIPTION: Design new screening checkpoint for TSA equipment changes.

PROJECT JUSTIFICATION/NEED: The TSA is replacing the screening equipment at the airport. The existing equipment is no longer being used by the TSA at airports across the nation, thus requiring equipment replacement. Due to the size of the replacement equipment, the screening area must be redesign to allow fitment of the equipment for passenger screening.

PROJECT BENEFIT/IMPACT: The project will provide a new design, layout, and flow for passenger screening, equipment, and passenger hold room. Without the redesign, the airport will no longer be able to screen passengers thus forcing the discontinuation of air service at MGW.

OPERATING FUND IMPACT: This redesign will keep passenger service at the airport allowing for revenue from the airline services offered.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport/FBO

PROJECT CATEGORY:
Plow Truck

PROJECT NUMBER: 6

FY22-23

PROJECT TITLE: Replacement of Plow Truck

PROJECT DESCRIPTION: Replacement of 1980 Plow Truck for snow removal and clearing of the runway.

PROJECT JUSTIFICATION/NEED: The current 1980 Plow Truck is obsolete and obtaining parts is extremely difficult. The age of this vehicle allows for many opportunities for the vehicle to break down and is not available for clearing the runway of snow in a timely manner. The 4 wheel drive of this truck is out of service causing the vehicle to be helpless when the weather conditions are severe.

PROJECT BENEFIT/IMPACT: The replacement of this truck would reduce the time it takes to clear the runway and taxiways of snow and ice contamination. Also with a new piece of an equipment there is a warranty that reduces operating costs and employee morale is increased since they are not always having to figure out where to get parts or taking time to work on this piece of equipment.

OPERATING FUND IMPACT: Decrease repair costs and remain in compliance with the FAA certification manual.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Loader/Snow Pusher

PROJECT NUMBER: 7

FY22-25

PROJECT TITLE:	Purchase of a Loader
PROJECT DESCRIPTION:	Purchase of a Loader for airport.
PROJECT JUSTIFICATION/NEED:	The purchase of the new loader will aid in the snow removal and future projects at the Airport.
PROJECT BENEFIT/IMPACT:	The airport would have access to equipment that would help in removing large amounts of snow and help in keeping the runway open. It would be used for projects that would normally require the rental of equipment.
OPERATING FUND IMPACT:	Reduce expense of renting equipment.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Camera System Upgrade

PROJECT NUMBER: 8

FY22-23

PROJECT TITLE: Camera System Upgrade

PROJECT DESCRIPTION: This project will replace the airport's old non-working cameras that view security sensitive areas and areas the general public uses at the airport. This project will also add a few cameras to areas not currently covered by video surveillance to provide additional safety for the public using the facility.

PROJECT JUSTIFICATION/NEED: The airport's current camera system is outdated and becoming very difficult to replace cameras that have stopped working. Many of the cameras are currently not working and have been in a state of disrepair for quite some time.

PROJECT BENEFIT/IMPACT: The project will provide improved video surveillance coverage of the public areas of the terminal building, parking lots, terminal entrance vestibules, and some sensitive security areas. Having a reliable and working video surveillance system will keep the airport compliant with TSA regulations.

OPERATING FUND IMPACT: Improvements to the airport camera system will reduce the amount of operating funds currently spent to maintain an outdated system.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Airport Security Access Control System

PROJECT NUMBER: 9

FY22-23

PROJECT TITLE: Airport Security Access Control System

PROJECT DESCRIPTION: This project will install a Security Access Control System in the terminal and ARFF Building. This system will control access to restricted sections of the building and to the Aircraft Operations Area and Security Identification Display Area.

PROJECT JUSTIFICATION/NEED: The airport currently uses an outdated manual key system to control access throughout the airport. The Transportation Security Administration requires airport operators to control access to sensitive security areas and be able to determine when access was granted. The manual key system does not provide this level of control to the facility that is needed by Federal Regulation.

PROJECT BENEFIT/IMPACT: The project will allow the airport to become compliant with TSA security regulations and will provide for better control of employee, tenant, and user access to the facility. The project will remove the manual process to lock and unlock the terminal doors for the general public when facility opens and closes each day, thus allowing easier access for the public to use the services at the airport.

OPERATING FUND IMPACT: This project will reduce the high cost of rekeying the facility due to lost keys or changes in personnel working at the airport.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Snow Broom

PROJECT NUMBER: 10

FY21-25

PROJECT TITLE:	Purchase of Snow Broom
PROJECT DESCRIPTION:	Purchase of Snow Broom to adhere to FAA snow removal regulations and to accommodate the upkeep and clearing of the runway for all aircraft.
PROJECT JUSTIFICATION/NEED:	The current Snow Broom at the airport is a 2005 model. The age of the equipment is resulting in costly repairs. If this broom is not fully functional, then it will cause air operations and commercial services to be halted until equipment is repaired.
PROJECT BENEFIT/IMPACT:	Provide snow removal services to maintain air operations at the airport and to meet FAA regulations on removing snow.
OPERATING FUND IMPACT:	Decrease repair costs and remain in compliance with FAA regulations.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Terminal and Runway Generator

PROJECT NUMBER: 12

FY22-23

PROJECT TITLE: Replacement of Terminal and Runway Generator

PROJECT DESCRIPTION: Replacement of Terminal and Runway Generator.

PROJECT JUSTIFICATION/NEED: The emergency backup generator is for the runway and the terminal. This generator is basically for runway lighting and some sections of the terminal. The current generator was installed in 1980. The current generator is past its life expectancy, which creates an inability to obtain parts for repairs. Currently, the fuel injector pump has to be overhauled because parts are not available for replacement. Eventually, even parts for overhaul cannot be obtained. If the power goes out, the airport will have to close since airfield lighting must be available for aircraft to land at the facility. This will create a serious safety condition for aircraft in the process of landing or departing the airport.

PROJECT BENEFIT/IMPACT: Provide assurance of a generator that we can rely on and be able to get parts and repair for many years. The costs to operate and repair would low for years to come with a new piece of equipment. The airport would continue to receive income from aircraft operators, knowing the airport provides a safe facility by maintaining power to the airfield lighting regulators.

OPERATING FUND IMPACT: The project would several thousand dollars per year for maintenance of an outdated piece of equipment. The airport would receive cost efficiency for years and a warranty.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
SCBA Air Bottles & Air Packs

PROJECT NUMBER: 13

FY22-23

PROJECT TITLE: SCBA Air Bottles & Air Packs

PROJECT DESCRIPTION: Replace 4 Air Bottles & Air Packs.

PROJECT JUSTIFICATION/NEED: The SCBA Air Bottles & Air Packs each have an expiration date of 15 years. The 4 bottles & air packs that will need replaced in FY 2022-2023 will have met that expiration time and need replaced.

PROJECT BENEFIT/IMPACT: To maintain updated air bottles to meet the Airport Safety Standards on fire equipment and adhere to NFPA regulations.

OPERATING FUND IMPACT: The purchase of the air bottles will keep the airport in compliance with regulations, thus eliminating the possibility of fines for non-compliance. It will also keep our staff safe when there is time of need to use the bottles, thus avoiding expensive medical costs or injuries.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
John Deere Tractor

PROJECT NUMBER: 14

FY22-23

PROJECT TITLE:	Replacement of 2002 John Deere Tractor
PROJECT DESCRIPTION:	Replacement of 2002 John Deere Tractor. New Equipment purchases to include warranty.
PROJECT JUSTIFICATION/NEED:	Due to the age of the equipment and amount of hours, it will be necessary to replace this equipment in FY22-23. This equipment is used for snow removal and mowing. This size tractor is needed for the 15-foot batwing mower and snow blade. It can also be used for heavier type jobs, such as dirt removal, gravel, heavy lifting, and snow removal.
PROJECT BENEFIT/IMPACT:	Provide reliable safe equipment that can handle various jobs at the airport. Decrease the repair cost currently being spent to keep this tractor functional.
OPERATING FUND IMPACT:	The replacement of this equipment will decrease repair costs and downtime of staff for the repairs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
John Deere Tractor

PROJECT NUMBER: 15

FY21-22

PROJECT TITLE: Salt-Sand Storage Building

PROJECT DESCRIPTION: This project will build a new facility to store road salt and airfield sand for winter operations.

PROJECT JUSTIFICATION/NEED: The airport currently has an unsafe structure designed for sand storage, but it is no longer usable and is hazardous to airport staff. This project would create a storage facility for road salt and airfield sand. Road salt is not allowed by federal regulations to enter the airfield, but due to equipment restraints and storage location, the airport is non-compliant with federal regulations.

PROJECT BENEFIT/IMPACT: The project will allow the airport to become compliant with FAA regulations and will provide a proper location for salt and sand storage. The facility can be heated to maintain the airfield sand at proper moisture and temperature requirements as dictated by federal regulation. This project will place the airport into full compliance with federal regulations and reduce any possible fines administered by the FAA.

OPERATING FUND IMPACT: The airport will be able to properly budget and manage its use of salt and sand for winter operations, thus lowering costs for waste of materials.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Paint Machine

PROJECT NUMBER: 16

FY22-23

PROJECT TITLE:	Replacement of Paint Machine
PROJECT DESCRIPTION:	Replacement of Paint Machine needs to be replaced in FY 2022-2023 due to the age of the equipment and ability to obtain repair parts.
PROJECT JUSTIFICATION/NEED:	Due to the age of paint machine it will need to be replaced in order to maintain the painting of the airfield required by the FAA Part 139 Regulations.
PROJECT BENEFIT/IMPACT:	Efficiently maintain the painting on the airfield and remain in compliance with FAA regulations.
OPERATING FUND IMPACT:	Decrease repair costs and remain in compliance.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport/FBO

PROJECT CATEGORY:
Fuel Farm

PROJECT NUMBER: 17

FY22-26

PROJECT TITLE: Replacement of Fuel Farm

PROJECT DESCRIPTION: Replacement of Fuel Farm.

PROJECT JUSTIFICATION/NEED: Due to the age of the Fuel Farm it will need replaced by 2026-2027. Current NFPA standards require the farm to have an oil water separator attached as well as dual lined tanks. The current tanks will be at the end of life in 2026 thus putting them out of compliance for selling fuel. A new farm would allow for a fuel truck parking pad to be attached with an oil water separator and spill protection built into the pad. The fuel trucks are currently not parked near or within a spill containment area or oil water separator thus creating the potential for environmental liabilities if something were to malfunction. In order to be in compliance with NFPA 30 standards, the fuel farm will need to be replaced in order to keep selling and providing fuel for aircraft using MGW.

PROJECT BENEFIT/IMPACT: The replacement of the fuel farm will allow the airport to continue to sell fuel and keep the fuel trucks within a spill prevention area with an oil water separator.

OPERATING FUND IMPACT: Decrease repair costs and remain in compliance with NFPA regulations.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Terminal Glass Replacement

PROJECT NUMBER: 18

FY22-23

PROJECT TITLE:	Terminal Glass Replacement
PROJECT DESCRIPTION:	Replace all glass in terminal building.
PROJECT JUSTIFICATION/NEED:	The terminal windows are leaking and allowing outside air to enter the building, which increases utility cost for the Airport. Water leaks around the windows could potentially create structural damage that will be costly to repair.
PROJECT BENEFIT/IMPACT:	New windows would create a more energy efficient Terminal building and reduce any future repair costs due to damage caused by the water leaks.
OPERATING FUND IMPACT:	Decrease future repair costs and utility costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport

PROJECT CATEGORY:
Snow Blower

PROJECT NUMBER: 19

FY24-25

PROJECT TITLE: Purchase of Snow Blower

PROJECT DESCRIPTION: Purchase Snow Blower to adhere to FAA snow removal regulations and to accommodate the upcoming runway extension.

PROJECT JUSTIFICATION/NEED: The airport currently has only one snow blower which was purchased in 1996. This requested piece of the equipment is needed to provide greater coverage to clear runway pavement in a timely manner. The current equipment does not have the capacity to blow the snow far enough away from the runway lights nor enough distance to get the snow into the infield as required by FAA regulations.

PROJECT BENEFIT/IMPACT: Provide snow removal services to maintain air operations at the airport and to meet FAA standards on removing snow.

OPERATING FUND IMPACT: Remain in compliance with FAA regulations.

CAPITAL IMPROVEMENT PROJECT SUMMARY

AIRPORT IMPROVEMENT - RUNWAY EXTENSION

Project Number	Title	Fiscal Year					Total
		2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1	Land Acquisition, Embankment Construction, CM BP2, Design/Bid BP3	-					7,860,500
1a	FAA Entitlements/Discretionary Funds	7,074,450					
1b	Local/State Match	786,050					
3	Runway Ext. Construction, Phase III, Design Phase IV		-				7,810,500
3a	FAA		7,029,450				
3b	Local/State Match		781,050				
4	Runway Ext. Construction, Phase IV, Design V			-			7,810,500
4a	FAA Entitlements/Discretionary Funds		7,029,450				
4b	Local/State Match		781,050				
5	Runway Ext. Construction, Phase V, Design Phase VI				-		7,860,500
5a	FAA Entitlements/Discretionary Funds			7,074,450			
5b	Local/State Match			786,050			
6	Runway Ext., Lighting & Signage, NAVAIDs, Phase VI					-	8,700,000
6a	FAA Entitlements/Discretionary Funds				7,830,000		
6b	Local/State Match				870,000		
Total Improvements		7,860,500	7,810,500	7,810,500	7,860,500	8,700,000	40,042,000
*FAA Entitlements		352,929	150,000	150,000	150,000	150,000	952,929
FAA Discretionary Funds		6,721,521	6,879,450	6,879,450	6,924,450	7,680,000	35,084,871
Capital Escrow Funds (State + Local Match)		786,050	781,050	781,050	786,050	870,000	4,004,200
State FAA Match Funds (if available)**		393,025	390,525	390,525	393,025	435,000	2,002,100
Local FAA Match Funds		393,025	390,525	390,525	393,025	435,000	2,002,100
Total Funding		7,860,500	7,810,500	7,810,500	7,860,500	8,700,000	40,042,000

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Airport Improvement

PROJECT CATEGORY:
Runway Extension BP 2/ Design BP3

PROJECT NUMBER: AI 1

FY19-24

PROJECT TITLE: Runway Extension BP 2/ Design BP3

PROJECT DESCRIPTION: This project will continue the extension of RWY 18-36 and also provide for the design of the next bid package to continue the extension.

PROJECT JUSTIFICATION/NEED: The airport currently has a runway with a length of 5,199 feet which is not long enough to safely accommodate the aircraft needing to operate at MGW. The extension of the runway will provide a safer environment for current users and all of the aircraft in their fleet, but will also provide for additional service development for the airport and the community.

PROJECT BENEFIT/IMPACT: A longer runway will provide much needed safety improvements to the airport for current user's aircraft fleet. The extension of the runway will also allow for additional development opportunities at the airport, but will also provide additional development opportunities for the community. Having access to a longer runway will allow for business growth by providing the ability to fly further distances to bring in additional clients.

OPERATING FUND IMPACT: This project will allow for additional development and growth bringing additional revenues to the airport's operating fund.

CAPITAL IMPROVEMENT PROJECT SUMMARY

URBAN LANDSCAPE

Project Number	Title	Current Funding	2021-2022 Possible Infrastructure Bond	Fiscal Year					Total
				2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1	Construction of UL Center & Nursery	91,676	190,000	-	-	-	-	-	-
2	Vehicle Replacement (Current Lease 21-22)		5,000	12,500	12,500	12,500	12,500	12,500	55,000
3	Greenspace Comprehensive Master Plan			2,500					2,500
4	Design for Lot B Landscaping w/Tree Swales			15,000	20,000				35,000
5	Airport Landscaping Plan				15,000	10,000			25,000
Total Improvements		91,676	190,000	5,000	30,000	32,500	27,500	22,500	117,500
Capital escrow funds		91,676		5,000	30,000	32,500	27,500	22,500	117,500
Grants									
Other Funding									
Possible Infrastructure Bond 2021-2022			190,000						
Total Funding		91,676	5,000	30,000	32,500	27,500	22,500	117,500	

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Urban Landscape

PROJECT CATEGORY:
Construction

PROJECT NUMBER: 1

FY21-22

PROJECT TITLE:	Construction of an Urban Landscape Center & Nursery
PROJECT DESCRIPTION:	A building to centralize and streamline daily operations of the Urban Landscape Department.
PROJECT JUSTIFICATION/NEED:	Construction of a building in the White Park maintenance area may need additional funding to complete at this time.
PROJECT BENEFIT/IMPACT:	Will centralize and streamline daily operations as well as help utilize growing perennials, shrubs, and trees to be more cost efficient in plant material costs.
OPERATING FUND IMPACT:	None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Urban Landscape

PROJECT CATEGORY:
Vehicle

PROJECT NUMBER: 2

FY21-26

PROJECT TITLE:	Vehicle Leasing
PROJECT DESCRIPTION:	Current leased vehicle. Replace aging vehicles with lease.
PROJECT JUSTIFICATION/NEED:	Aging vehicles needs more maintenance.
PROJECT BENEFIT/IMPACT:	Newer technology (i.e. backup camera) on a designated water truck will assist with safety & efficiency.
OPERATING FUND IMPACT:	Lower/ eliminate vehicle maintenance costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Urban Landscape

PROJECT CATEGORY:
Master Plan

PROJECT NUMBER: 3

FY22-23

PROJECT TITLE: Greenspace Comprehensive Master Plan

PROJECT DESCRIPTION: Contract a Comprehensive Greenspace Master Plan. It would identify and coordinate unused city properties and right-of-ways to target pedestrian paths linking neighborhoods to campuses, business district, parks and the Rail-Trail. Public properties, along with potential private properties for donation or purchase, could be developed into parks or remain areas of ecological conservation beneficial to area residents and help maintain biodiversity within the municipality.

PROJECT JUSTIFICATION/NEED: Increase connectivity in the city, improving alternative transportation and enhance land preservation. Assists intergovernmental departments, as well as Urban Landscape Commission, in targeting projects.

PROJECT BENEFIT/IMPACT: Create greater quality of life in neighborhoods, reduce vehicular traffic, improve environmental benefits.

OPERATING FUND IMPACT: None to minimal maintenance.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Urban Landscape

PROJECT CATEGORY:
Design

PROJECT NUMBER: 4

FY22-24

PROJECT TITLE:	Design Parking Lot B Tree Swale Landscape
PROJECT DESCRIPTION:	Contract plan for installation of tree swale landscape with improved lighting in City Parking Lot B along Chestnut Street at Fayette Street.
PROJECT JUSTIFICATION/NEED:	Will help remediate stormwater runoff, increase urban tree canopy, improve lighting, and enhance visual appeal in the downtown business district.
PROJECT BENEFIT/IMPACT:	This is a city owned parking lot with enough space in the designated area to install a landscape. It continues to accommodate snow removal & maintain required sidewalk width. Stormwater drops are already there that will conduct proper flow in and out of the swale. Improved lighting is needed along Chestnut Street in that area. The landscape swale design will slow and reduce the amount of rain running off the parking lot. The trees will assist in the cooling of an urban heat island.
OPERATING FUND IMPACT:	Low landscape maintenance required.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Urban Landscape

PROJECT CATEGORY:
Master Plan

PROJECT NUMBER: 5

FY21-23

PROJECT TITLE: Airport Landscape Master Plan

PROJECT DESCRIPTION: Contract a Master Plan for the Morgantown Municipal Airport landscape. The plan would improve visual clearance from the parking lot in front of the main terminal by eliminating the old ones. Sidewalk construction will improve safe pedestrian flow in and out of the building. Security camera clearances would be greatly improved. New islands with possible swale design would create a buffer between vehicles instead of between the parking lot and main terminal. Updated plant materials appropriate to the safety and function of an airport would be implemented. New landscaped signage from the Hartmann Run Road entrances to Hart Field Road would be included.

PROJECT JUSTIFICATION/NEED: The current airport design is outdated and impairing safety and functionality of the grounds outside the terminal and control towers.

PROJECT BENEFIT/IMPACT: A new landscape design would improve the curb appeal for airport patrons and the businesses within. Improved signage would assist travelers and other airport clients to reach their airport terminal destination safely and on time.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Ruby Amphitheater

PROJECT CATEGORY:
Design and Construction

PROJECT NUMBER: 1

FY21-22

PROJECT TITLE: Structural Engineering and Rigging for Sound and Lighting

PROJECT DESCRIPTION: One of the most needed technical aspects of the Ruby Amphitheater is the ability to have rigging to hang professional sound and lighting equipment to have large concert events and support promoters and renters by reducing production costs and providing the required stage rigging needed.

PROJECT JUSTIFICATION/NEED: Ruby has no system in place and funds are needed to design, fabricate and install rigging points and to construct and install a truss system that will allow for professional sound and lighting to be easily used for concerts and other events. Similar systems exist in neighboring Fairmont's Palatine Park and the Clarksburg Amphitheater.

PROJECT BENEFIT/IMPACT: This enhancement will allow the amphitheater to support concerts, special events, and festivals and provide the needed infrastructure for concert promoters and other renters as well as city sponsored events.

OPERATING FUND IMPACT: The city to set aside \$150,000 each year for capital improvements and maintenance for the needs of the amphitheater, riverfront park, and waterfront landing improvements in the FY 2020 budget process.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Ruby Amphitheater

PROJECT CATEGORY:
Design and Construction

PROJECT NUMBER: 2

FY21-22

PROJECT TITLE: Ruby Amphitheater Reserved Seating Area

PROJECT DESCRIPTION: With the renovations of the park and the addition of the covered seating area, a protected, highly desirable seating area was created at the back of the amphitheater under the roof. Unfortunately, there is no built-in seating in this area. We propose to install up to 195 seats with cup holders and stairs will improve access and visitor experience.

PROJECT JUSTIFICATION/NEED: The seating area with the best location at the Ruby Amphitheater under the shade structure has only concrete which is uncomfortable and does not have the ability to be used as ticketed, reserved seating, something music industry professionals and staff have identified as an important aspect to renting and using the park. With its current open space, this area is also frequently used by individuals who sleep and congregate during the day and is often littered with trash and other debris.

PROJECT BENEFIT/IMPACT: The addition of stadium style seating in this area would provide comfortable seating in the most desirable location in the amphitheater and reduce the use of this area by individuals for sleeping or camping. These five rows of seats would be sold at a premium by concert promoters.

OPERATING FUND IMPACT: The city to set aside \$150,000 each year for capital improvements and maintenance for the needs of the amphitheater, riverfront park, and waterfront landing improvements in the FY 2020 budget process.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Building Maintenance

PROJECT NUMBER: 3

FY21-22

PROJECT TITLE: Replace Met theatre seating

PROJECT DESCRIPTION: Remove current seats in the auditorium main floor and balcony. Replace seating with a higher quality, more comfortable seating system. Staying within fire code regulations, adding premium seats in the first two rows.

PROJECT JUSTIFICATION/NEED: The seating in the theatre is 20 years old, noisy, and failing. The general audience seating in the theatre was installed in 2002 and was a lower quality system when it was installed. The seats at the base are breaking away from their floor mounts in numerous places. A significant number of seats will not return to their upright position making the travel path cumbersome and hazardous.

With the addition of the wheelchair platform in the theatre there is room at the front part of the auditorium for more high demand premium seats to be installed.

All of these factors, when addressed make the theatre more appealing to concert promoters and patrons of the theatre.

PROJECT BENEFIT/IMPACT: This project will enhance the guest comfort and experience and increase the appeal to both audiences and event coordinators.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Building Maintenance

PROJECT NUMBER: 4

FY21-22

PROJECT TITLE: Replace Theatre Carpeting

PROJECT DESCRIPTION: Remove current carpeting and replace with quality commercial grade carpet, adding carpeting in the balcony aisle and stairs.

PROJECT JUSTIFICATION/NEED: The current carpeting is worn and stained and needs to be replaced. This project will coincide with the replacement of the seats so more care and accuracy can be taken when putting in the new carpet. The carpet currently in the theatre was installed in 2015 and was installed as the current seats were in place creating some inconsistencies caused by the seat bases not in good alignment.

Carpet in a high traffic building is not so much susceptible to wear as much as the stains and discoloration that happens with foot traffic coming in from the streets, as we have at the theatre which is what gives carpet in these environments a shorter lifespan.

PROJECT BENEFIT/IMPACT: Replacing the carpet will aesthetically improve the complete look of the theatre interior and overall guest experience.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Building Maintenance

PROJECT NUMBER: 5

FY24-25

PROJECT TITLE: Replace HVAC control/boilers

PROJECT DESCRIPTION: Remove current boilers and replace with new more efficient boiler system.

PROJECT JUSTIFICATION/NEED: The current two boilers in the theatre were installed in 1998. The boilers have exceeded their expected life and are now needing more care and maintenance as well as replacement of system parts that must be done by contractors, increasing annual costs, and making the system unreliable. Boiler replacement and upgrading the HVAC control system will allow for greater efficiency, help to reduce energy costs, and extend the life of the entire system.

PROJECT BENEFIT/IMPACT: This project will impact guest experience as the theatre will have reliable heating and cooling. Technology has also improved efficiency of these boilers greatly, making replacement of the boilers an energy and maintenance cost savings and carbon footprint reduction.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Equipment Repair/Replace

PROJECT NUMBER: 6

FY24-25

PROJECT TITLE:	Replace Marley Dance Floor
PROJECT DESCRIPTION:	Replace current ballet dance floor with new and rolling racks for storage.
PROJECT JUSTIFICATION/NEED:	<p>The dance companies that rent the theatre for seasonal and end-of-year showcase recitals and professional touring dance ensembles require a Marley floor to protect dancers. This type of floor provides dancers a grip/slip surface that is needed for best performance and dancer safety.</p> <p>This current Met Marley floor has exceeded its life expectancy and needs to be replaced. The floor weighs hundreds of pounds and needs a set of rolling storage racks to extend the life of the floor and permit storing the floor off of the stage area.</p>
PROJECT BENEFIT/IMPACT:	This project will improve the guest experience, support dancer safety, and create a more appealing rental environment for dance companies.
OPERATING FUND IMPACT:	This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Building Maintenance

PROJECT NUMBER: 7

FY22-24

PROJECT TITLE:	Replace Marquee / Digital Display
PROJECT DESCRIPTION:	Remove and replace current marquee and display boards.
PROJECT JUSTIFICATION/NEED:	<p>The current digital sign is over 10 years old. The marquee and awning system currently on the front of the theatre was a replica of the original marquee from the mid 1920's. Digital displays were added at the north and south facing ends.</p> <p>Historically, there have been three different designs of the Met awning and marquee. With current technology and modern audiences, replacing the awning with a larger neon light enhanced border, like what was in place in the 1940's, along with better digital displays on the ends would improve not only the look of the theatre while still holding on to its history, but would also serve to improve the look of all of the downtown area.</p>
PROJECT BENEFIT/IMPACT:	This project will increase visibility of the theatre and greatly improve the theatre and downtown experience for all visitors and patrons of the theatre and downtown area businesses. The marquee will advertise upcoming events at the theatre creating greater ticket sales and increasing appeal to event promoters.
OPERATING FUND IMPACT:	This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Building Maintenance

PROJECT NUMBER: 8

FY24-25

PROJECT TITLE:	Replace Met Theatrical Lighting and Architectural Lighting
PROJECT DESCRIPTION:	Replace the remaining incandescent light fixtures with LED fixtures and add outdoor architectural lighting to the theatre façade.
PROJECT JUSTIFICATION/NEED:	<p>Over the past few years, steps have been taken to replace the incandescent theatrical lighting in the theatre to LED fixtures. LED instruments use considerably less electricity, in any given performance 60 to 120 light fixtures may be used. LED's project any color needed at any given time where old fixtures would need to have color sheet placed to project the desired color, increasing the number of fixtures used as well as using the coloring material, which has a short lifespan.</p> <p>Voltage control on a typical incandescent light fixture is a dimmer. Dimmers need to be replaced every 15 to 20 years and cost around \$400 each The Met has 198 dimmers which are 18 years old. LED fixtures do not use these dimmers.</p>
PROJECT BENEFIT/IMPACT:	This project will reduce the number of incandescent light fixtures and reduce operating costs by eliminating the need for lamps and coloring gel and greatly reducing energy consumption. This also lowers the labor costs needed to change and maintain lights and averts costly replacement of dimmers needed for the old lighting system.
OPERATING FUND IMPACT:	This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Equipment Repair and Replace

PROJECT NUMBER: 9

FY22-26

PROJECT TITLE:	Replace Met Theatre Soft Goods (curtains and legs)
PROJECT DESCRIPTION:	Remove stage soft goods and replace.
PROJECT JUSTIFICATION/NEED:	<p>By fire code, the curtains in a public theater are to be flame resistant treated every 10 years, and we have exceeded that time frame.</p> <p>As with any fabric, the curtains in the theatre have become quite dirty and worn. The curtains can be taken down and cleaned and one might assume this would be the most cost-effective process however, laundering removes this fire retardant coating and a re-treatment would need to be applied. This process is very expensive and replacing the curtains would be more cost effective.</p>
PROJECT BENEFIT/IMPACT:	This project will enhance the guest experience and increase the appeal to both guests and event coordinators and increase life safety by reducing fire risk.
OPERATING FUND IMPACT:	This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts - Metropolitan Theatre

PROJECT CATEGORY:
Equipment Repair / Replace

PROJECT NUMBER: 10

FY25-26

PROJECT TITLE: Phase 2 Replace rigging Upgrade

PROJECT DESCRIPTION: Remove rope counter-balance system and replace with computer-controlled motor lift system.

PROJECT JUSTIFICATION/NEED: When the theatre was under restoration the existing rope counter-balance system was refurbished. This type of system is inherently dangerous as it uses sandbag weights as a counter-balance for the loads being lifted over the stage. It requires skilled labor to hang set pieces, lighting and curtains on the battens and is always at risk of a bag tearing and the counter-weight being lost creating very hazardous situations. Replacing these lift lines with steel cable and motors that are controlled by a computer gives the theatre and its users much more flexibility and greatly increases safety and overall usability.

This replacement process started 7 years ago to be done in phases with structural and design engineering needing to be done during this last phase.

PROJECT BENEFIT/IMPACT: This project will reduce labor costs by reducing the number of people needed for rigging. Increase rental appeal by increasing load capabilities on each line set. It will also greatly reduce injury risk.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Metropolitan Theatre

PROJECT CATEGORY:
Equipment Repair and Replace

PROJECT NUMBER: 11

FY22-23

PROJECT TITLE: Ruby Amphitheater Seat Backs for Bowl Area

PROJECT DESCRIPTION: Purchase and install matching seat backs to the bowl areas of the amphitheater seating.

PROJECT JUSTIFICATION/NEED: When the park was renovated, 214 seat backs were installed in the first 3-5 rows in the bowl area to improve seating. Approximately 1,000 bench seats remain. These aluminum bench seats are not comfortable or aesthetically pleasing given the \$4 million investment in creating a performance venue as an anchor for the downtown wharf district.

PROJECT BENEFIT/IMPACT: Installing seatbacks on the remaining areas of the bowl seating will greatly improve audience experience and provide more comfortable and desirable seating options for concerts and special events. The seats will enhance the overall look of the facility and make the venue more desirable for concert promoters and other rental clients.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts & Cultural Development

PROJECT CATEGORY:
Equipment Repair / Replace

PROJECT NUMBER: 12

FY21-26

PROJECT TITLE: Morgantown Mural Project

PROJECT DESCRIPTION: This project would provide funding for 1-3 mural projects per year, commissioning original public artworks for the enhancement and beautification of Morgantown.

PROJECT JUSTIFICATION/NEED: There has been increasing desires for the development of murals and other public art projects in Morgantown. City Council identified Arts and Culture as a strategic goal and increasing public art and murals is a direct response to this endeavor.

PROJECT BENEFIT/IMPACT: Public art and murals have long been recognized as a community asset, but because many of its benefits seem intangible, it is often treated as a low priority, especially during challenging economic times. Yet, several communities across the U.S. have shown that prioritizing public art can lead to increased levels of community engagement and social cohesion. This mural program will add not only to the livability and quality of life for residents but also serve as a catalyst for development and tourism.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:

Arts / Ruby Amphitheater & Metropolitan Theatre

PROJECT CATEGORY:

Equipment Repair / Replace

PROJECT NUMBER: 13

FY21-22

PROJECT TITLE:

HRMP/Met Green Rooms/Dressing Rooms Furniture

PROJECT DESCRIPTION:

This project would provide furniture and needed amenities for the newly constructed Green Room at Hazel Ruby McQuain Park and the star dressing room of the Metropolitan Theatre.

PROJECT JUSTIFICATION/NEED:

The Green Room at HRMP is a newly constructed space that serves the artists and users of the Ruby Amphitheater. The room has no furniture and is currently unusable. Basic furniture (couch, chairs, table, clothes rack, etc. are needed to utilize and rent the facilities. The Met Star dressing room similarly has no couch or seating area in the primary dressing room.

PROJECT BENEFIT/IMPACT:

The Green Room and Met star dressing room need furniture to utilize the facilities and provide basic amenities for artists and performers. The facilities will be more attractive as rental facilities and provide a better experience for artists and performers who use the facilities.

OPERATING FUND IMPACT:

This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts / Ruby Amphitheater

PROJECT CATEGORY:
Equipment Repair / Replace

PROJECT NUMBER: 14

FY21-22

PROJECT TITLE: HRMP Depot Furniture and Equipment

PROJECT DESCRIPTION: This project would provide funding to purchase a commercial refrigerator, ice maker, tables, chairs, and other equipment needed for the operation of the historic depot at Hazel Ruby McQuain Park.

PROJECT JUSTIFICATION/NEED: The historic depot was renovated with the park and the depot is now available as a rental facility for weddings, concerts, and other events. The facility was renovated, and no other equipment was included for the newly developed kitchen area, ticket office or meeting space; nor were any tables or chairs for events and rentals provided.

PROJECT BENEFIT/IMPACT: The depot at HRMP has potential as a rental venue for weddings, concerts, and events as well as a site for city and other meetings. Outfitting the kitchen with basic appliances and equipment would make the space usable to support events and will increase the rentability of the venue. It will also support city and community events making the overall use the park and facilities more professional and viable.

OPERATING FUND IMPACT: This will be funded through capital monies so there will be no negative impact on the operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Arts - Hazel Ruby McQuain Park

PROJECT CATEGORY:
Design and Construction Project

PROJECT NUMBER: 15

FY22-26

PROJECT TITLE: Hazel Ruby McQuain Charitable Trust Grant – Riverfront Enhancement Project.

PROJECT DESCRIPTION: Upgrade and enhancement to the Hazel Ruby McQuain Riverfront Park and revitalization of the Walnut St. Landing.

PROJECT JUSTIFICATION/NEED: Targeted improvements at the park were based on the guiding principles of preserving the site character, retaining current amphitheater configuration and improving the quality of the park and amphitheater.

1. Amphitheater

Renovations to the park will include improvements to the amphitheater stage and seating area, with an addition of canopies above the seats for shade relief. Upgrades to security features and entertainment equipment are also included in the plans.

2. Depot Building

Improvements to the building include a new ticket booth, police substation, concession area, and gathering place to enhance the visitor experience. The interior renovations include outfitting the building with a kitchen area, multipurpose rooms, and expanded bathrooms.

3. Restroom Facilities

The current restroom facility will be transformed into a space for entertainers and storage. A new restroom facility is proposed to the north of the Depot Building.

4. Waterfront Landing

The enhancements to the Walnut Street Landing include improvements to the parking lot and waterfront edge, dock improvements, kayak launch, pedestrian walkway and wayfinding signage.

PROJECT BENEFIT/IMPACT: These upgrades and the proposed changes to the existing park are action-oriented goals and show the City is leading the way on riverfront revitalization initiatives.

OPERATING FUND IMPACT: The city will set aside \$150,000 each year for capital improvements and maintenance needs for the amphitheater, riverfront park, and waterfront landing improvements.

CAPITAL IMPROVEMENT PROJECT SUMMARY

PUBLIC WORKS / FACILITIES

Project Number Title	Fiscal Year							Total
	2021-2022 Current Funding	2021-2022 Infrastructure Bond	2021-2022 Possible	2022-2023	2023-2024	2024-2025	2025-2026	
1 City Hall Improvements		1,255,000		490,000	20,000	20,000	20,000	550,000
2 City Hall Security		92,200		95,000	97,900	100,800		293,700
3 Building Inventory/Assessment/Maintenance		80,000		75,000	24,000	24,000	24,000	147,000
4 City Garage Fuel Tank Replacement	137,700							-
5 Public Safety Building Improvements		797,000		240,000	100,000	20,000	20,000	380,000
6 Woodburn School Improvements	23,888	346,112		200,000	200,000	200,000	20,000	620,000
7 City Garage Improvements	24,345	553,500		130,000	10,000	25,000	24,000	189,000
8 430 Spruce Street	146,000	141,000		32,000	50,000	14,000	10,000	106,000
9 Fire Station Repairs/ Maintenance		160,000		885,000	150,000	150,000	150,000	1,335,000
10 Parking Authority Projects			5,000	5,000	5,000	5,000	5,000	25,000
11 Building Repairs and Maintenance Fund	30,000		100,000	100,000	100,000	100,000	100,000	500,000
Total Improvements	361,933	3,424,812	105,000	2,252,000	756,900	658,800	373,000	4,145,700
Capital escrow funds	361,933		105,000	2,252,000	756,900	658,800	373,000	4,145,700
Grants								-
Other Funding								-
Possible Infrastructure Bond 2021-2022		3,424,812						
Total Funding	361,933		105,000	2,252,000	756,900	658,800	373,000	4,145,700

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Design and Construction Project

PROJECT NUMBER: 1

FY21-26

PROJECT TITLE: City Hall Repairs

PROJECT DESCRIPTION: Repair of deteriorating building elements and systems.

PROJECT JUSTIFICATION/NEED: City Hall was constructed in 1926. Several areas are failing and in need for repair.

1a. HVAC system

City Hall is heated using a boiler which was installed in 1995 and has issues with corrosion in the distribution pipes. Every year Public Works repairs leaking pipes that have caused damage. Cooling of City Hall is done with window units, and three roof top units. With the anticipated replacement of the windows, window units will no longer be an option.

1b. City Hall Windows
Brick Facade
Electrical Repair

Many of the City Hall windows do not open or close properly and create building envelope issues and add to the overall inefficiency of City Hall. Many panes are broken, single pane and not energy efficient. This project will also include some façade work and utility relocation. The brick parapet walls on the rear of the building are beginning to separate from the building structure and need to be rebuilt. To access the brick parapet, the high voltage power lines need buried in the alley.

1c. Interior Renovations

Code Enforcement offices need a complete renovation. The renovation will create a healthy working environment for all 15 employees in the Code Department. Access restriction and security and reconfiguration of the finance space will be completed to create a secure private environment for employees. The kitchens/bathrooms of the building will also receive minor renovations to modernize the areas. To better accommodate storage needs and to improve overall air quality for City Hall the basement will be renovated.

PROJECT BENEFIT/IMPACT: Restoration of City Hall is needed to help maintain this historic structure for employees and the public's safety if the city plans to continue using this building.

OPERATING FUND IMPACT: Repairs will help the efficiency and operation of the building resulting in lower utility and maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Security

PROJECT NUMBER: 2

FY21-25

PROJECT TITLE: City Hall Security

PROJECT DESCRIPTION: Installation of a Magnetometer inside City Hall to screen for weapons. Installation of an X-Ray Scanner inside City Hall to screen for weapons. Staff the Magnetometer, X-Ray and site security of City Hall. Installation of high-resolution security cameras in City Hall. Installation of Secure Access/ Restricted Access modules for City Hall.

PROJECT JUSTIFICATION/NEED: This project will provide the safety and security for employees, council meetings, elections, etc held within the building.

PROJECT BENEFIT/IMPACT: Safe work environment.

OPERATING FUND IMPACT: Additional cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Asset Inventory and Maintenance

PROJECT NUMBER: 3

FY21-26

PROJECT TITLE:	City Building Maintenance Plan
PROJECT DESCRIPTION:	Inventory, assess and develop a long-term maintenance plan for all City Owned facilities and HVAC Equipment. This will help the City plan and fund needed maintenance on all City owned equipment and facilities.
PROJECT JUSTIFICATION/NEED:	Currently the City does not have a long-term plan for the maintenance of its building facilities. It reacts to issues as they arise instead of proactively planning for issues.
PROJECT BENEFIT/IMPACT:	Preventive maintenance, when well-planned can reduce the overall maintenance costs and increase the productivity of equipment and facilities.
OPERATING FUND IMPACT:	Reduction in higher cost unplanned repairs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Public Safety Building Roof

PROJECT NUMBER: 5

FY21-26

PROJECT TITLE: Public Safety Building Roof

PROJECT DESCRIPTION: HVAC Upgrades, Generator Replacement, Interior Renovation.

PROJECT JUSTIFICATION/NEED: The mechanical equipment at the Public Safety Building is failing and in need of replacement.

10a. HVAC Upgrades

The current system in the building is a pneumatic compressor system. The antiquated system is neither efficient nor effective. The new system would be an electric system, with digital gauges and new controls.

10b. Generator

There is currently a very large diesel-powered generator on the roof. The tank is leaking and the generator is no longer functioning. An engineering firm would need to access a replacement generator. The old generator would need removed and some concrete work would be required to repair its existing location. The generator needs to be replaced with a smaller, gas powered generator with updated electrical work.

10c. Interior Renovation

Repair and replaced damaged finishes due to a previously leaking roof and upgrade lighting for better efficiency.

PROJECT BENEFIT/IMPACT: Benefits of this project are reliable HVAC system, increased comfort in the building, working generator

OPERATING FUND IMPACT: Maintenance of the pneumatic system is labor intensive and time consuming, in order to find the problem areas the ceiling tiles have to be removed and the controls must be manually troubleshooted. The new system would be digital, and the faults and repairs needed would come directly to a computer and alert the administrator of necessary maintenance with a problem location.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Woodburn School Furnace Replacement

PROJECT NUMBER: 6

FY21-26

PROJECT TITLE: Woodburn School Furnace Replacement

PROJECT DESCRIPTION: Install new furnace and HVAC System.

PROJECT JUSTIFICATION/NEED: Current Convection Boiler is from 1910 and has relied on pneumatic thermostats which no longer function.

10a. HVAC Upgrades

Current Convection Boiler is from 1910 and has relied on pneumatic thermostats which no longer function. This boiler is inefficient and dangerous. Parts are nearly impossible to find so costly retrofits are commissioned for routine maintenance and parts replacements. Additionally, integrating the controls for the HVAC into the existing city-wide controls allows for much better functionality.

10c. Roof Replacement

The roof is past its life span and has been leaking. Replacement is necessary. Current Fire escapes and roof access need repair.

10b. Windows

The current windows in Woodburn are replacement windows made to fit into the original framing with plywood and vinyl.

10d. Interior Renovation

Repair and replaced damaged finishes due to a previously leaking roof and upgrade lighting for better efficiency.

PROJECT BENEFIT/IMPACT: Reliable and efficient heating and cooling with new ductwork and digital thermostats will provide the building with clean, conditioned air at a comfortable temperature that is easily regulated.

OPERATING FUND IMPACT: Maintenance of the current boiler is time consuming and labor intensive. The window AC units currently installed need replaced which is not economical both in initial cost and cost to operate. The temperature of the building is not easily regulated and is inefficient.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
City Garage Improvements

PROJECT NUMBER: 7

FY21-26

PROJECT TITLE: City Garage Improvements

PROJECT DESCRIPTION: The City Garage is inefficient due to gaping holes in the siding and doors, old windows, and outdated HVAC equipment. The roof is also leaking considerable amounts of water into offices spaces.

14. Design A master plan of the garage site is needed to design upcoming projects and create a master plan for site usage for the future.

14a. HVAC Upgrades and Interior Fixes The current HVAC systems in the building are a heat pump to heat and cool the offices and gas heaters to heat the garage. These units are from 1985 and are low-efficiency. There are also numerous perforations in the roof from the HVAC that are causing water leaks into the interior of the building. A very narrow scope of interior renovation is necessary to fix damaged insulation and ceilings from water intrusions and allow for retrofit of previous unusable areas for storage spaces.

14b. Steel Roof and Siding Replacement The 1970s building has experienced weathering and salt damage and has many roof perforations. The current siding has large areas missing due to salt damage and corrosion. The windows and insulation would be replaced also as this is the most logical time to complete these items.

14c. Solar Panels Currently the city garage is one of the largest users of electricity of all the city buildings. Due to the roof style and the sun exposure, solar panels could be a very valuable addition to the garage. The garage could potentially become a net-zero building. (\$130,000)

14d. Salt Storage Improvements Due to the age of the salt storage buildings, there will need to be some maintenance completed to these structures.

OPERATING FUND IMPACT: Utility costs at the city garage can be up to \$10,000 per month. The increased efficiency could eliminate that cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
430 Spruce Street

PROJECT NUMBER: 8

FY21-26

PROJECT TITLE: 430 Spruce Street

PROJECT DESCRIPTION: HVAC Upgrades, Roof Replacement, Sidewalk additions, Fire Escape Improvement, Parking lot paving and Storm water inlet replacement.

PROJECT JUSTIFICATION/NEED: 430 Spruce Street needs HVAC replacements and a Roof Replacement. This building is in excellent condition and through deferred maintenance and scheduled replacements it can remain in great condition.

14a. HVAC Upgrades The HVAC units are 35 years old and in need of replacement. Integrating these units into the City HVAC controls will add functionality and better efficiency.

14b. Clinic Suite Renovation Installation of the employee clinic to be in Suite B. This is a large cost savings to the City, up to \$19,000/month.

14c. Exterior Upgrades Routine maintenance needs to be performed including, sidewalk repair, parking lot paving, exterior lighting, painting, and storm inlet repair.

14d. Roof The asphalt shingle roof is almost to the end of its recommended lifespan. A replacement is imminent.

PROJECT BENEFIT/IMPACT: Taking care of a building in good condition is less expensive and less time consuming than repairing a building in a deteriorated condition.

OPERATING FUND IMPACT: Planned repairs and maintenance are less expensive than emergency repairs and replacements.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Fire

PROJECT NUMBER: 9

FY21-26

PROJECT TITLE:	Fire Station Repairs, Replacements, and Maintenance
PROJECT DESCRIPTION:	HVAC Upgrades, Roof Replacements, Electrical Upgrades, Property Acquisition, Additions, Interior Renovations.
PROJECT JUSTIFICATION/NEED:	Two of the three fire stations need significant repairs/ replacements.
14a. HVAC/Electrical Upgrades	The HVAC units are 35 years old and in need of replacement. Integrating these units into the City HVAC controls will add functionality and better efficiency. There are some electrical panels in the Fire Station at South High that are Federal Pacific. These panels need to be replaced immediately.
14b. Bathroom Renovation	The Norwood Fire Station currently has sewage back-ups into the bathroom. This is due to a cracked slab that crushed the piping underneath.
14c. Acquisition	The South High Fire Station, although located centrally and conveniently, is undersized for the demands of today's fire stations. Acquiring property now for the future of the station is important to increasing and maintaining functionality and meeting the demands of Morgantown's expansion.
14d. Renovation	There are some areas of the fire station that need small renovations to allow for safer electrical usage and better functionality and a healthier work environment.
PROJECT BENEFIT/IMPACT:	Repairing the fire stations to be functional and safe is important to the fire fighters housed there, the building maintenance staff, and the public.
OPERATING FUND IMPACT:	Planned repairs and maintenance are less expensive than emergency repairs and replacements.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Works / Facilities

PROJECT CATEGORY:
Parking

PROJECT NUMBER: 10

FY21-26

PROJECT TITLE: Parking Authority Projects

PROJECT DESCRIPTION: Dumpster Enclosure, lighting upgrades, sidewalk replacements.

PROJECT JUSTIFICATION/NEED: Public use and functionality is important to maintaining the customers business. Safe sidewalks, bright lighting, and ADA routes are required.

14a. Dumpster Enclosure The dumpster enclosure located between Chestnut and High Street is undersized for downtown use. The trash routinely overflows to the lot which is dangerous and unsightly.

14b. Lighting Public lighting downtown is getting upgraded to LED fixtures.

14c. Sidewalks Repair and replacement of sidewalks is needed to upgrade areas of the parking lots for ADA compliance and also to repair cracks and uneven areas.

PROJECT BENEFIT/IMPACT: Keeping the public safe and providing parking for the downtown businesses is part of the mission of the parking authority.

OPERATING FUND IMPACT: Planned repairs and maintenance are less expensive than emergency repairs and replacements.

CAPITAL IMPROVEMENT PROJECT SUMMARY

PLANNING

Project Number Title	Current Funding	Fiscal Year				Total
		2021-2022	2022-2023	2023-2024	2024-2025	
1 Replacement Vehicles			4,648	4,648	4,648	18,592
2 Decennial Comprehensive Plan Update - Planning	183,910	15,000	15,000	15,000	15,000	75,000
3 2023 Comprehensive Plan Update - Implementation		40,000	40,000	40,000	40,000	160,000
4 Contracted Services Rewrite Subdivision Code	75,000	15,000				15,000
5 GIS Data - Aerial Imaging (50/50 split w/ Engineering)		8,125	8,125	8,125	8,125	40,625
6 GIS Urban - 3D Modeling Software		3,000				3,000
Total Improvements	258,910	41,125	67,773	67,773	67,773	312,217
Capital escrow funds	258,910	41,125	67,773	67,773	67,773	312,217
Grants						-
Total Funding	486,000	429,000	404,000	404,000	404,000	2,077,000

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Development Services

PROJECT CATEGORY:
Vehicle Replacement

PROJECT NUMBER: 1

FY21-26

PROJECT TITLE:	Replacement Vehicles
PROJECT DESCRIPTION:	Acquisition of one (1) small SUV for field staff and field equipment.
PROJECT JUSTIFICATION/NEED:	Development Services Department will be recruiting to fill the new Zoning Enforcement Inspector position in third quarter of FY 2020. A small SUV will be required to support this position's field work and to haul field equipment.
PROJECT BENEFIT/IMPACT:	Ensures department staff has proper city fleet transportation to conduct field work.
OPERATING FUND IMPACT:	Repairs and maintenance plus fuel efficiency.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Development Services

PROJECT CATEGORY:
Planning

PROJECT NUMBER: 2

FY21-26

PROJECT TITLE: Decennial Comprehensive Plan Update

PROJECT DESCRIPTION: Undertaking and completing an update to the City's Comprehensive Plan.

PROJECT JUSTIFICATION/NEED: West Virginia State Code §8A-3-11 mandates comprehensive plans be updated at least every ten years. The city's current Comprehensive Plan was adopted in June 2013, which requires an update by June 2023. As completed in 2013, this project will proceed in collaboration with at least the Morgantown – Monongalia Metropolitan Planning Organization (MMMPO) as a part of their Metropolitan Transportation Plan. Efforts will be made to include the municipalities of Star City, Westover, and Granville and Monongalia County.

PROJECT BENEFIT/IMPACT: Update the community's vision, values, and expectations for making decisions to guide growth and development. Meet mandatory State Code requirements.

OPERATING FUND IMPACT: \$150,000 is anticipated to complete the comprehensive plan update, which includes economies of scale benefits by partnering with at least the MMMPO. Additional funds may be required once proposals are solicited early in Calendar Year 2021.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Development Services

PROJECT CATEGORY:
Planning

PROJECT NUMBER: 3

FY22-26

PROJECT TITLE: 2023 Comprehensive Plan Update – Implementation

PROJECT DESCRIPTION: Implementation of 2023 Comprehensive Plan Update strategies will require resources to support more focused planning projects, community engagement, and monitoring (i.e., neighborhood level planning; land use policy and regulation research, analysis, and development; zoning revisions; etc.)

PROJECT JUSTIFICATION/NEED: Comprehensive land use planning identifies strategies and actions necessary to ensure plan implementation success, which requires resources to support more focused planning projects, community engagement, and monitoring (i.e., neighborhood level planning; land use policy and regulation research, analysis, and development; zoning revisions; etc.)

PROJECT BENEFIT/IMPACT: Ensures comprehensive plan implementation success.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Development Services

PROJECT CATEGORY:
Planning

PROJECT NUMBER: 4

FY21-22

PROJECT TITLE: Contract Services Rewrite of Subdivision Code

PROJECT DESCRIPTION: Additional funding to complete updates to the City of Morgantown Subdivision Ordinance.

PROJECT JUSTIFICATION/NEED: The City of Morgantown and Development Services Department has previously anticipated the need to updated the Subdivision and Land Development Ordinance (SALDO) to comply with West Virginia State Code. This additional funding will ensure completion of the project based on a prior RFQ completed in April 2020. Total project funding will increase from \$75,000 to \$90,000.

The City of Morgantown's subdivision ordinance is currently noncompliant with state code and only functions as a result of its grandfathered status.

PROJECT BENEFIT/IMPACT: Ensures that the City of Morgantown's subdivision ordinance is compliant with state code and will allow for orderly land development, providing future land development requirements (Design Standards), expedited minor and major subdivision processes, and reevaluate hillside development techniques.

OPERATING FUND IMPACT: Total project cost of \$90,000 of which \$75,000 is already budgeted as an existing capital expense.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Development Services

PROJECT CATEGORY:
Planning

PROJECT NUMBER: 5

FY21-26

PROJECT TITLE:	GIS Data – Aerial Imaging
PROJECT DESCRIPTION:	Data collection for orthoimagery every two years.
PROJECT JUSTIFICATION/NEED:	The City of Morgantown has identified a need for 3D aerial imagery data for use with GIS.
PROJECT BENEFIT/IMPACT:	This data allows for 3D modeling and height recognition of the built environment. This data layer will be utilized by city departments for building height analysis.
OPERATING FUND IMPACT:	\$16,250 per year, total. \$8,125 per department (Development Services and Engineering).

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Development Services

PROJECT CATEGORY:
Planning

PROJECT NUMBER: 6

FY21-22

PROJECT TITLE: GIS Urban – 3D Modeling Software

PROJECT DESCRIPTION: One software license to use ESRI GIS Urban product with existing ArcGIS software.

PROJECT JUSTIFICATION/NEED: Currently, Development Services Staff with assistance of the GIS Manager provide some data functions to help the public identify and conceptualize future land-use impacts. This data is static and does not readily provide the public with options for land-use decision making. For example, a building design's height may appear different when accounting for differences in physical terrain and the existing built environment.

PROJECT BENEFIT/IMPACT: GIS Urban provides a virtual visualization tool to better assist in public design charrettes. Data is manipulated to provide 3D imaging of planned and potential building development with additional dynamic outputs allowing for land-use code impacts to be visualized.

OPERATING FUND IMPACT: \$3,000 per year, per license.



CAPITAL IMPROVEMENT PROJECT SUMMARY

CODE ENFORCEMENT

Project Number	Project Title	Current Funding	Fiscal Year				Total
			2021-2022	2022-2023	2023-2024	2024-2025	
1	Lease of Vehicles*	32,160	32,160	32,160	32,160	32,160	160,801
2	Demolition of Structures	45,859	200,000	250,000	250,000	250,000	1,200,000
Total Improvements		45,859	232,160	282,160	282,160	282,160	1,360,801
	Capital escrow funds	45,859	232,160	282,160	282,160	282,160	1,360,801
	Grants	-	-	-	-	-	-
Total Funding		45,859	232,160	282,160	282,160	282,160	1,360,801

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Code Enforcement

PROJECT CATEGORY:
Vehicles

PROJECT NUMBER: 1

FY21-26

PROJECT TITLE: Vehicle Leasing

PROJECT DESCRIPTION: Vehicle Leasing.

PROJECT JUSTIFICATION/NEED: Inspectors utilize these vehicles every day to conduct building inspections, rental inspections, exterior property issues, complaint inspections, and emergency call outs. New vehicle purchase will include factory warranties and leasing will allow a frequent replacement plan ensuring reliable transportation.

PROJECT BENEFIT/IMPACT: Improve response by having reliable transportation. Provide reliable safe vehicles.

OPERATING FUND IMPACT: Decrease in costly repairs. Leasing a fleet of 7-10 vehicles from Enterprise will cost the same as purchasing one vehicle.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Code Enforcement

PROJECT CATEGORY:
Demolition of Structures

PROJECT NUMBER: 2

FY21-26

PROJECT TITLE:	Demolition of Structures
PROJECT DESCRIPTION:	Have funding available to demolish unsafe and or dilapidated structures.
PROJECT JUSTIFICATION/NEED:	Removing dilapidated structures increases the safety, well-being, and appearance of the entire city.
PROJECT BENEFIT/IMPACT:	Provide excellent service to safeguard the citizens. Alleviate worries and concerns of surrounding property owners. Lessen the possibility of structure fires in vacant houses. Deter criminal acts and squatting.
OPERATING FUND IMPACT:	Demolishing these dangerous structures would eliminate possible lawsuits for injury claims and costly manpower to make sure that these properties are secured properly. Save material cost. Increase of property values that would net higher tax revenue. Liens and lawsuits would recoup money spent. Promote new growth within the city further creating income.

CAPITAL IMPROVEMENT PROJECT SUMMARY

ADMINISTRATION

Project Number Title	Current Funding	Fiscal Year					Total
		2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1 Information Technology Replacements & Improvements	88,251	210,800	148,750	163,690	185,750	923,325	1,632,315
2 HR Tuition Reimbursement	1,530	35,000	35,000	35,000	40,000	40,000	185,000
3 BOPARC 5 Year Capital Improvement Funding		20,500	14,500	14,500	15,500	119,000	184,000
Total Improvements	90,051	698,800	626,750	641,690	668,750	1,406,325	4,042,315
Capital escrow funds	90,051	638,650	554,750	569,690	596,750	1,334,325	3,694,165
Coal Severance - BOPARC Funding		60,150	72,000	72,000	72,000	72,000	348,150
Other Funding							-
Total Funding	90,051	698,800	626,750	641,690	668,750	1,406,325	4,042,315

CAPITAL IMPROVEMENT PROJECT SUMMARY

INFORMATION TECHNOLOGY

Project Number	Project Title	Current Funding	Fiscal Year				Total
			2021-2022	2022-2023	2023-2024	2024-2025	
1	Replacement of Desktop Computers	44,000	30,500	30,500	30,500	215,500	351,000
2	Replacement of laptops/tablets/iPads/GIS/Zeurcher	50,800	19,500	28,000	28,000	159,500	285,800
3	Replacement of computer peripherals (monitors, etc.)	20,500	14,500	14,500	15,500	119,000	184,000
4	Replacement of servers/upgrades - blades and chassis	45,000	30,000	30,000	30,000	250,000	385,000
5	Replacement/upgrade of network/city building WiFi	7,500	6,250	6,250	6,250	38,750	65,000
6	Purchase/installation/maintenance of uninterrupted power supply's			1,440	3,000	9,880	14,320
7	Stock of Spares (desktop, laptop, peripherals)	7,000	7,000	7,000	7,000	36,000	64,000
8	Disaster Recovery HW/SW	1,000	1,000	1,000	15,500	39,695	58,195
9	GIS Software	35,000	40,000	45,000	50,000	55,000	225,000
	<i>Computer Equip 459.24</i>	88,521.04					
	Total Improvements	88,251	148,750	163,690	185,750	923,325	1,632,315
	Capital escrow funds	88,251	210,800	148,750	163,690	923,325	1,632,315
	Grants						
	Total Funding	88,521	210,800	148,750	163,690	923,325	1,632,315



CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Administration/IT

PROJECT CATEGORY:
Equipment Replacement

PROJECT NUMBER: 1

FY21-26

PROJECT TITLE: Information Technology Replacements and Improvements

PROJECT DESCRIPTION: Replacement of outdated Computer equipment and infrastructure improvements.

PROJECT JUSTIFICATION/NEED: The replacement of Servers and Desktop computers that range in the age of 2 thru 10+ years. Improvements in the networks to allow faster and better communications.

1a. Computer Replacement Desktop, Laptops and peripheral equipment range in age from 1 to 5 years in age.

1b. Server Replacement The computer servers that are currently in use range in age from 4 to 10+ years in age.

1c. Network and WIFI Replacement and addition of Network switches to allow more seamless control and addition of WIFI in the buildings.

1d. UPS (Power Supply) Addition of Uninterrupted Power Supply units to all server racks.

1e. Spare Equipment Create a on site stock of spare parts that will assist in repair and replacement of failed equipment in a timely fashion.

PROJECT BENEFIT/IMPACT: Replacement of the servers and computers will assist in making a better and faster work environment for the City Employees.

OPERATING FUND IMPACT: Repairs will help the efficiency and operation of City Departments.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Administration/IT

PROJECT CATEGORY:
Replacement and Improvements

PROJECT NUMBER: 1A

FY21-26

PROJECT TITLE: Information Technology Replacements and Improvements

PROJECT DESCRIPTION: Disaster Recovery.

PROJECT JUSTIFICATION/NEED: As IT systems have become increasingly critical to the smooth operation of a company, and arguably the economy as a whole, the importance of ensuring the continued operation of those systems, and their rapid recovery, has increased.

PROJECT BENEFIT/IMPACT: Drastic reduction of restore times and lower RTO & RPO. Limit the losses due to revenue reduction or other costs. Minimize the interruption of Critical Processes and safeguard business operations. Avoid compromising the business reputation.

OPERATING FUND IMPACT: Disaster Recovery will help the efficiency and operation of City Departments.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Administration/IT

PROJECT CATEGORY:
GIS Software

PROJECT NUMBER: 1B

FY21-26

PROJECT TITLE:	GIS Software (ESRI)
PROJECT DESCRIPTION:	Software License for ESRI software to allow city employees to use and update GIS maps for the City of Morgantown.
PROJECT JUSTIFICATION/NEED:	Software License to run ESRI software for GIS.
PROJECT BENEFIT/IMPACT:	Assist the city employees in building and operating a quality GIS program.
OPERATING FUND IMPACT:	Information and mapping provided by a quality GIS system can assist with Grants, Fire and Police zone assignments, Planning and Development to name a few.


CAPITAL IMPROVEMENT PROJECT SUMMARY
Human Resources

Project Number Title	Current Funding	Fiscal Year				Total
		2021-2022	2022-2023	2023-2024	2024-2025	
1 Tuition Reimbursement	1,530	35,000	35,000	35,000	40,000	185,000
Total Improvements	1,530	35,000	35,000	35,000	40,000	185,000
Capital escrow funds	35,000	35,000	35,000	40,000	40,000	185,000
Grants	-	-	-	-	-	-
Total Funding	1,530	35,000	35,000	35,000	40,000	185,000

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Administration/Human Resources

PROJECT CATEGORY:
Education

PROJECT NUMBER: 2

FY21-26

PROJECT TITLE:	Tuition Reimbursement
PROJECT DESCRIPTION:	Establish a budget for Tuition Reimbursement that would apply to all departments.
PROJECT JUSTIFICATION/NEED:	We have a need for consistency for the process for the City of Morgantown. As we move forward, there should also be consideration given to included departmental costs for certification in this budget line item also.
PROJECT BENEFIT/IMPACT:	Will provide consistency and legal documentation of any approval or denials. I.E. in 2020, it appears as if we had one individual receive in excess of \$13,000 in Tuition Reimbursement while others were denied the benefit.
OPERATING FUND IMPACT:	Estimating a need for \$35,000 next year with that amount being the same for the following 2 years until we have a better understanding of the need and benefit of the program. Considering increasing the amount to \$40,000 for years 4 and 5.



CAPITAL IMPROVEMENT PROJECT SUMMARY

BOPARC

Project Number	Project Title	Current Funding	Fiscal Year					Total
			2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
1	Replacement of Equipment/Park Access.		70,000	70,000	70,000	70,000	70,000	350,000
2	Playground Equipment & Fallzone		120,000	120,000	120,000	120,000	120,000	600,000
3	BOPARC/Enterprise Fleet Program		78,000	78,000	78,000	78,000	78,000	390,000
4	Building/Equipment Repairs & Maintenance		70,000	70,000	70,000	70,000	70,000	350,000
5	Chiller Lease Principal/Interest		105,000	105,000	105,000	105,000	105,000	525,000
6	Krepps Green Space Improvement		10,000					10,000
	BOPARC Upgrades 458.54	180,216						
	Total Improvements	180,216	453,000	443,000	443,000	443,000	443,000	2,225,000
	Capital escrow funds	180,216	392,850	371,000	371,000	371,000	371,000	1,876,850
	Grants							-
	Coal Severance Fund		60,150	72,000	72,000	72,000	72,000	348,150
	Total Funding	180,216	453,000	443,000	443,000	443,000	443,000	2,225,000

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
BOPARC

PROJECT CATEGORY:
Equipment/Park Accessories

PROJECT NUMBER: 3

FY21-26

PROJECT TITLE:	Equipment Replacement & Park Accessories
PROJECT DESCRIPTION:	BOPARC managed areas are all in need of replacement equipment and park accessories. These items consist of things like picnic tables, garbage containers, bleacher and benches. Most of these items are over 20 years old and need upgraded to more sustainable and lasting versions. There is also a need for a small, pull-behind trailer for ballfield equipment and accessory items.
PROJECT JUSTIFICATION/NEED:	Periodic replacement of worn and outdated park accessories.
PROJECT BENEFIT/IMPACT:	Small items in multiple areas have a significant impact on the overall quality of the system as a whole. The ability to transport tools and needed accessories from field to field and park to park makes staff more efficient and productive.
OPERATING FUND IMPACT:	Varying costs are listed - Trailer \$6000-8000. Trash containers \$416/each (we have 65 to replace), Tables \$900-1400/each depending upon area and size (we have 12-15 tables under each large pavilion and there are 5 of those park-wide. Also an additional 30-35 tables throughout the parks), Bleachers \$1000-\$8100/each depending on size and number of rows (we have 13 sets we need to replace), Benches \$350-\$450 each, 6 and 8 ft long (at least one bench per park and multiple at some parks).

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
BOPARC

PROJECT CATEGORY:
Playground Equipment/Fall Zone

PROJECT NUMBER: 3A

FY21-26

PROJECT TITLE:	Playground Equipment and Fall Zone Replacement
PROJECT DESCRIPTION:	Continuing our Play for All program, we will be addressing another playground in FY 20/21 and working toward system-wide accessibility and safety surface compliance.
PROJECT JUSTIFICATION/NEED:	Periodic replacement of worn and outdated equipment, ADA accessibility.
PROJECT BENEFIT/IMPACT:	Addressing issues of accessibility and surfacing in our playgrounds remains a top priority at BOPARC and in the community.
OPERATING FUND IMPACT:	\$120,000 - Repairs to outdated equipment are costly and sometimes not possible due to certain components no longer being manufactured. See above for accessibility issues, etc.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
BOPARC

PROJECT CATEGORY:
BOPARC Fleet

PROJECT NUMBER: 3B

FY21-26

PROJECT TITLE:	BOPARC Fleet Vehicle Program
PROJECT DESCRIPTION:	Our current fleet rate – we anticipate no additional vehicles this fiscal year.
PROJECT JUSTIFICATION/NEED:	Continuation of fleet program with Enterprise.
PROJECT BENEFIT/IMPACT:	Beneficial in terms of ability to replace multiple vehicles and due to age and condition of fleet was a viable approach.
OPERATING FUND IMPACT:	\$78,000 Utilizing the lease management program decreases repairs and fuel costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
BOPARC

PROJECT CATEGORY:
Repairs/Maintenance Buildings & Equipment

PROJECT NUMBER: 3C

FY21-26

PROJECT TITLE: Building/Equipment Repairs and Maintenance

PROJECT DESCRIPTION: Repairs to equipment and facilities.

PROJECT JUSTIFICATION/NEED: Due to the age of BOPARC facilities, unexpected repairs are often needed. This funding is crucial in offsetting failures in infrastructure and equipment.

PROJECT BENEFIT/IMPACT: Continuity of services.

OPERATING FUND IMPACT: \$70,000 – alleviates stress on general operating funds.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
BOPARC

PROJECT CATEGORY:
Chiller Lease Princ/Interest

PROJECT NUMBER: 3D

FY21-26

PROJECT TITLE:	Chiller Lease/Interest
PROJECT DESCRIPTION:	Payments on Chiller.
PROJECT JUSTIFICATION/NEED:	Ongoing payment.
PROJECT BENEFIT/IMPACT:	Working toward conclusion of obligation.
OPERATING FUND IMPACT:	\$105,000.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
BOPARC

PROJECT CATEGORY:
Krepps Green Space Improvement

PROJECT NUMBER: 3E

FY21-22

PROJECT TITLE:	Krepps Green Space Improvements
PROJECT DESCRIPTION:	BOPARC will be demolishing the vacant structure in Krepps Park (site of former Caretaker residence). There will be some green space improvement that will need to be undertaken to make the area whole.
PROJECT JUSTIFICATION/NEED:	Park improvement, aesthetics.
PROJECT BENEFIT/IMPACT:	Addresses issue of vacant, unusable structure and improves green space in upper Krepps Park.
OPERATING FUND IMPACT:	\$10,000 (cost approximate).



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